



June 4, 2025

Ms. Heather Kepler, Secretary  
Zoning Board of Adjustment  
Neptune Township  
P.O. Box 1125  
Neptune, NJ 07754-1125

**Re: Garofalo Bulk Variance (ZB#25/07)**  
**6 Roberta Drive**  
**Block 2306, Lot 1**  
**Our File: NTBA 25-07**

Dear Ms. Kepler:

We have received and reviewed application materials for the above referenced project. Based upon the submission, we find the application to be **COMPLETE**, subject to payment of all required application and escrow fees, and verification of taxes paid. Please schedule this application for the next available meeting.

Should you have any questions regarding this matter, please do not hesitate to contact our office.

Very truly yours,

LEON S. AVAKIAN, INC.

A handwritten signature in black ink, appearing to read 'Matt Shafai', is written over a horizontal line.

Matt Shafai, P.E.  
Board Engineer

MS:mcs

cc: Monica Kowalski, Esq., Board Attorney  
Jennifer Beahm, P.P., Board Planner  
William and Karen Garofalo, Applicants  
NTBA/25/25-07