



**Neptune Township ~ Zoning Board of Adjustment
Reorganization Meeting Agenda
Wednesday, January 15, 2025 7:00 P.M.
To Be Held Remotely Via Zoom**

This Reorganization Meeting of the Zoning Board of Adjustment will be taking place remotely via ZOOM and will commence at 7:00 PM at which time you may appear via Zoom and present any objection or questions you may have at the appropriate time. There will be no individuals present at the Municipal Building. Instructions on how to access the meeting via Zoom are listed below:

PUBLIC ACCESS TO ZOOM MEETING:

To access the virtual hearing, you must join the ZOOM meeting. To join the ZOOM meeting, you will need access to a computer with internet access, microphone, speakers, and camera and/or dial in through a mobile or land line phone to log into the meeting. To join the ZOOM meeting, click on the link below and type in the Meeting ID and Password, if prompted. You will join the meeting when the host grants access and be able to listen and view the evidence shared on the screen at the meeting. You will also be able to access the agenda and files pertaining to the applications for the meeting on the Neptune Township Website found on this page:

<http://neptunetownship.org/agendas-minutes/zoning-board-adjustment>

Topic: ZBA Reorganization & Regular Meetings

Time: Jan 15, 2025 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81597799117?pwd=xeURxx4W8x1KIHb9ekJOf370Rji7p0.1>

Meeting ID: 815 9779 9117

Passcode: 589242

One tap mobile

+16469313860,,81597799117# US

+13017158592,,81597799117# US (Washington DC)

Dial by your location

• +1 646 931 3860 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 646 558 8656 US (New York)

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

Meeting ID: 815 9779 9117

Find your local number: <https://us02web.zoom.us/j/kApA7SpFK>

PUBLIC PARTICIPATION IN ZOOM MEETING:

You will be able to participate when the Board Chair opens the meeting to the public. At this time, you must appear with audio and video and must be visible. The Board Chair will limit public comments to 5 minutes per person and time is not transferrable between members of the public.

The Reorganization Meeting of the Neptune Township Zoning Board of Adjustment which has been duly constituted and advertised according to law is now called to order:

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others. If there is a lot of background noise at your location I ask that you please move to a quiet location and/or mute your device until you are called upon to speak.

I. Roll Call on Board Members:

Barbara Bascom	Shawn Weston	Danny Lynn (Alternate #1)
Dr. James Brown	Naomi Riley	Brittany Dremluk (Alternate #2)
William Frantz	Vacant	Lisa DiPace (Alternate #3)
Shane Martins		Vacant (Alternate #4)

Also Present: Monica C. Kowalski, Esq.
 Matt Shafai, PE, PP, CME
 Jennifer C. Beahm, PP, AICP

II. Flag Salute

III. Swearing in of New/Reappointed Board Members

- a. **Naomi Riley to a four-year term expiring December 31, 2028**
- b. **Danny Lynn as Alternate #1 for 2-year term expiring December 31, 2026**
- c. **Lisa DiPace as Alternate #3 for a 2-year term expiring December 31, 2026**

IV. Appointment of Board Professionals:

a. The Membership of the Board of Adjustment will now recommend the following Professionals:

i. Appointment of Board Attorney for 2024 – based on the recommendations of the Subcommittee.

_____ offered the name of _____ as attorney to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid qualifications/proposals submitted to the Municipal Clerk on December 16, 2024.

Moved by _____ and second by _____

Absent from vote –

Voted –

ii. Appointment of Board Engineer for 2024 – based on the recommendations of the Subcommittee.

_____ offered the name of _____ as engineer to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid qualifications/proposals submitted to the Municipal Clerk on December 5, 2024.

Moved by _____ and second by _____

Absent from vote –

Voted –

V. Reorganization

a. The Membership of the Board of Adjustment will now elect the following officers:

i. Election of Chairperson

_____ offered the name of _____ for the position of Chairperson for 2025

Moved by _____ and second by _____

Absent from vote –

Voted –

ii. Election of First Vice Chairperson

_____ offered the name of _____ for the position of 1st Vice Chairperson for 2025

Moved by _____ and second by _____

Absent from vote –

Voted –

iii. Election of Second Vice Chairperson

_____ offered the name of _____ for the position of 2nd Vice Chairperson for 2025

Moved by _____ and second by _____

Absent from vote –

Voted –

b. Designation of newspapers for publication of legal notices in 2025

Confirm the designation of newspapers to be used by the Public and the Zoning Board of Adjustment for all public/legal notices. The Coaster has been designated by the Township Committee as the official newspaper of the Township of Neptune and the Asbury Park Press has been designated by the Township Committee to receive all notices of meetings as required under the Open Public Meetings Act. It is the opinion of the Township Committee that the Asbury Park Press has the greatest likelihood of informing the public within the jurisdiction of this Board.

Motion made by _____ and second by _____

Absent from vote –

Voted –

- c. **Confirm the Regular and Special Meeting dates for the Zoning Board of Adjustment for the 2025 Calendar Year – All meetings will commence at 7:00 PM and be held in the Municipal Complex, 25 Neptune Boulevard, 2nd Floor Meeting Room unless otherwise noticed.**

Regular Meeting dates: (* indicates out of order and not the first Wednesday)

January 15th * Reorganization & Regular Meeting	August 6th
February 5th	September 3rd
March 5th	October 1st - Yom Kippur???
April 2nd	November 5th
May 7st	December 3rd
June 4th	January 14, 2025 * - Reorganization & & Regular Meeting
July 2nd	

Additional Meeting dates if required due to volume of applications and/or special meeting requests, the following dates have been listed, thus no further advertising will be necessary: (* indicates out of order and not the third Wednesday)

February 19th	August 20th
March 19th	September 17h
April 16th	October 15th
May 21st	November 12th
June 18th	December 10th
July 30th	

Moved by _____ and second by _____

Absent from vote –

Voted –

VI. Reschedule pending applications (Listed for rescheduling purposes only):

1. **1019 Old Corlies Ave.**
2. **300 Lakewood Rd.**

VII. Resolutions to be memorialized: None.

VIII. Adjournment of Reorganization Meeting:

- a. With no further reorganization requirements before the Board a motion to adjourn the Reorganization Meeting and to Open the Regular Meeting was offered by _____ to be moved and second by _____, Reorganization meeting closed at _____ PM.