

Statement of Operations Arrivals & Departures School Year 2023-24:

Next year we desire to move the HS scholars back to 3455 W Bangs Ave, and we are projecting a HS enrollment of 115-120. We will be moving the 6th and 7th grade to Asbury Park campus and that will reduce current ES enrollment at 3455 Bangs Ave. by 119 scholars. The total number of students at 3455 Bangs Ave. for the 2023-24 school year will be 430-450, which is consistent with the current enrollment. We do not foresee any increases in current traffic levels, and we project that the number of students taking the bus and the number of students being dropped off by car to see no significant change.

- Projections for 2023-24
- Total enrollment of 445 – 465 students
- 265-275 students in grades K-5th
- 60 students in 8th grade, that will be housed in the HS school portion of campus, and
- 120 HS students in grades 9-12th.

There are 8 buses used daily for drop off and pick up and approximately 80-85 vehicles for parental drop off in the morning with 50 vehicles for parental pickups @ 2:30 in the afternoon, the difference being the students in the afterschool program or taking the bus home. The After School Program averages 40 participants and is run by the Boys and Girls Club. The program ends at 6:00 PM with all students picked up by parents anywhere between 3:30-6:00 PM. Approximately 15 MS age students are transported off site by bus to the Boys and Girls club in Asbury Park.

Arrivals Drop Off: 7:00 – 7:50 AM

Every morning school staff set up cones to direct cars and buses to their respective drop off zones. All arrivals are via the north driveway. There are 8 CAPS staff assigned to direct traffic, greet students, and supervise the arrival process. Every student must swipe in upon arrival and surrender their cell phone. The buses/routes are color coded, and all teachers know which students are assigned to which color/route.

Bus Arrivals

The bus lane directs the buses in a counterclockwise direction through the parking lot and back to the drop off zone, where students disembark directly to the main entry sidewalk. Students under the supervision of CAPS staff proceed to the main entry doorway where they swipe in at one of two stations and are electronically signed in. High school students will disembark at the

main entry sidewalk but will enter the school via the NW Gym entry and swipe in at the HS station. The first bus arrives at approximately 7:00 AM with the last bus arriving by 7:45. It takes approximately 6 minutes to unload a 54-passenger bus. Arrivals are staggered such that there are never more than two buses unloading at the same time. There are 2 CAPS staff members, and each bus driver supervises the students as they disembark and proceed to swipe in.

Car/Parent Drop Offs

Cars are directed around the cones in the bus lane but turn out of the bus lane and proceed to the car drop zone. There are 4 CAPS personnel that wave the cars up, open the car door and greet each student by name and walk the student to the main entry walkway where they proceed to the swipe in station. There is one staff person that directs traffic keeping the cars moving, unless holding cars up in the approach lane to allow buses to depart when unloaded. Anywhere from 3-4 cars can be unloaded simultaneously in the car drop zone and this eliminates any major backups during the peak drop off time, 7:25 – 7:45.

Highschool students arriving by car will follow the same procedure but will be directed by staff through the HS entry into the gym. It's not anticipated that many HS students will drive to school, but any that do will proceed directly to the designated parking area, then follow the walkway in. If they are driving younger siblings, they will be responsible to hand walk their sibling to the entry way where they will proceed to their respective entries. Late arrivals after 8:00 PM enter via the North Entry and must gain entry via security guard and swipe in at the main office.

Departures & Pick Up 2:30 – 3:00 PM

CAPS Staff monitor all departures including the loading of the buses and parental pickups. Students remain in their classrooms after the final bell until given permission to depart for their bus or notified their guardian has arrived. Students taking the bus exit the building via the north wing entry/exit. While the students being picked up exit the building via the main entry where they are hand walked to the car pick up zone and released to a guardian.

Bus Pick Up 2:30-2:45

All buses and routes are color coded, and the students and teachers know which bus they are assigned to. There are two shifts of bus loading. The first group of buses line up in the pickup zone in front of the school in the same order every day, the second shift queues in the back of the parking lot. All students wait in their classrooms until an announcement is made to release all students for the pink, blue, red bus, etc. The loading is supervised by CAPS staff and the drivers. Once the buses are loaded, they are released and exit via the north driveway. The next set of buses are called forward and the process repeats itself.

Car Pick Up 2:30 – 6:00

CAPS staff set up cones creating two lanes, each lane two parking spaces wide, with the last cone at the pickup zone in line with the main entry. There is a third lane if any cars start to back up down the driveway, but it's rarely used. Cars arrive prior to the last bell and que up behind the pickup zone and continue to arrive over the next 30 minutes. CAPS has 4-5 staff members assigned to this car pick up procedure outside the building that loads the cars and direct traffic. The staff members identify the cars/guardian and call back into school to release the individual students. Once released the students proceed out of the building and wait on the walkway for a CAPS staff member. The students are then hand walked out to the cars and turned over to their parents/guardians. The cars then proceed to exit the parking lot via the south driveway. The process moves quickly. The cars are only held up to accommodate the second shift of buses moving into the bus pickup zone. Both cars and buses can be loaded simultaneously.

Here are some counts we collected the last few days.

Staff vehicles: 67

Parent vehicles arrival 5/31: 90

Number of students riding CAGAPS buses 5/31: 171

Number of students riding district provided buses 5/31: 50.

Parent vehicles dismissal 5/30: 42

Staff vehicles 6/1 = 65

Parent vehicles 6/1 = 76 with 95 students

Late Parent Vehicles 6/1 = 27 total w/41 students

Total parent vehicles 6/1 =103 w/136 students