

# Dr. Robin K. Knutelsky

20 Westbrook Road, Newton, New Jersey 07860 973.670.5364 [robinknutelsky@gmail.com](mailto:robinknutelsky@gmail.com)

## Educational Leader

Exceptional experience as a teacher, administrator, and leader with proven results in student success outcomes. Lifelong commitment to strengthening teaching and learning in order to foster social, emotional, and academic growth for students and school leaders.

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### Education

Ed. D.: Educational Leadership, Saint Peter's University: August 2022

M.Ed.: Administration and Supervision, Rutgers University: 1999

BA: English, Trenton State College: 1991

### Certifications

School Administrator: Standard

Principal Certificate: Standard

Supervisor Certificate: Standard

Teacher of English: Standard

### Experience

District Director of Curriculum, Instruction,

Assessment, and Human Resources

Director of Curriculum, Instruction & Assessment

Teacher of English

Chief

Deputy Chief

Director

Supervisor

Teacher of English

Teacher of English

Teacher of English

Teacher of English

Northern Highlands High School District

Northern Highlands High School District

Union County Vocational School District

New Jersey Department of Education

New Jersey Department of Education

New Jersey Department of Education

Jefferson Township Schools

Jefferson Township Schools

Rumson-Fair Haven High School

Wall Township High School

Point Pleasant Beach High School

August 2021-Present

July 2019-August 2021

September 2018-June 2019

January 2017-January 2018

November 2016-January 2017

February 2015-January 2017

July 2001-January 2015

September 1998-June 2001

September 1996-June 1998

September 1992-June 1996

September 1991-June 1992

### Expertise

#### Curriculum

- Led the alignment of content-specific resources regarding LGBTQ+, race, and persons with disabilities to all core curriculum areas.
- Prepared curriculum to exceed NJQSAC compliance.
- Collaborated on work concerning curriculum and instruction across four school districts.
- Created a systemic five-year curriculum writing cycle of continuous improvement.
- Developed a method of unpacking New Jersey Student Learning Standards across all content areas.
- Created a matrix for all newly revised NJSLS for ease of use and curricular alignment.
- Conducted the development of the Curricular Framework to replace the Model Curriculum for English language arts and mathematics to align to the revised New Jersey Student Learning Standards and serve as a resource for educators to drive the development of curricula in districts.
- Co-facilitated the revision of New Jersey's Student Learning Standards for English Language Arts to replace the Common Core State Standards.
- Facilitated the creation of an online platform to guide the work of professional learning communities through the New Jersey Department of Education's Blended Online Learning Modules.
- Coordinated the creation of 30 English Language arts and media science curricula in grades K-12 including various levels and course offerings.
- Organized and facilitated curriculum councils that served as leadership forums to foster grade level continuity and vertical alignment.
- Coordinated the adoption of district materials in grades K-12 that were differentiated, research-based and tailored to address the unique needs of students.
- Orchestrated the College Board's Advanced Placement audit process for all course authorizations and posting to the district's ledger.

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## Expertise Continued

### Instruction

- Designed professional learning that is systemic, job-embedded, and directly linked to district goals.
- Created a systematic protocol for frequent and regular walkthroughs and instructional rounds to provide immediate feedback to improve teacher practice.
- Built a department master schedule based on student requests for high school and middle school staff each year including required courses, electives, basic skills, and support, as well as honors courses.
- Delivered district-wide professional development workshops on the Common Core, changes in state testing, collaborative planning, instructional strategies, differentiated instruction, and balanced literacy focused on student achievement.
- Taught all levels of high school English language arts to include AP Literature using highly effective instructional practices that resulted in advancing student growth and outcomes.

### Supervision

- Fostered leadership of the administrative team by creating opportunities to develop professional learning, led meetings, and engagement in cross-team and department partnerships.
- Conducted observations of supervisors, department members, reading specialists, media specialists, and other grade-level teachers that included actionable feedback to improve teacher practice.
- Facilitated the development of laser-focused professional learning communities that consistently addressed student-centered outcomes.
- Coordinated and supervised supervisors and teachers leading curriculum writing.
- Trained and evaluated staff on both the Marshall Rubrics and Danielson Framework for teaching with fidelity to conduct evaluations.

### Assessment

- Planned, led and implemented all state testing assessments including Start Strong, NJSLA, and NJSGPA
- Advanced the use of formative and summative assessments to guide teacher practice.
- Used a “backwards design” model to target standards, identify instructional practices, scaffold learning experiences and develop assessment tasks.
- Utilized data points, including PARCC and NJSLA results, to formulate action plans as well as departmental and district goals as well as to guide instruction.
- Achieved a steady rise in state assessment results with tightly aligned curriculum and instruction.

### Personnel

- Served as the Affirmative Action Officer.
- Developed a systematic approach to hiring practices.
- Supported the growth of staff across the district, as evidenced by an improved understanding of the SGO process aligned to student performance, curriculum, and instruction.
- Built capacity and collective efficacy through the building of teams, fostering leadership, and maintaining high standards for the performance of staff members at the New Jersey Department of Education.
- Supervised all English language arts teachers in grades 6-12.
- Oversaw all media specialists in grades K-12 including managing media centers, programs and enrichment activities.

### Finance

- Managed all ESSER II and ESSER III grants from developing the grant, meeting with stakeholder groups, and compiling all state reports and Safe Return Plans.
- Maintained fiscal and budgetary responsibility for professional learning, curriculum writing, and departmental and various district needs.
- Directed \$1,000,000 *Blended Online Learning Modules* grant to create online supports for PLC work that included working with 33 pilot districts funded through Race to the Top.
- Managed \$600,000 *Common Core Academy* grant designed to support principals in developing professional learning communities funded through Race to the Top.
- Maintained fiscal and budgetary responsibility in grades K-12 for media centers and grade 6-12 English language arts.

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## Expertise Continued

### Stakeholder Engagement

- Led the Road Back, Title One, Safe Return Plan and Emergency Virtual Learning Plan work across the district in developing the district plan, coordinating committees, and reporting to the district.
- Designed the Council for Teaching and Learning, comprised of educators around the state, to serve as an advisory committee to the New Jersey Department of Education.
- Assembled a committee of 40 content specialists in English language arts, mathematics, special education, and ELL to construct the Curricular Framework.
- Co-created an advisory council to guide the development of support for Option II.
- Worked collaboratively with county superintendents, educational specialists, district superintendents, and school-level educators to clarify, align and simplify ESSA accountability elements including NJQSAC indicators, the school needs assessment, district planning tools, and online supports.
- Partnered with NJSBA, NJASA, NJEA, NJPSA/FEA, and institutes of higher education to build supports and share professional learning,

## Awards & Honors

- The Commissioner's *Team Excellence Award 2016*, New Jersey Standards Review Team, New Jersey Department of Education
- State Co-Lead of the Educator's Leader Cadre, New Jersey Department of Education
- Supervisor representative for the Superintendent's Selection Committee
- Supervisor representative on the District Strategic Planning Committee
- District Coordinator; College Board AP English Vertical Teams

## References

Dr. Peg Dolan	Mentor and Former Superintendent	201.739.8624
Dr. Kimberley Harrington	Former Commissioner, New Jersey Department of Education	908.256.1874
Jeanne Howe	Superintendent, Jefferson Township Schools	973.663.5780
Peter Shulman	Former Deputy Commissioner, New Jersey Department of Education	917.533.4020

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## Additional Information

### Professional Learning

Tailored and delivered professional learning sessions specifically for various conventions and national convenings. Additionally, designed and conducted professional learning sessions to meet the needs of specific districts.

#### Regional Statewide Sessions

- *Blended Online Learning Modules: Supporting Professional Learning Communities Using CAR*, 2016-2017
- *Conversations Around PARCC Reports: Using Protocols*, 2017
- *Curricular Framework: Guiding the Conversation and Collaborative Work Around Curriculum*, 2016-2017
- *From Model Curriculum to Curricular Framework*, 2016-2017
- *Conversations Around Data: Using Protocols to Guide PARCC Data Rich Conversations*, 2016-2017
- *PARCC Data: Using Evidence Statement Analysis to Inform Curriculum and Instruction*, 2016-2017
- *Conversations Around PARCC: Utilizing PARCC Assessment Reports*, 2015-2017

#### Conventions & Convenings

- *PD Does Not Only Happen on PD Days: TECHSBO*, 2023
- *Implementing the Aligned ESSA and NJQSAC: Understanding the Supports*, NJSBA Workshop, 2017
- *Accountability and Supports in New Jersey*, NJSBA Workshop, 2017
- *Conversations with the NJDOE: Standards and Assessment*, NJSBA Workshop, 2016
- *From Model Curriculum to Curricular Framework*, NJEA Convention, November 2016
- *Conversations Around Transforming Teacher Practice Using PARCC Scores*, NJEA Convention, 2016
- *Using PARCC Data to Guide Instruction in the Middle School and High School English Language Arts Classroom*, PARCC Conference, 2016
- *Blended Online Learning Modules: Guiding Professional Learning Using CAR*, NJPSA/FEA, 2016
- *Opportunities for Teacher Leaders*, County Teachers of the Year, 2015
- *Conversations Around PARCC, Part 2 Using Evidence Statement Reports*, NJEA Convention, 2016
- *Supporting the Work of Educators: The Continuous Cycle of Teaching and Learning*, NJEA Convention, 2015
- *Understanding Data and How to Have Conversations Around Student Learning*, NJEA Convention 2015
- *The Language of the CCSS and PARCC: A Vocabulary Study*, PARCC Conference, 2015
- *Supporting the Work in Your Schools; Understanding NJCORE*, NJSBA Workshop, 2015
- *Supporting the Work of Professional Learning Communities in Your School*, NJSBA Workshop, 2015

#### District Professional Learning

- *Meeting the Needs of Diverse Learners*, Northern Highlands Regional High School, September 2022
- *Flip Your Lid for Flip Grid*, Northern Highlands Regional High School, September 2020
- *The Art of Play*, Northern Highlands Regional High School, February 2020
- *Reading Across All Curriculum Areas*, Union County Vocational-Technical Schools, February 2019
- *Preparing for Literary Circles in the High School Classroom*, November 2018
- *Connecting the Dots: Using PARCC Data Evidence Statement Reports to Inform the Curricular Framework*, Various Districts, 2016
- *From Model Curriculum to Curricular Framework*, Curriculum Consortium Middlesex & Monmouth Counties, 2016
- *Conversations Around Standards, Assessment and PARCC*, Neptune High School, 2016
- *Understanding Domain 4: Professional Responsibilities*, Jefferson Township Schools, 2013, 2014
- *Common Core in Practice*, Jefferson Township Schools, 2014
- *Using Instructional Strategies: Engaging All Learners*, Jefferson Township Schools 2013, 2014
- *Curriculum, Pacing and Common Core Standards*, Jefferson Township Schools, 2013
- *Writing Workshop in the Content Areas: ELA and Social Studies*, Jefferson Township Schools, 1999
- *Dimensions of Learning*, Wall Township Schools, 1996
- *HSPT Strategies*, Wall Township Schools, 1995
- *Writing Workshop Using HSPT Strategies*, Point Pleasant Beach High School, 1992

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### Conference Planning

Coordinated and facilitated full conference planning including conference design, advertisement, project management, logistics, technology, content, attendees, special accommodations, conference feedback and data analysis.

- *MLK Quad District Resilience Workshop*, 350 participants, February 2020
- *PARCC 2.0 Workshop*, 120 participants, August 2016
- *Conversations Around PARCC Conference*, 240 participants, November 2015
- *Literacy Conference*, 150 participants June 2015