



**Neptune Township ~ Zoning Board  
Reorganization Meeting Minutes  
Wednesday January 8, 2020 at 7:30 PM  
Municipal Complex, 2<sup>nd</sup> Floor, 25 Neptune Blvd.**

Meeting called to order at 7:30 PM. The public was advised of the fire exits.

**ATTENDANCE:**

Present: William Frantz, James Gilligan, Thomas Healy, Frances Keel, Naomi Riley, Ashley Vidal, Monica Kowalski, Esq. – Board Attorney, and Torro Reporting, LLC.

Absent: Barbara Bascom, Dr. James Brown, Paul Dunlap, Michael Pullano, and Derel Stroud

**FLAT SALUTE**

**SWEARING IN OF NEW/REAPPOINTED BOARD MEMBERS:**

Monica Kowalski, Esq. swears in Thomas Healy and James Gilligan to their respective 4-year terms expiring December 31, 2023.

**REORGANIZATION:**

It is asked that a member of the Subcommittee that reviewed the bid proposals for professionals submitted to the Township Clerk make a motion to appoint the following:

Appointment of Board Attorney for 2020

**William Frantz of the RFQ Subcommittee** offers the name of **Monica Kowalski, Esq.** as attorney to the Board of Adjustment.

Moved by **William Frantz** and seconded by **Thomas Healy**

Absent from vote – Barbara Bascom, Dr. James Brown, Paul Dunlap, Michael Pullano, and Derel Stroud  
Voted Yes – William Frantz, James Gilligan, Thomas Healy, Frances Keel, Naomi Riley, and Ashley Vidal

Appointment of Board of Adjustment Engineer for 2020

**William Frantz of the RFQ Subcommittee** offers the name of **Matt Shafai of Leon S. Avakian, Inc.** as Engineer to the Board of Adjustment.

Moved by **William Frantz** and second by **James Gilligan**

Absent from vote – Barbara Bascom, Dr. James Brown, Paul Dunlap, Michael Pullano, and Derel Stroud  
Voted Yes – William Frantz, James Gilligan, Thomas Healy, Frances Keel, Naomi Riley, and Ashley Vidal

Jennifer Beahm of Leon S. Avakian, Inc. is the Board Planner *de facto* since the Zoning Board assumes the Planner as appointed by the Planning Board; however, the Planning Board has not reorganized for 2020; therefore, Jennifer Beahm, PP, AICP remains the Planner for the Zoning Board of Adjustment at this time.

The following elections were made and approved:

**Election of Chairperson:** William Frantz offered the name of Paul Dunlap to serve as Chair for 2020. Moved by Thomas Healy and seconded by William Frantz. Motion was adopted and approved by all members present.

**Election of 1<sup>st</sup> Vice Chairperson:** Thomas Healy offered the name of William Frantz to serve as 1<sup>st</sup> Vice Chair for 2020. Moved by Thomas Healy and seconded by James Gilligan. Motion was adopted and approved all members present.

**Election of 2<sup>nd</sup> Vice Chairperson:** William Frantz offered the name of James Gilligan to serve as 2<sup>nd</sup> Vice Chair for 2019. Moved by William Frantz and seconded by Naomi Riley. Motion was adopted and approved by all members present.

**Confirm Designation of Newspapers for Publication of Legal Notices of the Zoning Board of Adjustment:** The Coaster has been designated by the Township Committee as the official newspaper of the Township of Neptune and the Asbury Park Press has been designated by the Township Committee to receive all notices of meetings as required under the Open Public Meetings Act. It is the opinion of the Township Committee that the Asbury Park Press has the greatest likelihood of informing the public within the jurisdiction of this Board. The Zoning Board of Adjustment accepts the designation of the Coaster and the Asbury Park Press for legal notices on behalf of the Board of Adjustment. Motion made by Thomas Healy and seconded by James Gilligan. Motion was adopted and approved by all members present.

**Confirm the Regular and Special Meeting dates for the Zoning Board of Adjustment for the 2020 Calendar Year:** Motion made by James Gilligan and seconded by William Frantz. Motion was adopted and approved by all members present.

**Resolution Memorialized:**

**Resolution ZBA#20/01 – Approval of Request to Modify Conditions of Approval Previously Granted – Old Forge Builders at Ocean Grove, LLC – Block 107, Lot 8 – 6 Atlantic Avenue (Ocean Grove)**

**ADJOURNMENT:**

With no further reorganization requirements before the Board, a motion to adjourn the Reorganization Meeting at 7:42 PM was made by Thomas Healy and seconded by William Frantz. All in favor.

The next regular meeting of the Zoning Board of Adjustment will be February 5, 2020 at 7:30 PM, here in the Municipal Building Meeting Room at 7:30 PM.

Minutes submitted by Kristie Dickert, Administrative Officer - Board of Adjustment.