



**Neptune Township ~ Planning Board
Reorganization Meeting Agenda
Wednesday January 13, 2016 - 7:00 P.M.
Township Meeting Room 2nd Floor**

The reorganization meeting of the Neptune Township Planning Board which has been duly constituted and advertised according to law is now called to order:

Fire exits are clearly marked at the side and rear of this room, if alerted of a fire, please move in a calm and orderly manner to the nearest smoke free exit.

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

I. Roll Call & Flag Salute:

Richard Ambrosio
Dr. Michael Brantley
Rev. Paul Brown
Keith P. Cafferty (Alternate #1)
Richard Culp

Dyese Davis
Sharon Davis
Janel Jones
Robert Lane
Mychal Mills

Also Present: Mark G. Kitrick, Esq.
Peter R. Avakian, PE, PP
Jennifer C. Beahm, PP, AICP
Robin DeCorso – Torro Reporting, LLC
Kristie Armour – Board Secretary

II. Board Members to be sworn in

III. Reorganization

- **The Board will now nominate and elect the following officers based upon the recommendations at the December 23, 2015 Planning Board meeting:**
 - a. Election of Chairperson – Sharon Davis
 - b. Election of Vice Chairperson – Robert Lane

- **The Board will now nominate and select a Board Attorney, Board Engineer, and Board Planner:**
 - a. Selection of Mark G. Kitrick, Esq. as Board Attorney – Decision is based on the review and recommendations of the “RFQ Subcommittee” who reviewed bid proposals submitted to the Municipal Clerk on December 15th, 2015
 - b. Selection of Peter R. Avakian, PE of Leon S. Avakian, Inc. as Board Engineer – Decision is based on the review and recommendations of the “RFQ Subcommittee” who reviewed bid proposals submitted to the Municipal Clerk on December 15th, 2015
 - c. Selection of Jennifer C. Beahm, PP, AICP as Board Planner – Decision is based on the review and recommendations of the “RFQ Subcommittee” who reviewed bid proposals submitted to the Municipal Clerk on December 15th, 2015
- **The Board will now confirm the following:**
 - a. Confirm the designation of newspapers for legal and public notices - Asbury Park Press and The Coaster
 - b. Confirm the 2016 calendar for regular and special hearing dates, confirm the commencement time of all meetings and verify the meeting location. (See attached)

IV. Resolutions to be memorialized:

- a. **Resolution 16-01** – Approval of Meeting Dates for the Year 2016
- b. **Resolution 16-02** – Confirm the Election of Officers 2016
- c. **Resolution 16-03** – Confirm the Appointment of Board Professionals 2016
- d. **Resolution 16-04** – Designate the Official Newspapers for Publication and Legal Notices

V. Adjournment:

- a. With no further re-organization requirements before the Board, a motion to adjourn the Re-Organization Meeting and to open the Regular Meeting was offered by _____ to be moved and second by _____, Re-Organization Meeting closed at _____ PM.

2016 Planning Board Regular and Special Meetings

The regular meetings of the Planning Board of the Township of Neptune for calendar year 2016, will be held the fourth Wednesday of each month to begin at 7:00 PM. Meetings will be held in the Township Meeting Room, 2nd floor, located at 25 Neptune Boulevard, and will be held on the following dates:

Regular Meeting dates: (* indicates out of order and not the fourth Wednesday)

January 13th – Reorganization Meeting *
January 27th
February 24th
March 23rd
April 27th
May 25th
June 22nd

July 27th
August 24th
September 28th
October 26th
November 9th *
December 28th
January 25, 2017 – Reorganization Meeting

Additional Meeting dates if required due to volume of applications. The following dates have been listed, thus no further advertising will be necessary:

February 10th
March 9th
April 13th
May 11th
June 8th
July 13th

August 10th
September 14th
October 12th
November 23rd
December 14th