



*Where Community, Business & Tourism Prosper*

**Neptune Township ~ Planning Board  
Reorganization Meeting Agenda  
Wednesday, January 22, 2025 at 7:00 PM  
Township Meeting Room, 2<sup>nd</sup> Floor  
25 Neptune Boulevard**

The reorganization meeting of the Neptune Township Planning Board which has been duly constituted and advertised according to law is now called to order:

Fire exits are clearly marked at the side and rear of this room, if alerted of a fire, please move in a calm and orderly manner to the nearest smoke free exit.

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

**I. FLAG SALUTE**

**II. ROLL CALL:**

Bryan Acciani	Vacant	Richard Culp
Richard Ambrosio	Bishop Paul Brown	Dyese Davis
Vacant	Robert Lane, Jr., Deputy Mayor	Richard Schlossbach (Alt. 1)
Lisa Boyd		Roslyn Hurt-Steverson (Alt. 2)

**Also Present:** Mark G. Kitrick, Esq.  
Peter R. Avakian, PE, PP, CME  
Jennifer C. Beahm, PP, AICP  
Heather Kepler – Citizen Board Administrator

**III. NEW AND RE-APPOINTED BOARD MEMBERS TO BE SWORN IN:**

- a. Richard Schlossbach – Class IV Alternate #1 expiring December 31, 2026
- b. Lisa Boyd – Class IV Member expiring December 31, 2028
- c. Stephanie Oppegard – Class II Municipal Official expiring December 31, 2025
- d. Robert Lane, Jr. Mayor – Class I Mayor or Mayor’s Designee expiring December 31, 2025

IV. **Reorganization**

• **The Board will now nominate and elect the following officers for 2025:**

- a. Election of Chairperson –
- b. Election of Vice Chairperson –

• **The Board will now take action on the following:**

- a. Appointment of Board Professionals for 2025. Based upon the review and recommendations of the Board RFQ Subcommittee who reviewed bid proposals submitted to the Municipal Clerk on December 5, 2024.
  - i. Board Attorney for 2025 –
  - ii. Board Engineer for 2025 –
  - iii. Board Planner for 2025 -
- b. Confirm the designation of newspapers for legal and public notices for 2025 - Asbury Park Press and The Coaster
- c. Confirm the 2025 calendar for regular and special hearing dates, the commencement time of all meetings, and meeting location. (See attached)

V. **Resolutions to be memorialized: None.**

VI. **Adjournment:**

- a. With no further reorganization requirements before the Board, a motion to adjourn the Reorganization Meeting and to open the Regular Meeting was offered by \_\_\_\_\_ to be moved and second by \_\_\_\_\_, Re-Organization Meeting closed at \_\_\_\_\_ PM.

## 2025 Planning Board Regular and Special Meetings

The regular meetings of the Neptune Township Planning Board for calendar year 2025, will be held the fourth Wednesday of each month, unless otherwise noted, and will begin at 7:00 PM. Meetings will be held in person in the 2<sup>nd</sup> Floor Meeting Room within the Municipal Building located at 25 Neptune Boulevard, meetings will be held on the following dates:

Regular Meeting dates: (fourth Wednesday of each month \* Indicates alternate meeting date)

January 22<sup>nd</sup> – Reorganization/Regular Meeting  
February 26<sup>th</sup>  
March 26<sup>th</sup>  
April 23<sup>rd</sup>  
May 28<sup>th</sup>  
June 25<sup>th</sup>  
July 23<sup>rd</sup>

August 27<sup>th</sup>  
September 24<sup>th</sup>  
October 22<sup>nd</sup>  
**November 19<sup>th</sup>\*\***  
**December 17<sup>th</sup> \***  
January 21, 2026 – Reorganization/Regular Mtg

Additional Meeting dates if required due to volume of applications or Special Meeting requests, the following dates have been listed:

February 12<sup>th</sup>  
March 5<sup>th</sup>  
April 30<sup>th</sup>  
May 14<sup>th</sup>  
June 11<sup>th</sup>

July 16<sup>th</sup>  
August 13<sup>th</sup>  
September 10<sup>th</sup>  
October 8<sup>th</sup>

**Neptune Township ~ Planning Board  
Regular Meeting Agenda  
Wednesday, January 22, 2025  
Township Meeting Room, 2<sup>nd</sup> Floor  
25 Neptune Boulevard**

**IMMEDIATELY FOLLOWING REORGANIZATION MEETING**

The regular meeting of the Neptune Township Planning Board which has been duly constituted and advertised according to law is now called to order:

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At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

It is the policy of the Planning Board to end all matters no later than 11 p.m. No new applications will begin after 10:00 p.m. nor will any new witnesses or testimony begin after 10:30 p.m.

After testimony by the applicant's attorney or his professional, questions will follow by the members of the Planning Board; at my direction, the public portion will be opened. Each individual from the public will be sworn in; give their name and address; and will have one [1] five [5] minute session to speak. I ask that questions are directed to me, and not repeated. Time is not transferable. At the completion of the public portion, members of the Planning Board will make final comments prior to offering a resolution to either adopt or deny the proposal before them. There will be no further questions or comments from the public at this time.

**VII. ROLL CALL:**

Bryan Acciani  
Patrick Gilliam  
Richard Culp  
Lisa Boyd

Stephanie Oppegaard  
Bishop Paul Brown  
Robert Lane, Jr., Mayor

Dyese Davis  
Richard Schlossbach (Alt. 1)  
Roslyn Hurt-Steverson (Alt. 2)

**Also Present:**

Mark G. Kitrick, Esq. – Board Attorney  
Peter R. Avakian, PE, PP, CME – Board Engineer  
Jennifer C. Beahm, PP, AICP – Board Planner  
Heather Kepler – Citizen Board Administrator

**VIII. CORRESPONDENCE: NONE**

**IX. RESOLUTIONS TO BE MEMORIALIZED: NONE**

**X. EXECUTIVE SESSION: PERSONNEL**

**XI. APPLICATIONS UNDER CONSIDERATION FOR THIS EVENING:**

- a. **PB24/07 – 59 Murray, LLC** – Block 5002, Lots 12 – 405 Moore Rd. – The Applicant is seeking a Minor Subdivision with a Bulk Variance. Applicant is represented by Rick Brodsky, Esq.

XII. **ADJOURNMENT:**

- a. The next scheduled meeting will be our **Regular Meeting** on **WEDNESDAY, FEBRUARY 26, 2025** at **7:00 PM** which will take place here in the Municipal Complex, 2nd floor meeting room.
- b. With no further business before the Board, a motion to adjourn is offered by \_\_\_\_\_ moved and seconded by \_\_\_\_\_, meeting closes at \_\_\_\_\_ PM.

