

March 12,, 2013

Chairman, Fran Paladino calls the meeting to order at 7:00 p.m. and requests the roll call.

Attendance

Barbara Burns	Absent	Francis Paladino	Present
Al Dawson	Present	Mary Winkler	Present
Julius Lodato	Present		

Also in Attendance:

Mario Delano, Attorney
Sharon Killgallon, Executive Director
Jenine McNamara, Administrative Assistant

Sunshine Law

The notice requirements of N.J.S.A. 10:4-18 have been met by publication of the required notice in The Asbury Park Press and The New Coaster; by posting a copy on the Bulletin Board in the Neptune Township Municipal Complex and by filing a copy with the Authority's Secretary. *At this time we ask that all cell phones be turned to vibrate or off, thank you.*

Moment of Silence

Flag Salute

Motion to Accept February 12, 2013 Minutes

Motioned by Al Dawson, Seconded by Mary Winkler

All present were in favor

RESOLUTION 13/13

Approving Contract for the Attorney of the Ocean Grove Sewerage Authority

Motioned by Al Dawson, Seconded by Julius Lodato

Barbara Burns	Absent	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

Discussion: This is a standard contract approving the attorney for one year. Rate remains the same. Mario explained that the reason contracts are not approved at the same time professionals

**OCEAN GROVE SEWERAGE AUTHORITY
MEETING MINUTES – MARCH 12, 2013**

are appointed is because if done at the same time it gives the impression that the appointment was made before any discussion at the meeting. He said that it would also be presumptuous for a professional to submit a contract before being appointed.

RESOLUTION 14/13 Approving Contract for the Engineer of the Ocean Grove Sewerage Authority

Motioned by Mary Winkler, Seconded by Al Dawson

Barbara Burns	Absent	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

Discussion: Rate remains the same.

RESOLUTION 15/13 Approving Contract for the Auditor and Accountant of the Ocean Grove Sewerage Authority

Motioned by Al Dawson, Seconded by Julius Lodato

Barbara Burns	Absent	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

Discussion: For the first time in a few years, the rates were raised slightly. All commissioners received a copy of the contract.

RESOLUTION 16/13 Approving Contract for the Conflict Counsel of the Ocean Grove Sewerage Authority

Motioned by Al Dawson, Seconded by Mary Winkler

Barbara Burns	Absent	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

Comment: Sharon advised that the fee has not changed. Conflict counsel was not needed last year and therefore there was no cost for services.

Executive Director's Report:

- Discussion Regarding State's Transparency Report: The Authority currently posts all required information on the Township website. Due to quantity of data now required by the State and the Authority's new billing system, the Authority needs its own website. A simple website would be sufficient, and Sharon and Jenine are capable of maintaining it. Sharon would like to see the website up and running before the new billing system begins (July 2013). Fran continues to feel a website is not necessary since everything presently

OCEAN GROVE SEWERAGE AUTHORITY
MINUTES – MARCH 12, 2013

- required by the State can be posted on The Township’s website. Sharon will investigate the cost to develop and maintain a website.
- Discussion Regarding Room Capacity: Sharon advised that the office capacity is nine, and therefore, Sharon booked the Township’s meeting room for the December meeting due to the attendance of the auditor and stenographer at the meeting.
- Tax lien sale is March 14, 2013. To date there are 33 properties that could possibly go to tax lien, however Sharon expects that most will all be paid by the end of the week..
- As of February 28, 2013, there was \$96,122.36 outstanding on 400 accounts.
- Interest charged on March 1, 2013 was \$1,497.18.
- Delinquent notices went out on March 1, 2013 to 352 customers with balances of \$10 or more for a total of \$97,497.22.
- Two \$100,000 CDs paying 1.3% each were opened on March 7, 2013.
- Discussion Regarding TNSA’s Rerating Correspondence: Mario and Sharon will prepare a response to the letter to include stating that OGSA does not want additional capacity and that OGSA does not have a position on the alternatives stated in the letter.
- TNSA’s rate hearing is March 20, 2013 at 6:00 p.m.
- Discussion Regarding 4 Boardwalk:
 - Sharon requested clarity on how to deal with the ongoing issues with property damaged resulting from “Sandy”.
 - In this case, the owner wants OGSA’s annual service charge forgiven. Sharon advised the owner that in order to deactivate the account, it must be capped off at the curb. The owner has not capped it off but continues to feel that he should not be charged the annual service fee.
 - Mary expressed concern that although only a few homes in Ocean Grove were determined uninhabitable by the Township due to “Sandy”, the next storm may result in many homes being determined uninhabitable. If a precedent were set with “Sandy”, the cost to OGSA could be devastating.
 - Mario advised that he spoke to Jerry whose concern is that OGSA must continue to pay TNSA for capacity – the amount charged to the homeowner in the annual service fee – whether or not a homeowner pays the annual service fee.
 - Julius feels that special consideration should be made for the debts for the one or two Ocean Grove properties determined uninhabitable due to the storm.
 - A letter will be sent to the owner of 4 Boardwalk advising him that the debt will not be forgiven. The letter will include a detailed explanation of how the cost is determined including that the amount of the service charge is due to TNSA from the Authority to maintain the capacity.
 - Fran asked commissioners individually if they were in agreement to deny the request to forgive the debt. Al, Mary and Fran agreed. Julius did not agree.
 - It was agreed by all commissioners that going forward each situation will be evaluated individually.
- Discussion Regarding Billing Software: Chuck, Jenine and Sharon met with a second software company, Edmunds, for a demo of their system. The cost for the system, which

**OCEAN GROVE SEWERAGE AUTHORITY
MEETING MINUTES – MARCH 12, 2013**

includes their software package that must be purchased with the system, is \$24,165. Harris's package is \$10,620. The contract with Harris will be signed at the next meeting.

- As a result of customer complaints about card bills, Sharon looked into the cost of folding bills. Since a folding machine would have to be purchased, at the cost of \$4,000, OGSA will continue to use card billing.

Payment of Bills

Motioned by Al Dawson, Seconded by Mary Winkler

Barbara Burns	Absent	Francis Paladino	Yes
Al Dawson	Yes	Mary Winkler	Yes
Julius Lodato	Yes		

Comments from Commissioners:

- Sharon acknowledged Chuck for his help and time in the purchase of the new computer system.

Comments from Public: No public present

Motion to Adjourn

Motioned by Al Dawson, Seconded by Mary Winkler

All present were in favor.

Meeting ended at 8:07 p.m.