

OCEAN GROVE
BOARD OF FIRE COMMISSIONERS
NEPTUNE TOWNSHIP FIRE DISTRICT No. 2.

7:30 PM MEETING MINUTES

March 3, 2026

OPENING

The meeting was called to order at 7:30 pm with a flag salute.

The Clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2025 issue of the Coaster.

Roll Call:

present	Commissioner Paul Bagdanov, Chairman
absent	Commissioner Matthew Gannon
present	Commissioner Scott Jarmer
present	Commissioner Lori Moses-Day

UNFINISHED BUSINESS OF THE OUTGOING BOARD

There was no unfinished business.

Motion to adjourn the Board sine die

Motion: Commissioner Jarmer

Second: Commissioner Moses-Day

Roll Call:

aye	Commissioner Paul Bagdanov, Chairman
absent	Commissioner Matthew Gannon
aye	Commissioner Scott Jarmer
aye	Commissioner Lori Moses-Day

ELECTION REPORT

The Clerk reports the district election was held on February 21, 2026

Two candidates filed petitions to appear on the ballot for two full three year terms;
Two candidates filed petitions to appear on the ballot for the one year unexpired term;
The annual budget and two public questions appeared on the ballot.

Paul Bagdanov and Scott Jarmer were elected to full three year terms. Christopher

Bedrosian was elected to fill the one year unexpired term. The budget and both public questions received voter approval. The full report is attached.

INVESTITURE

Paul Bagdanov and Scott Jarmer to the office of Commissioner of Neptune Township Fire District No. 2, the Ocean Grove Fire District for full terms.

Christopher Bedrosian to the office of Commissioner of Neptune Township Fire District No. 2, the Ocean Grove Fire District to fill the remaining year of the unexpired term.

REORGANIZATION

On the motion of Commissioner Jarmer, the second of Commissioner Bagdanov, and approval of the entire Board, Commissioner Moses Day was selected to act as temporary Chairman.

Vote: unanimously approved.

Temporary Chairman Comm. Moses-Day entertained motions to nominate the Board officers.

Comm. Paul Bagdanov was nominated by Comm. Jarmer and second by Comm. Christopher Bedrosian for the office of Chairman for the next year.

Vote: unanimously approved.

Comm. Bedrosian was nominated for Secretary of the Board of Fire Commissioners by Comm. Jarmer, second by Comm. Moses-Day.

Vote: unanimously approved

Comm. Jarmer was nominated for the office of Treasurer of the Board of Fire Commissioners by Bagdanov, seconded by Moses-Day.

Vote: unanimously approved

* Commissioner Gannon joined the meeting

RESOLUTIONS for ORGANIZATION

Resolution 2026-3-01 A RESOLUTION TO ESTABLISH STAFF POSITIONS

Offered by: Comm. Jarmer Second by: Comm Moses Day

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

Resolution 2026-03-02
TO ESTABLISH SCHEDULE OF
MEETINGS& WORKSHOPS
from April 2026 through March 2027 and the Fire District Election

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

Resolution #2026-03-03
TO APPOINT PROFESSIONALS
(auditor & attorney)

Motion: Comm. Moses-Day Second: Comm. Gannon

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

Resolution #2026-03-04

DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

Motion: Comm. Jarmer

Second: Comm. Moses-Day

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

Resolution #2026-03-05 TO DESIGNATE OFFICIAL NEWSPAPERS for legal notices for the Board

Motion: Comm. Jarmer

Second: Comm. Gannon

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day.

Resolution #2026-03-06 DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS of the Neptune Township Fire District #2 (Ocean Grove Fire District).

FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner Christopher Bedrosian

PERSONNEL: Commissioner Lori Moses-Day

APPARATUS: Commissioner Scott Jarmer

Motion: Comm. Jarmer

Second: Comm. Bedrosian

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian

Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarner
Yes	Commissioner Lori Moses-Day

Resolution #2026-03-07
RESOLUTION TO CERTIFY THE AMOUNT TO BE RAISED BY TAXATION.

Whereas at the fire district election held on February 21, 2026 the voters approved the budget question with 100 votes in favor and 31 against, the Board now certifies the amount of \$766,581.72 to be raised by taxation.

Motion: Comm. Jarmer Second: Comm. Bedrosian

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

Motion to resume the regular meeting agenda

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

MINUTES OF LAST MEETING

Motion to approve the minutes of the February 12, 2026 meeting.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Abstain	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

COMMUNICATIONS

None

ACTION ON COMMUNICATIONS

N/A

INVESTITURE OF NEW MEMBERS

None

REPORT OF THE TREASURER

Report attached

Motion to approve bill list and accept the report of the Financial Officer.

Motion: Comm. Jarmer Second: Comm. Bedrosian

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

OLD BUSINESS

None

NEW BUSINESS

Resolution 2026-03-08

Resolution to Approve Legal Services Contract

Motion: Comm. Bedrosian Second: Comm. Moses-Day

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

Resolution to Approve Contract to Resurface Olin St. Bay floor

The fire official solicited several local contractors to provide quotes to repair and resurface the floor in the Olin Street bay. One quote was received from Epoxy Flooring LLC in the amount of \$7,250.00. No other quotes were submitted. On the recommendation of the fire official, the Board entertained a motion to award the contract to Epoxy Flooring, LLC, and left the epoxy color choice at the discretion of the fire official.

Motion: Comm. Gannon Second: Comm. Jarmer

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

Motion to Replace Outdoor Grill

Due to deterioration of the existing grill, the Board entertained a motion to approve the expenditure of \$769.00 to replace the outdoor grill at the Olin Street Firehouse.

Motion: Comm. Gannon Second: Comm. Bedrosian

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

REPORT OF FIRE OFFICIAL

Report attached

REPORT OF FIRE CHIEF

58 calls year to date; smokehouse drill is schedule for April 14, 2026.

REPORT OF THE APPARATUS COMMITTEE

The committee will meet on March 9; door modification drawings are ready.

PUBLIC HEARING

The Chairman opened the floor for public comment. After sufficient time for comment, and none being offered, the Chairman entertained a motion for adjournment.

ADJOURNMENT

There being no further business before the Board at this meeting, motion to adjourn meeting.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call:

Yes	Commissioner Paul Bagdanov, Chairman
Yes	Commissioner Christopher Bedrosian
Yes	Commissioner Matthew Gannon
Yes	Commissioner Scott Jarmer
Yes	Commissioner Lori Moses-Day

RESOLUTION #2026-03-01 A RESOLUTION TO ESTABLISH STAFF POSITIONS

BE IT RESOLVED, That the following designated staff positions are approved and assigned as shown:

Scott Liddick	Fire Official
David M. Shotwell Jr.	Fire District Clerk
Richard Cuttrell	Financial Officer
James Hundley	Attorney
Vincent J. Alvino	Auditor
Rev. William Noll	Chaplain

Offered by: Comm. Scott Jarmer Second by: Comm Lori Moses-Day

Voting

Yes	No	Abstain	Absent	
x				Commissioner Paul Bagdanov
x				Commissioner Christopher Bedrosian
x				Commissioner Matthew Gannon
x				Commissioner Scott Jarmer
x				Commissioner Lori Moses-Day

RESOLUTION NO. 2026-03-02
A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire District No. 2, (Ocean Grove Fire District) Neptune, N.J. adopts the following schedule of meetings for the balance of the year 2026-2027, said meetings to be held at the Ocean Grove Fire Headquarters, 50 Olin Street, Ocean Grove, on the dates listed at 7:30 P.M., unless otherwise indicated. Workshop meetings may be held at 7:30 P.M. before any meeting.

Thursday April 9, 2026
Thursday May 14, 2026
Thursday June 11, 2026
no meeting scheduled in July
Thursday August 13, 2026
Thursday September 10, 2026
Thursday October 8, 2026
Thursday November 12, 2026
Thursday December 10, 2026
Thursday January 14, 2027
Thursday February 11, 2027
Tuesday March 2, 2027

Fire District Election
Saturday, February 20, 2027, 2 p.m - 9 p.m.

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

Offered by: Comm. Scott Jarmer

Second by: Comm Lori Moses-Day

Voting

Yes	No	Abstain	Absent
x			
x			
x			
x			
x			

Commissioner Paul Bagdanov
Commissioner Christopher Bedrosian
Commissioner Matthew Gannon
Commissioner Scott Jarmer
Commissioner Lori Moses-Day

RESOLUTION NO. 2026-03-03
A RESOLUTION TO APPOINT PROFESSIONALS

WHEREAS, There exists a need by the Board of Fire Commissioners for various professional services including legal and audit; and,

WHEREAS, These appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners of the Fire District No. 2 (Ocean Grove Fire District) Neptune, N.J, that the Chairman and Clerk be and they are hereby authorized and directed to engage the services of:

Vincent J. Alvino
James Hundley

Auditor
Attorney

BE IT FURTHER RESOLVED, That these appointments are being made pending submission and approval of service contracts; and,

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is authorized and directed to publish this resolution in accordance with NJSA 40A:11-1.

Offered by: Comm. Lori Moses-Day

Second by: Comm. Matthew Gannon

Voting

Yes	No	Abstain	Absent
x			
x			
x			
x			
x			

Commissioner Paul Bagdanov
Commissioner Christopher Bedrosian
Commissioner Matthew Gannon
Commissioner Scott Jarmer
Commissioner Lori Moses-Day

RESOLUTION #2026-03-04
A RESOLUTION TO DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

BE IT RESOLVED, that the Kearny Bank is hereby designated as the depository for the Neptune Fire District No.2 (Ocean Grove Fire District) funds; and,

BE IT FURTHER RESOLVED, that Kearny Bank is hereby authorized to make payment from the funds on deposit in said institutions to the credit of Neptune Fire District No. 2 (Ocean Grove Fire District) in the following accounts: General and Payroll, upon and according to the checks drawn bearing three signatures from any three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

BE IT FURTHER RESOLVED, that the Board of Fire Commissioners' safe deposit box shall also require three signatures from three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

Offered by: Comm. Scott Jarmer Second by: Comm Lori Moses-Day

Voting

Yes	No	Abstain	Absent	
x				Commissioner Paul Bagdanov
x				Commissioner Christopher Bedrosian
x				Commissioner Matthew Gannon
x				Commissioner Scott Jarmer
x				Commissioner Lori Moses-Day

RESOLUTION #2026-03-05
A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Asbury Park Press and the Coaster be designated as the official newspapers for the insertion of legal notices for the Board of Fire Commissioners, Fire District No.2, (Ocean Grove Fire District) Neptune, NJ.

Offered by: Comm. Scott Jarmer

Second by: Comm Matthew Gannon

Voting

Yes	No	Abstain	Absent
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x			
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x			
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x			
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x			
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x			
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Commissioner Paul Bagdanov

Commissioner Christopher Bedrosian

Commissioner Matthew Gannon

Commissioner Scott Jarmer

Commissioner Lori Moses-Day

RESOLUTION #2026-03-06
A RESOLUTION
TO DESIGNATE INDIVIDUAL COMMISSIONERS
TO SUPERVISE SPECIFIC AREAS

BE IT RESOLVED, the following areas shall fall under the supervision of the indicated Commissioners:

FACILITIES:	Commissioner Matthew Gannon
ADMINISTRATION & FINANCE:	Commissioner Christopher Bedrosian
PERSONNEL:	Commissioner Moses-Day
APPARATUS:	Commissioner Scott Jarner

Offered by: Comm. Scott Jarner

Second by: Comm Christopher Bedrosian

Voting

Yes	No	Abstain	Absent	
x				Commissioner Paul Bagdanov
x				Commissioner Christopher Bedrosian
x				Commissioner Matthew Gannon
x				Commissioner Scott Jarner
x				Commissioner Lori Moses-Day

Resolution #2026-03-07
RESOLUTION TO CERTIFY THE AMOUNT TO BE RAISED BY TAXATION.

Whereas at the fire district election held on February 21, 2026 the voters **approved** the budget question below with 100 votes in favor and 31 against,

Shall the Board operate for the year 2026 with a budget of \$975,023.00 and an amount to be raised by taxation of \$766,581.72?

Now therefore, the Board resolves and certifies the amount of \$766,581.72 to be raised by taxation.

Offered by: Comm. Scott Jarmer

Second by: Comm Christopher Bedrosian

Voting

Yes	No	Abstain	Absent
x			
x			
x			
x			
x			

Commissioner Paul Bagdanov
Commissioner Christopher Bedrosian
Commissioner Matthew Gannon
Commissioner Scott Jarmer
Commissioner Lori Moses-Day

2025-03-08
Resolution to Approve Legal Services Contract

Whereas the attorney has been appointed in Resolution 2026-03-03, and

Whereas such appointment is made without competitive bidding because the appointment involves a member of a recognized profession, licensed and regulated by law, pursuant to NJSA 40A:11-5, and

Whereas, the Board of Commissioners have reviewed the proposed contract and find same acceptable, and in the further interest of the Board, the fire department, and the public,

Now therefore, the Board of Commissioners approve the Legal Services Contract of James T. Hundley and authorize the Chairman to sign same.

Offered by: Comm. Christopher Bedrosian Second by: Comm Lori Moses-Day

Voting

Yes	No	Abstain	Absent	
x				Commissioner Paul Bagdanov
x				Commissioner Christopher Bedrosian
x				Commissioner Matthew Gannon
x				Commissioner Scott Jarner
x				Commissioner Lori Moses-Day

BILL LIST - MARCH 2026

CHECK	PAYEE	DESCRIPTION	AMOUNT
2524	Scott Liddick	Payroll	\$3,927.71
2525	Richard J. Cuttrell	Payroll	\$1,141.00
2526	David M. Shotwell, Jr.	Payroll	\$1,096.83
2527	Scott Liddick	Payroll - Overtime	\$1,713.31
2528	Brian Crean	Payroll - Storm Duty	\$543.89
2529	David Tucker	Payroll - Storm Duty	\$543.89
2530	Nicholas Walker	Payroll - Storm Duty	\$543.89
2531	Patrick Keenan	Payroll - Storm Duty	\$543.89
2532	Benjamin Benfer	Payroll - Storm Duty	\$543.89
2533	Christopher Haas	Payroll - Storm Duty	\$543.89
2534	Raymond Dilello, Jr.	Payroll - Storm Duty	\$357.82
2535	John Crescio	Payroll - Storm Duty	\$400.78
2536	Thomas Rose, Jr.	Payroll - Storm Duty	\$100.18
2537	Scott Liddick	Reimb - Storm Duty meals/postage	\$450.28
2538	Eagle Hook & Ladder Co.	Building maintenance	\$900.00
2539	Washington Fire Co.	Building maintenance	\$900.00
2540	Stokes Fire Co.	Building maintenance	\$900.00
2541	NJFSPC	Payroll	\$537.33
2542	Township of Neptune	Fuel/insurance	\$664.21
2543	Empower Trust Company	Pension Payment	\$146.37
2544	NJNG	Natural gas	\$3,957.25
2545	Verizon	Phones	
2546	Optimum	Internet/phone	\$531.72
2547	JCP&L	Electric	\$696.78
2548	NJAWC	Hydrants/water	
2549	Verizon Wireless	Cell phones	\$138.39
2550	Ocean Grove Hardware	Building supplies	
2551	Cross Over Networks	Monthly tech support	\$598.46
2552	Benjamin Benfer	Election worker	\$125.00
2553	Elizabeth Benfer	Election worker	\$125.00
2554	H2M Architects & Engineers, Inc.	Engineering svcs for bay door	\$10,186.00
2555	Electronic Measurement Labs, Inc.	Meter calibrations	\$349.77
2556	David Shotwell, Jr.	Reimb - election and training materials	\$376.31
2557	All Hands Fire Equipment	8 Wendy exfil helmets	\$2,508.00
2558	FIS On-Site Service, LLC	Maintenance to 1-90	\$1,756.16
2559	Vic's Restaurant	Refreshment dept drill	\$100.50
2560	Craftmaster Printing	Fuel log books	\$236.00
2561	NFPA	Annual membership renewal	\$225.00
Elec Pay	PERS	Annual appropriation	\$30,334.76
Elec Pay	Internal Revenue Service	Payroll taxes	\$4,197.18
Elec Pay	NJSHBP	Health Benefits	\$9,426.52
Elec Pay	PERS/PERS Life Ins.	PERS Pension and Life Ins.	\$633.34
BILL LIST TOTAL			\$83,001.30

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**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF FEBRUARY 28, 2026**

<u>REVENUES</u>	<u>2026 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
UNRESTRICTED SURPLUS	\$170,000.00	\$170,000.00	\$0.00
RESTRICTED SURPLUS	\$0.00	\$0.00	\$0.00
STATE FEES	\$12,090.78	\$0.00	\$12,090.78
LOCAL FEES	\$20,000.00	\$0.00	\$20,000.00
STATE FIRE GRANT	\$6,250.50	\$0.00	\$6,250.50
INTEREST EARNED	\$100.00	\$0.00	\$100.00
AMOUNT RAISED BY TAXATION	\$766,581.72	\$108,256.52	\$658,325.20
TOTAL REVENUES	\$975,023.00	\$278,256.52	\$696,766.48
UNANTICIPATED REVENUES		\$100.17	

<u>APPROPRIATIONS</u>	<u>2026 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$11,500.00	\$0.00	\$11,500.00
SALARIES	\$183,712.00	\$35,035.11	\$148,676.89
Administration	\$39,712.00	\$6,618.66	\$33,093.34
Operations	\$111,909.22	\$13,583.11	\$98,326.11
Uniform Fire Safety	\$32,090.78	\$14,833.34	\$17,257.44
BENEFITS	\$144,811.00	\$19,359.66	\$125,451.34
Administration	\$4,000.00	\$609.64	\$3,390.36
Operations	\$140,811.00	\$18,750.02	\$122,060.98
HYDRANT RENTAL	\$55,000.00	\$8,713.98	\$46,286.02
INSURANCE	\$150,000.00	\$30,221.60	\$119,778.40
PROFESSIONAL SERVICES	\$30,000.00	\$0.00	\$30,000.00
ADVERTISING	\$1,500.00	\$34.72	\$1,465.28
ELECTION	\$2,500.00	\$0.00	\$2,500.00
DUES & EDUCATION	\$6,000.00	\$680.00	\$5,320.00
EQUIPMENT & SUPPLIES	\$115,000.00	\$648.62	\$114,351.38
UTILITIES	\$43,000.00	\$4,637.65	\$38,362.35
OFFICE SUPPLIES	\$9,000.00	\$146.43	\$8,853.57
BUILDING MAINTENANCE	\$65,000.00	\$5,675.99	\$59,324.01
VEHICLE MAINTENANCE	\$45,000.00	\$1,591.22	\$43,408.78
EQUIP MAINTENANCE/TESTS	\$15,000.00	\$3,873.23	\$11,126.77
TRAINING	\$28,000.00	\$1,320.87	\$26,679.13
COMMUNICATIONS	\$19,000.00	\$1,352.43	\$17,647.57
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$3,604.94	\$17,395.06
RESERVE - FUTURE CAPITAL	\$30,000.00	\$0.00	\$30,000.00
TOTAL APPROPRIATIONS	\$975,023.00	\$116,896.45	\$858,126.55

2025 APPROPRIATION RESERVES	\$301,707.45	\$12,869.66	\$288,837.79
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CASH ON HAND A/O 2/28/2026

KEARNY CHECKING	\$1,024,797.19	
GENERAL FUND		\$956,668.19
CAPITAL RESERVE FUND		\$68,129.00