

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES

SEPTEMBER 9, 2021

OPENING

The meeting called to order at 7:30 pm followed by a flag salute and brief moment of silence.

The clerk announced the meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been published in The Coaster newspaper.

Roll Call:	Present	Commissioner Robert McEwan, Chairman
	Present	Commissioner Paul Bagdanov
	Present	Commissioner Scott Jarmer
	Present	Commissioner Lori Moses-Day
	Present	Commissioner Matthew Gannon

MINUTES of LAST MEETING (July 8, 2021. August 12 meeting was canceled)

The Board unanimously approved the minutes of the July 8, 2021 meeting following a motion by Comm. Jarmer and second by Comm. Moses-Day

COMMUNICATIONS

1. Request from Capt GR Moore for one apparatus to attend Commemoration Ceremony at American Legion, Gully Road, Neptune Township, 1800 hours, 9/11/2021. (see attached).
2. ISO letter

ACTION ON COMMUNICATIONS

1. The request from Capt GR Moore was unanimously approved following a motion by Comm Jarmer and second of Comm Bagdanov
2. No action was required with regard to the ISO letter

TREASURER'S REPORT

1. Report: July 2021
2. Report: August 2021
3. Bill List: August 2021
4. Bill List: September 2021

Following review, the bill lists and reports submitted by the financial officer were unanimously approved following a single motion for same by Comm. Jarmer and second by Comm. Bagdanov

OLD BUSINESS

It was noted the roof at the Eagle firehouse is again leaking. Scott Liddick is following up with the contractor. The nature of the problem may require an emergency repair.

NEW BUSINESS

None

FIRE OFFICIAL AND CHIEF'S REPORT

Chief: (verbal report) 149 year to date alarms, drills are scheduled for 9/18 and 9/31, TIC quotes provided (Board requested fire official to obtain additional quotes with supporting information for October meeting)

Official: written report submitted.

Clerk: Fit tests resumed.

PUBLIC HEARING

Joseph San Felice II spoke on the topics of TIC and necessity of a battery charging unit for same; disposal or sale of hose reels removed from apparatus; pump operations class.

There being no further public comment offered or business for the board, a motion for adjournment was offered by Commissioner Gannon and seconded by Commissioner Bagdanov. Unanimous agreement was noted and the meeting was adjourned at 7:50 pm.



**Neptune Township
American Legion Family
Post 346**

**9/11 Ceremony
20th Anniversary**



**Time: 6pm
Location: 21 Gully Rd Neptune NJ 07753**

All are welcome to Attend

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF JULY 31, 2021**

<u>REVENUES</u>	<u>2021 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$156,000.00	\$156,000.00	\$0.00
STATE FEES	\$10,000.00	\$2,915.25	\$7,084.75
LOCAL FEES	\$15,000.00	\$0.00	\$15,000.00
STATE FIRE GRANT	\$6,251.00	\$0.00	\$6,251.00
INTEREST EARNED	\$100.00	\$31.09	\$68.91
AMOUNT RAISED BY TAX	\$764,269.00	\$452,261.59	\$312,007.41
TOTAL REVENUES	\$951,620.00	\$611,207.93	\$340,412.07
UNANTICIPATED REVENUES		\$900.00	
<u>APPROPRIATIONS</u>	<u>2021 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$61,400.00	\$32,094.76	\$29,305.24
SALARIES	\$227,440.00	\$125,269.47	\$102,170.53
Administration	\$31,340.00	\$18,585.18	\$12,754.82
Operations	\$171,100.00	\$81,684.29	\$89,415.71
Uniform Fire Safety	\$25,000.00	\$25,000.00	\$0.00
BENEFITS	\$107,620.00	\$71,206.50	\$36,413.50
Administration	\$6,436.00	\$4,539.25	\$1,896.75
Operations	\$101,184.00	\$66,667.25	\$34,516.75
HYDRANT RENTAL	\$39,000.00	\$19,134.72	\$19,865.28
INSURANCE	\$80,000.00	\$42,939.50	\$37,060.50
PROFESSIONAL SERVICES	\$33,000.00	\$525.00	\$32,475.00
ADVERTISING	\$1,500.00	\$149.43	\$1,350.57
ELECTION	\$2,500.00	\$1,294.70	\$1,205.30
DUES & EDUCATION	\$6,000.00	\$1,001.00	\$4,999.00
SUPPLIES	\$150,000.00	\$21,227.91	\$128,772.09
UTILITIES	\$30,000.00	\$14,640.89	\$15,359.11
OFFICE SUPPLIES	\$7,000.00	\$2,882.76	\$4,117.24
MAINTENANCE & REPAIRS	\$105,000.00	\$55,012.43	\$49,987.57
TRAINING	\$12,000.00	\$2,736.00	\$9,264.00
COMMUNICATIONS	\$22,000.00	\$5,662.00	\$16,338.00
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$4,890.16	\$16,109.84
DEBT SERVICE	\$46,160.00	\$2,580.00	\$43,580.00
TOTAL APPROPRIATIONS	\$951,620.00	\$403,247.23	\$548,372.77
2020 APPROPRIATION RESERVES	\$228,258.88	\$33,441.80	\$194,817.08
<u>CASH ON HAND</u>			
PNC MONEY MARKET	\$341,848.65		
CENTRAL JERSEY CHECKING	\$286,100.37		
TOTAL	\$627,949.02		
		\$563,627.02	
GENERAL FUND		\$64,322.00	
CAPITAL RESERVE FUND			

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF AUGUST 31, 2021**

<u>REVENUES</u>	<u>2021 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$156,000.00	\$156,000.00	\$0.00
STATE FEES	\$10,000.00	\$3,927.78	\$6,072.22
LOCAL FEES	\$15,000.00	\$0.00	\$15,000.00
STATE FIRE GRANT	\$6,251.00	\$0.00	\$6,251.00
INTEREST EARNED	\$100.00	\$33.99	\$66.01
AMOUNT RAISED BY TAX	\$764,269.00	\$514,663.08	\$249,605.92
TOTAL REVENUES	\$951,620.00	\$674,624.85	\$276,995.15
UNANTICIPATED REVENUES		\$900.00	
 <u>APPROPRIATIONS</u>	 <u>2021 BUDGET</u>	 <u>REALIZED</u>	 <u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$61,400.00	\$36,592.09	\$24,807.91
SALARIES	\$227,440.00	\$133,546.96	\$93,893.04
Administration	\$31,340.00	\$21,196.01	\$10,143.99
Operations	\$171,100.00	\$87,350.95	\$83,749.05
Uniform Fire Safety	\$25,000.00	\$25,000.00	\$0.00
BENEFITS	\$107,620.00	\$73,178.45	\$34,441.55
Administration	\$6,436.00	\$4,772.60	\$1,663.40
Operations	\$101,184.00	\$68,405.85	\$32,778.15
HYDRANT RENTAL	\$39,000.00	\$22,323.84	\$16,676.16
INSURANCE	\$80,000.00	\$57,186.00	\$22,814.00
PROFESSIONAL SERVICES	\$33,000.00	\$525.00	\$32,475.00
ADVERTISING	\$1,500.00	\$170.63	\$1,329.37
ELECTION	\$2,500.00	\$1,925.35	\$574.65
DUES & EDUCATION	\$6,000.00	\$1,001.00	\$4,999.00
SUPPLIES	\$150,000.00	\$27,836.46	\$122,163.54
UTILITIES	\$30,000.00	\$16,688.96	\$13,311.04
OFFICE SUPPLIES	\$7,000.00	\$3,625.31	\$3,374.69
MAINTENANCE & REPAIRS	\$105,000.00	\$68,196.64	\$36,803.36
TRAINING	\$12,000.00	\$2,887.00	\$9,113.00
COMMUNICATIONS	\$22,000.00	\$6,524.85	\$15,475.15
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$5,775.66	\$15,224.34
DEBT SERVICE	\$46,160.00	\$46,160.00	\$0.00
TOTAL APPROPRIATIONS	\$951,620.00	\$504,144.20	\$447,475.80
 2020 APPROPRIATION RESERVES	 \$228,258.88	 \$33,441.80	 \$194,817.08
 <u>CASH ON HAND</u>			
PNC MONEY MARKET	\$341,849.55		
CENTRAL JERSEY CHECKING	\$248,873.82		
TOTAL	\$590,723.37		
GENERAL FUND		\$526,401.37	
CAPITAL RESERVE FUND		\$64,322.00	

BILL LIST - AUGUST 2021

CHECK	PAYEE	DESCRIPTION	AMOUNT
5341	Scott Liddick	Payroll	\$1,468.86
5342	Scott Liddick	Payroll	\$1,468.86
5343	Richard J. Cuttrel	Payroll	\$908.00
5344	David Shotwell, Jr.	Payroll	\$705.38
5345	Eagle Hook & Ladder Co.	Building maintenance	\$800.00
5346	Washington Fire Co.	Building maintenance	\$800.00
5347	Stokes Fire Co.	Building maintenance	\$800.00
5348	JCP&L	Electric	\$1,051.57
5349	NJAWC	Hydrants/water	\$3,261.62
5350	NJNG	Natural gas	\$196.41
5351	Verizon	Phones	\$234.91
5352	Optimum	Internet/phone	\$455.68
5353	The Equitable	Payroll - Deferred Comp	\$100.00
5354	NJFSPC	Payroll	\$450.67
5355	NJFSPC	Payroll	\$450.67
5356	Ed Bozeyowski	Repair to kitchen ceiling	\$600.00
5357	Township of Neptune	Gas/vehicle repairs/insurance final pymt	\$16,154.66
5358	All Hands Fire Equipment	Hoods/staff uniforms/tags	\$933.56
5359	Larry MacFarland	Air conditioner maintenance	\$115.00
5360	Prudential Retirement	Pension Payments	\$95.27
5361	Home Depot	Building supplies	\$238.03
5362	Sprint	Cell phone charges	\$200.35
5363	A.R. Communications	Kenwood speaker mics	\$448.50
5364	Janitor Supply Corp	Building supplies	\$324.84
5365	New Jersey Fire Equipment Co.	Hydro test/turnout gear	\$3,404.11
5366	Wildflowers Florist & Gifts	Memorial Day flowers	\$500.00
5367	Cross Over Networks	IT monthly payment	\$214.00
5368	The Coaster	Legal ad	\$21.20
5369	OGSA	2nd quarter sewer	\$37.00
5370	F.I.S. On-Site Service	Repairs to 54-3-76	\$8,084.58
5371	NJIAAI	Fire Marshal investigation course	\$400.00
5372	Craftmaster Printing	Signature stamp	\$42.55
5373	SeaCoast	Repairs to Tahoe	\$1,780.49
5374	US Bank	Debt service payment	\$43,780.00
5375	Monmouth County Clerk	Election printing/ mailing costs	\$630.65
5376	Scott Liddick	Reimbursement postage & office supp	\$75.26
5377	Ocean Grove Hardware	Building supplies	\$3.99
5378	TJ's Pizza	Dept drill refreshments	\$151.00
Dir. Debit	Internal Revenue Service	Payroll taxes	\$2,140.27
Dir. Debit	NJSHBP	Health Benefits	\$6,540.09
Dir. Debit	PERS/PERS Life Ins.	Pension Payments	\$572.54
	BILL LIST		\$100,640.57

BILL LIST - SEPTEMBER 2021

CHECK	PAYEE	DESCRIPTION	AMOUNT
5379	Scott Liddick	Payroll	\$1,468.86
5380	Scott Liddick	Payroll	\$1,468.86
5381	Richard J. Cuttrell	Payroll	\$908.00
5382	David Shotwell, Jr.	Payroll	\$705.38
5383	Scott Liddick	Payroll - Overtime	\$279.65
5384	Benjamin Benfer	Payroll - Storm Duty	\$85.52
5385	Mark Liddick	Payroll - Storm Duty	\$85.52
5386	Christopher Haas	Payroll - Storm Duty	\$85.52
5387	Thomas Rose	Payroll - Storm Duty	\$85.52
5388	Theodore Duda	Payroll - Storm Duty	\$85.52
5389	Eagle Hook & Ladder Co.	Building maintenance	\$800.00
5390	Washington Fire Co.	Building maintenance	\$800.00
5391	Stokes Fire Co.	Building maintenance	\$800.00
5392	JCP&L	Electric	\$1,212.90
5393	NJAWC	Hydrants/water	\$3,268.91
5394	NJNG	Natural gas	\$171.84
5395	Verizon	Phones	\$118.93
5396	Optimum	Internet/phone	\$455.68
5397	The Equitable	Payroll - Deferred Comp	\$100.00
5398	NJFSPC	Payroll	\$450.67
5399	NJFSPC	Payroll	\$450.67
5400	Larry MacFarland	Refrigerator repair	\$160.00
5401	The Coaster	Legal ad	\$24.61
5402	All Hands Fire Equipment	Glow batons/tags/training	\$1,038.93
5403	NFPA	Annual membership	\$175.00
5404	Prudential Retirement	Pension Payments	\$95.27
5405	Home Depot	Building supplies	\$54.89
5406	Sprint	Cell phone charges	\$136.14
5407	A.R. Communications	Three Minitor pagers	\$1,485.00
5408	Rex Signs	Eagle H&L replacement sign	\$2,333.00
5409	New Jersey Fire Equipment Co.	Gloves/helmets/boots/harnesses/tests	\$3,486.78
5410	FIS On-Site Service	Vehicle maintenance	\$3,204.06
5411	Cross Over Networks	IT monthly payment/exterior cameras	\$9,081.06
5412	PJ's Car Wash	Car wash coupons	\$99.75
5413	Ocean Grove Hardware	Building supplies	\$30.76
5414	Enforsys, Inc.	Annual subscription software systems	\$1,590.00
5415	Township of Neptune	Gas	\$665.22
Dir. Debit	Internal Revenue Service	Payroll taxes	\$2,342.55
Dir. Debit	NJSHBP	Health Benefits	\$6,540.09
Dir. Debit	PERS/PERS Life Ins.	Pension Payments	\$604.54
	BILL LIST		\$47,033.60

