

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

January 21, 2020

CALL TO ORDER

The meeting was called to order at 5:06 pm by Teretha Jones.

ROLL CALL

The following were in attendance: Dyese Davis-Bridget James-Teretha Jones – Connie King-Fred Mayo- Meghan Plevier – John Bonney Amani Neptune.

Oaths of Office, per NJ Citizen Act of 2009 were recited by Connie King, Fred Mayo and Meghan Plevier under Ms. Teretha Jones direction.

Election of new officers.

Teretha Jones was nominated to continue as Board President by Bridget James and it was seconded by Connie King. The motion was passed.

Meghan Plevier was nominated by Bridget James and the motion was seconded by Teretha Jones. The motion was passed and Ms. Plevier will maintain her role as the Boards vice president.

Fred Mayo who has been the Board Treasurer was nominated Teretha Jones and that motion was seconded by Megan Plevier. It was passed and Mr. Mayo will continue as the Treasurer.

APPROVAL OF MINUTES

Dyese Davis made the motion to approve the minutes of the December 17, 2019 meeting. Connie King seconded the motion. The motion was passed.

TREASURER'S REPORT

The report was read by John Bonney. Connie King made the motion to accept the report. Bridget James seconded the motion. The motion was passed.

COMMITTEE REPORTS

Personnel: The Board was undergone a few changes in the past few years and each committee has now gotten a new member or two.

- Personnel Committee: Meghan Plevier and Dyese Davis.
- Budget Committee: Fred Mayo and Teretha Jones.
- Building Committee: Torquato Tasso and Teretha Jones.
- Policies Committee: Meghan Plevier, Connie King and Bridget James

OLD BUSINESS-None

NEW BUSINESS

RESOLUTION #R1-19 Naming Contracted Vendors of books and library Materials.

A list of vendors that we have a long standing relationship with do to service, pricing, dependability, quality and an excellent return policy if needed. A motion to continue the relationship with these vendors was made by Meghan Plevier and it was seconded by Dyese Davis. The motion was passed.

Resolution #R2-20 Contracted Computer Consultant.

Shore Systems-Proprietary knowledge of our Automation system in addition to the availability if needed, quality of service and discounted price. To retain their services for another year Meghan Plevier made the motion and it was seconded by Dyese Davis. The motion was passed.

- **ELECTRICAL UPDATES**- Outer most pillars have additional long outlets now set up along the floor for easier access.
- In the Archive we have added two four prong outlets and automatic lights when you walk in.
- A Projector w installed for use by the library and meeting room users.
- All staff members will be trained on how to setup and uses the projector so they may assist the public and one another.
- **Computers and Hardware**-We have twenty five towers without hard drives, various keyboards and computer mice in the basement.
- To free up room in the basement the library would like to donate them or get rid of them to free up space.

Some suggestions were made to contact Green Mountain to have the hard drives completely wiped and destroyed or continue looking for any nonprofit organizations that may be able to use the Towers.

- **AARP- Tax Assistance**-Free Tax Assistance
- Free Tax Assistance to all is available again this year at the library.
- Age, income bracket are irrelevant.
- Wednesday and Thursdays 9:-4:30 pm.

- **Black History Month**- The library will be attending the Black History program on February 15, 2020 at the Neptune High School.
- The library display window for the month of February is focusing on the Right to Vote emphasis on black women and Suffrage movement from 1919-1965.
- The library has three different craft programs scheduled also a movie at the end of the month titled "Alice's Ordinary People". The information will be posted on the library's website and online registration will be available if needed for the craft programs.

- **Budget Hearing**- the Library's budget hearing is scheduled for February 11, 2020 at 9:30 am.

- **Bookmobile Discussion**-some time was given to talk about location visits, types of books- (bilingual books) should we have programs? What other services should we offer through the bookmobile? Book donations, library card sign ups.

- Pictures of the interior of the bookmobile were given to show where we are currently in the renovation.
- The time frame for when and where and how long the bookmobile would be out will be revisited after a year. A motion to do this was made by Connie King and seconded by Fred Mayo. The motion was passed.

TRUSTEE COMMENTS-None

ADJOURNMENT: At 6:09 Teretha Jones called for a motion to adjourn. Meghan Plevier made a motion to adjourn and this was seconded by the whole Board. The motion was passed.