

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

MAY 16, 2017

CALL TO ORDER:

The meeting was called to order by Teretha Jones.

ROLL CALL

The following were in attendance: Teretha Jones – Mike Palermo – Maureen Pampaloni – Meghan Plevier – Connie King and John Bonney, Director

APPROVAL OF MINUTES

Maureen Pampaloni made the motion to accept the minutes of the April 18, 2017 meeting. Mike Palermo seconded the motion. Motion passed.

TREASURER'S REPORT

The report was read by Mike Palermo. Motion to accept the report was made by Maureen Pampaloni and seconded by Meghan Plevier. Motion passed.

John Bonney read the donations collected thus far for Summer Reading from local businesses.

COMMITTEE REPORTS

Personnel: The personnel committee will be providing the Director with his evaluation after the meeting.

Budget: no report

Building: no report

Policies: no report

Outreach: John met with concerned citizens of Ocean Grove to discuss undocumented workers and their families visiting the library to determine if there was drop in visits by this segment of the population. He also met with the Prevention Coalition of Monmouth County to discuss library happenings and how the library could help decrease substance abuse and underage drinking. Civics Day would be conducted on Friday and John detailed how the library could help students. John will also be visiting the Midtown Community School for their Recreation Fair. Cheryl visited Summerfield Elementary School Pre-K through 2nd grade to do storytime on May 4th.

OLD BUSINESS

The LED sign was installed thanks to the help of many different individuals and departments. The expectation is for John to start creating messages this week.

From the NJLA, makerspace workshops were held. John concluded the Makerspace will include programs on circuitry, sewing, button making, and computer coding, baking, among other

programs. Also appointments will be made if the individual would like to learn one-on-one. Lego Robotics will also be a part of the Makerspace.

NEW BUSINESS

Summer Reading launch will be on Monday, June 19th at 3:30 p.m. The goal is 220 sign ups, 80 finishers, and 1400 books read. We will accept them through the bookdrop, photographic emails of the reading logs, and will be sending out alerts.

Our computer consultant is working with SirsiDynix to update our online catalog.

Taphenese Brown our new employee is doing very well. She requested doing her internship during the summer months while it is quieter inside the library. There was a unanimous vote to approve the switch of work study weeks.

Amanda LeMay has been hired as a certified book reviewer for the professional publication School Library Journal through a contact she made at NJLA.

The NY Times digital subscription was unanimously approved by the Board of Trustees.

The library card catalogs underneath the stairs will be used as displays in the library. The copier will be donated to another department.

John stated to the Board that he has been talking with Robert Keith at the State Library concerning the third night opening. We have the option of staying open the two nights and using the money saved, from hiring another part-time employee, to do internal library upgrades. A discussion was held on this issue and Maureen Pampaloni made the motion to continue the two night opening and using the money saved to do upgrades. Mike Palermo seconded. Motion passed.

TRUSTEE COMMENTS

Michael Palermo commented on conveying the mission statement on Civics Days.

PUBLIC COMMENTS

Committeewoman Carol Rizzo requested an update about the Senior Center connection to the library. John drops off calendars each month to the Senior Center and the library has a book club. The intergenerational book club is at a halt because of the lack of attendance by the students of the Mayor's Youth Cabinet when the topic was to be discussed.

Carol inquired about Civics day. John concluded the students would receive a tour of the library, described the services the library has, careers in librarianship, and how libraries are changing.

Carol inquired about computer classes and attendance. John detailed the one-on-one appointments were more successful.

Carol made the suggestion of having students submit a book review for their summer reading titles.

ADJOURNMENT

Motion to adjourn by Maureen Pampaloni and seconded by Mike Palermo. Motion passed.