

MINUTES OF THE LIBRARY BOARD OF TRUSTEES OF THE TOWNSHIP OF NEPTUNE

SEPTEMBER 16, 2014

CALL TO ORDER

The following were in attendance: Madeline King – Mike Palermo – Maureen Pampaloni Teretha Jones – Meghan Plevier – Connie King – Marian Bauman, Director – John Bonney, Assistant Director and Deborah Mayhue, Secretary. Claudia Mooij was absent from the meeting.

APPROVAL OF THE MINUTES

Maureen Pampaloni made the motion to approve the minutes of the August 19th meeting. Mike Palermo seconded the motion. Motion passed.

TREASURER'S REPORT

The report was read by Mike Palermo. The State Aid check for \$12,142 will be coming in early October. Three hundred and twenty five dollars will be spent on the Wolf program for the Mayor's Book Club. The library will be doing "Snapshot Day" the same day as the Wolf program. Meghan Plevier made the motion to approve a refund for \$44.06 to patron Eileen J. Nolan. Madeline King seconded the motion. Meghan Plevier made the motion to accept the treasurer's report and pay the bills. Maureen Pampaloni seconded the motion.

EXECUTIVE SESSION

Mike Palermo made the motion to close for executive session. Madeline King seconded the motion. Meghan Plevier made the motion to close executive session. Mike Palermo seconded the motion.

COMMITTEE REPORTS

Personnel: Madeline King, for the personnel committee, made the motion to appoint John Bonney as Acting Director for up to one year effective December 1st, 2014 at a salary of \$70,000.00. Meghan Plevier seconded the motion. Motion passed.

Budget: No report

Building: A follow-up report on the air conditioning/heat system was given. A call was made to the Township engineer and Marian will continue to pursue this issue.

Policies: A discussion was held on the policy manual. Revisions to some of the policies were made and the final draft will be ready soon.

Outreach: No report.

OLD BUSINESS

Meghan Plevier gave a report on the Trustee Institute seminar.

The Board stated that the rain date for Neptune Day is a non-issue for the library.

NEW BUSINESS

Resolution #R13-14: Classifying Vanessa Buhler-Rice as a Permanent part-time employee effective immediately. This position does not include benefits. Mike Palermo made the motion. Maureen Pampaloni seconded the motion. Motion passed.

Resolution #R14-14: Hiring Kelly Taylor effective September 16, 2014 in a part-time capacity for up to 20 hours per week at \$15.51 per hour. This position does not include benefits. Mike Palermo made the motion. Connie King seconded. Motion passed.

Resolution #R15-14: Accepting the resignation of Yolanda Taylor effective September 13, 2014, with regrets. Mike Palermo made the motion. Maureen Pampaloni seconded the motion. Motion passed.

The Board members have requested having e-mail accounts under neptunepubliclibrary.org.

It has been decided that all Board members should have the password to sign off on purchase orders.

A discussion was held on wireless printing which will cost approximately \$700 per year. More information on this issue will be brought to the next meeting.

The Little Class Preschool has booked fifteen story -hour sessions with Cheryl.

TRUSTEE COMMENTS

Kudos to Cheryl for the graphics on the Children's Dept. reports.

ADJOURNMENT

Mike Palermo made the motion to adjourn. Connie King seconded the motion. Motion passed.

