

# **MINUTES OF THE BOARD OF TRUSTEES OF THE TOWNSHIP OF NEPTUNE FEBRUARY 19, 2013**

## **CALL TO ORDER**

Joe Krimko called the meeting to order at 5:05pm

## **ROLL CALL**

The following Trustees were in attendance: Teretha Jones, Joe Krimko, Mike Palermo, Meghan Plevier, Maureen Pampaloni, Madeline King, and Connie King. Also in attendance, Director Marian Bauman, Senior Librarian John Bonney and Secretary Jenn Martino.

Oaths of Office were read and signed by Madeline King.

Meghan Plevier made a motion to accept the minutes of the January 15, 2013 meeting. Mike Palermo seconded the motion. Motion carried.

## **TREASURER'S REPORT**

The report was read by Mike Palermo. Marian Bauman made the comment that the library is working from a temporary budget and that the Township has not adopted a permanent budget yet. Meghan Plevier made a motion to accept the report. Maureen Pamaloni seconded the motion. Motion carried.

## **COMMITTEE REPORTS**

Personnel: No comments/changes -- Budget: No comments/changes -- Building: No comments/changes  
Policies: No comments/changes -- Outreach: Meghan Plevier commented on the letter written and sent out by Marian to the district teachers in reference to the offerings of the library and how to get a library card. Meghan received several positive comments from teachers who received the letter.

Meghan Plevier made a motion to accept committee reports, Mike Palermo seconded the motion. Motion carried.

## **OLD BUSINESS**

Early Childhood Advisory Council report – Monthly program was held at Summerfield School and 8 parents attended. Marian received a certificate for participating.

Project Peace in the Afternoon update – Marian discussed disruptive behavior of students in particular one young lady. An incident log is kept at the circulation desk.

## **NEW BUSINESS**

New Statute A3908/S2765 – Financial reports and minutes submitted to the Township

Computers in Libraries Conference for Krista Horan's attendance – Teretha Jones motioned to accept Resolution R5-13, Madeline King second the motion. Motion carried.

Microfilm reader – replacement parts have been ordered and the machine will be up and running soon

Archival classes – Sandy and Marian will be attending classes on how to maintain historical pieces and proper archival procedures.

Marketing with John and Jenn – John spoke of the ongoing marketing plan of short and long term goals of getting the word out to the community about the services the library offers.

Book Clubs in 2012 – over 100 titles offered and 33 book clubs

Painting quote – painting of concrete for meeting rooms and children's area, two other bids are needed

Computer classes in February – several township employees have attended our computer classes

## **TRUSTEE COMMENTS**

Meghan Plevier commented on the great Valentine's Day display window.

## **PUBLIC COMMENTS**

John Booney thanked everyone for promoting the library and the services offered. Year to date we have had a record 90 reference appointments.

## **ADJOURNMENT**

Teretha Jones made the motion to adjourn, Mike Palermo seconded the motion. Motion carried.