

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

January 18, 2022

CALL TO ORDER

The meeting was called to order at 5:01 pm by Teretha Jones.

ROLL CALL

The following were in attendance: Teretha Jones - Connie King - Fred Mayo - Meghan Plevier - Bridget James and Torquato Tasso. Dyese Davis was excused. Also in attendance were John Bonney, Library Director and Amani Neptune, Confidential Board Secretary.

OATH OF OFFICE

The Oath of Office was administered by Mayor Nicholas Williams to Fred Mayo, Meghan Plevier, and Torquato Tasso.

DISCUSSION ON BOARD CONDUCT

A discussion on board conduct took place. The library director provided the name of Robert Keith, Director of Library Law at the New Jersey State Library, to all members of the board present so they may contact him for clarification on board conduct.

Meghan Plevier ask for a motion to go into Executive Session. No first motion was provided. Motion failed.

The library director recommended that the library board hire an attorney to facilitate meetings. The library director requested a motion to hire such attorney. Fred Mayo provided the first motion. No second motion was provided. Motion failed.

ELECTION OF NEW OFFICERS

A motion for the following positions on the library board:

Teretha Jones, President, Meghan Plevier, Vice President, and Fred Mayo Treasurer. Bridget James offered the first motion. Connie King provided the second. All present were in favor, motion passed.

APPROVAL OF MINUTES

Fred Mayo made the motion to approve the minutes of the November 16, 2021 meeting. Meghan Plevier seconded the motion. All present were in favor, motion passed.

TREASURER'S REPORT

The report was read by John Bonney.

\$1,532.45 was paid on December 6 and \$1,981.33 was paid on Dec. 20 out of the library trust in 2021. Library received a donation of \$150.00. Carried over funds from 2021 were \$81,398.12. The library director outlined what the carried over funds were to be used for.

Motion to accept the Treasurer's Report was made by Torquato Tasso and seconded by Connie King. All present were in favor, motion passed.

COMMITTEE REPORTS

2022 Committee Members are:

- Personnel: Meghan Plevier, Dyese Davis, and Fred Mayo
- Budget: Fred Mayo and Teretha Jones
- Building: Torquato Tasso and Teretha Jones
- Policies: Teretha Jones, Connie King, and Bridget James
- Outreach: Meghan Plevier and Connie King

Meghan Plevier noted a personnel committee update. She is meeting with Dyese Davis and they are preparing the director's evaluation.

OLD BUSINESS

- Automated Doors are confirmed for installation on February 16 and 17 in 2022. All parties that are needed will be present. The building will be closed to the public, yet curbside will be available.

NEW BUSINESS

- Resolution #R1-22 Naming Contracted Vendors of Books and Library Materials. Meghan Plevier provided the motion. Torquato Tasso seconded. All present were in favor, motion passed.
- Resolution #R2-22 Naming Contracted Computer Consultant. Bridget James provided the motion. Fred Mayo seconded. All present were in favor, the motion passed.
- Diaper Drive to be held at the library was welcomed by all board members. Dates to be determined.
- Circulation Desk Remodeling will take place in 2022. The monies carried over from 2021 will fund those projects.

TRUSTEE COMMENTS

Fred Mayo requested digital library cards be an available option. Teretha Jones supplied information on possible connectivity grants becoming available. Teretha also detailed Neptune's Black History Month program will be virtual. Bridget James is looking forward to seeing the remodeled circulation desks. The Township vaccination policy was discussed.

Future library board meetings will be held on the second Tuesday of each month. Motion made by Fred Mayo and seconded by Bridget James. All present were in favor, motion passed.

PUBLIC COMMENTS

John Bonney detailed to the Board of Trustees Amani Neptune's positive contribution to the library's merchandising layout.

ADJOURNMENT

Meghan Plevier made a motion to adjourn and Fred Mayo seconded the motion. All present were in favor, motion passed. The meeting was adjourned at 5:51 pm.