

Minutes of the Board of Trustees  
Neptune Public Library  
February 14, 2023

**CALL TO ORDER**

The meeting was called to order at 5:04 p.m. by Board President Teretha Jones.

**ROLL CALL**

The following were in attendance: Dyese Davis - Bridget James - Teretha Jones - Connie King. Also in attendance were John Bonney, Library Director and Amani Neptune, Confidential Board Secretary. Fred Mayo, Meghan Plevier, and Torquato Tasso were excused.

**OATH OF OFFICE**

Dyese Davis took the Oath of Office per the NJ Citizen Act of 2009.

**ELECTION OF NEW OFFICERS**

A motion for the following positions on the library board:

Teretha Jones, President, Meghan Plevier, Vice President, and Fred Mayo, Treasurer. Bridget James offered the first motion. Dyese Davis provided the second. All present were in favor, motion passed.

**APPROVAL OF MINUTES**

Dyese Davis made the motion to approve the minutes of the October 11, 2022 meeting. Bridget James seconded the motion. All present were in favor, the motion passed.

**TREASURER'S REPORT**

The report was read by John Bonney.

\$0.00 was paid on January 9 and \$1,958.14 was paid on January 23 out of the trust account. The annual audit had no recommendations. A refund of \$44.94 for Joan Martin was discussed and approved.

Motion to accept the Treasurer's Report was made by Connie King and seconded by Bridget James. All present were in favor, the motion passed.

**COMMITTEE REPORTS**

- Personnel: None
- Budget: None
- Building: None
- Policies: None
- Outreach: None

**Old Business**

- New Circulation Desk  
John Bonney is working in partnership with the Township in preparation of new circulation desk arrival and setup.
- Bannister  
Based on vision, price and time have chosen to go with Wolek's Metalcraft to repair the bannister inside the library.

- Server  
The new Server is scheduled to begin the migration process on February 27, 2023.

#### **New Business**

- Workforce Development  
Laura Myers is working with the Department of Labor to help people aged 55+ improve their computer skills.
- AARP - Free Tax Assistance  
AARP is serving the community at the library two days a week. They will be present Wednesdays and Thursdays from 9:00 a.m. to 1:00 p.m. on a first come first serve basis.

#### **Consent Agenda**

- Resolution #R1-23 Naming Contracted Vendors of Books and Library Materials
- Resolution #R2-23 Naming Contracted Computer Consultant
- Resolution #R3-23 Amending Resolution #R14-22 Holidays for 2023
- Resolution #R4-23 Termination of Lesley Wheeler
- Resolution #R5-23 Accept Year End Audit of 2021
- Resolution #R6-23 Authorize Repair of Library Railing

Motion to accept all resolutions on the consent agenda was made by Connie King and seconded by Dyese Davis. The consent agenda passed.

Davis: Aye      James: Aye      King: Aye      Mayo: Absent      Plevier: Absent  
Tasso: Absent      Jones: Aye

#### **Trustee Comments**

None

#### **Public Comments**

None

#### **Adjournment**

Teretha Jones called for an adjournment at 5:22 pm. Dyese Davis made a motion to adjourn, and Bridget James seconded the motion. All present were in favor, motion passed. The meeting adjourned at 5:22