

**MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE**

**AUGUST 21, 2018**

**CALL TO ORDER**

The meeting was called to order by Teretha Jones at 5:10 p.m.

**ROLL CALL**

The following were in attendance: Teretha Jones, Bridget James, Connie King, Maureen Pampaloni, Library Director John Bonney, and Acting Secretary Sandy Michlich. Fred Mayo and Meghan Plevier were excused. Torquato Tasso was absent.

**APPROVAL OF MINUTES**

Maureen Pampaloni made a motion to accept the minutes from the June 19, 2018 meeting. Connie King seconded. Motion passed.

**TREASURER'S REPORT**

John Bonney read the treasurer's report. Connie King made a motion to accept the report. Bridget James seconded. Motion passed.

**COMMITTEE REPORTS**

Personnel : No new report.

Budget : No new report.

Building : No new report.

Policy : No new report.

Outreach : No new report.

**OLD BUSINESS**

John Bonney reported that a vendor was procured to look at the OEM vehicle in order to retrofit it into a bookmobile.

John Bonney reported that the safety cameras are installed. Monitoring can be done in the director's office or at a supervisor's desk. He requested authorization for the police to access the camera information. Bridget James made a motion. Maureen Pampaloni seconded. Motion approved.

**NEW BUSINESS**

John Bonney indicated that the Library Link NJ consortium has a budget deficit which could impact interlibrary loans. The NJ State Library is mandated to provide interlibrary loan services and he will provide updates as available. Teretha Jones suggested contacting state officials.

Resolution R7-18: Hiring Karissa Redd as part-time library assistant. Motion to accept made by Maureen Pampaloni, seconded by Bridget James. Motion passed with Teretha Jones abstaining.

John Bonney indicated that filling the position of Confidential Secretary will be included in the 2019 salaries and wages budget.

John Bonney gave an update on the status of the library's computers and Mike Yushak's accomplishments with upgrades.

John Bonney discussed organizing the Archives. All supervisors will be trained to use the contents. New furniture is under consideration for purchase.

John Bonney reported that Public Works will be addressing the overgrown trees in front of the library.

#### **TRUSTEE COMMENTS**

Maureen Pampaloni mentioned that the library building appears dark and uninviting when looking at it from Neptune Boulevard. Suggested more lighting or some other way to make the library appear more welcoming.

Teretha Jones announced the upcoming NJ Library Trustee Institute in October.

Discussion was held about Neptune Day.

Discussion was held regarding the OEM display in the window.

#### **PUBLIC COMMENTS**

Teretha Jones noted that there were no members of the public present.

#### **ADJOURNMENT**

Motion to adjourn was made by Maureen Pampaloni, seconded by Connie King. Motion passed. Meeting was adjourned at 5:45 p.m.