

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

August 20, 2019

The meeting began with Meghan Plevier reading an Announcement of Compliance with Open Public Meetings Law. The Director announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisements on January 9, 2019 in the Asbury Park Press and the January 10, 2019 edition of the Coaster and have been filed with the Municipal Clerk and posted on the Library bulletin boards.

CALL TO ORDER

The meeting was called to order at 5:03 pm by Meghan Plevier.

ROLL CALL

The following were in attendance: Bridget James –Connie King - Fred Mayo-Maureen Pampaloni Meghan Plevier-- John Bonney, Director and Amani Neptune. Teretha Jones and Torquato Tasso were excused.

APPROVAL OF MINUTES

Meghan Plevier called for an approval of the June 18, 2019 minutes. Maureen Pampaloni approved the motion and it was seconded by Fred Mayo. The motion was passed.

TREASURER'S REPORT

The report was read by John Bonney. Financial report and Action on Bills.

- \$4,724.67 paid on July 22 ,2019 out of the Trust
- Report of Audit year Ending 2018- it was very favorable and we were in good standing.
- John Bonney spoke briefly about the libraries finances. Page 4 in the Board packet titled Budget Balance (Current Budget Year) and his request to purchase a Projector for Conference room #1. The library has enough money to purchase a projector and do some electrical wiring work to Conference room #1 which would enable us the continue meeting the needs and services of members who use that particular room.

Motion to accept the Treasurer's Report was made by Bridget James and seconded by Connie King. The motion was passed.

COMMITTEE REPORTS

Personnel- the Personnel committee met and later presented John Bonney his evaluation. Maureen Pampaloni with Mr. Bonney's permission asked to share with the Board the ending comments of his review which she wanted to be a part of the Board minutes.

"Mr. Bonney has taken his position of Library Director and made it his vocation... giving of himself always in a professional manner to the Trustees, employees, elected officials and the community. The Neptune Township is very fortunate to have a director who gives his all and in doing that our Township was rewarded by being voted "best library in the Monmouth County" two years in a row. This was an honor not bestowed on our library prior to Mr. Bonney's tenure. Mr. Bonney should continue to focus on the library's strategic plan and take all the outlined action steps each year to maintain our ultimate mission of connecting people with opportunities. Mr. Bonney's overall performance for this evaluation period

exceeds the requirements. Mr. Bonney is an asset to the Neptune Township Library as well as the entire Neptune Township community. He is a leader that is skilled at creating and maintaining relationships with all library stakeholders, continuously focuses on the library's strategic plan following the roadmap to move our library forward, and has a strong work ethic that is evident everyday".

No other Committee Reports

OLD BUSINESS

- Bookmobile Update- Work was to begin in June but prior vehicle work commitments and back ordered parts for the bookmobile made that difficult to do. Eastern Surplus thinks that it may be ready by December but then it again it may not. But the inability to get certain parts for the vehicle in a timely fashion seems to be an issue for them right now.

NEW BUSINESS

- Resolution #R5-19 Grant Family Medical of Absence to Amanda Franco. The dates for the FMLA are from July 8, 2019 to September 30, 2019 Meghan Pleiver read the Resolution and a motion to approve was made by Maureen Pampaloni and seconded by Connie King. The motion was passed.
- Grounds for Sculpture Family Pass- an outdoor Museum located in Hamilton New Jersey that is an exhibition of many sculpture indoors and out. We have had a few request for passes and are going to look into it for our library and hopefully discuss it next month after we have done a bit more research. Also it is thought that looking into some other Museums for our members might be a nice idea.
- Website Maintenance- our regular website IT person is unavailable to work on our website due to health reasons but his brother who is covering for him and will handle our account until the end of the year.
- Parent Group starting September. Cheryl, and Kelly will be working with Kathleen Thompson from Early Childhood and Jana who works for Monmouth County Council for Young Children to create a parent group. The hope is that this group can offer resources and ideas that can help families through education(speakers, literacy) and what other needs or ideas that are prompted from getting together and evaluating what is happening in the community at that time that fall within the parameters that the group has set.
- Projector for conference room #1-If the Projector and work can be done under \$4000 the purchase should be made. A motion was made to approve it by Connie King and seconded by Maureen Pampaloni. The motion was passed.

TRUSTEE COMMENTS

None

Public Comments.

None

ADJOURNMENTS

Motion to adjourn made by Meghan Pleiver at 5.26 seconded by Maureen Pampaloni.