

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS**

**MINUTES  
January 10, 2019**

**OPENING**

Meeting called to order.

Flag Salute

Announce the meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been published in the March 2018 issue of the Asbury Park Press and The Coaster.

Roll Call:	Present	Commissioner Robert McEwan, Chairman
	Present	Commissioner Paul Bagdanov
	Present	Commissioner William Ball
	Present	Commissioner Edwin Deuchar
	Absent	Commissioner Matthew Gannon

**MINUTES of LAST MEETING**

January 10, 2019 meeting minutes were read and unanimously approved by the members present following the motion of Commissioner Deuchar and second of Commissioner Ball.

**COMMUNICATIONS**

Eagle Fire Company requested repair or replacement of stove

An additional Thermal Imaging Camera was requested

A donation of \$100.00 was received from the Ogden Family.

**ACTION ON COMMUNICATIONS**

By consensus of the board:

The houseman will investigate the stove and arrange repair or make further recommendations.

Thermal Imaging Cameras will be checked to determine if additional units or replacements are indicated.

On the motion of Commissioner Deuchar and second of Commisisoner Ball, and with the unanimous consent of the Board members present, the donation was accepted and designated to funds for purchase of additional Storz adapters for hydrants.

**TREASURER’S REPORT**

The report of the treasurer and the bill list were unanimously approved by the members present following the motion of Commissioner Deuchar and second of Commissioner Ball.

**OLD BUSINESS**

Exterior maintenance quote for Eagle Fire House: Houseman to obtain quotes.

**DISCUSSION:**

**PUBLIC HEARING 2019 Budget**

The floor was open for comments and questions regarding the proposed 2019 budget. Following sufficient time for public comment and questions, and accommodation for all parties desiring to be heard, the Budget was offered

RESOLUTION #2019-01-01

**BUDGET ADOPTION**

Resolution adopting the 2019 Budget, further subject to voter approval at the district election on February 16, 2019.

Offered by: Commissioner Ball    Second by: Commissioner Deuchar

Roll Call:	Yes	Commissioner Robert McEwan
	Yes	Commissioner Paul Bagdanov
	Yes	Commissioner William Ball
	Yes	Commissioner Edwin Deuchar
	Absent	Commissioner Matthew Gannon

**NEW BUSINESS**

**REPORTS**

Chief: 2 year to date alarms; maintenance and repairs performed to chief's truck. Departmental drills will be held every Monday night from 6-9 pm at Olin St Firehouse, except 4<sup>th</sup> Mondays. On 4<sup>th</sup> Thursdays, drill will be held from 6-9 pm at Eagle Firehouse. Also, scheduled: Bloodborne Pathogens/RTK on January 24, 2019; Smokehouse on March 19, 2019; Car fires on June 11, 2019, and Smokehouse II on October 15, 2019.

Official: no report

## **PUBLIC HEARING**

Theodore Duda requested to address the Board regarding a personnel matter. The Chairman directed Mr. Duda to speak to with the Clerk and the Board Attorney following the meeting and outside the presence of the Board. Following further opportunity for public participation, and none further offered, the chairman requested a motion for adjournment.

## **ADJOURNMENT**

Motion to adjourn

Offered by: Commissioner Ball Second by: Commissioner Deuchar

Unanimously agreed by Commissioners McEwan, Bagdanov, Ball, and Deuchar.

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUDGET STATEMENT - AS OF DECEMBER 31, 2018**

<u>REVENUES</u>	<u>2018 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$95,000.00	\$95,000.00	\$0.00
STATE FEES	\$8,000.00	\$14,361.43	(\$6,361.43)
LOCAL FEES	\$15,000.00	\$15,000.00	\$0.00
STATE FIRE GRANT	\$6,251.00	\$6,250.20	\$0.80
INTEREST EARNED	\$300.00	\$1,271.04	(\$971.04)
AMOUNT RAISED BY TAX	\$750,243.00	\$750,243.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$874,794.00</b>	<b>\$882,125.67</b>	<b>(\$7,331.67)</b>
UNANTICIPATED REVENUES		\$2,573.00	

<u>APPROPRIATIONS</u>	<u>2018 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$62,900.00	\$61,796.67	\$1,103.33
SALARIES	\$171,990.00	\$164,353.30	\$7,636.70
Administration	\$30,665.00	\$28,665.00	\$2,000.00
Operations	\$118,325.00	\$112,688.30	\$5,636.70
Uniform Fire Safety	\$23,000.00	\$23,000.00	\$0.00
BENEFITS	\$84,774.00	\$77,931.41	\$6,842.59
Administration	\$5,820.00	\$5,380.45	\$439.55
Operations	\$78,954.00	\$72,550.96	\$6,403.04
HYDRANT RENTAL	\$39,000.00	\$31,629.74	\$7,370.26
INSURANCE	\$80,000.00	\$60,492.00	\$19,508.00
PROFESSIONAL SERVICES	\$49,000.00	\$23,865.98	\$25,134.02
ADVERTISING	\$1,500.00	\$189.34	\$1,310.66
ELECTION	\$1,500.00	\$829.92	\$670.08
DUES & EDUCATION	\$6,000.00	\$1,209.24	\$4,790.76
SUPPLIES	\$150,000.00	\$75,987.88	\$74,012.12
UTILITIES	\$30,000.00	\$23,705.75	\$6,294.25
OFFICE SUPPLIES	\$7,000.00	\$4,239.04	\$2,760.96
MAINTENANCE & REPAIRS	\$89,000.00	\$77,748.20	\$11,251.80
TRAINING	\$10,000.00	\$2,389.28	\$7,610.72
COMMUNICATIONS	\$22,000.00	\$14,806.36	\$7,193.64
UNIFORM FIRE - OTHER EXP.	\$23,000.00	\$19,882.97	\$3,117.03
DEBT SERVICE	\$47,130.00	\$47,130.00	\$0.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$874,794.00</b>	<b>\$688,187.08</b>	<b>\$186,606.92</b>

2017 APPROPRIATION RESERVES	\$153,022.13	\$55,820.52	\$97,201.61
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**CASH ON HAND**

PNC MONEY MARKET	\$237,712.48
CENTRAL JERSEY CHECKING	\$280,678.72
<b>TOTAL</b>	<b>\$518,391.20</b>

<b>GENERAL FUND</b>	<b>\$454,069.20</b>
<b>CAPITAL RESERVE FUND</b>	<b>\$64,322.00</b>

**BILL LIST - JANUARY 2019**

<b>CHECK</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
4209	Ronald Cole Jr.	Payroll	\$4,053.44
4210	Ronald Cole Jr.	Payroll	\$4,053.44
4211	Richard J. Cuttrell	Payroll	\$865.00
4212	Scott Liddick	Payroll	\$816.54
4213	David Shotwell, Jr.	Payroll	\$667.00
4214	Ronald Cole Jr.	Payroll - overtime	\$239.83
4215	Eagle Hook & Ladder Co.	Building maintenance	\$800.00
4216	Washington Fire Co.	Building maintenance	\$800.00
4217	Stokes Fire Co.	Building maintenance	\$800.00
4218	JCP&L	Electric	\$925.38
4219	NJAWC	Hydrants/water	\$2,990.75
4220	NJNG	Natural gas	\$1,422.81
4221	Optimum	Internet/phone	\$215.08
4222	Verizon	Phones	\$217.94
4223	The Equitable	Payroll - Deferred Comp	\$100.00
4224	Township of Neptune	Gas	\$376.91
4225	Seaboard Welding Supply	Air rental Nov & Dec	\$16.50
4226	Cross Over Networks	IT services	\$856.00
4227	RZ Termite & Pest Control	Pest control	\$345.00
4228	Nextel Communications	Cell phone charges	\$336.02
4229	Aerial Testing Company	Annual ladder tests	\$3,922.00
4230	All Hands Fire Equipment	Bolt cutter/award	\$360.99
4231	Prudential Retirement	Pension Payment	\$179.98
4232	Danskin Insurance Agency	Employee bond renewal	\$200.00
4233	The Coaster	Legal ad	\$31.04
4234	Jardine Siding	Repairs to facia at Eagle	\$675.00
4235	Bradley Car Care	Inspector's car service	\$23.52
4236	East Coast Auto Body	Chiefs car detail	\$150.00
4237	R.N. Demaio	Building supplies	\$31.98
4238	Home Depot	Building supplies	\$776.25
4239	Ocean Grove Hardware	Building supplies	\$283.96
4240	Gassner Enterprises	Kitchen ceiling repair	\$500.00
4241	FIS On-Site Service	Apparatus repair	\$699.62
4242	New Jersey Fire Equipment Company	Hose repair	\$150.00
4243	Ronald Cole Jr.	Postage reimbursement	\$6.70
4244	On-Site Computer Services	Computer	\$1,519.95
4245	Auto Parts Center	Chain saw and case	\$456.75
4246	VOID	VOID	
4247	VOID	VOID	
4248	James Hundley	Legal services	\$117.00
Dir. Debit	Internal Revenue Service	Payroll Taxes	\$2,204.23
Dir. Debit	NJSHBP	Health Benefits	\$4,964.13
Dir. Debit	PFRS/PERS/PERS Life Ins.	Pension Payments	\$1,163.91

**BILL LIST TOTAL****\$39,314.65**