



**Historic Preservation Commission**  
**Regular Meeting Minutes**  
**Tuesday, April 14, 2015 7:00 PM**  
**Municipal Complex, 25 Neptune Blvd**  
**Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

**ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER**

Meeting called to order by Deborah Osepchuk at 7:06 pm. Mrs. Osepchuk read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

**ATTENDANCE**

**Present:** Cathleen Crandall, Lucinda Heinlein, Deborah Osepchuk, Jenny Shaffer, Stephanie Ann Car, Kennedy Buckley and Leonard Steen

**Absent:** Christopher Flynn and Donna Spencer

**Also Present:** Eugene Melody III, ESQ and Torro Reporting, LLC

**OPEN PUBLIC DISCUSSION**

No public discussions were held.

**APPLICATIONS AND RESOLUTIONS MEMORIALIZED:**

**a. RESOLUTION 2015-016 for Block 217 Lot 11 also known as 97 Embury Avenue**

Motioned By Lucinda Heinlein      Seconded by: Leonard Steen

Buckley	<u>Y</u>	Crandall	<u>N/A</u>	Steen	<u>Y</u>	Shaffer	<u>N/A</u>	Heinlein	<u>Y</u>
Osepchuk	<u>Y</u>	Carr	<u>Y</u>	Flynn	<u>N/A</u>	Spencer	<u>N/A</u>		

**b. RESOLUTION 2015-017 for Block 131 Lot 3 also known as 86 Mt Zion Way**

Motioned By Lucinda Heinlein      Seconded by: Leonard Steen

Buckley	<u>Y</u>	Crandall	<u>N/A</u>	Steen	<u>Y</u>	Shaffer	<u>N/A</u>	Heinlein	<u>Y</u>
Osepchuk	<u>Y</u>	Carr	<u>Y</u>	Flynn	<u>N/A</u>	Spencer	<u>N/A</u>		

**c. RESOLUTION 2015-018 for Block 147 Lot 21 also known as 39 Olin Street**

The Commission did not vote to memorialize this resolution. A site inspection must be performed first in relation to the windows.

**d. RESOLUTION 2015-019 for Block 207 Lot 2 also known as 88 Main Avenue (Bifurcated)**

Motioned By Lucinda Heinlein      Seconded by: Leonard Steen

Buckley	<u>Y</u>	Crandall	<u>N/A</u>	Steen	<u>Y</u>	Shaffer	<u>N/A</u>	Heinlein	<u>Y</u>
Osepchuk	<u>Y</u>	Carr	<u>Y</u>	Flynn	<u>N/A</u>	Spencer	<u>N/A</u>		

<u>Application #</u>	<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Description of Work</u>
2015-023	121	12	101 Asbury Avenue	Roof Repair (Slate)
2015-028	145	8	7 Pitman Avenue	Exterior Light Fixtures
2015-032	129	4	38 Ocean Pathway	Door Replacement
2015-039	112	1	Pilgrim Pathway (41 Bath Ave)	Paint
2015-040	230	17	11 Abbott Avenue	Remediate Violations
2015-041	259	7	129 Clark Avenue	Window Replacement

Motion was made by Mr. Steen to approved the administratively approved applications, the motion was seconded by Mr. Buckley. All members in favor.



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**PRESENTATION:**

Eagle Scout, Kel Hakim, presented a project for the Ocean Grove Camp Meeting beach front. Kel Hakim plans to plant a flower bed in order to improve the appearance of the south end of the Boardwalk.

**APPLICATION(S) REVIEWED:****a. Michael Calleo**

HPC Application 2014-211

5 ½ Broadway – Block 247 Lot 12 (Formerly Block 15 Lot 778.04)

The Commission voted to **adopt** the Fact of Finding for the proposed demolition.

Motioned by: Leonard Steen                      Seconded by: Kennedy Buckley

Buckley	<u>Y</u>	Crandall	<u>N/A</u>	Steen	<u>Y</u>	Shaffer	<u>N/A</u>	Heinlein	<u>Y</u>
Osepchuk	<u>Y</u>	Carr	<u>Y</u>	Flynn	<u>N/A</u>	Spencer	<u>N/A</u>		

**b. Keith and Cathy Reiner**

HPC Application 2014-244

88 Main Avenue-Block 207 Lot 2 (formerly block 69 lot 811)

The Commission voted to **carry** the subject application until the applicant provides more information.

Motioned by: Leonard Steen                      Seconded by: Kennedy Buckley.

**c. Keith and Cathy Reiner**

HPC Application 2015-033

87 Heck Avenue-Block 207 Lot 12

The Commission voted to **approve** the application. The Commission approved the applicant to install a new board on board fence, constructed of wood, in the rear of the property. The maximum height of the fence shall not exceed 5 feet.

Motioned by: Kennedy Buckley                      Seconded by: Stephanie Ann Carr

Buckley	<u>Y</u>	Crandall	<u>Y</u>	Steen	<u>Y</u>	Shaffer	<u>Y</u>	Heinlein	<u>Y</u>
Osepchuk	<u>Y</u>	Carr	<u>Y</u>	Flynn	<u>N/A</u>	Spencer	<u>N/A</u>		

**d. John Gallucci**

HPC Application 2015-001

31 Broadway – Block 246 Lot 16

The Commission voted to **carry** the subject application until the applicant provides more information and a site visit is performed or the applicant attends a concept review meeting.

Motioned by: Leonard Steen                      Seconded by: Cathleen Crandall

**e. Stephanie Wisnicki/Barbara Kraft**

HPC Application 2014-251

150 Lawrence Avenue Block 257 Lot 8 (Formerly 148 Lot 1496.01)

The Commission did voted to **carry** the subject application until the applicant provides more information.

Motioned by: Cathleen Crandall                      Seconded by: Leonard Steen

**f. Norwood Roosevelt Realty Corp/Univ. Property Mgmt, LLC**

HPC Application 2015-027

18 Ocean Pathway – Block 128 Lot 2

The Commission voted to **approve** the application with deviations.

Motioned by: Leonard Steen                      Seconded by: Kennedy Buckley

Buckley	<u>Y</u>	Crandall	<u>Y</u>	Steen	<u>Y</u>	Shaffer	<u>Y</u>	Heinlein	<u>Y</u>
Osepchuk	<u>Y</u>	Carr	<u>Y</u>	Flynn	<u>N/A</u>	Spencer	<u>N/A</u>		



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**g. Andrea Scher/Q and R Home Improvement LLC**

HPC Application 2015-038

76 Abbott Avenue – Block 244 Lot 2

The Commission voted to **approve** the subject application.

Motioned by: Stephanie Ann Car    Seconded by: Leonard Steen

Buckley	<u>  Y  </u>	Crandall	<u>  Y  </u>	Steen	<u>  Y  </u>	Shaffer	<u>  Y  </u>	Heinlein	<u>  Y  </u>
Osepchuk	<u>  Y  </u>	Carr	<u>  Y  </u>	Flynn	<u>  N/A  </u>	Spencer	<u>  N/A  </u>		

**DISCUSSED ITEMS**

The Commission discussed the upcoming special hearing date scheduled for April 28, 2015.

**ADJOURNED:**

A motion was made by Leonard Steen adjourn the meeting at 10:15 pm, the motion was seconded by Kennedy Buckley. All members in favor. Minutes submitted by Dawn Crozier, Secretary