



**Historic Preservation Commission
Reorganization Meeting
Tuesday, January 09, 2018 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753**

The meeting will be called to order by the Eugene Melody, who states, "Fire exits are located in the direction I am indicating, if alerted of a fire, please em orderly manner to the nearest smoke free exit or as directed."

Notice requirements of R.S. 10-14-8, "Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

The procedures for the conduct of the meeting are as follows:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, **Mr. Eugene Melody** attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC office for review. At this time we ask that all cell phones are turned off or put on vibrate and the co-operation of the public in limiting any unnecessary noise.

I. ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER.

II. ATTENDANCE

Kennedy Buckley	_____	Leonard Steen	_____
Lucinda Heinlein (VC)	_____	Joseph Wierzbinsky	_____
Pamela Mallette	_____	Donna Spencer Alt No. 1	_____
Deborah Osepchuk	_____	James McNamara Alt No. 2	_____
Jenny Shaffer			

ALSO PRESENT: Eugene Melody III, ESQ and Torro Reporting, LLC

III. PRIVILEGE OF THE FLOOR/OPEN PUBLIC DISCUSSION

IV. 2018 REORGANIZATION

1. Election of Chair Person
2. Election of 1st Vice Chairperson
3. Election of 2nd Vice Chairperson



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4. Establishment of 2018 Regular Meeting Dates:

February	13, 2018	August	14, 2018
March	13, 2018	September	11, 2018
April	10, 2018	October	09, 2018
May	08, 2018	November	13, 2018
June	12, 2018	December	11, 2018
July	10, 2018	January	09, 2019*
*Reorganization Meeting			

V. FOLLOWING MEMBERS HAVE BEEN (RE)APPOINTED:

1. Deborah Osepchuk as a Class B member for a four year term expiring December 31, 2021;
2. Lucinda Heinlein as Class C member for a four year term year expiring December 31, 2021;
3. Donna Spencer as the Alternate #1 member for an one year expiring December 31, 2018;
4. James McNamara as the Alternate #2 member for an one year expiring December 31, 2018.

VI. APPLICATIONS FOR REVIEW

1. HPD Application No. 2017-002 for 124 Clark Avenue – Block 271 Lot 2

Donald Jr and Lisa Merseles

Description of Work: Adopt or Deny Findings of Fact

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
 Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

2. HPD Application No. 2017-003 for 51 Heck Avenue

L. M. Goldsmith & L. Engelhardt

Description of Work: Adopt or Deny Findings of Fact

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
 Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

3. HPC Application NO. 2017-239 for 116 Clark Avenue (Block 271 Lot 6)

Susan Beatini/ Sawbucks Contracting, LLC

Description of Work: Siding Replacement, Window Trim, and Porch Repairs

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
 Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

4. HPC Application NO. 2017-254 for 92 Lake Avenue (Block 121 Lot 6)

Stacey Kalins/Chris Mott Custom Builders

Description of Work: Front Porch and Siding Repair

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
 Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

The next regular meeting will be held Tuesday, February 13, 2018



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5. HPC Application NO. 2017-251 for 51 Heck Avenue – Block 209 Lot 10

Edward and Cathleen Giuliana/Air Experts, Inc

Description of Work: Air Condenser Unit

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

6. HPC Application NO. 2017-207 for 95 Broadway – Block 242 Lot 8

Edward and Cathleen Giuliana/Air Experts, Inc

Description of Work: Air Condenser Unit

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

7. HPC Application NO. 2017-244 for 84 Main Avenue – Block 207 Lot 5

Paul and Amy Stimpfle/Mark A. Pavliv, AIA

Description of Work: Fence, Siding, Air Condense Unit, Painting, Ext. Alterations & Windows

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

8. HPC Application No. 2017-271 for 17 Embury Avenue – Block 213 Lot 13

The Carriage House OG II (Cory Boss)/Brian O'Donnell, Architect

Description of Work: Air Condenser Units, Door Replacement, Ext. Alterations, Fence, Patio, Painting, Porch, and Exterior Light Fixtures

Buckley _____ Heinlein _____ Mallette _____ Shaffer _____
Steen _____ Wierzbinsky _____ Osepchuk _____ Spencer _____ McNamara _____

VII. ADMINISTRATIVE APPROVALS

<u>Application No.</u>	<u>Property Location</u>	<u>Work to be Performed</u>
2017-246	56 Franklin Avenue	Fence
2017-252	119 Stockton Avenue	Air Condenser Unit
2017-258	101 Webb Avenue	Porch Piers
2017-268	52 Abbott Avenue	Roof Repair

VIII. APPLICATION AND RESOLUTIONS OT BE MEMORIALIZED

- 1. Resolution 2018-003 for 62 Webb Avenue**
- 2. Resolution 2018-004 for 18 Lake Avenue**
- 3. Resolution 2018-005 for 20 Lake Avenue**
- 4. Resolution 2018-006 for 6 ½ Surf Avenue**
- 5. Resolution 2018-007 for 93 Central Avenue**
- 6. Resolution 2018-008 for 66 ½ Webb Avenue**



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IX. DISCUSSIONS ITEMS

1. Open Violations
2. Guideline Revisions and Procedures
3. Schedule Special Hearings
4. Other/Correspondences
 - i. ZBA No. 17-12 for 101 Heck Avenue –Block 206 lot 11
Use Variance Expansion (Interior Only) of Legally, Preexisting, Nonconforming Use
5. Product Review
 - i. Wolf PVC Porch Material
 - ii. NuCedar Shingles-Texture

X. ADJOURNMENT