



**Historic Preservation Commission  
 Reorganization Meeting  
 Tuesday, January 09, 2018 7:00 PM  
 Municipal Complex, 25 Neptune Blvd  
 Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

**ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER.**

The meeting was called to order by Mr. Eugene Melody III, ESQ, Chairperson, at 7:05 pm. Mr. Melody read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website [www.neptunetownship.org](http://www.neptunetownship.org).

**ATTENDANCE**

Kennedy Buckley	<u>P</u>	Leonard Steen	<u>P</u>
Lucinda Heinlein (VC)	<u>P</u>	Joseph Wierzbinsky	<u>P</u>
Pamela Mallette	<u>A</u>	Donna Spencer Alt No. 1	<u>A</u>
Deborah Osepchuk	<u>P</u>	James McNamara Alt No. 2	<u>P</u>
Jenny Shaffer	<u>A</u>		

**ALSO PRESENT:** Eugene Melody III, ESQ and Torro Reporting, LLC

**PRIVILEGE OF THE FLOOR/OPEN PUBLIC DISCUSSION**

No Public Discussion

**2018 REORGANIZATION**

1. A motion was made by Lucinda Heinlein to elect Deb Osepchuk as Chairperson. The motion was seconded by Mr. Buckley. All present members were in favor.
2. A motion was made by Mr. Steen to elect Cindy Heinlein as 1<sup>st</sup> Vice Chairperson. The motion was seconded by Mr. Wierzbinsky. All present members were in favor.
3. A motion was made by Ms. Heinlein to elect Lenny Steen as Election of 2<sup>nd</sup> Vice Chairperson. The motion was seconded my Mr. Buckely. All members in favor.
4. The following meeting dates were approved for 2018 and the Reorganization meeting in 2019:

February	13, 2018	August	14, 2018
March	13, 2018	September	11, 2018
April	10, 2018	October	09, 2018
May	08, 2018	November	13, 2018
June	12, 2018	December	11, 2018
July	10, 2018	January	09, 2019*
*Reorganization Meeting			

A motion was made by Mr. Buckley to accept the 2018 Regular Meeting Dates. The motion was seconded by Mrs. Heinlein and passed.



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**REAPPOINTMENTS**

The following members were (re)appointed and/or sworn in:

1. Deborah Osepchuk as a Class B member for a four year term expiring December 31, 2021;
2. Lucinda Heinlein as Class C member for a four year term year expiring December 31, 2021;
3. Donna Spencer as the Alternate #1 member for an one year expiring December 31, 2018 (Not Sworn in);
4. James McNamara as the Alternate #2 member for an one year expiring December 31, 2018.

**APPLICATIONS REVIEWED:**

**1. HPD Application No. 2017-002 for 124 Clark Avenue – Block 271 Lot 2**

Donald Jr and Lisa Merseles

A motion was made by Mr. Buckley to adopt the Findings of Fact for the partial demolition. The motioned was seconded by Mrs. Heinlein and passed.

**2. HPD Application No. 2017-003 for 51 Heck Avenue**

L. M. Goldsmith & L. Engelhardt

A motion was made by Mr. Buckley to adopt the Findings of Fact for the partial demolition. The motioned was Mr. Wierzbinsky seconded by and passed.

**3. HPC Application NO. 2017-239 for 116 Clark Avenue (Block 271 Lot 6)**

Susan Beatini/ Sawbucks Contracting, LLC

A motion was made by Mr. Steen to defer the application to the February 13, 2018 meeting. The motion was seconded by Mr. Wierzbinsky and deferred.

**4. HPC Application NO. 2017-254 for 92 Lake Avenue (Block 121 Lot 6)**

Stacey Kalins/Chris Mott Custom Builders

A motion was made by Mr. Steen to approve the proposed front porch and siding repairs. The motion was seconded by Mr. Buckley and passed.

**5. HPC Application NO. 2017-251 for 51 Heck Avenue – Block 209 Lot 10**

Edward and Cathleen Giuliana/Air Experts, Inc

A motion was made by Mrs. Heinlein to approve the Exterior Alterations and Residential Addition with one deviation. The motion was seconded by Mr. Buckley and passed.

**6. HPC Application NO. 2017-207 for 95 Broadway – Block 242 Lot 8**

Edward and Cathleen Giuliana/Air Experts, Inc

A motion was made by Mr. Buckley to defer the subject application to February 13, 2018 meeting. The motion was seconded by Mr. Steen and deferred.

**7. HPC Application NO. 2017-244 for 84 Main Avenue – Block 207 Lot 5**

Paul and Amy Stimpfle/Mark A. Pavliv, AIA

A motion was made by Mr. Steen to approve the installation of a fence, siding replacement, ac installment, painting, ext. alterations and window replacement. The motion was seconded by Mrs. Heinlein and passed.



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**8. HPC Application No. 2017-271 for 17 Embury Avenue – Block 213 Lot 13**

The Carriage House OG II (Cory Boss)/Brian O’Donnell, Architect

A motion was made by Mrs. Heinlein to **bifurcate** the part of the application that includes changes to the garage. The motion was seconded by Mr. Buckley and passed.

A motion was made by Mr. Steen to **approve** the remaining proposed work to the exterior of the structure. The motion was seconded by Mr. Buckley and passed.

**ADMINISTRATIVE APPROVALS**

**The following administratively approved applications were memorialized.**

<u>Application No.</u>	<u>Property Location</u>	<u>Work to be Performed</u>
2017-246	56 Franklin Avenue	Fence
2017-252	119 Stockton Avenue	Air Condenser Unit
2017-258	101 Webb Avenue	Porch Piers
2017-268	52 Abbott Avenue	Roof Repair

A motion was made by Mr. Buckley to memorialize the above mentioned administratively approved application. The motion was seconded by Mr. Steen and passed.

**APPLICATION AND RESOLUTIONS OT BE MEMORIALIZED**

**1. Resolution 2018-003 for 62 Webb Avenue**

A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.

**2. Resolution 2018-004 for 18 Lake Avenue**

A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.

**3. Resolution 2018-005 for 20 Lake Avenue**

A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.

**4. Resolution 2018-006 for 6 ½ Surf Avenue**

A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.

**5. Resolution 2018-007 for 93 Central Avenue**

A motion to memorialize the subject resolution was made by Mr. Buckley, seconded by Mr. Wierzbinsky and passed.



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**6. Resolution 2018-008 for 66 ½ Webb Avenue**

A motion to memorialize the subject resolution was made by Mr. Buckley, seconded by Mr. Wierzbinsky and passed.

**DISCUSSIONS ITEMS**

1. Guideline Revisions and Procedures - None
2. Schedule Special Hearings - None
3. Other/Correspondences –

The Commission discussed ZBA Variance Application 17-12 for 101 Heck Avenue (block 206 Lot 11). A motion was made by Mrs. Heinlein to allow Mr. Melody to draft a resolution addressing any concerns the Commission may have. The motion was seconded by Mr. Buckley and passed.

**ADJOURNMENT**

A motion was made by Mr. Buckley to adjourn the meeting at 10:12 pm, the motion was seconded by Mr. Wierzbinsky. All members in favor.

Minutes submitted by Dawn Crozier, Secretary.