



**Historic Preservation Commission  
REGULAR MEETING  
Tuesday, February 13, 2018 7:00 PM**

**ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER**

The meeting was called to order by Deborah Osepchuk, Chairperson, at 7:07 pm. Mrs. Osepchuk read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website [www.neptunetownship.org](http://www.neptunetownship.org).

**ATTENDANCE**

Kennedy Buckley	<u>P</u>	Leonard Steen	<u>P</u>
Lucinda Heinlein (VC)	<u>P</u>	Joseph Wierzbinsky	<u>P</u>
Pamela Mallette	<u>A</u>	Donna Spencer Alt No. 1	<u>A</u>
Deborah Osepchuk	<u>P</u>	James McNamara Alt No. 2	<u>P</u>
Jenny Shaffer	<u>P</u>		

**ALSO PRESENT:** Eugene Melody III, ESQ and Torro Reporting, LLC

**PRIVILEGE OF THE FLOOR / OPEN PUBLIC DISCUSSION**

No public discussion.

**APPLICATIONS REVIEWED:**

1. **HPC Application NO. 2017-239 for 116 Clark Avenue (Block 271 Lot 6)**  
Susan Beatini/ Sawbucks Contracting, LLC  
A motion was made by Mr. Steen to **deny** the subject application proposing to replace the siding on the first floor under the first floor porch roof. The motion was seconded by Mr. McNamara and denied.
  
2. **HPC Application NO. 2017-207 for 95 Broadway – Block 242 Lot 8**  
Edward and Cathleen Giuliana/Air Experts, Inc  
A motion was made Mr. Steen to **approve** the subject application. The motion was seconded Mrs. Heinlein and passed.
  
3. **HPC Application NO 2017-207 for 38 Embury Avenue – Block 228 Lot 2**  
Lynn Thompson/C & C Air  
A motion was made by Mr. Buckley to **defer** the subject application to the March 1, 2018. The motion was seconded by Mr. Steen and deferred.
  
4. **HPC Application NO 2017-270 for 35 Webb Avenue – Block 228 Lot 20**  
Robert Bowdon/ Mark A. Pavliv, AIA  
A motion was made by Mr. Buckley to **approve** the proposed work. The motion was seconded by Mr. Steen and passed.
  
5. **HPC Application NO 2018-001 for 44 Abbott Avenue**  
A motion was made by Mrs. Heinlein to **defer** the subject application to the March 1, 2018. The motion was seconded by Mr. Steen and deferred.



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**ADMINISTRATIVE APPROVALS**

The following applications were approved administratively:

<u>Application No.</u>	<u>Property Location</u>	<u>Work to be Performed</u>
HPC2017-226	39 PILGRIM PTWY	Air Condenser
HPC2017-262	143 MAIN AVE	Deck and Porch Stairs
HPC2017-267	60 WEBB AVE	Air Condenser and Door Replacement
HPC2017-269	80 MT ZION WAY	Exterior Alteration
HPC2018-003	16 PITMAN AVE	Exterior Alteration
HPC2018-006	111 CLARK AVE	Roof Repair

A motion was made Mr. Steen to memorialize the above mentioned administratively approved application. The motion was seconded by Mr. Buckley.

**APPLICATION AND RESOLUTIONS TO BE MEMORIALIZED**

- 1. Resolution 2018-001 for Reorganization**  
A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.
- 2. Resolution 2018-002 for Regular Meeting Date**  
A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.
- 3. Resolution 2018-011 for 92 Lake Avenue**  
A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.
- 4. Resolution 2018-012 for 51 Heck Avenue**  
A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.
- 5. Resolution 2018-013 for 84 Main Avenue**  
A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.
- 6. Resolution 2018-014 for 17 Embury Avenue**  
A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.
- 7. Resolution 2018-015 for 101 Heck Avenue (ZBA Application)**  
A motion to memorialize the subject resolution was made by Mrs. Heinlein, seconded by Mr. Buckley and passed.

**DISCUSSION ITEMS**

1. Guideline Revisions and Procedures - None
2. Schedule Special Hearings – A special hearing scheduled for March 6, 2018.
3. Other/Correspondence - None
4. Product Review - None



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**ADJOURNMENT**

A motion was made by Mr. Buckley to adjourn the meeting at 9:35 pm, the motion was seconded by Mr. Wierzbinsky. All members in favor.  
Minutes submitted by Dawn Crozier, Secretary.