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November 23, 2022

*Sent 11-23-22
Copy email to AC contractor*

Ms. Kathleen Williamson
25 Olin Street
Ocean Grove, New Jersey 07756

RE: AC Application HPC 2022/186

Dear Ms. Williamson,

In reviewing your application, the HPC team found there is no record of an approval for the original A/C condenser in the location noted. The HPC Guidelines require approval for all A/C units. They further mandate that installation at the front or side yard be avoided whenever possible. (Some side yard locations have been approved when property lines prevent location of units to more appropriate rear locations).

Since we have no record of your original location being approved, and your survey indicates ample area at the northwest corner of your property (behind the architectural bump out), the unit should be relocated.

Please provide any record of HPC approval for your original A/C condenser. If you do not have a prior approval, you have two options:

- 1) You may amend your current application to indicate you will be moving the unit to the rear.
- 2) You may request to appear before the full HPC Commission for review of your existing location.

Thank you for your immediate attention to this matter.

Please contact me at your earliest convenience to indicate which you prefer.

Sincerely,

Tracey James
HPC Administrative Assistant
Engineering Department
Township of Neptune