

OCEAN GROVE
BOARD OF FIRE COMMISSIONERS
NEPTUNE TOWNSHIP FIRE DISTRICT No. 2.

May 8, 2025

REGULAR MEETING MINUTES

OPENING

Meeting called to order at 7:30 pm followed by a flag salute.

The clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2025 issue of the Coaster.

Roll Call: Present Commissioner Robert McEwan, Chairman
 Present Commissioner Paul Bagdanov
 Present Commissioner Matthew Gannon
 Present Commissioner Scott Jarmer
 Present Commissioner Lori Moses-Day

MINUTES OF LAST MEETING

Motion to approve the minutes of the April 9, 2025 meeting.

Motion: Comm. Jarmer Second: Moses-Day

Roll Call: Yes Commissioner Robert McEwan, Chairman
 Yes Commissioner Paul Bagdanov
 Yes Commissioner Matthew Gannon
 Yes Commissioner Scott Jarmer
 Yes Commissioner Lori Moses-Day

COMMUNICATIONS

None received

REPORT OF THE TREASURER

Motion to approve bill list and accept the report of the Financial Officer.
Motion: Comm. Bagdnov Second: Comm. Moses-Day

Roll Call: Yes Commissioner Robert McEwan, Chairman
Yes Commissioner Paul Bagdanov
Yes Commissioner Matthew Gannon
Yes Commissioner Scott Jarmer
Yes Commissioner Lori Moses-Day

OLD BUSINESS

Source of electrical issue at Eagle remains unknown, problem has no recurred.

NEW BUSINESS

2025 05 01

A Resolution confirming, ratifying and authorizing renewal of Neptune Township Fire District No. 2 in the a Commodity Resale Agreement with the Township of Neptune.

Motion: Comm. Bagdanov Second: Comm Jarmer

Roll Call: Yes Commissioner Robert McEwan, Chairman
Yes Commissioner Paul Bagdanov
Yes Commissioner Matthew Gannon
Yes Commissioner Scott Jarmer
Yes Commissioner Lori Moses-Day

2025 05 02

A Resolution authorizing the loan of twelve 50 foot lengths of 3 inch fire hose to the Bradley Beach Fire Department.

Motion: Comm. Bagdanov Second: Comm. Jarmer

Roll Call: Yes Commissioner Robert McEwan, Chairman
Yes Commissioner Paul Bagdanov
Yes Commissioner Matthew Gannon
Yes Commissioner Scott Jarmer
Yes Commissioner Lori Moses-Day

2025 05 03

A Resolution to remove the 1989 Sutphen Ladder truck from surplus apparatus status.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call: Yes Commissioner Robert McEwan, Chairman
No Commissioner Paul Bagdanov
Yes Commissioner Matthew Gannon
Yes Commissioner Scott Jarmer
Yes Commissioner Lori Moses-Day

2025 05 04

The first reading of a Resolution appointing Richard Cuttrell to the position of Financial Officer of the district.

Motion: Comm. Bagdanov Second: Comm. Jarmer

Roll Call: Yes Commissioner Robert McEwan, Chairman
Yes Commissioner Paul Bagdanov
Yes Commissioner Matthew Gannon
Yes Commissioner Scott Jarmer
Yes Commissioner Lori Moses-Day

REPORT OF THE APPARATUS PLANNING COMMITTEE

Comm. Jarmer reported progress: questions are pending with the architect regarding modifications or renovations required to the bay door opening, as well as with Insurance Services Office (ISO) representative regarding apparatus requirements.

REPORT OF FIRE OFFICIAL

none

REPORT OF FIRE CHIEF

75 alarms year to date; training posted on board in Olin Street bay.

PUBLIC HEARING

The chairman opened the floor for public comment. Comment was heard regarding returning the Sutphen to service and clarifying the resolution regarding same; loan of hose to the Bradley Beach Fire Department; number and availability of nozzles for use with F500 encapsulator agent; ground prong on fan; fire extinguishers on apparatus.

ADJOURNMENT

There being no further business before the Board at this meeting, the Chairman

acknowledge a motion to adjourn the meeting.

Motion: Comm. Jarmer Second: Moses-Day

Roll Call: Yes Commissioner Robert McEwan, Chairman
Yes Commissioner Paul Bagdanov
Yes Commissioner Matthew Gannon
Yes Commissioner Scott Jarmer
Yes Commissioner Lori Moses-Day

Ocean Grove Bd of Fire Commissioners
Transactions by Account
As of April 30, 2025

Revised

| Type | Date | Num | Name | Memo | Split | Credit |
|-------------------------------|------------|------|--------------------------|---|-----------------------|------------------|
| Checking - Kearny 2102 | | | | | | |
| Check | 03/31/2025 | ACH | Danskin Insurance ... | Policy #FB-0800677 | Insurance | 202.00 |
| Deposit | 04/08/2025 | | | Deposit | -SPLIT- | |
| Check | 04/10/2025 | 2242 | Eagle Hook & Ladde... | Donations Memory of Mr Moses & Vics 3/29/25 | -SPLIT- | 316.45 |
| Bill Pmt -C... | 04/10/2025 | 2243 | JCP&L | | Accounts Payable | 531.64 |
| Bill Pmt -C... | 04/10/2025 | 2244 | NJAWC | | Accounts Payable | 4,516.55 |
| Bill Pmt -C... | 04/10/2025 | 2245 | NJNG | | Accounts Payable | 2,307.70 |
| Bill Pmt -C... | 04/10/2025 | 2246 | Optimum | | Accounts Payable | 712.55 |
| Bill Pmt -C... | 04/10/2025 | 2247 | Verizon | 250-777-106-0001-51 | Accounts Payable | 280.74 |
| Bill Pmt -C... | 04/10/2025 | 2248 | Verizon Wireless | 542756723-00001 | Accounts Payable | 224.14 |
| Check | 04/10/2025 | 2249 | Eagle Hook & Ladde... | April | Building | 800.00 |
| Check | 04/10/2025 | 2250 | Stokes Fire Co | April | Building | 800.00 |
| Check | 04/10/2025 | 2251 | Washington Fire Co | April | Building | 800.00 |
| Check | 04/10/2025 | EPIC | NJSHBP | | Operations | 4,352.20 |
| Paycheck | 04/10/2025 | 2234 | David M Shotwell, Jr. | | -SPLIT- | 1,042.94 |
| Paycheck | 04/10/2025 | 2239 | Debra Latshaw-Ada... | | -SPLIT- | 999.42 |
| Paycheck | 04/10/2025 | 2240 | Scott Liddick | | -SPLIT- | 3,402.64 |
| Liability Ch... | 04/10/2025 | 2252 | Internal Revenue Se... | 21-6000958 | -SPLIT- | 2,630.08 |
| Liability Ch... | 04/10/2025 | 2253 | EPIC | | -SPLIT- | 562.50 |
| Liability Ch... | 04/10/2025 | 2254 | Life Insur | | -SPLIT- | 37.50 |
| Liability Ch... | 04/10/2025 | 2255 | NJFSCP | CS90239065A | Child Support | 520.00 |
| Liability Ch... | 04/10/2025 | 2256 | NJFSCP | CS90013880B | Child Support | 502.67 |
| Liability Ch... | 04/10/2025 | 2257 | Empower Trust Com... | Plan #524956-01 | -SPLIT- | 139.40 |
| Check | 04/10/2025 | 2258 | All Hands Fire Equip... | Inv 22095, 22108, 22122, 22113, 22146 | -SPLIT- | 7,001.66 |
| Check | 04/10/2025 | 2259 | James T Hundley E... | 4/7/25 Invoice special meeting 3/4/25 | Legal Fees | 535.00 |
| Check | 04/10/2025 | 2260 | Township of Neptune | March fuel & maint, Insurance | -SPLIT- | 25,755.49 |
| Check | 04/10/2025 | 2261 | Home Depot | 6035322502521655 | Supplies | 60.06 |
| Check | 04/10/2025 | 2262 | Staples | 8 lazyboy chairs | Office Supplies | 1,759.92 |
| Check | 04/10/2025 | 2263 | Bruno's | 3/10/25 | Office Supplies | 71.46 |
| Check | 04/10/2025 | 2264 | Craftmaster Printing ... | inv 180918 | Office Supplies | 39.76 |
| Check | 04/10/2025 | 2265 | FIS on Site Service ... | inv 2363, 2362, 2366 | -SPLIT- | 7,646.14 |
| Check | 04/10/2025 | 2266 | Nolze Garage Door ... | inv 5200 | Building | 422.00 |
| Check | 04/10/2025 | 2267 | Ocean Grove Hardw... | March Inv's | Supplies | 72.93 |
| Check | 04/10/2025 | 2268 | Cross Over Networks | OGF-01Feb2025 | Communications | 314.04 |
| Check | 04/10/2025 | 2269 | Grainger | Acct# 888116074 inv# 9431730150 | Supplies | 173.91 |
| Check | 04/10/2025 | 2270 | Vics Restaurant | 8/13/24 | Appropriation Rese... | 120.60 |
| Check | 04/10/2025 | 2271 | Postmaster | 1 roll stamps | Office Supplies | 73.00 |
| Total Checking - Kearny 2102 | | | | | | 69,727.09 |
| TOTAL | | | | | | 69,727.09 |

2025-05-01

A RESOLUTION CONFIRMING, RATIFYING AND AUTHORIZING RENEWAL OF
NEPTUNE TOWNSHIP FIRE DISTRICT NO. 2 IN A COMMODITY RESALE
AGREEMENT WITH THE TOWNSHIP OF NEPTUNE

Whereas in the performance of the statutory responsibilities of preventing and suppressing fires the Board of Commissioners of Neptune Township Fire District No. 2, also known as Ocean Grove Fire District #2, utilizes vehicles, apparatus, and tools that rely on motor fuel for operation; and

Whereas, the Township of Neptune maintains a supply of motor fuel and makes same available to the district through a Commodity Resale Agreement under N.J.A.C. 5:34-7.1 et seq., and

Whereas, the Board recognizes the desirability of continuing the December 12, 2022 Commodity Resale Agreement last executed on behalf of the Board on January 12, 2023

Now therefore, the Board of Commissioners of Neptune Township Fire District No. 2 confirms, ratifies, and otherwise authorizes the Chairman to act accordingly by executing such documents as may be necessary to achieve continued participation in the Commodity Resale System.

Motion: Comm. Bagdanov

Second: Comm. Jarmer

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| Roll Call: | aye | Commissioner Robert McEwan, Chairman |
| | aye | Commissioner Paul Bagdanov |
| | aye | Commissioner Matthew Gannon |
| | aye | Commissioner Scott Jarmer |
| | aye | Commissioner Lori Moses-Day |

The above resolution was adopted by the affirmative vote of not less than a majority of the Commissioners present at the meeting.

/s/ David M. Shotwell Jr., May 8, 2025

DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire Dist. No. 2

2025 05 02

A Resolution authorizing the loan of twelve 50 foot lengths of 3 inch fire hose to the Bradley Beach Fire Department upon written request from the Borough of Bradley Beach.

Whereas, the Ocean Grove Fire Department and the Bradley Beach Fire Department share a history of mutual cooperation in innumerable endeavors related to public safety, and

Whereas, the Chief of the Bradley Beach Fire Department has communicated a need for twelve 50 foot lengths of 3 inch fire house; and

Whereas, the Ocean Grove Fire Department has the requisite fire hose available to loan.

Now therefore, provided the Borough accepts all responsibility for the Board of Commissioners authorizes the loan of twelve 50 foot lengths of 3 inch fire hose to the Bradley Beach Fire Department.

Motion: Comm. Bagdanov

Second: Comm. Jarmer

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| Roll Call: | aye | Commissioner Robert McEwan, Chairman |
| | aye | Commissioner Paul Bagdanov |
| | aye | Commissioner Matthew Gannon |
| | aye | Commissioner Scott Jarmer |
| | aye | Commissioner Lori Moses-Day |

The above resolution was adopted by the affirmative vote of not less than a majority of the Commissioners present at the meeting.

/s/ David M. Shotwell Jr., May 8, 2025

DAVID M. SHOTWELL JR., Clerk

Neptune Township Fire Dist. No. 2

RESOLUTION 2025-05-04

A RESOLUTION APPOINTING FINANCIAL OFFICER

WHEREAS, the Ocean Grove Board of Fire Commissioners, Neptune Fire District No. 2, previously established the paid position of Financial Officer in the Ocean Grove Fire District; and

WHEREAS, the individual currently serving as the Board's Financial Officer has resigned that position effective July 31, 2025; and

WHEREAS, the Commissioners are desirous of appointing an individual familiar with the duties of the District's Financial Officer to fill that position; and

WHEREAS, Richard Cuttrell has previously served as the District's Financial Officer, is familiar with the duties of that position, and is otherwise qualified under N.J.S.A. 40A:14-81.2 for appointment to the position of Financial Officer.

NOW THEREFORE, the Ocean Grove Board of Fire Commissioners, Neptune Fire District No. 2, resolves as follows:

1. Richard Cuttrell be, and is hereby, appointed to the position of Financial Officer, effective ^{Jan 15, 2025} ~~August 1, 2025~~.

2. Richard Cuttrell shall receive an annual salary in the amount of \$ 17,364.38 ^{Jan 15, 2025}; pro rated for the period ~~August 1, 2025~~ to March 3, 2026.

^{May 6, 2025} SO MOVED ON FIRST READING Bagdanov, 2025 ^{2d Jan}

Commissioner Robert McEwan, Chairman Yay ✓ Nay _____

Commissioner Paul Bagdanov Yay ✓ Nay _____

Commissioner Matthew Gannon Yay ✓ Nay _____

Commissioner Scott Jarmer Yay ✓ Nay _____

Commissioner Lori Moses-Day Yay ✓ Nay _____

SO MOVED ON SECOND READING _____, 2025

Commissioner Robert McEwan, Chairman Yay _____ Nay _____

Commissioner Paul Bagdanov Yay _____ Nay _____

Commissioner Matthew Gannon Yay _____ Nay _____

Commissioner Scott Jarmer Yay _____ Nay _____

Commissioner Lori Moses-Day Yay _____ Nay _____

RESOLUTION 2025-05-03

A RESOLUTION RESCINDING THE PORTION OF RESOLUTION 2024-05-01 AUTHORIZING THE SALE OF THE SUTPHEN TOWER TRUCK

WHEREAS, on May 9, 2024, at a regularly scheduled meeting of the Ocean Grove Board of Fire Commissioners, Neptune Fire District No. 2, the Board adopted Resolution 2024-05-01, copy attached, declaring the Board's 1989 Sutphen Tower Truck (54-1-91), VIN# 159A3KFE2K1003626 as not needed for public use; and

WHEREAS, Resolution 2024-01-05 further authorized the sale of the Sutphen Tower Truck at public auction; and

WHEREAS, the public sale at auction of the Sutphen has yet to take place; and

WHEREAS, the Board subsequently determined that an extended period of time was required to finance, purchase and build a replacement firefighting apparatus; and

WHEREAS the Board determined that the firefighting needs of the District would best be met by returning the Sutphen Tower Truck to active firefighting service in the District.

NOW THEREFORE, the Ocean Grove Board of Fire Commissioners, Neptune Fire District No. 2, resolves as follows:

1. The portion of Board Resolution 2024-05-01 declaring the 1989 Sutphen Tower Truck (51-1-91), VIN# 159A3KFE2K1003626 as not needed for public use be, and is hereby, rescinded.
2. The portion of Board Resolution 2024-05-01 authorizing the sale at public auction of the 1989 Sutphen Town Truck (54-1-91), VIN# 159A3KFE2K1003626 be, and is hereby, rescinded.

3. The Board Clerk and Financial Officer are authorized to register the Sutphen Tower Truck with the New Jersey Motor Vehicle Commission (NJMVC).

4. The Board Clerk and Financial Officer are authorized to insure the Sutphen Tower Truck under the Board's current policy of insurance.

5. The Apparatus Planning Committee and/or the Board's paid firefighter are authorized to obtain quotes for repairs to the Sutphen Tower Truck necessary for its return to active firefighting duty.

SO MOVED

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| Commissioner Robert McEwan, Chairman | Yay _____ Nay _____ |
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| Commissioner Paul Bagdanov | Yay _____ Nay _____ |
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| Commissioner Matthew Gannon | Yay _____ Nay _____ |
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| Commissioner Scott Jarmer | Yay _____ Nay _____ |
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| Commissioner Lori Moses-Day | Yay _____ Nay _____ |
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