

OCEAN GROVE
BOARD OF FIRE COMMISSIONERS
NEPTUNE TOWNSHIP FIRE DISTRICT No. 2.

MINTUES

January 9, 2025

OPENING

The meeting was called to order at 7:30 pm with a flag salute. The clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2024 issue of the Coaster.

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

All commissioners were present.

MINUTES OF LAST MEETING

Motion to approve the minutes of the December 12 2024 meeting.

Motion: Comm. Bagdanov Second: Comm. Gannon

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

All commissioner vote to approve the minutes.

COMMUNICATIONS

No communications directed to the Board or Commissioners were received since the last meeting.

REPORT OF THE TREASURER

Motion to approve bill list and accept the report of the Financial Officer.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

All Commissioners indicated approval.

OLD BUSINESS

The electric circuit causing the concern at Eagle Firehouse has yet to be indentified.

The turtle has been ordered. The fire official will inquire as to the turtle's estimate time of arrival. Inquiry as to turtle accessories will be made, as well.

NEW BUSINESS

PUBLIC HEARING for the 2025 Budget

The Financial Officer reported that the New Jersey Department of Community Affairs (DCA) had yet to approve the budget, and as such, the hearing will need to be postponed. The Financial Officer suggested January 16, 2025 as an appropriate hearing date, to allow time for DCA to complete the review and for the Clerk to make the required notifications for a Special Meeting of the Board of Commissioners.

2025-01-01

Special Meeting for Budget Resolution

Resolution to hold a Special Meeting on January 16, 2025 for the purposes of holding the Public Hearing on the 2025 Budget, and to adopt the 2025 Budget, directing the clerk to make the required notifications of same, pending approval by NJ Division of Community Affairs and further subject to voter approval at the district election on February 15, 2025

Motion: Comm. Jarmer Second: Comm. Bagdanov

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

Unanimously agreed by all commissioners.

2025-01-02

A Resolution to Authorize the transfer of 2024 Budget Appropriation Reserves

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of previous year appropriations during the first three months of the fiscal year; and,

WHEREAS, the Financial Officer has recommended that the following appropriation transfers be authorized;

FROM:

Supplies	32,220.00
Building Maintenance	<u>5,000.00</u>
	\$ 37,220.00

TO:

Commissioners Salaries/Benefits	11,200.00
Operations Benefits	20,720.00
Hydrant Rental	300.00
Equipment Maintenance	<u>5,000.00</u>
	\$ 37,220.00

THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners of Neptune Township Fire District #2 that the 2024 Budget Appropriation Reserves be transferred as stated herein.

Motion: Comm. Bagdanov Second: Comm. Gannon

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

Unanimously approved

2025-01-03

A Resolution to Approve Cross Over Networks Service Agreement

Whereas the Board of Commissioners recognizes the value to the purposes of fire district operations of sustaining the 3CX license and related communications services; and

Whereas the Board further recognizes the quality and competence of past services provided by the vendor, and

Whereas the cost of the agreement is below the state bid threshold,

Now therefore, the Board authorizes the Chairman and or Clerk to engage Cross Over

Networks in the service agreement on behalf of the Board.

Motion: Comm. Bagdanov Second: Comm. Moses-Day

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

Unanimously approved.

2025-01-04

A Resolution to Engage Cross Over Networks for routine IT services related to the Internet communication services at the firehouses 50 Olin St and 128 Main Avenue.

Whereas the Board of Commissioners recognizes the value to the purposes of fire district operations of maintaining network equipment and configuration; wi-fi equipment and configuration, end user PC client support, business office applications, anti-malware and PC virus protection, and liaison support for data and voice providers; and

Whereas the Board further recognizes the quality and competence of past services provided by the vendor, and

Whereas the cost of the agreement is below the state bid threshold,

Now therefore, the Board authorizes the Chairman and or Clerk to engage Cross Over Networks in the IT service agreement on behalf of the Board.

Motion: Comm. Bagdanov Second: Comm. Jarmer

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

2025-01-05

A Resolution to Replace Lost Undeposited Check

Whereas check #1128 issued on June 9, 2022 in the amount of \$800.00 and payable to Stokes Fire Company remains outstanding, and

Whereas, exhaustive efforts by Stokes Fire Company officers have not resulted in recollection or recovery of the instrument, and

Whereas, the funds allocated to check #1128 remain available, and

Whereas, the Board desires to pay the funds and clear the matter from the accounts, and

Whereas, Stokes Fire Company remains willing and able to receive the funds,

Now therefore, the Board desires to pay the funds to Stokes Fire Company with check #2157 with the assurance the instrument will be negotiated promptly and directs the Financial Officer accordingly.

Motion: Comm. Gannon Second: Comm. Bagdanov

Roll Call: Commissioner Robert McEwan, Chairman
 Commissioner Paul Bagdanov
 Commissioner Matthew Gannon
 Commissioner Scott Jarmer
 Commissioner Lori Moses-Day

Unanimous approval.

REPORT OF FIRE OFFICIAL

Fire Official Scott Liddick (not in attendance at meeting)

1. Monthly report attached.

REPORT OF FIRE CHIEF

Chief Benjamin Benfer

1. 250 alarms in 2024
2. 2025 Training dates will be posted shortly
3. 5 alarms year to date in 2025:

PUBLIC HEARING

The chairman opened the meeting to the public for comment. Statements were made:

- regarding the possibility of increasing the distance between the floor and the top of the bay door to permit accommodation of larger fire apparatus.
- opining that the EMS supplies on the apparatus should be expanded to include additional bleeding control supplies.

ADJOURNMENT

There being no further business before the Board at this meeting, motion to adjourn meeting.

Motion: Comm. Bagdanov Second: Comm. Moses-Day

The Board unanimously agreed to adjourn.

(Minutes subject to approval at the February 13, 2025 meeting)

OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF December 31, 2024

<u>REVENUES</u>	<u>2024 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$110,000.00	\$110,000.00	\$0.00
RESTRICTED SURPLUS	\$60,000.00	\$0.00	\$60,000.00
STATE FEES	\$10,000.00	\$11,701.15	(\$1,701.15)
LOCAL FEES	\$20,000.00	\$21,854.97	(\$1,854.97)
STATE FIRE GRANT	\$6,251.00	\$6,250.50	\$0.50
INTEREST EARNED	\$100.00	\$50.54	\$49.46
AMOUNT RAISED BY TAX	\$753,327.00	\$753,577.00	(\$250.00)
TOTAL REVENUES	\$959,678.00	\$903,434.16	\$56,243.84
UNANTICIPATED REVENUES		\$3,012.40	
 <u>APPROPRIATIONS</u>	 <u>2024 BUDGET</u>	 <u>REALIZED</u>	 <u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$70,500.00	\$81,695.82	(\$11,195.82)
SALARIES	\$169,780.00	\$121,628.47	\$48,151.53
Administration	\$35,280.00	\$35,280.12	(\$0.12)
Operations	\$104,500.00	\$56,348.35	\$48,151.65
Uniform Fire Safety	\$30,000.00	\$30,000.00	\$0.00
BENEFITS	\$79,648.00	\$99,594.50	(\$19,946.50)
Administration	\$5,000.00	\$4,236.36	\$763.64
Operations	\$74,648.00	\$95,358.14	(\$20,710.14)
HYDRANT RENTAL	\$48,000.00	\$48,212.92	(\$212.92)
INSURANCE	\$87,550.00	\$86,722.00	\$828.00
PROFESSIONAL SERVICES	\$30,000.00	\$9,279.00	\$20,721.00
ADVERTISING	\$1,700.00	\$305.81	\$1,394.19
ELECTION	\$2,500.00	\$1,747.10	\$752.90
DUES & EDUCATION	\$6,000.00	\$1,228.01	\$4,771.99
SUPPLIES	\$145,000.00	\$45,080.89	\$99,919.11
UTILITIES	\$30,000.00	\$29,460.15	\$539.85
OFFICE SUPPLIES	\$7,000.00	\$6,259.53	\$740.47
BUILDING MAINTENANCE	\$65,000.00	\$44,408.90	\$20,591.10
VEHICLE MAINTENANCE	\$45,000.00	\$36,681.68	\$8,318.32
EQUIP MAINTENANCE/TESTS	\$12,000.00	\$15,222.75	(\$3,222.75)
TRAINING	\$30,000.00	\$29,634.32	\$365.68
COMMUNICATIONS	\$19,000.00	\$8,796.52	\$10,203.48
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$5,224.50	\$15,775.50
CAPITAL VEHICLE PURCHASE	\$90,000.00	\$0.00	\$90,000.00
DEBT SERVICE	\$0.00	\$0.00	\$0.00
TOTAL APPROPRIATIONS	\$959,678.00	\$671,182.87	\$288,495.13
 2023 APPROPRIATION RESERVES	 \$272,053.65	 \$2,723.30	 \$269,330.35
 <u>CASH ON HAND</u>			
KEARNY CHECKING	\$979,036.70		
TOTAL	\$979,036.70		
GENERAL FUND		\$914,714.70	
CAPITAL RESERVE FUND		\$64,322.00	

Ocean Grove Bd of Fire Commissioners
Transactions by Account
As of January 9, 2025

Type	Date	Name	Memo	Credit
Checking - Kearny 2102				
Liability Check	01/09/2025	State of NJ - SUI/DI	216-000-958/000	37.23
Liability Check	01/09/2025	State of NJ - GIT	216-000-958/000	706.00
Paycheck	01/09/2025	Scott Liddick		3,618.56
Paycheck	01/09/2025	Debra Latshaw-Adams		999.41
Paycheck	01/09/2025	David M Shotwell, Jr.		1,042.94
Liability Check	01/09/2025	Internal Revenue Service	21-6000958	2,667.16
Liability Check	01/09/2025	NJFSCP	CS90239065A	520.00
Liability Check	01/09/2025	NJFSCP	CS90013860B	502.67
Liability Check	01/09/2025	Empower Trust Compna...	Plan # 524956-01	139.40
Liability Check	01/09/2025	EPIC		525.00
Liability Check	01/09/2025	Life Insur		35.00
Liability Check	01/09/2025	NJSHBP		9,544.23
Check	01/09/2025	NJSHBP		4,352.20
Check	01/09/2025	NFPA	VOID: ID# 3384065 ...	
Check	01/09/2025	ESO Solutions Inc	VOID: Inv 158886	
Bill Pmt -Check	01/09/2025	All Hands Fire Equipment		4,290.67
Bill Pmt -Check	01/09/2025	All Seasons Service	Inv 43466	195.00
Bill Pmt -Check	01/09/2025	Alvino & Shechter LLC	VOID:	
Bill Pmt -Check	01/09/2025	AT&T Mobility	287315871760	195.56
Bill Pmt -Check	01/09/2025	Craftmaster Printing Inc		80.00
Bill Pmt -Check	01/09/2025	Cross Over Networks		555.64
Bill Pmt -Check	01/09/2025	Elbow Grease Detailing ...	Inv 2910	500.00
Bill Pmt -Check	01/09/2025	Electronic Measurement...	Inv 64649 calibration...	181.90
Bill Pmt -Check	01/09/2025	Fire Security Technologi...		850.00
Bill Pmt -Check	01/09/2025	FIS on Site Service LLC	Inv 2148	1,139.60
Bill Pmt -Check	01/09/2025	Herbert Electric Inc	Inv 64141	349.95
Bill Pmt -Check	01/09/2025	Home Depot	6035322502521655	701.42
Bill Pmt -Check	01/09/2025	JCP&L		703.85
Bill Pmt -Check	01/09/2025	Johnson's Restaurant E...	Inv 761376	2,383.48
Bill Pmt -Check	01/09/2025	NJAWC		4,487.04
Bill Pmt -Check	01/09/2025	NJNG		1,835.93
Bill Pmt -Check	01/09/2025	Optimum	07866-185120-01-1	170.94
Bill Pmt -Check	01/09/2025	PMC Associates		9,040.48
Bill Pmt -Check	01/09/2025	Staples		101.49
Bill Pmt -Check	01/09/2025	Verizon	VOID:	
Bill Pmt -Check	01/09/2025	James T Hundley Esq L...	December Legal Fees	195.00
Bill Pmt -Check	01/09/2025	Township of Neptune	December Fuel	491.57
Check	01/09/2025	Eagle Hook & Ladder Co	January	800.00
Check	01/09/2025	Stokes Fire Co	January	800.00
Check	01/09/2025	Washington Fire Co	January	800.00
Bill Pmt -Check	01/09/2025	Verizon	250-777-106-0001-51	140.01
Bill Pmt -Check	01/09/2025	Verizon Wireless	542756723-00001	147.44
Total Checking - Kearny 2102				55,826.77
TOTAL				55,826.77

OCEAN GROVE BUREAU OF FIRE PREVENTION

50 OLIN STREET
OCEAN GROVE, NJ 07756
732-774-0306

Fire Marshal Scott Liddick

Jan 2025

- As of Jan 2025, inspections are scheduled and re inspections to take place for the month of Jan. Jan 1, 2025 to present 0 complaint, 0 follow up to the complaints, 0 Fire Investigation, 0 Civilian Burn, and permits applications have been completed.
- The relief valve on the pierce was not leaking but the packing on a joint was. Either way it was fixed and the relief valve was rebuilt out of caution.
- The cover over the Eagle generator was rescheduled to be fixed this month
- The mobile for the reserve engine and the external speakers for the other apparatus came in and were installed.
- The ice machine was installed.
- The Chiefs truck is in for repairs.
- The fridge was replaced at Eagles