

**TOWNSHIP COMMITTEE WORKSHOP MEETING – June 24, 2024 – 6:00 P.M.**

Mayor York calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<b>Township Committee</b>	Present/ Absent	<b>Professionals</b>	Present/ Absent
Keith Cafferty	_____	Gina LaPlaca, Business Administrator	_____
Robert Lane, Jr.	_____	Gabriella Siboni, Township Clerk	_____
Kevin McMillan	_____	Gene Anthony, Township Attorney	_____
Derel Stroud	_____		
Tassie D. York	_____		

Mayor York announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2024, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)).

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. 2024 Capital Requests and recommendations
2. Time Keeping Policy
3. Committee Calendars

**Res #24- 283** Authorize An Executive Session As Authorized By The Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Cafferty \_\_\_\_\_ Lane \_\_\_\_\_ McMillan \_\_\_\_\_ Stroud \_\_\_\_\_ York \_\_\_\_\_

**TOWNSHIP COMMITTEE MEETING – June 24, 2024 – 7:00 P.M.**

Mayor York calls the meeting to order and asks the Clerk to call the roll:

<b>Township Committee</b>	Present/ Absent	<b>Professionals</b>	Present/ Absent
Keith Cafferty	_____	Gina LaPlaca, Business Administrator	_____
Robert Lane, Jr.	_____	Gabriella Siboni, Township Clerk	_____
Kevin McMillan	_____	Gene Anthony, Township Attorney	_____
Derel Stroud	_____		
Tassie D. York	_____		

**MOMENT OF SILENCE AND FLAG SALUTE**

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor York announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2024, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by, \_\_\_\_\_, to approve the minutes of meetings of June 10, 2024.

**COMMENTS FROM THE DAIS**

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**REPORT OF THE BUSINESS ADMINISTRATOR**

The Business Administrator will report on capital projects and matters of general interest.

**PUBLIC COMMENTS ON RESOLUTIONS**

The Clerk will announce additional information regarding Separated Resolutions if necessary.

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES** - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**PUBLIC HEARING AND FINAL ADOPTION ORDINANCES**

**Ordinance 24-21** An Ordinance To Amend Volume I, Chapter Vii Of The Code Of The Township Of Neptune By Adding And Removing Resident Only Handicapped Parking Zones

*Explanatory Statement: This ordinance adds resident handicap parking stall to 256 Fisher Ave. and removing from 93 Franklin, 50 Clark Ave. and 102 Main Ave.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Cafferty \_\_\_\_\_ Lane \_\_\_\_\_ McMillan \_\_\_\_\_ Stroud \_\_\_\_\_ York \_\_\_\_\_

**ORDINANCES FOR FIRST READING**

**Ordinance 24-22** An Ordinance To Amend Volume I, Chapter Vii Of The Code Of The Township Of Neptune By Adding And Removing Resident Only Handicapped Parking Zones

*Explanatory Statement: this ordinance adds resident handicap parking stall to 95 Franklin Ave and 1206 Corlies Ave.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Cafferty \_\_\_\_\_ Lane \_\_\_\_\_ McMillan \_\_\_\_\_ Stroud \_\_\_\_\_ York \_\_\_\_\_

**Ordinance 24-23** Ordinance Amending Revised General Ordinances Of The Township Of Neptune, Volume I, Chapter Iv, Entitled, “Business And Licensing Regulations Concerning Granting Of Revocable Licenses”

*Explanatory Statement: This ordinance amends ordinance Chapter 4 for Revocable License Agreement to change the definition of Minor or Major to Active or Inactive.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Cafferty \_\_\_\_\_ Lane \_\_\_\_\_ McMillan \_\_\_\_\_ Stroud \_\_\_\_\_ York \_\_\_\_\_

**CONSENT AGENDA**

Mayor asks if the Committee would like to pull any resolution from the consent agenda for separate consideration.

- Res#24- 284** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing The Cancellation Of Sewer Rent
- Res#24- 285** Resolution Authorizing Purchase Of Huntress Software For Managed Cyber Security From Shi International, Corp Under New Jersey State Contract 21-Tele-01360 In An Amount Not To Exceed \$54,774.60
- Res#24- 286** Resolution Authorizing The Purchase Of Eight (8) G7c Wireless Gas Detectors, Warranties, Accessories With Safeware Under Sourcewell National Cooperative, Contract #080922-Saf For \$50,770.17
- Res#24- 287** Resolution Authorizing The Purchase Of Microsoft Government License Renewal With Liftoff Llc Under New Jersey State Contract #40166 For \$62,967.60
- Res#24- 288** Resolution Of The Township Committee Of The Township Of Neptune Awarding P&A Construction, Inc “2023 Road Improvement Program” For An Amount No To Exceed \$1,834,814.79
- Res#24- 289** A Resolution Of The Township Committee Of The Township Of Neptune Accepting Resignations
- Res#24- 290** A Resolution Of The Township Committee Of The Township Of Neptune Granting Leave Of Absence
- Res#24- 291** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Reclassification
- Res#24- 292** Resolution Authorizing Revocable License Agreement Between Yemi Odejobi And Lookman Odejobi With Neptune Township, For Property Located At Block 210.01, Lots 17 & 18; 301 Hwy. 35 South, Neptune Township, New Jersey
- Res#24- 293** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing A Chapter 159 Budget Amendment To Insert Revenue Received For Alcohol Education, Rehabilitation And Enforcement Fund
- Res#24- 294** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing A Chapter 159 Budget Amendment To Insert Revenue Received For Clean Communities Grant
- Res#24- 295** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing A Chapter 159 Budget Amendment To Insert Revenue Received For Opioid Settlement
- Res#24- 296** Authorize Execution Of An Agreement To Ratify The Renewal Of The Deal Lake Commission Charter
- Res#24- 297** Authorizing The Township Committee Of The Township Of Neptune To Execute Change Order #1 And Final For A Decrease Of \$10,730.11 With Earle Asphalt Company For The Clinton Place Force Main Replacement Contract For A New Contract Total Of \$447,583.02
- Res#24- 298** Authorizing The Township Committee Of The Township Of Neptune To Execute Change

Order #1 And Final For A Decrease Of \$98.42 With Earle Asphalt Company For The Beverly Way Force Main Replacement Contract For A New Contract Total Of \$485,714.41

**Res#24- 299** A Resolution Of The Township Committee Of The Township Of Neptune Supporting Solar Landscape Community Solar Project At 1515 Washington Avenue (Public Storage Location)

**Res#24- 300** Authorize Payment of Bills

**Res#24- 301** Authorize Renewal Of Liquor Licenses For The 2024-2025 Licensing Year

**CONSENT AGENDA**

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Cafferty \_\_\_\_\_ Lane \_\_\_\_\_ McMillan \_\_\_\_\_ Stroud \_\_\_\_\_ York \_\_\_\_\_

**SEPARATED RESOLUTIONS**

**Res#24- 302** Resolution Adopting Updated Timekeeping Policy

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Cafferty \_\_\_\_\_ Lane \_\_\_\_\_ McMillan \_\_\_\_\_ Stroud \_\_\_\_\_ York \_\_\_\_\_

**Res#24- 303** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
*Vote:* Cafferty \_\_\_\_\_ Lane \_\_\_\_\_ McMillan \_\_\_\_\_ Stroud \_\_\_\_\_ York \_\_\_\_\_

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Time adjourned: \_\_\_\_\_

**TOWNSHIP OF NEPTUNE**

**ORDINANCE NO. 24-21**

**AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING AND REMOVING RESIDENT ONLY HANDICAPPED PARKING ZONES**

**BE IT ORDAINED**, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

**SECTION 1.**

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by add the following:

<u>Name of Street</u>	<u>No. Of Spaces</u>	<u>Location</u>
Fisher Ave.	1	313 feet south of the intersection of West Lake Ave. and Fisher Ave. The parking space will be located directly in front of the home on the East side of the Street.

**SECTION 2.**

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by removing the following:

<u>Name of Street</u>	<u>No. Of Spaces</u>	<u>Location</u>
Main Ave.	1	South side of Main Avenue beginning 25 feet east (first diagonal space) of the southeast intersection of Main Avenue and New Jersey Avenue
Franklin	1	North side of Franklin Avenue beginning 60 feet west of the northwest intersection of Franklin Avenue and Pennsylvania Avenue
Clark	1	South side of Clark Avenue beginning 123 feet west of the southwest intersection of Clark Avenue and Central Avenue.

**SECTION 3.**

This ordinance shall take effect upon publication in accordance with law.

<b>Motion/ Second</b>	<b>Roll Call To Adopt On First Reading</b>		Adopted on First Reading
		YAY    NAY    ABSTAIN    ABSENT	Dated:
	Keith Cafferty		
	Robert Lane, Jr		
	Kevin McMillan		
	Derel Stroud		
	Tassie D. York		
			_____ Gabriella Siboni, RMC Township Clerk

<b>Motion/ Second</b>	<b>Roll Call To Adopt On Second and Final Reading</b>		Adopted on Second Reading
		YAY    NAY    ABSTAIN    ABSENT	Dated:
	Keith Cafferty		
	Robert Lane, Jr		
	Kevin McMillan		
	Derel Stroud		
	Tassie D. York		
			_____ Gabriella Siboni, RMC Township Clerk

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

\_\_\_\_\_  
Tassie D. York  
Mayor

**TOWNSHIP OF NEPTUNE**

**ORDINANCE NO. 24-22**

**AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING AND REMOVING RESIDENT ONLY HANDICAPPED PARKING ZONES**

**BE IT ORDAINED**, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

**SECTION 1.**

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by add the following:

<u>Name of Street</u>	<u>No. Of Spaces</u>	<u>Location</u>
Franklin	1	71 feet west of the north west corner of Pennsylvania Ave and Franklin Ave.
Route NJ 33 (Corlies Ave)	1	South side of street beginning at a point 740 feet east of the southeast corner of Ridge Ave. and extending 22 feet easterly therefrom.

**SECTION 2.**

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by removing the following:

<u>Name of Street</u>	<u>No. Of Spaces</u>	<u>Location</u>
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**SECTION 3.**

This ordinance shall take effect upon publication in accordance with law.

<b>Motion/ Second</b>	<b>Roll Call To Adopt On First Reading</b>	Adopted on First Reading Dated:
	YAY   NAY   ABSTAIN   ABSENT	
	Keith Cafferty Robert Lane, Jr Kevin McMillan Derel Stroud Tassie D. York	_____ Gabriella Siboni, RMC Township Clerk

<b>Motion/ Second</b>	<b>Roll Call To Adopt On Second and Final Reading</b>	Adopted on Second Reading Dated:
	YAY   NAY   ABSTAIN   ABSENT	
	Keith Cafferty Robert Lane, Jr Kevin McMillan Derel Stroud Tassie D. York	_____ Gabriella Siboni, RMC Township Clerk

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

\_\_\_\_\_  
Tassie D. York  
Mayor

**TOWNSHIP OF NEPTUNE**  
**ORDINANCE NO. 24 - 23**  
**ORDINANCE AMENDING REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF**  
**NEPTUNE, VOLUME I, CHAPTER IV, ENTITLED, “BUSINESS AND LICENSING REGULATIONS**  
**CONCERNING GRANTING OF REVOCABLE LICENSES”**

WHEREAS, occasionally the Mayor and Township Committee of the Township of Neptune encounters a situation where a property owner of the Township has constructed or desires to construct a structure, either intentionally or inadvertently, which encroaches upon Township property or right-of-way; and

WHEREAS, in such instances, the Township may, at its sole discretion, allow for a Revocable License to permit the encroachment or encroachments with the understanding that the encroachment or encroachments cannot prevent the Township from utilizing municipal property or right-of-ways, and that the Township must be held harmless from any injury or damage caused by the encroachment or encroachments, and that the License Agreement, if granted in the sole discretion of the Township, is revocable, with the encroachment or encroachments subject to removal at the sole cost and expense of the property owner; and

WHEREAS, since the original adoption of the Revocable License Agreement Ordinance and type of encroachments, the imposed fees should be modified to take into consideration the active nature of the encroachment.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey that the Neptune Township Code of Ordinances, Volume I, Chapter IV, shall hereby be amended to add a Section on License Agreements as follows:

Section 4-33 – Revocable Licenses.

4-33.1 Process of Appeal

- a. The Township, in its sole discretion, may grant a property owner of the Township of Neptune a Revocable License in writing, allowing for said property owner to create or continue an existing encroachment upon municipal property where such an encroachment is considered by the governing body not to be a significant impairment to the Township’s use of the Township property, is not a safety hazard and satisfies the standards set forth in Section 4-33.2 of this Ordinance and will be removed at the sole cost and expense of the property owner should the Township determine, in its sole discretion, that such encroachment needs to be removed in order for the Township to make use of or enter upon said Township property, subject to approval by the State of New Jersey in those cases, and in those cases only, where State approval is required either because of Green Acres funding of public property or other State requirements.
- b. Any Revocable License granted by the Township must be granted by Resolution, be in written form of agreement, approved by the Township Attorney and possess in the very least a Indemnification and Hold Harmless Clause protecting the municipality against injury or damages; allow for the removal of the encroachment upon Notice of Termination in the sole discretion of the Township and at the sole cost and expense of the property owner and enforceability in case the property owner fails to comply with the aforesaid License Agreement, by allowing the Township to remove said encroachment at the sole cost and expense of the property owner.
- c. All License Agreements shall be recorded in the Clerk’s Office of Monmouth County at the sole cost and expense of the property owner.
- d. Change in ownership of property subject to a Revocable License Agreement shall require either termination of the License Agreement or an assignment to the new owner of the existing Revocable License Agreement, and approval by the governing body by Resolution.

Section 4-33.2 – Standards of Approval – Revocable License.

- a. The governing body in considering the approval of said Revocable License shall only grant by resolution such a license if the property owner meets the following criteria:
  1. The existing or proposed encroachment shall not create an obstruction to vehicle, bicycle or pedestrian traffic as determined by the Township Engineer.
  2. The encroachment or proposed encroachment shall not infringe upon any easements held by the Township or other public agencies or utilities.
  3. The encroachment or proposed encroachment shall not obstruct the sight triangle.
  4. The encroachment or proposed encroachment shall not create or contribute to a safety hazard as determined by the Township Engineer.

Section 4-33.3 – Procedure for Application for Revocable License.

- a. The governing body of Neptune Township shall review any written request or application by letter or other written form of an owner of real estate for a license to an existing encroachment or a proposed encroachment by submitting said written request through the Township Administrator with a general description of the existing or proposed encroachment (height, length, width, materials, distance between walking surface and bottom of encroachment, etc.) including plan or drawing showing the location and elevation and end section.
- b. Application for assignment of License Agreements shall follow the same procedure as for initial Revocable License Agreement with reliance on the original plans and description only.

Section 4-33.4 – Encroachment Exemptions.

- a. The following encroachments shall be allowed without a License Agreement; though they may be subject to other Local, State or Federal Regulations:
  1. Mailboxes and mailbox pillars.
  2. Temporary placement of trash or recycling containers for pickup.
  3. Structures created by the Township or with Township authorization, such as sidewalks, etc.
  4. Vegetation, grass and plant beds not in violation of standards under Section 4-33.2 or other laws of the Municipality, State or Federal Government, or other third-party legal rights.

Section 4-35.5 – Fees – License Agreement.

**Inactive Encroachment** – Property owners with inactive encroachments as defined by Section 4-33.6, shall pay, in addition to the cost of recording the Revocable License Agreement with the Clerk of Monmouth County, a one-time fee for preparation of the Agreement and for the allowance of a license by the Township of \$150.00.

**Active Encroachment** – Property owners, in addition to paying for the cost of the recording of the Revocable License Agreement with the Clerk of Monmouth County shall pay the Township an annual fee of \$300.00, which shall be inclusive of the cost of preparation of the Revocable License Agreement and granting of the license, where the encroachment or encroachments are active in nature as defined in Section 4-33.6, cover less than 70 square feet of municipal property or right-of-way, and a \$500.00 annual fee for encroachments which cover 70 or more square feet of municipal property or right-of-way, to be paid annually on the anniversary date of the Revocable License Agreement.

**Determination** – The governing body, shall make the determination of the type of encroachment based on the application or request and/or description provided of the encroachment, input from the Township Attorney and Township Engineer and pursuant to Section 4-33.6.



Section 4-33.6 – Definitions.

Inactive Encroachment – Means those encroachments that are not frequently utilized or occupied either by the occupants of the subject property or the public as determined by the Township Attorney and Engineer, including but not limited to the following: fences, awnings, overhangs, aerial cables or small temporary structures without foundations or walls.

Active Encroachment – Means those encroachments that are frequently subject to use or traffic by the occupants of the subject property or the general public and are not identified as Inactive.

Mixed Encroachment – Means should there be multiple encroachments in the same municipal right-of-way or municipal property area of which some are active and some are inactive, the encroachment shall cumulatively be treated as an active encroachment for purposes of the fee with one fee for all encroachments in the same area.

Same Area – Means in the same block and lot or immediate adjacent lot owned by the same property owner.

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon final adoption and publication of the notice of the adoption as required by law; and

BE IT FURTHER ORDAINED, that all Ordinances or parts of Ordinances that are inconsistent herewith are repealed, but only to the extent of such inconsistency.

Date introduced: June 24, 2024

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-283**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE AUTHORIZING THE DISCUSSION OF MATTERS IN A CLOSED SESSION PURSUANT TO THE STATUTORY EXCLUSIONS OF N.J.S.A. 10:4-12**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and,

**WHEREAS**, the matters to be discussed relate to a statutorily excluded topic pursuant N.J.S.A 10:4-12(b) 1-9, specifically:

- Attorney- client privilege;
- X      Employment and personnel;
- Imposition of civil penalty;
- Investigation;
- X      Leasing or acquisition of property;
- Pending or anticipated litigation;
- Privacy;
- Public Safety;
- Educational matter;
- Contract Negotiation

**Description of matter:**

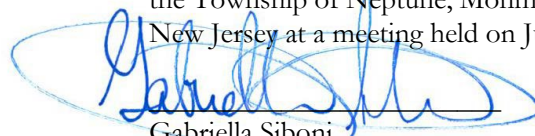
1. Employment and Personnel
  - a. Disciplinary Matter, reclassification
2. Leasing or acquisition of property
  - a. Park in Ocean Grove

**WHEREAS**, this may be disclosed to the public at a time when the necessity for confidentiality no longer exists, or within six months or less from the date hereof; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune as follows:

1. That the Township Committee shall retire into executive session where the public shall be excluded and where said matters shall be discussed.
2. That the Township Committee shall reconvene in public session upon conclusions of the discussions.
3. That the minutes of this executive session shall be closed from public inspection and shall so remain until the reason for confidentiality ceases to exist, or upon formal action by the Township Committee at an official meeting.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024.

  
Gabriella Siboni  
Township Clerk

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-284**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING THE CANCELLATION OF SEWER RENT**

**WHEREAS**, the Tax Collector has requested the cancellation of sewer rent to the property listed below, and;

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel Sewer Rent as stated herein.

<b>Block</b>	<b>Lot</b>	<b>Assessed to</b>	<b>Address</b>	<b>Year</b>	<b>Amount</b>	<b>Account</b>	<b>Reason</b>
5408	17	Walter & Katherine Bostian	425 S. Riverside Dr.	2 <sup>nd</sup> 1/2 2024	\$230.00	51767	Building Disconnected

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-285**

**RESOLUTION AUTHORIZING PURCHASE OF HUNTRESS SOFTWARE FOR MANAGED CYBER SECURITY FROM SHI INTERNATIONAL, CORP UNDER NEW JERSEY STATE CONTRACT 21-TELE-01360 IN AN AMOUNT NOT TO EXCEED \$54,774.60**

**WHEREAS**, the Township of Neptune wishes to purchase Huntress Software for Managed Cyber Security under new jersey state contract #21-TELE-01360 for \$54,774.60; and,

**WHEREAS**, SHI International, Corp, having an address at 290 Davidson Avenue Somerset, NJ 08873, has been awarded under New Jersey State Contract #21-TELE-01360 for purposes of providing such services; and,

**WHEREAS**, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. Purchase Huntress Software for Managed Cyber Security under new jersey state contract #21-TELE-01360 for \$54,774.60 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Police Department.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for above named contract.

<b>Account Name</b>	<b>Account Number</b>
2024 Telecommunication Budget	01-201-31-450-020
2024 MIS OE	01-201-20-140-020

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-286**

**RESOLUTION AUTHORIZING THE PURCHASE OF EIGHT (8) G7C WIRELESS GAS DETECTORS, WARRANTIES, ACCESSORIES WITH SAFEWARE UNDER SOURCEWELL NATIONAL COOPERATIVE, CONTRACT #080922-SAF FOR \$50,770.17**

**WHEREAS**, the Township of Neptune wishes to eight (8) G7c Wireless Gas Detectors, warranties, accessories with Safeware under Sourcewell National Cooperative, Contract #080922-SAF for \$50,770.17; and,

**WHEREAS**, Safeware,, having an address at 4403 Forbes Blvd. Landham, MD 20706-4328, has been awarded under Omnia Partners Public Sector, Contract #4400008468 for purposes of providing such services; and,

**WHEREAS**, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. The purchase of eight (8) G7c Wireless Gas Detectors, warranties, accessories with Safeware under Sourcewell National Cooperative, Contract #080922-SAF for \$50,770.17 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Police Department.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above noted contract.

**Account Name**  
Ord. 23-32 2023 MCIA

**Account Number**  
05-220-55-932-020

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-287**

**RESOLUTION AUTHORIZING THE PURCHASE OF MICROSOFT GOVERNMENT LICENSE RENEWAL WITH LIFTOFF LLC UNDER NEW JERSEY STATE CONTRACT #40166 FOR \$62,967.60**

**WHEREAS**, the Township of Neptune wishes to purchase Microsoft Government License Renewal LiftOff, LLC under New Jersey State Contract #40166 for \$62,967.60; and,

**WHEREAS**, LiftOff LLC, having an address at 1667 Patrice Circle, Crofton, MD 21114, has been awarded under New Jersey State Contract #40166 for purposes of providing such services; and,

**WHEREAS**, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. The purchase of the Microsoft Government License Renewal LiftOff, LLC under New Jersey State Contract #40166 for \$62,967.60 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Police Department.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above named agreement.

**Account Name**

2024 Telecommunication Budget

**Account Number**

01-201-31-450-020

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-288**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AWARDING P&A CONSTRUCTION, INC “2023 ROAD IMPROVEMENT PROGRAM” FOR AN  
AMOUNT NO TO EXCEED \$1,834,814.79**

**WHEREAS**, the Township of Neptune advertised a notice to bidders requesting bid submissions for the “2023 Road Improvement Program”; and,

**WHEREAS**, on May 31, 2024, the Township of Neptune received bids as follows:

<b>Company</b>	<b>Address</b>	<b>Bid Amount</b>
P&A Construction Inc	PO Box 28 Colonia, NJ 07067	\$1,834,814.79
Meco, Inc	PO Box 536 Clarksburg, NJ 08510	\$1,897,279.45
Earle Asphalt Company	PO Box 556 Farmingdale, NJ 07727	\$1,946,713.13
Lucas Brothers, Inc.	80 Amboy Rd Morganville, NJ 07751	\$2,007,993.76
L&L Paving Company, Inc.	89 Yellowbrook Rd. Farmingdale, NJ 07727	\$2,118,041.00
Fiore Paving Co., Inc.	4 Fiore Court Oceanport, NJ 07757	\$2,211,837.35

**WHEREAS**, the Township Engineer has recommended to the Township Committee that the contract be awarded to P&A Construction, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that:

1. The Township Committee hereby concurs with the recommendations of the Township Engineer and hereby awards the contract for the “2023 Road improvement Program” to P&A Construction Inc. in an amount not to exceed the amounts listed above regarding the bid in a form of contract acceptable to the Township Attorney.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Qualified Purchasing Agent.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for above named contract.

**Account Name**

**Account Number**

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-289**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
ACCEPTING RESIGNATIONS**

**WHEREAS**, the Human Resources Director has received notification from employee(s) that they will be resigning their position; and,

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that the resignation(s) of noted below are hereby accepted.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>DATE OF NOTIFICATION</u>	<u>EFFECTIVE DATE OF RESIGNATION</u>
Sean Marelli	Public Works	Driver Part Time	6/12/2024	6/17/2024
Mark Lyons	Public Works	Recycling Attendant	6/18/2024	7/14/2024

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the respective departments, Business Administrator and Human Resources Director.



**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-290**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
GRANTING LEAVE OF ABSENCE**

**WHEREAS**, Kaitlyn Basso, Emergency Medical Technician, has requested an unpaid leave of absence under the provisions of the Family Medical Leave Act from June 14, 2024, and returning September 6, 2024, and;

**WHEREAS**, the Human Resources Director has approved the request, and;

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Neptune that the Leave of Absence noted above is hereby granted.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Township Administrator, Department Head, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-291**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING CERTAIN PERSONNEL ACTIONS- RECLASSIFICATION**

**WHEREAS**, the following re-classifications have been reviewed by the Department Heads of the respective Departments; and,

**WHEREAS**, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the Reclassification of the following individuals; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPT</u>	<u>PREVIOUS POSITION</u>	<u>RECLASSIFICATION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
David Shotwell	EMS	Full time Paramedic Supervisor	Per Diem Paramedic Supervisor	\$32.45/ hr	6/25/2024
Don Frangipane	Construction	Emergent Basis Hire	On Call Electrical Sub-Code Official	\$50.00/hr	6/5/2024

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above noted personnel matter.

Account Name

Account Number

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer-

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE**

**RESOLUTION #24-292**

**RESOLUTION AUTHORIZING REVOCABLE LICENSE AGREEMENT  
BETWEEN YEMI ODEJOBI AND LOOKMAN ODEJOBI WITH NEPTUNE TOWNSHIP, FOR  
PROPERTY LOCATED AT BLOCK 210.01, LOTS 17 & 18; 301 HWY. 35 SOUTH, NEPTUNE  
TOWNSHIP, NEW JERSEY**

WHEREAS, Yemi Odejobi and Lookman Odejobi, their successors and assigns, with property located at 301 Hwy. 35 S., Neptune Township, New Jersey, and more specifically identified as Block 210.01, Lots 17 & 18, on the tax map of the Township of Neptune have requested a Revocable License Agreement be entered into between Neptune Township, and Yemi Odejobi and Lookman Odejobi, their successors and assigns, in Neptune Township concerning encroachment upon a Municipal Right-of-Way; and

WHEREAS, Yemi Odejobi and Lookman Odejobi are seeking a license to provide and to maintain a concrete sidewalk or walkway within the Municipal Right-of-Way, located on the property, which the property owners intend to continue use of, subject to removal should the controlling authority have reasonable cause to believe that such an encroachment need to be removed from the aforesaid Municipal Right-of-Way, and subject to a Revocable License Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Neptune hereby authorizes a Revocable License Agreement with Yemi Odejobi and Lookman Odejobi, their successors and assigns, with property located at 301 Highway 35 S., Neptune Township, New Jersey, and more specifically identified as Block 210.01, Lots 17 & 18, Neptune Township, New Jersey a true copy of said proposed Agreement is attached hereto as Exhibit "A," subject to the conditions of the Agreement and prior review of the Township Engineer and approval of this Agreement as a minor encroachment, with a one-time payment to the Township of Neptune of \$150.00 for preparation of the Revocable License Agreement for a minor encroachment, plus costs of recording of said Revocable License Agreement in the Clerk's Office of Monmouth County, paid to the Law Office of Gene J. Anthony, Esq., and subject to all other requirements in the aforesaid Revocable License Agreement.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute the Agreement, and return to the Township Attorney for recording.

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-293**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING A CHAPTER 159 BUDGET AMENDMENT TO INSERT REVENUE  
RECEIVED FOR ALCOHOL EDUCATION, REHABILITATION AND ENFORCEMENT  
FUND**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue for any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

**WHEREAS**, the Township received \$7,109.86 for Alcohol Education, Rehabilitation and Enforcement Fund Award and wishes to amend its 2024 budget to include this amount as revenue, and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2024 in the sum of received \$7,109.86 which is now available as revenue from:

**Miscellaneous Revenues:**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Alcohol Education, Rehabilitation and Enforcement Fund Award for received \$7,109.86

**BE IT FURTHER RESOLVED**, that a like sum of received \$7,109.86 and the same is hereby appropriated under the caption of:

**Additional Appropriations Offset by Revenues:**

Alcohol Education, Rehabilitation and Enforcement Fund Award for received \$7,109.86

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-294**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING A CHAPTER 159 BUDGET AMENDMENT TO INSERT REVENUE  
RECEIVED FOR CLEAN COMMUNITIES GRANT**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue for any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

**WHEREAS**, the Township received \$88,118.72 for Clean Communities Grant Award and wishes to amend its 2024 budget to include this amount as revenue, and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2024 in the sum of received \$88,118.72 which is now available as revenue from:

**Miscellaneous Revenues:**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Clean Communities Grant Award for received \$88,118.72

**BE IT FURTHER RESOLVED**, that a like sum of received \$88,118.72 and the same is hereby appropriated under the caption of:

**Additional Appropriations Offset by Revenues:**

Clean Communities Grant Award for received \$88,118.72

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-295**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
AUTHORIZING A CHAPTER 159 BUDGET AMENDMENT TO INSERT REVENUE  
RECEIVED FOR OPIOID SETTLEMENT**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue for any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

**WHEREAS**, the Township received \$175,600.29 for Opioid Settlement and wishes to amend its 2024 budget to include this amount as revenue, and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2024 in the sum of received \$175,600.29 which is now available as revenue from:

**Miscellaneous Revenues:**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Opioid Settlement for received \$175,600.29

**BE IT FURTHER RESOLVED**, that a like sum of received \$175,600.29 and the same is hereby appropriated under the caption of:

**Additional Appropriations Offset by Revenues:**

Opioid Settlement for received \$175,600.29

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-296**

**AUTHORIZE EXECUTION OF AN AGREEMENT TO RATIFY THE RENEWAL OF THE  
DEAL LAKE COMMISSION CHARTER**

WHEREAS, the Township of Neptune, Monmouth County, borders Deal Lake; and,

WHEREAS, since 1974, all of the municipalities bordering Deal Lake have entered into an Agreement, renewed from time to time, to create the joint meeting known as the Deal Lake Commission in recognition of the fact that one cooperative body with a continuous existence to manage the welfare of the lake is beneficial to all municipalities bordering on the lake; and,

WHEREAS, the governing body of the Township of Neptune previously adopted a Resolution authorizing entry into a contractual relationship with other municipalities bordering on Deal Lake to create the Deal Lake Commission through December 31, 2024; and,

WHEREAS, the current governing body of the Township of Neptune believes it is in the best interests of this municipality to continue its membership and participation in the Deal Lake Commission,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Township of Neptune, County of Monmouth, shall continue to be a member of the Deal Lake Commission for a period of ten (10) years, through December 31, 2034.
2. The Mayor and Clerk are hereby authorized to execute the Agreement with the Deal Lake Commission.
3. A copy of the Agreement shall be on file in the Clerk's Office and available for public inspection during regular business hours.
4. A certified copy of this Resolution along with the executed Agreement shall be supplied to the Deal Lake Commission.

**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-297**

**AUTHORIZING THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE TO EXECUTE CHANGE ORDER #1 AND FINAL FOR A DECREASE OF \$10,730.11 WITH EARLE ASPHALT COMPANY FOR THE CLINTON PLACE FORCE MAIN REPLACEMENT CONTRACT FOR A NEW CONTRACT TOTAL OF \$447,583.02**

**WHEREAS**, on October 24, 2022, the Township Committee adopted Resolution #22-468 which awarded a Bid to Earle Asphalt Company in the amount of \$458,313.13 in connection with Clinton Place Force Main Replacement Contract, and;

**WHEREAS**, Change Order #1 and final reflects a total contract amount change of \$-10,730.11, which reflects increases and decreases in original contract quantities required to complete the project, and;

**WHEREAS**, the Township of Neptune, pursuant to N.J.A.C. 5:30-11.99, desires to amend its contract with Earle Asphalt Company to reflect those changes, and;

**WHEREAS**, Change Order #1 and final accounts for a change in the amount of \$10,730.11 and reflects a decrease in the contract quantities which is a 2.3412% change in original contract price, and;

**WHEREAS**, the Township's attorney has reviewed the project and recommends the Township to execute Change Order #1 and final, and;

**WHEREAS**, the total new contract price shall be \$447,583.02 after Change Order #1 and final has been accepted and executed by the Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Neptune, County of Monmouth, State of New Jersey that:

1. Change Order #1 and final, which decreases the contract amount by \$10,730.11 for the contract between the Township of Neptune and Earle Asphalt Company be executed thereby decreasing the new total contract price for the project to \$447,583.02
2. The project was completed in accordance with the approved plans and specifications including all previously issued punchlist items and final inspection. The performance bond submitted in connection with this project is authorized to be released upon acceptance of the Maintenance Bond in the amount of \$111,895.76 (15% of the final contract amount).
3. All Township officials, including, but not limited to, the Mayor, Business Administrator, Engineer, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement detailed above.

**Account Name**

**Account Number**

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date



**TOWNSHIP OF NEPTUNE**

**RESOLUTION 24-298**

**AUTHORIZING THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE TO EXECUTE CHANGE ORDER #1 AND FINAL FOR A DECREASE OF \$98.42 WITH EARLE ASPHALT COMPANY FOR THE BEVERLY WAY FORCE MAIN REPLACEMENT CONTRACT FOR A NEW CONTRACT TOTAL OF \$485,714.41**

**WHEREAS**, on October 24, 2022, the Township Committee adopted Resolution #22-467 which awarded a Bid to Earle Asphalt Company in the amount of \$485,813.13 in connection with Beverly Way Force Main Replacement Contract, and;

**WHEREAS**, Change Order #1 and final reflects a total contract amount change of \$-98.72, which reflects increases and decreases in original contract quantities required to complete the project, and;

**WHEREAS**, the Township of Neptune, pursuant to N.J.A.C. 5:30-11.99, desires to amend its contract with Earle Asphalt Company to reflect those changes, and;

**WHEREAS**, Change Order #1 and final accounts for a change in the amount of \$98.72 and reflects a decrease in the contract quantities which is a .0203% change in original contract price, and;

**WHEREAS**, the Township's attorney has reviewed the project and recommends the Township to execute Change Order #1 and final, and;

**WHEREAS**, the total new contract price shall be \$485,714.41 after Change Order #1 and final has been accepted and executed by the Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Neptune, County of Monmouth, State of New Jersey that:

1. Change Order #1 and final, which decreases the contract amount by \$98.72 for the contract between the Township of Neptune and Earle Asphalt Company be executed thereby decreasing the new total contract price for the project to \$485,714.41
2. The project was completed in accordance with the approved plans and specifications including all previously issued punch list items and final inspection. The performance bond submitted in connection with this project is authorized to be released upon acceptance of the Maintenance Bond in the amount of \$111,895.76 (15% of the final contract amount).
3. All Township officials, including, but not limited to, the Mayor, Business Administrator, Engineer, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024.

\_\_\_\_\_  
Gabriella Siboni  
Township Clerk

**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement detailed above.

**Account Name**

**Account Number**

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-299**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE  
SUPPORTING SOLAR LANDSCAPE COMMUNITY SOLAR PROJECT AT 1515 WASHINGTON  
AVENUE (PUBLIC STORAGE LOCATION)**

**WHEREAS**, for more than a decade, the State of New Jersey has promoted energy policies that have created a vibrant solar energy market; and,

**WHEREAS**, the State of New Jersey adopted the 2019 New Jersey Energy Master Plan, Pathway to 2050 (EMP); and,

**WHEREAS**, Strategy 6 of the EMP calls for support of community energy planning and action with an emphasis on encouraging and supporting participation by low and moderate income and environmental justice communities; and,

**WHEREAS**, Goal 6.2.1 of the EMP calls for the support of community-led development of community solar projects; and,

**WHEREAS**, this governing body is knowledgeable about the direct benefits of community solar projects as approved by the New Jersey Board of Public Utilities, including the following:

- Local, clean power generation
- Support for active participation in the program by low and moderate income families
- Reduction of energy bills for all participants
- Job training and support

**THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Neptune hereby supports the Solar Landscape community solar project proposed for 1515 Washington Avenue; and,

**BE IT FURTHER RESOLVED**, that the Township of Neptune endorses for selection by the New Jersey Board of Public Utilities, the Solar Landscape community solar project listed above; and,

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Business Administrator and Township Engineer.

**TOWNSHIP OF NEPTUNE**

**RESOLUTION #24-**

**AUTHORIZING THE PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

**June 24, 2024, BILL LIST**

Current Fund	\$1,330,087.03
Grant Fund	\$7,075.96
Trust Other	\$17,041.27
General Capital	\$285,516.61
Sewer Operating Fund	\$265,511.64
Sewer Capital Fund	\$23,418.44
Marina Operating Fund	\$40,082.67
Marina Capital Fund	\$0.00
Dog Trust	\$0.00
Library Trust	\$2,822.49
Payroll Fund	\$0.00
<b>Bill List Total</b>	<b>\$1,971,556.11</b>

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 24, 2024.

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Gabriella Siboni  
Township Clerk

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-301  
AUTHORIZE RENEWAL OF LIQUOR LICENSES FOR THE 2024-2025 LICENSING YEAR**

WHEREAS, the following liquor licensees have completed the on-line Alcoholic Beverage Control renewal application, paid the required state and local fees, been reviewed by the Neptune Township Police Department, and has been issued a New Jersey State Sales Tax Clearance Certificate by the State Division of Taxation,

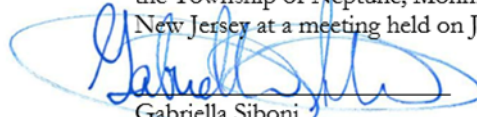
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses, and Club Licenses in the Township of Neptune be and are hereby renewed for the period July 1, 2023 to June 30, 2024 :

Club License	1334-31-027-001	Frederick Dempsey Post No. 266 American Legion	240 Drummond Ave.
Club License	1334-31-029-003	Shark River Beach & Yacht Club, Inc.	360 South Riverside Dr.
Club License	1334-31-032-001	Neptune Township Post 346 of the American Legion	21 Gully Road
Club License	1334-31-035-001	Lodge 128 BPOE of the USA, Inc	3409 West Bangs Ave.
Plenary Retail Consumption	1334-32-002-006	Arista Keg Company, LLC	600 Essex Road
Plenary Retail Consumption	1334-32-014-012	Saker Shop-Rites, Inc.	2200 Route 66
Plenary Retail Consumption	1334-32-020-007	Chens Group, Inc.	302 South Concourse
Plenary Retail Consumption	1334-32-025-011	Cipriani, LLC	3705 Hwy 33
Plenary Retail Consumption	1334-33-004-007	Ruby Tuesday Operations LLC.	3595 Rt. 66
Plenary Retail Consumption	1334-33-007-004	Garden Bar Liquors	2447 Route 33
Plenary Retail Consumption	1334-33-008-021	MJS Enterprises Neptune, LLC	1311 Route 35
Plenary Retail Consumption	1334-33-010-007	Jumping Brook Spirits, Inc	3701 Route 33
Plenary Retail Consumption	1334-33-011-005	35 Brew Inc.	1401 Route 35
Plenary Retail Consumption	1334-33-012-018	Hen Eatery Inc.	3548 Rt.66
Plenary Retail Consumption	1334-33-018-014	Sea Crab, Inc.	25 South Main Street
Plenary Retail Consumption	1334-33-019-008	Brickhouse Acquisition NJ LLC	3655 Route 66

Plenary Retail Consumption	1334-33-021-005	Ayles Corp	701 Route 35
Plenary Retail Consumption	1334-33-023-009	Neptune Ale House	47 Main Street
Plenary Retail Consumption	1334-33-024-005	Foxybella, LLC	1105 6th Ave.
Plenary Retail Consumption	1334-33-026-007	Matrix/Jumping Brook, LLC	210 Jumping Brook Rd
Plenary Retail Consumption	1334-36-038-001	Longwood Hospitality, LLC	4 McNamara Way
Plenary Retail Distribution	1334-44-001-004	Karan NJ, Inc	2832 West Bangs Ave.
Plenary Retail Distribution	1334-44-006-005	Jai Durga Ma, Inc.	1417 Corlies Ave.
Plenary Retail Distribution	1334-44-009-005	Krenkel-Liquors, Inc.	700 Highway 35
Plenary Retail Distribution	1334-44-015-003	Prit & Prisha, Inc.	1611 Asbury Ave.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed electronically with the Division of Alcoholic Beverage Control and in the file of each Licensee in the Office of the Municipal Clerk.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on June 26, 2023



Gabriella Siboni  
Township Clerk

**TOWNSHIP OF NEPTUNE  
RESOLUTION 24-302**

**RESOLUTION ADOPTING UPDATED TIMEKEEPING POLICY**

**WHEREAS**, the Township's Personnel Policy Guidebook contains a Time Keeping policy on page 8, which states that "Employees are required to record their time at the beginning and end of each shift in accordance with the method established by the Township"; and

**WHEREAS**, the existing Time Keeping policy is only one paragraph long and does not provide information regarding the application of the system or how it is to be monitored; and

**WHEREAS**, the Township has implemented the POSS timekeeping system which permits employees to keep track of their time using a uniform system that accurately records their time; and

**WHEREAS**, it has come to the Committee's attention that not all employees are currently utilizing POSS to record their time subject to a uniform system or method;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Personnel Policy Guidebook is hereby adopted to include the Time Keeping Policy as amended in Exhibit A.

**TOWNSHIP OF NEPTUNE**  
**RESOLUTION 24-303**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE**  
**AUTHORIZING CERTAIN PERSONNEL ACTIONS**

**WHEREAS**, the following appointments have been reviewed by the Department Heads of the respective Departments; and,

**WHEREAS**, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the appointments of the following individuals; and,

**WHEREAS**, the Township Administrator concurs with the findings of the Department Head and hereby recommends to the Township Committee that the following appointments be made.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
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**Certification of Funds**

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement detailed above.

**Account Name**

**Account Number**

\_\_\_\_\_  
Michael Bascom, Chief Financial Officer

\_\_\_\_\_  
Date