

TOWNSHIP COMMITTEE WORKSHOP MEETING – June 24, 2024 – 6:00 P.M.

Mayor York calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

Township Committee	Present/ Absent	Professionals	Present/ Absent
Keith Cafferty	<u>Present</u>	Gina LaPlaca, Business Administrator	<u>Present via Zoom</u>
Robert Lane, Jr.	<u>Present</u>	Gabriella Siboni, Township Clerk	<u>Present</u>
Kevin McMillan	<u>Absent</u>	Gene Anthony, Township Attorney	<u>Present</u>
Derel Stroud	<u>Present</u>		
Tassie D. York	<u>Present</u>		

Mayor York announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2024, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptuntownship.org).

ITEMS FOR DISCUSSION IN OPEN SESSION

1. 2024 Capital Requests and recommendations

Mr. Stroud stated he had a few concerns that he raised and had received clarification on the points of concern on the recommendation.

2. Time Keeping Policy

Mr. Cohen stated that since he has been appointed as Labor Counsel since January and he did not bring up the time keeping policy. It was brought to Mr. Cohen’s attention that there is a time keeping policy, but department heads are not required to or are not following a policy. After speaking with Mr. Anthony, there was a discussion about the time keeping policy and developed a policy for the Township Committee. Mr. Cohen stated there was concern expressed about the policy from department heads. Mr. Cohen stated some of the issues raised were regarding special events and Mr. Cohen stated it is not, because department heads are not required to attend events per their contract so it would be on their own time. Mr. Cohen addressed concerns raised by the Chief of Police where he requested a similar policy that offers a directive to the Chief of Police to handle issues.

Mr. Stroud stated he does not have an issue with the time keeping policy even for salaried employees. Mr. Stroud stated he believed that a standard process would be beneficial but understands the exemption to the police department.

Mr. Cafferty asked that the Township Committee does not consider this resolution or policy tonight. Mr. Cafferty stated he is understanding of a need for accountability, but it is not such a pressing matter that it needs to be solved tonight.

Mr. Lane stated he agreed with Mr. Cafferty. Mr. Lane stated he understands accountability but believes the policy may seem like the Committee is not trusting of the staff. Mr. Lane asked what the HR Director thinks of the proposed policy.

Mr. Cohen stated the process to clock is not onerous and would address some issues that are of concern for HR.

Mr. Cafferty stated there are other expectations of department heads. Many of the department heads are here late to complete items or wrap things up. Mr. Cafferty did not want to see punitive actions taken against employees who may be late. Mr. Cohen stated the policy states that department heads will be required to punch in and punch out and would not be subject to penalty for those reasons, but if the employee is looking for a change to the schedule, they must request such an accommodation from the Township Committee.

Mr. Stroud stated he just wanted to have a policy to encourage accountability. He does not want the

policy to be used as a punishment.

Mayor York stated she is in agreement with Mr. Cafferty and added that the policy encourages safety because it shows where employees are. Mayor York is in support of the adoption of the time keeping policy.

Mr. Lane addressed concerns that a policy of this nature may be viewed as disrespectful to the employees. Mayor York stated this is not a disrespectful choice, it is just a safety issue.

Mr. Cohen stated the policy may benefit department heads during litigation to help prove whereabouts and access.

Mr. Cafferty stated there has been a workshop discussion and at the next meeting.

Mr. Stroud asked if there is a timeclock at each satellite office, Ms. Siboni stated there is not at the marina. Mr. Cohen stated there is a POSS System that may offer remote punch in.

3. Committee Calendars

Stroud	No report
Cafferty	No report
McMillan	Not present
Lane	Mr. Lane stated the 4 th of July parade will be July 6 in Ocean Grove.
York	Ms. York stated National Night Out is in August.

Res #24 - 283 Authorize An Executive Session As Authorized By The Open Public Meetings Act.

Offered by:	<u>Lane</u>	Seconded by:	<u>Stroud</u>
Vote:	Cafferty <u>Yes</u> Lane <u>Yes</u> McMillan <u>Absent</u> Stroud <u>Yes</u> York <u>Yes</u>		

TOWNSHIP COMMITTEE MEETING – June 24, 2024 – 7:00 P.M.

Mayor York calls the meeting to order and asks the Clerk to call the roll:

Township Committee	Present/ Absent	Professionals	Present/ Absent
Keith Cafferty	<u>Present</u>	Gina LaPlaca, Business Administrator	<u>Present via zoom</u>
Robert Lane, Jr.	<u>Present</u>	Gabriella Siboni, Township Clerk	<u>Present</u>
Kevin McMillan	<u>Absent</u>	Gene Anthony, Township Attorney	<u>Present</u>
Derel Stroud	<u>Present</u>		
Tassie D. York	<u>Present</u>		

MOMENT OF SILENCE AND FLAG SALUTE

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor York announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2024, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org).

APPROVAL OF MINUTES

Motion offered by Committeeman Lane, seconded by, Committeeman Stroud, to approve the minutes of meetings of June 10, 2024. All presents were in favor.

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

- Stroud Mr. Stroud stated this is the last week of the Ocean Grove Homeowners boxer drive for the residents at the rescue mission. Over 300 garments have been donated so far. The FOP is hosting a golf outing on August 26.
- Cafferty Mr. Cafferty thanked everyone who showed up for the Township Pride Flag Raising. Mr. Cafferty said Hooked on Fishing was a great event. Mr. Cafferty stated there are a number of camps and events available through recreation for children and adults.
- McMillan Absent, no report.
- Lane Mr. Lane attended the MURC talk with the Chief of Police. Chief Gualario is meeting with the residents of town to discuss his ideas for the future of Neptune. Mr. Lane attended Juneteenth and it was a wonderful event. Mr. Lane stated the 4th of July Parade is scheduled for July 6 in Ocean Grove. Jersey Shore Dream Center is doing the annual serve 24 and they will be hosting an Olympic themed giveaway to kids who will get sneakers and socks.
- York Mayor York stated she attended the Juneteenth celebration, and it was a wonderful event. Mayor York stated it was a showcase of the community coming together. Mayor York was proud to attend the Neptune Township High School graduation.

REPORT OF THE BUSINESS ADMINISTRATOR

The Business Administrator will report on capital projects and matters of general interest. Ms. LaPlaca stated the Township will be receiving a FEMA grant for the second portion of the living shoreline. Ms. LaPlaca stated there have been crews cleaning out the parcel where the homeless encampment is. The effort is ongoing for cleaning the property and for placing the residents of the camp. Mr. Stroud asked if there is supervision. Ms. LaPlaca confirmed there is oversight on the progress on the camp.

PUBLIC COMMENTS ON RESOLUTIONS

The Clerk will announce additional information regarding Separated Resolutions if necessary.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Dawn Thompson	Recreation	Municipal Alliance Coordinator	½ of stipend for Municipal Coordinator	7/1/2024
Cory Zarrella	Recreation	Municipal Alliance Coordinator	½ of stipend for Municipal Coordinator	7/1/2024
Kristie Dickert	Land Use	Zoning Compliance Officer	\$78,000.00	7/1/2024
George Waterman	Land Use	Deputy Tax Assessor	\$86,000.00	7/1/2024

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

<u>Name and Address</u>	<u>Comment</u>
Barbara Burns Ocean Ave.	Resolution 24-268 what are the detectors. Ms. Siboni Res 24-287 Alliance Grant funding.

ORDINANCES - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

PUBLIC HEARING AND FINAL ADOPTION ORDINANCES

Ordinance 24-21 An Ordinance To Amend Volume I, Chapter Vii Of The Code Of The Township Of Neptune By Adding And Removing Resident Only Handicapped Parking Zones

Explanatory Statement: This ordinance adds resident handicap parking stall to 256 Fisher Ave. and removing from 93 Franklin,

Lawrence and Main Ave. Has a sign from a handicapped stall that was supposed to be removed.

Name and Address Comment

Offered by: Lane _____ Seconded by: Stroud _____
Vote: Cafferty Yes Lane Yes McMillan Absent Stroud Yes York Yes

ORDINANCES FOR FIRST READING

Ordinance 24-22 An Ordinance To Amend Volume I, Chapter Vii Of The Code Of The Township Of Neptune By Adding And Removing Resident Only Handicapped Parking Zones

Explanatory Statement: this ordinance adds resident handicap parking stall to 95 Franklin Ave and 1206 Corlies Ave.

Offered by: Stroud _____ Seconded by: Cafferty _____
Vote: Cafferty Yes Lane Yes McMillan Absent Stroud Yes York Yes

Ordinance 24-23 Ordinance Amending Revised General Ordinances Of The Township Of Neptune, Volume I, Chapter Iv, Entitled, "Business And Licensing Regulations Concerning Granting Of Revocable Licenses"

Explanatory Statement: This ordinance amends ordinance Chapter 4 for Revocable License Agreement to change the definition of Minor or Major to Active or Inactive.

Offered by: Lane _____ Seconded by: Stroud _____
Vote: Cafferty Yes Lane Yes McMillan Absent Stroud Yes York Yes

CONSENT AGENDA

Mayor asks if the Committee would like to pull any resolution from the consent agenda for separate consideration.

- Res#24- 284** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing The Cancellation Of Sewer Rent
- Res#24- 285** Resolution Authorizing Purchase Of Huntress Software For Managed Cyber Security From Shi International, Corp Under New Jersey State Contract 21-Tele-01360 In An Amount Not To Exceed \$54,774.60
- Res#24- 286** Resolution Authorizing The Purchase Of Eight (8) G7c Wireless Gas Detectors, Warranties, Accessories With Safeware Under Sourcewell National Cooperative, Contract #080922-Saf For \$50,770.17
- Res#24- 287** Resolution Authorizing The Purchase Of Microsoft Government License Renewal With Liftoff Llc Under New Jersey State Contract #40166 For \$62,967.60
- Res#24- 288** Resolution Of The Township Committee Of The Township Of Neptune Awarding P&A Construction, Inc "2023 Road Improvement Program" For An Amount No To Exceed \$1,834,814.79
- Res#24- 289** A Resolution Of The Township Committee Of The Township Of Neptune Accepting Resignations
- Res#24- 290** A Resolution Of The Township Committee Of The Township Of Neptune Granting Leave Of Absence
- Res#24- 291** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Reclassification
- Res#24- 292** Resolution Authorizing Revocable License Agreement Between Yemi Odejobi And Lookman Odejobi With Neptune Township, For Property Located At Block 210.01, Lots 17 & 18; 301 Hwy. 35 South, Neptune Township, New Jersey

- ~~Res#24-~~ 293 A Resolution Of The Township Committee Of The Township Of Neptune Authorizing A Chapter 159 Budget Amendment To Insert Revenue Received For Alcohol Education, Rehabilitation And Enforcement Fund
- ~~Res#24-~~ 294 A Resolution Of The Township Committee Of The Township Of Neptune Authorizing A Chapter 159 Budget Amendment To Insert Revenue Received For Clean Communities Grant
- ~~Res#24-~~ 295 A Resolution Of The Township Committee Of The Township Of Neptune Authorizing A Chapter 159 Budget Amendment To Insert Revenue Received For Opioid Settlement
- ~~Res#24-~~ 296 Authorize Execution Of An Agreement To Ratify The Renewal Of The Deal Lake Commission Charter
- ~~Res#24-~~ 297 Authorizing The Township Committee Of The Township Of Neptune To Execute Change Order #1 And Final For A Decrease Of \$10,730.11 With Earle Asphalt Company For The Clinton Place Force Main Replacement Contract For A New Contract Total Of \$447,583.02
- ~~Res#24-~~ 298 Authorizing The Township Committee Of The Township Of Neptune To Execute Change Order #1 And Final For A Decrease Of \$98.42 With Earle Asphalt Company For The Beverly Way Force Main Replacement Contract For A New Contract Total Of \$485,714.41
- ~~Res#24-~~ 299 A Resolution Of The Township Committee Of The Township Of Neptune Supporting Solar Landscape Community Solar Project At 1515 Washington Avenue (Public Storage Location)
- ~~Res#24-~~ 300 Authorize Payment of Bills
- ~~Res#24-~~ 301 Authorize Renewal Of Liquor Licenses For The 2024-2025 Licensing Year

CONSENT AGENDA

Offered by: Stroud Seconded by: Lane
Vote: Cafferty Yes Lane Yes McMillan Absent Stroud Yes York Yes

SEPARATED RESOLUTIONS

- ~~Res#24-~~ 302 Resolution Adopting Updated Timekeeping Policy

Offered by: Mr. Cafferty offered to Table Seconded by: Stroud
Vote: Cafferty Yes Lane Yes McMillan Absent Stroud Yes York Yes

- ~~Res#24-~~ 303 A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions

Offered by: Cafferty Seconded by: Stroud
Vote: Cafferty Yes Lane Yes McMillan Absent Stroud Yes York Yes

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

<u>Name and Address</u>	<u>Comment</u>
Joan Venezia Mt. Hermon Way	Ms. Venezia asked about charging stations at the Old Neptune High School and there was a rumor that the Township installed them and did not get permission from the High School. There were also two charging stations that were approved by grant and that it would be in front of the emporium. Ms. Venezia asked for an update on 63 Cookman Ave. Ms. Venezia asked for an update on dogs on the beach. Ms. Venezia asked if the police may be called to remove the dog. Ms. Venezia stated she would like the Township Committee members on the planning board know that she is against the size of the building and has concerns about their emergency plans, sprinkler systems and fire issues that are posed by the Ocean Grove North End

Redevelopment.

Mr. Anthony stated the Township entered a revocable license agreement with the Camp Meeting association, but the Jersey Shore Arts Center states they own the parking lot, not the Camp Meeting issue. There is a title issue on the property and neither entity wishes to enter the Revocable License Agreement.

Mr. Anthony stated that 63 Cookman was scheduled at court last Thursday, but that was cancelled by the Judge due to a calendar conflict. Mr. Anthony stated he is waiting on a new court date but has been discussions with the attorney on the property to address the issues.

Eileen Michaels
Seaview Ave.

Ms. Michaels expressed concern about people leaving La Pierre are driving down the street the wrong way. Ms. Michaels requested that someone look into this to see if signage or enforcement can occur.

Ms. Michaels asked for assistance to reach out to the members of the Board of Education to partner with them to have a school supply drive.

Ms. Michaels asked if the agenda can be released earlier than Friday night before the meeting.

Ms. Michaels expressed concern about the Ocean Grove North End Redevelopment will have on traffic safety on her street.

Mr. Cafferty described the process of agenda preparation and explained why the agenda is released when it is.

Paul Kaplan
Mt. Zion Way

Mr. Kaplan stated the Chief of Police indicated that the Bike Control would be out this year. Mr. Kaplan asked if there is any information of the schedule, the enforcement returns, etc. Mr. Stroud stated he has seen the bike patrols in Ocean Grove and Bradley Park but has received good feedback from residents on the matter.

Rich Robinson
Hillside Dr.

Mr. Robinson asked why the animal house ordinance is not on the agenda. Ms. York stated it is scheduled for the July 8 meeting. Mr. Robinson stated the 4th of July is upcoming and will occur before the next meeting and Mr. Robinson wants to know when an ordinance will be on the books. Mr. Robinson asked if a mercantile registration could be revoked. Mr. Anthony sought a response from Deputy Tax Collector Michele Narciso who was in attendance to the meeting. Ms. Narciso noted it was a registration and it does not have ability for revocation. Mr. Robinson asked about the possibility of an ordinance that addresses the different sections of the Town specifically the difference between Ocean Grove and the remaining parts of Neptune Township.

Robert Ingato
Seaview Ave.

Mr. Ingato asked for an update on the grant for the Wesley Lake footbridges. Mr. Cafferty stated the submission for the grant was for both bridges but will follow up for a status.

Amy Heller
Mt. Tabor Way

Ms. Heller asked why the animal house ordinance does not apply to all residents and rentals instead of only short-term rentals. Mr. Anthony stated there was not a discussion about animal house applying to anything other than short term rentals. Ms. Heller stated at the last meeting the ordinance would be a separate ordinance for animal house and it was discussed that all properties be subject to the animal housing.

Mr. Stroud stated he was in favor of applying animal house to all property types. Ms. Heller addressed the Committee and asked them to consider applying animal house rules to all homes.

Ms. Heller stated there are traffic issues on New Jersey and Mt. Tabor. Ms. Heller asked for additional stop signs for a 4-way stop.

Gary Brown
Cardinal Rd.

Mr. Brown stated he wished he would have seen or heard some of the cleanup efforts at the encampment. Mr. Brown stated there were notices that the occupants need to vacant the land. Mr. Brown stated he has seen new and more people living in the encampment. Mr. Brown asked when all those in the encampment are out, how will the Township ensure that the encampment does not restart and will there be a

Joyce Klein
Mt. Hermon Way

long-term plan for property maintenance.

Ms. Klein followed up on the comments by Ms. Heller. Ms. Klein is in support of an Animal House ordinance for short term rentals. Ms. Klein also agrees that the home Ms. Heller is speaking on is a problem home that is very disruptive. Ms. Klein believes she has reached out to the appropriate departments to address the matter, but it has not improved. Ms. Klein asked what other remedy or guidance that the Township can provide to address the concerns of long-term rentals.

Barbara Burns
Ocean Ave.

Mr. Stroud suggested enforcement of the current ordinances. Mayor York suggested calling the department of child safety to perform a wellness check.

Ms. Burns asked what the focus of the inspection for Certificate of Inspection for short term rentals. Ms. Burns summarized Mr. Anthony’s response is the goal is safety. Ms. Burns asked why the difference of the inspection prices are different for Winter or Summer Rental. Ms. Burns suggested a change for fees associated with the Short-Term inspections and the removal of the short-term rental seasons included in the ordinance.

Mr. Cafferty stated there are requirements for Winter and Summer seasons which is why the seasons are separated. Ms. Burns stated she doesn’t believe that justifies the two seasons inspection.

Dan Muller
Hillside Dr.

Mr. Muller stated the owners of 401 Overlook have a commercial mortgage that states the owner and family cannot live there, but the property owner has put in writing that they do live there. Mr. Anthony stated that issue is a private contracting issue and not a municipal issue.

Karen Mason
Cardinal Rd.

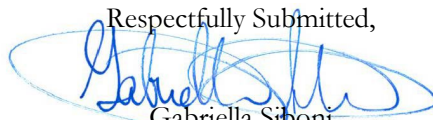
Ms. Mason stated the issue the Township keeps noting is “enforcement issues”. Ms. Mason stated there has been a homeless encampment for almost a decade. Ms. Mason stated that the property owner has abused the neighborhood by not managing the issues of the property. Ms. Mason is frustrated that violations for tall grass are being issued when the property with the homeless encampment is ongoing.

Ann Bishop
Franklin Ave.

Ms. Bishop was glad to see the animal house ordinance was not on the agenda because the residents are here to speak more on the proposed ordinance. Ms. Bishop suggested the animal house ordinance be drafted and separate minimum stay and property management ordinance. Ms. Bishop stated there are not any for sure information about who is doing the excessive noise that garner so much conflict. Is it possible to look at data in September to seek a correlation between the real number of offenses and the information about the alleged offenders to determine if the problem is homeowners, 2-day renters, 3-day renters or longer rentals. Ms. Bishop stated a review of this information would render actual answers to whether such a change to an ordinance would be effective rather than basing the ordinance personal experience or beliefs.

ADJOURNMENT

Offered by: Cafferty Seconded by: Stroud Time Adjourned 8:30PM

Respectfully Submitted,

Gabriella Siboni
Township Clerk