TOWNSHIP COMMITTEE WORKSHOP MEETING - October 28, 2024 - 6:00 P.M.

Mayor York calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

Township Committee	Present/ Absent	Professionals	Present/ Absent
Jason A. Jones	Present	Gina LaPlaca, Business Administrator	Present
Robert Lane, Jr.	Present	Gabriella Siboni, Township Clerk	Present
Kevin McMillan	Present	Gene Anthony, Township Attorney	Present
Derel Stroud	Present	Michael Bascom, Chief Financial Officer	Present
Tassie D. York	Present		

Mayor York announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2024, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org).

ITEMS FOR DISCUSSION IN OPEN SESSION

 Res#24-416 Resolution Authorizing Agreement for Purchase Of 2024 Ford Super Duty F-550 DRW XL 4wd W/ Lighting and Plow from Nielsen Ford Under New Jersey State Co-Op #65mcesccps, Contract # ESCNJ 23/24-04 In An Amount Not to Exceed \$96,553.64

Mr. Bascom provided the justification for the purchases of the vehicles on the agenda. Mr. Bascom stated the purchases were reviewed and funded through Capital Ordinance discussions and through the ordinances passed earlier in the year. Mr. Bascom stated there are vehicles being phased out that are over 20 years old. Mr. Bascom stated that the cab and Chassis are replacements for the ambulances. The cost of replacing ambulances has doubled in recent years so the Township has moved to refurbishing existing ambulances to save on costs. Mr. Bascom also stated the simulator that is now going to be considered at a future meeting was approved in 2023 and is part of the improvements to Public Works Facility. Mr. Bascom explained the numerous benefits the Township will see with the purchase and implementation.

- Res#24-417 Resolution Authorizing the Purchase of Two (2) 2026 Ford E-450 Cutaway Chassis and Remounts from VCI Emergency Vehicle Specialists Under Houston Galveston Area Cooperative- HGACBUY Co-Op, Contract # Am10-23 In an Amount Not To Exceed \$238,170.90
- 3. Ordinance Amending Ordinance, Chapter 4, Section 4-28 Of The Code Of Ordinances Of The Township Of Neptune Entitled, "Clothing Donation Bins" Mr. Anthony stated this was a request from the Mayor for modifications. Mr. Anthony stated the Township is following the enabling legislation, but had included additional requirements. Mr. Anthony stated the Mayor had requested changes to the ordinance to lower the required distance for placement of clothing bins to residential properties. Mr. Stroud stated that originally would be against the ordinance allowing a lower distance because he would not want a clothing bin that close to his property, but understands that we are in difficult times and the need for clothing collection bins is needed. Mr. Jones asked if the Clothing Bin ordinance addresses whether the clothing bins are for profit or not-for-profit. Mr. Anthony stated the Township is following the legislation which does not differentiate between for profit and not-for-profit. Mr. Jones asked if there is a way to ensure that the donations are directed to Neptune Township residents.
- 4. Ordinance Adding Chapter 27 To Prohibit Distribution of Plastic, Single-Use Food Service Items And Non-Plastic Single-Use Food Service Items For Take-Out Or Delivery Orders, Unless Requested By A Customer In The Township Of Neptune

Mr. Anthony stated this was a request from Committeeman Stroud. The State passed legislation banning plastic bags. This ordinance expands the plastic ban to single use plastics. The ordinance prohibits providing single use products unless requested. Mr. Stroud stated he was in favor of the ordinance having the fines removed and using the ordinance as more of a marketing campaign to encourage participation. Mr. McMillan recommended withdrawing the ordinance and doing a promotional campaign. Mr. Stroud stated he is in favor of keeping the fines in the ordinance and enforcing the ordinance. Mr. McMillan stated he believed it should be an educational campaign before the ordinance is considered. The committee was in agreement to withdraw the ordinance for this meeting and will move forward on an educational campaign.

5. Best Practices Inventory

Mr. Bascom stated the Best Practice Inventory has been completed and the Township and the top score 46.5. The Township scored a 46. The Township lost a half point because all the contracts are not posted on the Township

	website. Mr. Stroud asked about the special improvement district and asked why West Lake Ave. Is not a special improvement district. Mr. Bascom stated a special improvement would be assessed to the area to cover the costs
	of improvements.
6.	Committee Calendars
Jones	No report
Stroud	Mr. Stroud stated that Election day is November 5.
McMill	lan No report
Lane	Mr. Lane stated there will be the Veterans Service on November 11 at the American Legion.
York	No report

Res #24 - 407 Authorize An Executive Session As Authorized By The Open Public Meetings Act.

Offered by:		Stroud					led by:	McMillan		
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes

TOWNSHIP COMMITTEE MEETING - October 28, 2024 - 7:00 P.M.

Mayor York calls the meeting to order and asks the Clerk to call the roll:

Township Committee	Present/ Absent	Professionals	Present/ Absent
Jason A. Jones	present	Gina LaPlaca, Business Administrator	present
Robert Lane, Jr.	present	Gabriella Siboni, Township Clerk	present
Kevin McMillan	present	Gene Anthony, Township Attorney	present
Derel Stroud	present		
Tassie D. York	present		

MOMENT OF SILENCE AND FLAG SALUTE

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor York announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2024, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org).

APPOINTMENT OF ASSISTANT PUBLIC WORKS DIRECTOR

The Clerk will announce additional information regarding resolution 24-408									
<u>NAME</u>	DEPARTMENT	POSITION	<u>SALARY</u>	EFFECTIVE DATE					
Joseph Leone	Public Works	Assistant Public Works Director	\$110,000	October 29, 2024					

• Public comments regarding Resolution 24-408 only. The public will be permitted one visit to the microphone with a limit of five minutes.

Name and Address Comment

Richard Williams

Abbott Ave.Mr. Williams asked if the assistant Public works director is a new position. Mr. Lane stated thatthe position has been vacant and the Township is filling the vacancy with this appointment.Julie HeckerThanked Mr. Leone for his responsiveness.

Res#24- 408 A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions

Offered by	Offered by: Stroud			Second	led by:	Jones					
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes	_

Mayor will administer Oath of Office

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

departmento.	
Jones	Mr. Jones stated he attended an event to honor Neptune Superintendent Tami Crader. Mr. Jones
	stated there have been a number of trunk or treats for residents to attend
Stroud	Mr. Stroud congratulated Mr. Jones on his appointment. Mr. Stroud announced the little Librarian of
	the week. Mr. Stroud stated that AARP will be back in the library to assist with taxes in February.
	OEM and CERT is seeking volunteers, those who are interested can submit an application.
McMillan	Mr. McMillan encouraged everyone to get out to vote for the November 5 General Election
Lane	Mr. Lane stated that stated the kick off of the craft sale was very successful. The sales of the craft sale
	go to the trust fund to help offset program costs. Early Voting is currently taking place at the Neptune
	Township Senior Center. November 10 at the Veterans Memorial Park will be a service to honor
	veterans.
York	Mayor York stated that the Public Works department is doing wonderful and congratulated Mr. Leone
	on his promotion. Mayor York stated she has attended trunk or treats in Neptune and there was a
	magic show at the Gables Trunk or Treat.

REPORT OF THE BUSINESS ADMINISTRATOR

The Business Administrator will report on capital projects and matters of general interest.

- Thanksgiving Food Drive: Boy Scout Troop 31 is coordinating a Thanksgiving food drive with the help of our Municipal Marina. Last year over 700 pounds of food were collected and donated to local families in need. Donations can be dropped off at the Marina anytime between now and November 23rd.
- **Tax Reassessments:** The 2025 reassessment will be completed by the end of October and will be under review by the Monmouth County Board of Taxation. This review is part of the routine process to ensure accuracy and compliance with state and county assessment regulations. Notice of Assessment postcards are scheduled to be mailed to all property owners on or about November 15, 2024. These notices will provide the 2024 assessment and total taxes, and the preliminary 2025 assessment. The postcard will also include instructions on how to file an appeal should a property owner disagree with their preliminary 2025 assessment. Property owners are encouraged to carefully review the postcard and contact the Assessor's Office if they have questions.
- **Tax Office Renovations and Drive-Up Canopy:** Office renovations are progressing and we expect to have the Deputy Tax Collector in her new office by November 15th. Construction on the new canopy and drive-up window will hopefully be completed by the first week of December.
- **Cops vs. Kids Flag Football Tournament:** The Police Department is hosting a Cops vs. Kids Flag Football Tournament on Tuesday November 12th from 5pm-8pm at Loffreddo Field. This event is open to all students in 6th through 8th grade; the event is free to attend but advance registration is required.

PUBLIC COMMENTS ON RESOLUTIONS

The Clerk will announce additional information regarding Separated Resolutions if necessary.

Resolution 24-421 NAME	DEPARTMENT	POSITION	<u>SALARY</u>	EFFECTIVE DATE
Fabrice Bambaata	Public Works	CDL Class A Driver	\$35,000.00	November 4, 2024
Sabas Marmolejo	Public Works	CDL Class A Driver	\$37,500.00	November 4, 2024

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

Name and Address Comment

No public comment

<u>ORDINANCES</u> - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

PUBLIC HEARING AND FINAL ADOPTION ORDINANCES

<u>Ordinance 24-39</u> An Ordinance To Amend Volume I, Chapter VII Of The Code Of The Township Of Neptune By Adding And Removing Resident Only Handicapped Parking Zones

Explanatory Statement: This ordinance adds a resident only handicap parking stall for 70 Cookman Ave. and removed a stall for 145 Main Ave.

Name and Address	<u>Comment</u>
No public comment	

 Offered by:
 Lane
 Seconded by:
 McMillan

 Vote:
 Jones
 Yes
 Lane
 Yes
 McMillan
 Yes
 Stroud
 Yes
 York
 Yes

<u>Ordinance 24-40</u> An Ordinance Authorizing The Acquisition By Purchase Or Condemnation Of The Real Property Located At 1509 &1515 West Lake Avenue, Block 602/ Lots 14 &15 (Alpha Liquor Store) As Set Forth On The Tax Map Of The Township Of Neptune, County Of Monmouth, New Jersey

Explanatory Statement: This ordinance authorizes the Township Committee to purchase or condemn property at 1509 and 1515 West Lake

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Ave. Block 602 Lots 14 and 15.

Name and Address Comment

No public comment

Offered by:		Stroud					Seconded by:		McMillan		
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes	

ORDINANCES FOR FIRST READING

<u>Ordinance 24-41</u> Ordinance Amending Ordinance, Chapter 4, Section 4-28 Of The Code Of Ordinances Of The Township Of Neptune Entitled, "Clothing Donation Bins"

Explanatory Statement: This ordinance amends the requirements for placement of clothing bins to decrease the distance to specific landmarks or residential properties.

Offered	Offered by: Stroud				Second	ded by:	Jones			
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes

<u>Ordinance 24-42</u> Ordinance Adding Chapter 27 To Prohibit Distribution Of Plastic, Single-Use Food Service Items And Non-Plastic Single-Use Food Service Items For Take-Out Or Delivery Orders, Unless Requested By A Customer In The Township Of Neptune

Explanatory Statement: This ordinance adopts restrictions on distribution of single use products during take-out or delivery orders unless requested by a customer.

Offered by: Motion to Table by Stroud			Secon	ded by:	McMillan					
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes

CONSENT AGENDA

Mayor asks if the Committee would like to pull any resolution from the consent agenda for separate consideration.

- Res#24-409A Resolution Of The Township Committee Of The Township Of Neptune Authorizing A Chapter 159Budget Amendment To Insert Revenue Received For Opioid Settlement
- Res#24- 410 A Resolution Of The Township Committee Of The Township Of Neptune Accepting Resignations
- Res#24- 411 Resolution Authorizing Adoption Of The Municipal Public Access Plan
- Res#24- 412 Resolution Authorizing Developer's Agreement with Pink Balloon, LLC Block 3601, Lot 4 (Frontage of NJ St. Hwy. Rt. 66) Neptune Township, New Jersey
- Res#24- 413 Place Lien On Various Properties
- Res#24-414Authorize The Execution Of An Interlocal Service Agreement With The Neptune Township School
District For The Production Of Joint Newsletters
- Res#24- 415 Resolution Of The Township Of Neptune Authorizing Agreement With The City Of Long Branch And The City Of Asbury Park To Accept And Distribute The 2024 Byrne Justice Assistance Grant Program Award
- Res#24- 416 Resolution Authorizing Agreement for Purchase Of 2024 Ford Super Duty F-550 DRW XL 4wd W/ Lighting and Plow from Nielsen Ford Under New Jersey State Co-Op #65mcesccps, Contract # ESCNJ 23/24-04 In An Amount Not to Exceed \$96,553.64
- Res#24- 417 Resolution Authorizing the Purchase of Two (2) 2026 Ford E-450 Cutaway Chassis and Remounts from VCI Emergency Vehicle Specialists Under Houston Galveston Area Cooperative- HGACBUY Co-Op, Contract # Am10-23 In an Amount Not To Exceed \$238,170.90
- Res#24- 418 Authorizing Payment of Bills
- Res#24- 419 Resolution Authorizing Agreement for Purchase Of 2024 Ford F 250 XL 4wd With Plow from Nielsen Ford Under New Jersey State Contract 23-Fleet-34922 In an Amount Not To Exceed \$61,581.50
- **Res#24- 420** Resolution Acknowledging Discussion Of Best Practice Inventory And Authorizing Submission Of Public Meeting Certification

CONSENT AGENDA

Offered by:		Jones				Seconded by:		Lane			
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes	

Removed Resolutions

Res#24- 414 Authorize The Execution Of An Interlocal Service Agreement With The Neptune Township School District For The Production Of Joint Newsletters

Offered by:		Stroud	l			Seconded by:		Jones			
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes	_

Mr. Stroud stated that he received the newsletter and the newsletter is more focused on the school information. Mr. Stroud stated he believes each entity has more information that can be included in the letter and each should have a separate newsletter. Mr. McMillan stated there is a reach out from the consulting firm for more information to be included. The Township may include more information just by sending to Mr. Lennox. Mr. Lane stated there has been absence from the consultant for the newsletter. Ms. LaPlaca stated there is about a week lead time for insert in the newsletter. Mr. Jones suggested communication with the superintendent to gain a better timeline for submissions of pieces for the newsletter.

SEPARATED RESOLUTIONS

Res#24- 421 A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions

Offered by:		Jones				Seconded by:		Lane			
Vote:	Jones	Yes	Lane	Yes	McMillan	Yes	Stroud	Yes	York	Yes	_

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

Name and Address	Comment
Dr. James Brown	Dr. James Brown stated he his thrilled with some of the things in this town, namely the
	Neptune Senior Center and the initiatives to handle the homeless encampment. Dr. Brown
	also expressed a desire to have speed bumps installed on Lakewood Rd.
Paul Kaplan Mt. Zion Way	Mr. Kaplan asked if the newsletter is electronic, Ms. LaPlaca stated it is paper. Mr. Kaplan suggested moving towards a digital newsletter. Mr. Stroud stated that he believes a paper copy
Wit. Zion way	would be necessary for accessibility for all residents. Mr. McMillan suggested including a
	digital copy on the Township website. Mr. Kaplan asked if the Director of Public Works
	position is still open. Mr. Kaplan stated it seems the vehicle charging station will be taking a
	longer time and will there be something in the interim.
Rich Robinson	Mr. Robinson stated there have been additional issues at 401 Overlook Dr. Mr. Robinson
Hillside Dr.	showed the Township Committee an advertisement on social media for the property. Mr.
	Robinson has had issues with pungent smells of marijuana because of the events at the
	property. Mr. Robinson stated the ordinance that was finally adopted does not have any teeth to enforce the regulations. Mr. Robinson has called the police for complaints multiple times
	about noise and disturbance. Mr. Robinson is requesting that the Township Committee
	reconsider the ordinance to include more restrictions.
Dan Muller	Mr. Muller stated the noise ordinance begins at 10PM, but on a Wednesday night when there
Hillside Dr.	is ample noise, there is nothing the Township can do. Mr. Muller asked the Township
	Committee would consider modifying the noise ordinance to make the weeknight noise
	ordinance on weekdays especially.
Gary Brown Cardinal Rd.	Mr. Brown stated that each homeless encampment has a different personality. Thanks to the
Cardinal Rd.	work of the Township, many of the homeless who sought housing have been placed. Those who remain, wish to stay in the encampment and are the cause of the nuisance and issues. Mr.
	Brown stated that from January 2021 to September 2024 there have been 4 fires, more than
	80 police calls, EMS calls and welfare checks. Mr. Brown continued to express concern about
	the presence of propane tanks in the wood.
Eileen Michaels	Ms. Michaels announced the Ocean Grove Homeowner Association Giving Committee will
Seaview Ave.	be honoring EMS on January 4. Ms. Michaels asked for someone to come and check the
	signage on the streets because drivers are going in the wrong direction on the roads. The signs
Barbara Burns	are posted in the grass and the signs are hard to see. Ms. Burns asked if the parcels that are being determined as being underassessed will those
DaiDara Duriis	ws. Dunis asked if the parcels that are being determined as being underassessed will those

Ocean Ave.	parcels have an adjustment. Ms. Burns stated she believes the animal house ordinance is not effective and the ordinance should be amended for real regulations and ability to enforce. Mr. Stroud stated the ordinance was just adopted, so this is the first opportunity to see if the ordinance can be effective.
Joyce Klein	Ms. Klein stated she does not believe there has been education on the ordinance to staff and
Mt. Hermon Way	residents. Ms. Klein reiterated there will be an event honoring EMS on January 4 and when the details are confirmed, they will notify the Township. Ms. Klein stated that Ms. Dawn Crozier did an excellent job at the Homeowners meeting.
Joan Venezia	Ms. Venezia wished the ordinance name be changed from "Property Maintenance" to "Short
Mt. Hermon Way	Term Rentals". Ms. Venezia asked for clarification on the hearing from the substantiated complaints are addressed. Ms. Venezia stated she does not believe the ordinance should require substantiated complaints and should be based on number of complaints/ calls made. Ms. Venezia asked if there is a status on under assessed properties. Ms. LaPlaca stated she will need to follow up with Ms. Burns and Ms. Venezia. Ms. Venezia asked who is responsible for Land Use Administrator. At this time, the employees in Land Use report to the Business Administrator.
Richard Schlossbach	Ms. Schlossbach provided a proposal for the establishment of an Arts and Culture Committee
Broadway	in Neptune. Mr. Schlossbach asked if there is an option to install an EV charging station at a private property in Ocean Grove. Mr. Schlossbach asked for clarification of the bond requirements under the animal house ordinance. Mr. Schlossbach suggested moving the bond requirements should be an initial requirement which may help deter the bad behavior by landlords and tenants.
Julie Hekker Pilgrim Pathway	Ms. Hekker stated that Ms. LaPlaca got back to her about a potential cross walk. Ms. Hekker spoke to the Township Engineer who does not agree that the placement of the cross walk would be best placed in the proposed location. Ms. Hekker stated there was little communication for work that is now ongoing street work.

ADJOURNMENT Offered by Seconded by: Time Adjourned 8:21PM Lane Stroud Respectfully Submitted, a Gabriella Siboni

Township Clerk