

OCEAN GROVE  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE TOWNSHIP FIRE DISTRICT No. 2.

October 10, 2024

**WORKSHOP MEETING MINUTES**

The meeting was called to order at 7:00 pm by Commissioner Bagdanov in the absence of Chairman Robert McEwan followed by a flag salute.

The clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2024 issue of the Coaster.

Roll Call:

absent	Commissioner Robert McEwan, Chairman
present	Commissioner Paul Bagdanov
present	Commissioner Matthew Gannon
present	Commissioner Scott Jarmer
present	Commissioner Lori Moses-Day

Discussion on the following topics followed the roll call:

Commissioner Moses-Day: Requested consideration for obtaining a new "Sparky" head, as the present one is showing signs of deterioration. Fire Official Scott Liddick will inquire regarding a new or updated character head and costume. Also, discussion followed regarding a departmental commemorative or souvenir t-shirt.

Commissioner Moses-Day: questions regarding the work completed on the bathroom on the first floor of Eagle Firehouse were addressed, specifically as to the replacement of the toilet and vanity fixture.

Chief Benfer spoke regarding a demonstration of the Turtle EV fire suppression system.

Discussion occurred regarding the replacement of the van, and potential for replacing the vehicle used by the fire official, and using the former fire official pickup truck in place of the van. Financial officer Debra Latshaw reported regarding the lack of availability of certain types of vehicles from the state bid system.

The workshop concluded at 7:20 pm.

## **REGULAR MEETING MINUTES**

### **OPENING**

The meeting was called to order at 7:30 pm by Commissioner Bagdanov in the absence of Chairman Robert McEwan followed by a flag salute.

The clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2024 issue of the Coaster.

#### Roll Call:

absent	Commissioner Robert McEwan, Chairman
present	Commissioner Paul Bagdanov
present	Commissioner Matthew Gannon
present	Commissioner Scott Jarmer
present	Commissioner Lori Moses-Day

### **MINUTES OF LAST MEETING**

Motion to approve the minutes of the September 10, 2024 meeting.

Motion: Comm. Jarmer      Second: Comm. Ganon

#### Roll Call:

absent	Commissioner Robert McEwan, Chairman
yes	Commissioner Paul Bagdanov
yes	Commissioner Matthew Gannon
yes	Commissioner Scott Jarmer
yes	Commissioner Lori Moses-Day

### **COMMUNICATIONS**

- Chief Benfer requests permission to send 54-1-90 to the Neptune City Food Truck Festival for a "Touch a Truck" experience, by invitation of the Neptune City Fire Chief.
- Chief Benfer provides a quote from All Hands Fire Equipment & Training in the amount



Motion: Comm Gannon                      Second: Comm. Jarmer

Roll Call:

absent Commissioner Robert McEwan, Chairman  
yes     Commissioner Paul Bagdanov  
yes     Commissioner Matthew Gannon  
yes     Commissioner Scott Jarmer  
yes     Commissioner Lori Moses-Day

**REPORT OF FIRE OFFICIAL**     (attached)

**REPORT OF FIRE CHIEF**

1.     180 alarms this year to date; “Touch a Truck” event in Neptune City on October 12, Escape Systems training on October 17

**PUBLIC HEARING**

Public comment was heard expressing appreciation for purchase of the Turtle, and displeasure regarding the truck committee’s failure to meet the expectations of the individual commenting.

**ADJOURNMENT**

There being no further business before the Board at this meeting, motion to adjourn meeting.

Motion: Comm Jarmer                      Second: Comm. Moses-Day

absent Commissioner Robert McEwan, Chairman  
yes     Commissioner Paul Bagdanov  
yes     Commissioner Matthew Gannon  
yes     Commissioner Scott Jarmer  
yes     Commissioner Lori Moses-Day



**Ocean Grove Bd of Fire Commissioners**  
**Transactions by Account**  
As of October 10, 2024

Type	Date	Num	Adj	Name	Memo	Clr	Split	Credit
<b>Checking - Kearny 2102</b>								
Liability Check	10/09/2024	NJ927		State of NJ - GIT	216-000-958/...		NJ SWT/SUI/DI	712.00
Liability Check	10/09/2024	NJ927		State of NJ - SUI/DI	216-000-958/...		-SPLIT-	63.14
Check	10/10/2024			Bruno's	9/23/24		Office Supplies	77.26
Check	10/10/2024			Vics Restaurant	5/14 & 5/21/24		Supplies	294.14
Bill Pmt -Check	10/10/2024			Alert-All Corp	Inv 224090348		Accounts Paya...	1,224.50
Bill Pmt -Check	10/10/2024			FIS on Site Service ...			Accounts Paya...	3,558.20
Bill Pmt -Check	10/10/2024			JCP&L			Accounts Paya...	873.03
Bill Pmt -Check	10/10/2024			NJAWC			Accounts Paya...	4,123.50
Bill Pmt -Check	10/10/2024			NJNG			Accounts Paya...	211.59
Bill Pmt -Check	10/10/2024			Verizon	250-777-106...		Accounts Paya...	138.35
Bill Pmt -Check	10/10/2024			Optimum			Accounts Paya...	482.50
Check	10/10/2024			Eagle Hook & Ladd...	Oct		Building	800.00
Check	10/10/2024			Stokes Fire Co	Oct		Building	800.00
Check	10/10/2024			Washington Fire Co	Oct		Building	800.00
Paycheck	10/10/2024			David M Shotwell, Jr.			-SPLIT-	1,001.45
Paycheck	10/10/2024			Debra Latschaw-Ada...			-SPLIT-	959.61
Paycheck	10/10/2024			Scott Liddick			-SPLIT-	3,615.76
Liability Check	10/10/2024	EPIC		NJSHBP			-SPLIT-	8,180.00
Check	10/10/2024	EPIC		NJSHBP			Administrative	3,702.49
Liability Check	10/10/2024	EPIC		EPIC			Pension	500.00
Liability Check	10/10/2024	EPIC		Life Insur			Life Insurance	33.33
Liability Check	10/10/2024	EFTPS		Internal Revenue Se...	21-6000958		-SPLIT-	2,571.60
Liability Check	10/10/2024	To Print		NJFSCP	CS90239065A		Child Support	520.00
Liability Check	10/10/2024	To Print		NJFSCP	CS90013880B		Child Support	502.67
Liability Check	10/10/2024	To Print		Empower Trust Com...	Plan # 52495...		-SPLIT-	132.76
Check	10/10/2024			Scott Liddick	reimburse ne...		Dues & Educat...	225.51
Liability Check	10/10/2024	NJ927		State of NJ - GIT	216-000-958/...		NJ SWT/SUI/DI	741.00
Liability Check	10/10/2024	NJ927		State of NJ - SUI/DI	216-000-958/...		-SPLIT-	38.84
Check	10/10/2024			All Hands Fire Equip...	Inv 21236		Training	122.99
Check	10/10/2024			IAA Fire Department ...	Inv INIAFD53...		Equip Repairs ...	4,298.70
Check	10/10/2024			Granger	Acc# 888116...		Supplies	204.49
Check	10/10/2024			Prime Building & Re...			Building	9,910.00
Check	10/10/2024			Cross Over Networks	OGF-01Sep2...		Communications	277.82
Check	10/10/2024			Bruno's	9/17/24		Office Supplies	154.00
Total Checking - Kearny 2102								51,851.23
<b>TOTAL</b>								<b>51,851.23</b>

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS**  
**MONTHLY BUDGET STATEMENT - AS OF September 30, 2024**

<u>REVENUES</u>	<u>2024 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$110,000.00	\$110,000.00	\$0.00
RESTRICTED SURPLUS	\$60,000.00	\$0.00	\$60,000.00
STATE FEES	\$10,000.00	\$9,943.70	\$56.30
LOCAL FEES	\$20,000.00	\$8,456.97	\$11,543.03
STATE FIRE GRANT	\$6,251.00	\$6,250.50	\$0.50
INTEREST EARNED	\$100.00	\$30.95	\$69.05
AMOUNT RAISED BY TAX	\$753,327.00	\$474,922.17	\$278,404.83
<b>TOTAL REVENUES</b>	<b>\$959,678.00</b>	<b>\$609,604.29</b>	<b>\$350,073.71</b>
UNANTICIPATED REVENUES		\$500.00	
<u>APPROPRIATIONS</u>	<u>2024 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$70,500.00	\$56,909.45	\$13,590.55
SALARIES	\$169,780.00	\$94,187.54	\$75,592.46
Administration	\$35,280.00	\$26,460.09	\$8,819.91
Operations	\$104,500.00	\$45,227.45	\$59,272.55
Uniform Fire Safety	\$30,000.00	\$22,500.00	\$7,500.00
BENEFITS	\$79,648.00	\$75,531.50	\$4,116.50
Administration	\$5,000.00	\$5,000.00	\$0.00
Operations	\$74,648.00	\$70,531.50	\$4,116.50
HYDRANT RENTAL	\$48,000.00	\$35,141.95	\$12,858.05
INSURANCE	\$87,550.00	\$86,722.00	\$828.00
PROFESSIONAL SERVICES	\$30,000.00	\$7,644.00	\$22,356.00
ADVERTISING	\$1,700.00	\$305.81	\$1,394.19
ELECTION	\$2,500.00	\$1,721.11	\$778.89
DUES & EDUCATION	\$6,000.00	\$1,002.50	\$4,997.50
SUPPLIES	\$145,000.00	\$19,776.11	\$125,223.89
UTILITIES	\$30,000.00	\$22,738.62	\$7,261.38
OFFICE SUPPLIES	\$7,000.00	\$3,785.39	\$3,214.61
BUILDING MAINTENANCE	\$65,000.00	\$25,613.95	\$39,386.05
VEHICLE MAINTENANCE	\$45,000.00	\$9,730.73	\$35,269.27
EQUIP MAINTENANCE/TESTS	\$12,000.00	\$4,943.20	\$7,056.80
TRAINING	\$30,000.00	\$8,170.78	\$21,829.22
COMMUNICATIONS	\$19,000.00	\$7,000.81	\$11,999.19
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$6,777.00	\$14,223.00
CAPITAL VEHICLE PURCHASE	\$90,000.00	\$0.00	\$90,000.00
DEBT SERVICE	\$0.00	\$0.00	\$0.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$959,678.00</b>	<b>\$467,702.45</b>	<b>\$491,975.55</b>
2023 APPROPRIATION RESERVES	\$272,053.65	\$2,723.30	\$269,330.35
<u>CASH ON HAND</u>			
KEARNY CHECKING	\$853,524.06		
<b>TOTAL</b>	<b>\$853,524.06</b>		
		<b>\$789,202.06</b>	
GENERAL FUND		<b>\$64,322.00</b>	
CAPITAL RESERVE FUND			

## ***OCEAN GROVE BUREAU OF FIRE PREVENTION***

50 OLIN STREET  
OCEAN GROVE, NJ 07756  
732-774-0306

Fire Marshal Scott Liddick

October 2024

- As of Oct 2024, inspections are scheduled and re inspections to take place for the month of Oct. Jan 1, 2024 to present: 0 complaint, 0 follow up to the complaints, 0 Fire Investigation, 0 Civilian Burn, and permits applications have been completed.
- Update on Tablets: Working with another source to get tablets completed
- Still waiting on gauges for the Toyne
- Minor repairs were done to the Seagrave ladder
- The bathroom is underway in the renovation process.
- Hose and air pack testing was completed
- Upcoming events: Oct 12<sup>th</sup> – Event in Auditorium
- Pump Testing will take place this month
- Fire Prevention at Tendercare is scheduled for Wed Oct 9, 2024.



