Instructions on How to Change Password for Financial Disclosure Statements

If you have filed a Financial Disclosure Statement in the past, but do not remember your password, please follow the instructions below to change your password.

Please Note: The Municipal Clerk does not have access to your password or the authority to change it.

Go to www.fds.nj.gov File Manage Financial Disclosure Statement Click "File Financial Disclosure" Local Government Officer Roster Search Financial Disclosure Statements and 2014 - 2018 Rosters Under the login screen, there is an option for "Forgot Password" LOGIN HINT: Login is the email address you established during regi Click the link 2 Login : gsiboni@milltownboro.com Password : New Registration (Local Government Officer Forgot Passwor The link will bring you to another page. FORGOT PASSWORD On this page, it will ask you to enter your HINT: Login is the email address you established during regi "Login" * Login : This login is listed on the letter provided by the Municipal Clerk under "Registered Login" Once you enter your Login, Click "Get FORGOT PASSWORD Password" HINT: Login is the email address you established during registratio * Login : Get Password Once you click Get Password, A statement will Password is Emailed to 'gsiboni@milltownboro.com appear above saying that an e-mail has been sent to _ FORGOT PASSWORD An e-mail will be sent to the e-mail on file from Subject: NJDCA FDS Submissions Site - Password Recovery Notification donotreply@njfds.net Dear Gabriella Siboni Please check your Spam or Junk folder if it does You have made a request to retrieve your password from the NJDCA Financial Disclosure Statement Submission Websit not appear in your inbox. Here is your password : PASSWORD1234 We recommend that you login to the website, change your password and keep your login and new password in a safe place. The E-mail will include the password for the Thank you. site.

It is best if you change the password upon logging in for security reasons.

DO NOT REPLY TO THIS EMAIL.

Please note: This email was automatically generated from an email box that is not monitored by Division of Local Government and Local Finance Board staff. Visit our website for appropriate staff contact information relative by our specific question or concern. www.nj.gov/dca/divisions/dlgs