

TOWNSHIP COMMITTEE WORKSHOP MEETING – October 24, 2022 – 6:00 P.M.

Mayor Williams calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

Roll Call	Present/ Absent
Dr. Michael Brantley	_____
Keith Cafferty	_____
Robert Lane, Jr.	_____
Tassie D. York	_____
Nicholas Williams	_____

Also present: Gina M. LaPlaca, Business Administrator; Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk.

Mayor Williams announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 6, 2022, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Committee Calendars
2. Best Practices Inventory

Res # 458 Authorize An Executive Session As Authorized By The Open Public Meetings Act.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Cafferty _____ Lane _____ York _____ Williams _____

TOWNSHIP COMMITTEE MEETING – October 24, 2022 – 7:00 P.M.

Mayor Williams calls the meeting to order and asks the Clerk to call the roll:

Roll Call	Present/ Absent
Dr. Michael Brantley	_____
Keith Cafferty	_____
Robert Lane, Jr.	_____
Tassie D. York	_____
Nicholas Williams	_____

Also present: Gina M. LaPlaca, Business Administrator; Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk.

SILENT PRAYER AND FLAG SALUTE

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Williams announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 6, 2022, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, ordinances, and resolutions are posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of meetings of October 11, 2022.

PRESENTATION

Proclaiming Extended Curfew for October 30 and October 31, 2022

Declaring November as Registered Apprentice Month

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

REPORT OF THE BUSINESS ADMINISTRATOR

The Business Administrator will report on capital projects and matters of general interest.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

PUBLIC HEARING AND FINAL ADOPTION ORDINANCES:

There are no ordinances for public hearing.

ORDINANCES FOR FIRST READING

Ordinance 22-49 An Ordinance To Amend Volume I, Chapter Vii Of The Code Of The Township Of Neptune By Adding A Resident Only Handicapped Parking Zone On Mt. Hermon Way

Explanatory Statement: This ordinance authorizes a resident only handicapped parking zone in front of 41 Pilgrim Pathway

Offered by: _____ Seconded by: _____
Note: Brantley _____ Cafferty _____ Lane _____ York _____ Williams _____

The Clerk announces that the Public Hearings on Ordinances will be held at the next Township Committee meeting on November 14, 2022.

CONSENT AGENDA

- Res # 459** Resolution Acknowledging Discussion Of Best Practice Inventory And Authorizing Submission Of Public Meeting Certification
- Res # 460** A Resolution Of The Township Committee Of The Township Of Neptune Accepting Resignations
- Res # 461** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Housing Authority
- Res # 462** Resolution Authorizing Issuance Of Duplicate Tax Sale Certificate Pursuant To Chapter 99 Of Public Laws Of 1997
- Res # 463** Authorize Agreement For Broadway And Central Avenue Tennis Court Repairs With L&L Paving In An Amount Not To Exceed \$35,000.00
- Res # 464** Resolution Authorizing The Purchase Of Refuse And Recycling Carts For Department Of Public Works From Otto Environmental Systems Under Houston Galveston Area Cooperative- HGACBUY Co-Op, Contract # RC01-21 In An Amount Not To Exceed \$22,170
- Res # 465** Resolution Authorizing The Purchase Of 2023 Ford Transit 350 From Creative Bus Sales Under Houston Galveston Area Cooperative- HGACBUY Co-Op, Contract # BT01-21 In An Amount Not To Exceed \$83,000
- Res # 466** Resolution Authorizing Agreement For Purchase Of Furniture And Accessories From Creative Library Concepts Under New Jersey State Co-Op #65mcesccps, Contract # ESCNJ 22/23-08 In An Amount Not To Exceed \$55,000.00
- Res # 467** Resolution Of The Township Committee Of The Township Of Neptune Awarding Earle Asphalt Company Contract “Beverly Way Force Main Replacement” In An Amount Not To Exceed \$485,813.13
- Res # 468** Resolution Of The Township Committee Of The Township Of Neptune Awarding Earle Asphalt Company Contract “Clinton Place Force Main Replacement” In An Amount Not To Exceed \$458,313.13
- Res # 469** Resolution Authorizing The Professional Services Agreement With ARH Associates For Engineering Services Relating To Bradley Park Sewer Main Replacement In An Amount Not To Exceed \$51,930.00
- Res # 470** Resolution Authorizing The Professional Services Agreement With ARH Associates For Engineering Services Relating To North Island Pole Barn In An Amount Not To Exceed \$36,240.00
- Res # 471** Resolution Authorizing Agreement Between Neptune Township And Interfaith Neighbors, Inc. For Participation In The Senior Congregate Meals Program

- Res # 472** Resolution Authorizing Neptune Township To Accept A Subgrant Award Of The Federal Fiscal Year 2022 Of Emergency Management Performance Grant And Emergency Management Agency Assistance
- Res # 473** A Resolution Of The Township Committee Of The Township Of Neptune Accepting The It Pays To Plug In Grant For \$75,000.00 From The NJDEP
- Res # 474** Authorize The Payment Of Bills

CONSENT AGENDA

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Cafferty _____ Lane _____ York _____ Williams _____

SEPARATED RESOLUTIONS

- Res # 475** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions-Code and Construction

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Cafferty _____ Lane _____ York _____ Williams _____

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

Offered by: _____ Seconded by: _____

Time adjourned: _____

PROCLAMATION

Setting Curfew for October 30 and 31

WHEREAS, the Chief of Police of the Township of Neptune has recommended the establishment of extended curfew hours for minors for October 30th and October 31st; and,

WHEREAS, Chapter 3, Section 4.1b of the Township Code gives the Mayor of the Township of Neptune the authority to issue a proclamation regulating the hours during which persons shall be prohibited from remaining upon the public streets, ways, and places in the Township of Neptune,

NOW THEREFORE, I, Nicholas Williams, Mayor of the Township of Neptune, do hereby proclaim a curfew prohibiting any persons under the age of 18 from remaining upon the public streets, ways, and places in the Township of Neptune on October 30, 2022 and October 31, 2022 from 9:00 P.M. to 4:00 A.M. unless accompanied by a parent.

Attest:

Gabriella Siboni, Township Clerk

Nicholas Williams, Mayor

Dated: October 24, 2022

Keith Cafferty

Robert Lane, Jr.

Dr. Michael Brantley

Tassie D. York

Declaring November as Registered Apprentice Month

WHEREAS, the Township of Neptune recognizes that registered apprenticeship is a vital component in building a stronger and fairer New Jersey through talent development in high-demand and high-growth sectors and constitutes a priority for the Governor's Administration, especially with the launch of the New Jersey Apprenticeship Network in 2018; and,

WHEREAS, the Township of Neptune recognizes that the 21st century economy demands a highly skilled workforce that possesses industry recognized post-secondary degrees and credentials, as well as the ability to respond immediately to changing economic and business needs; and,

WHEREAS, the registered apprenticeship system has been used for more than 85 years to meet the needs of employers seeking a highly skilled workforce and the needs of employees seeking a flexible training model which combines related technical instruction with structured on-the-job learning experiences; and

WHEREAS, the Township of Neptune recognizes USDOL Registered Apprenticeship programs as a viable career pathway for both college bound and non-college bound individuals; and,

WHEREAS, the State of New Jersey has more than 8,200 registered apprentices (21% net statewide increase) and more than 1,126 registered apprenticeship sponsors (84% statewide increase); and,

WHEREAS, completion of an apprenticeship program leads to an industry-driven, nationally-recognized credential that certifies occupational proficiency,

NOW, THEREFORE BE IT PROCLAIMED, that, I, Nicholas Williams, Mayor of the Township of Neptune, along with the entire Township Committee, do hereby proclaim the month of November as Registered Apprenticeship Month in the Township of Neptune.

Attest:

Gabriella Siboni, Township Clerk

Nicholas Williams, Mayor
Dated: October 24, 2022

**TOWNSHIP OF NEPTUNE
ORDINANCE NO. 22-49**

**AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE
TOWNSHIP OF NEPTUNE BY ADDING A RESIDENT ONLY HANDICAPPED PARKING
ZONE ON MT. HERMON WAY**

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. Of Spaces</u>	<u>Location</u>
Mt. Hermon Way	1	Northside of Mt. Hermon Way, beginning 25 feet west of the northwest intersection of Pilgrim Pathway and Mt. Hermon Way.

SECTION 2

This ordinance shall take effect upon publication in accordance with law.

Motion/ Second	Roll Call To Adopt On First Reading	Adopted on First Reading Dated:
	YAY NAY ABSTAIN ABSENT	
	Dr. Michael Brantley Keith Cafferty Robert Lane, Jr. Tassie D. York Nicholas Williams	_____ Gabriella Siboni, RMC Township Clerk

Motion/ Second	Roll Call To Adopt On Second and Final Reading	Adopted on Second Reading Dated:
	YAY NAY ABSTAIN ABSENT	
	Dr. Michael Brantley Keith Cafferty Robert Lane, Jr. Tassie D. York Nicholas Williams	_____ Gabriella Siboni, RMC Township Clerk

Gabriella Siboni
Township Clerk

Nicholas Williams
Mayor

**TOWNSHIP OF NEPTUNE
RESOLUTION 22-458**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE AUTHORIZING
THE DISCUSSION OF MATTERS IN A CLOSED SESSION PURSUANT TO THE STATUTORY EXCLUSIONS
OF N.J.S.A. 10:4-12**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

WHEREAS, the matters to be discussed relate to a statutorily excluded topic pursuant N.J.S.A 10:4-12(b) 1-9, specifically:

- Attorney- client privilege;
- X Employment and personnel;
- Imposition of civil penalty;
- Investigation;
- X Leasing or acquisition of property;
- X Pending or anticipated litigation;
- Privacy;
- Public Safety;
- Educational matter;
- Contract Negotiation

Description of matter:

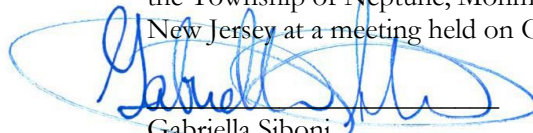
1. Personnel
 - o Promotions, New Hires
2. Pending or Anticipated Litigation
 - o Update on various cases
3. Leasing or Acquisition of Property
 - o Preservation Opportunity

WHEREAS, this may be disclosed to the public at a time when the necessity for confidentiality no longer exists, or within six months or less from the date hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune as follows:

1. That the Township Committee shall retire into executive session where the public shall be excluded and where said matters shall be discussed.
2. That the Township Committee shall reconvene in public session upon conclusions of the discussions.
3. That the minutes of this executive session shall be closed from public inspection and shall so remain until the reason for confidentiality ceases to exist, or upon formal action by the Township Committee at an official meeting.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on October 24, 2022



Gabriella Siboni
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 22-459

**RESOLUTION ACKNOWLEDGING DISCUSSION OF BEST PRACTICE INVENTORY
AND AUTHORIZING SUBMISSION OF PUBLIC MEETING CERTIFICATION**

WHEREAS, the State's Fiscal 2012 Appropriations Act (P.L. 2011, c.85) requires the Division of Local Government Services (DLGS) to determine how much of each municipality's final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory; and

WHEREAS, the Chief Financial Officer (CFO) has completed the attached Best Practices Inventory on behalf of the Township of Neptune; and

WHEREAS, the Mayor and Committee have reviewed and discussed the Best Practices Inventory as prepared by the CFO;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Municipal Clerk is hereby authorized to file the attached Best Practice Public Meeting Certification Form with the DLGS.

TOWNSHIP OF NEPTUNE

RESOLUTION 22-460

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
ACCEPTING RESIGNATIONS**

WHEREAS, the Human Resources Director has received notification from employee(s) that they will be resigning their position; and

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation(s) of noted below are hereby accepted; and,

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>DATE OF NOTIFICATION</u>	<u>EFFECTIVE DATE OF RESIGNATION</u>
William Whitley	Rent Leveling Board	Alternate Member	6/10/2022	6/10/2022
Richard Thompson	Zoning Board of Adjustment	Alternate Member #4	10/4/2022	10/4/2022
Herard Innocent	Public Works	Class A CDL Driver	10/17/2022	10/17/2022

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the respective departments, Business Administrator and Human Resources Director.

TOWNSHIP OF NEPTUNE

RESOLUTION 22-461

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE APPOINTING MEMBERS TO THE HOUSING AUTHORITY

WHEREAS, the following members are being appointed to the Housing Authority:

Board		Term	Position	Expiration	Name
Housing Authority	Unexpired Term of Rev. John Wright	5 Year	Member	3/31/2023	Nicholas Williams

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following be and are hereby made and the composition of the board is as follows:

Board		Term	Position	Expiration	Name
Housing Authority	Unexpired Term of Rev. John Wright	5 Year	Member	3/31/2023	Nicholas Williams
Housing Authority		5 Year	Member	3/31/2024	Derrick Griggs
Housing Authority		5 Year	Member	3/31/2025	Winifred Johnson
Housing Authority		5 Year	Member	3/31/2026	Eileen Holly
Housing Authority		5 Year	Member <i>Mayor's Appointment</i>	3/31/2026	Carol Foster
Housing Authority		5 Year	Member	3/31/2027	Beverly Holland
Housing Authority		5 Year	Member <i>DCA Appointment</i>	4/12/2026	Annette D. Barksdale

TOWNSHIP OF NEPTUNE
RESOLUTION 22-462
RESOLUTION AUTHORIZING ISSUANCE OF DUPLICATE TAX SALE
CERTIFICATE PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

WHEREAS, Changsheng Lu had purchased a Tax Sale Certificate comprising a lien on the following property:

Certificate #	Block	Lot	Address	Property Owner
2022-142	3701	3	4 Harvard Ave.	Aisha Wickes

WHEREAS, Changsheng Lu has filed duly executed affidavits swearing that they are still the lawful owners of said certificates but have lost the same;

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and is hereby authorized to issue a duplicate certificate to be marked "Duplicate Certificate" to, Changsheng Lu upon the payment of the fee of \$100.00 per certificate.

TOWNSHIP OF NEPTUNE

RESOLUTION 22-463

AUTHORIZE AGREEMENT FOR BROADWAY AND CENTRAL AVENUE TENNIS COURT REPAIRS WITH L&L PAVING IN AN AMOUNT NOT TO EXCEED \$35,000.00

WHEREAS, the Purchasing Agent solicited quotes for Broadway and Central Avenue Tennis Court Repairs; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Purchasing Agent who has recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The agreement for Broadway and Central Avenue Tennis Court Repairs awarded to L&L Paving, 89 Yellowbrook Road, Farmingdale, NJ 07727 in an amount not to exceed \$35,000.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Qualified Purchasing Agent

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on October 24, 2022

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the purchase of agreement for Broadway and Central Avenue Tennis Court Repairs awarded to L&L Paving, 89 Yellowbrook Road, Farmingdale, NJ 07727 in an amount not to exceed \$35,000.00

Account Name

Ord 22-33 Fletcher Lake Bulkhead

Account Number

04-215-55-919-020

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 22-464

RESOLUTION AUTHORIZING THE PURCHASE OF REFUSE AND RECYCLING CARTS FOR DEPARTMENT OF PUBLIC WORKS FROM OTTO ENVIRONMENTAL SYSTEMS UNDER HOUSTON GALVESTON AREA COOPERATIVE- HGACBUY CO-OP, CONTRACT # RC01-21 IN AN AMOUNT NOT TO EXCEED \$22,170

WHEREAS, Resolution 22-136 authorized the purchase of Refuse and Recycling Carts For Department Of Public Works From Schaeffer SubCo LLC. under Houston Galveston area cooperative- HGACBuy co-op, contract # RC01-21 in an amount not to exceed \$23,000; and

WHEREAS, Schaeffer SubCo LLC has been unable to complete the order, and;

WHEREAS, the Township of Neptune wishes to purchase Refuse and Recycling Carts For Department Of Public Works From Otto Environmental Systems under Houston Galveston area cooperative- HGACBuy co-op, contract # RC01-21 in an amount not to exceed \$22,170

WHEREAS, Otto Environmental Systems, having an address at 12700 General Drive Charlotte, NC 28273, has been awarded under Houston Galveston Co-Op , Contract# RC01-21 for purposes of selling said equipment; and

WHEREAS, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury.

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. Resolution 22-136 is hereby repealed and rescinded.
2. The purchase of Refuse And Recycling Carts For Department Of Public Works From Otto Environmental Systems Under Houston Galveston Area Cooperative- HGACBuy Co-Op, Contract # RC01-21 In An Amount Not To Exceed \$22,170.00 is hereby approved.
3. All Township officials, including, but not limited to, the Mayor, Business Administrator, Public Works Director, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
4. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Public Works Director.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on October 24, 2022

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the purchase of Refuse And Recycling Carts For Department Of Public Works From Otto Environmental Systems Under Houston Galveston Area Cooperative- HGACBuy Co-Op, Contract # RC01-21 In An Amount Not To Exceed \$22,170.00

Account Name	Account Number
Recycling Tonnage Grant	02-213-41-701-020
Clean Communities Grant	02-213-41-725-020

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 22-465

RESOLUTION AUTHORIZING THE PURCHASE OF 2023 FORD TRANSIT 350 FROM CREATIVE BUS SALES UNDER HOUSTON GALVESTON AREA COOPERATIVE- HGACBUY CO-OP, CONTRACT # BT01-21 IN AN AMOUNT NOT TO EXCEED \$83,000

WHEREAS, the Township of Neptune wishes to purchase a 2023 Ford Transit 350 from Creative Bus Sales under Houston Galveston area cooperative- HGACBuy co-op, contract # BT01-21 in an amount not to exceed \$83,000; and

WHEREAS, Creative Bus Sales, having an address at 51 Kero Road Carlstadt, NJ 07072, has been awarded under Houston Galveston Co-Op , Contract# BT01-21 for purposes of selling said equipment; and

WHEREAS, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury.

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The purchase of 2023 Ford Transit 350 from Creative Bus Sales Under Houston Galveston Area Cooperative- HGACBuy Co-Op, Contract # BT01-21 In An Amount Not To Exceed \$83,000 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, Public Works Director, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Qualified Purchasing Agent.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on October 24, 2022

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the purchase of 2023 Ford Transit 350 from Creative Bus Sales Under Houston Galveston Area Cooperative- HGACBuy Co-Op, Contract # BT01-21 In An Amount Not To Exceed \$83,000.

Account Name

Gen Cap Ord. 22-31 Acquisition of Vehicles & Equipment

Account Number

04-215-55-917-020

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 22-466

RESOLUTION AUTHORIZING AGREEMENT FOR PURCHASE OF FURNITURE AND ACCESSORIES FROM CREATIVE LIBRARY CONCEPTS UNDER NEW JERSEY STATE CO-OP #65MCESCCPS, CONTRACT # ESCNJ 22/23-08 IN AN AMOUNT NOT TO EXCEED \$55,000.00

WHEREAS, the Township of Neptune sought Furniture and Accessories from Creative Library Concepts under New Jersey State Co-Op #65MCESCCPS, contract # ESCNJ 22/23-08 in an amount not to exceed \$55,000.00; and

WHEREAS, Creative Library Concepts, having an address at 2 Ravens Lake, Monroe, NJ 08831 has been awarded under State Co-Op #65MCESCCPS, Contract# ESCNJ 22/23-08 for purposes of providing such services; and

WHEREAS, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury.

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The Purchase of Furniture and Accessories from Creative Library Concepts under New Jersey State Co-Op #65MCESCCPS, contract # ESCNJ 22/23-08 in an amount not to exceed \$55,000.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, Public Works Director, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Public Works Director.

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the Purchase of Furniture and Accessories from Creative Library Concepts under New Jersey State Co-Op #65MCESCCPS, contract # ESCNJ 22/23-08 in an amount not to exceed \$55,000.00

Account Name
Library Trust Fund

Account Number
29-299-55

Michael Bascom, Chief Financial Officer

Date

**TOWNSHIP OF NEPTUNE
RESOLUTION 22-467
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AWARDING EARLE ASPHALT COMPANY CONTRACT “BEVERLY WAY FORCE MAIN
REPLACEMENT” IN AN AMOUNT NOT TO EXCEED \$485,813.13**

WHEREAS, the Township of Neptune advertised a notice to bidders on October 4, 2022 requesting bid submissions for the “Beverly Way Force Main Replacement”; and

WHEREAS, on October 18, 2022, the Township of Neptune received bids as follows:

Company	Address	Base Bid
Earle Asphalt Company	PO Box 556 Farmingdale, NJ 07727	\$485,813.13
Underground Utilities Corp	711 Commerce Rd. Linden, NJ 07036	\$548,021.00
JVS Industrial & Commerical Contractors, Inc.	154 Silver Lake Ave. Edison, NJ 08817	\$587,140.00
J.F. Kiely Construction Co.	1 Radar Way Tinton Falls, NJ 07724	\$627,675.00

WHEREAS, the Township Engineer has recommended to the Township Committee that the contract be awarded to Earle Asphalt Company, and;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The Township Committee hereby concurs with the recommendations of the Township Engineer and hereby awards the contract for the “Beverly Way Force Maine Replacement” to Earle Asphalt Company in an amount not to exceed \$485,813.13 in a form of contract acceptable to the Township Attorney.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Qualified Purchasing Agent

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on October 24, 2022

Gabriella Siboni

Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement “Beverly Way Force Maine Replacement” to Earle Asphalt Company in an amount not to exceed \$485,813.13

Account Name

Account Number

Michael Bascom, Chief Financial Officer

Date

**TOWNSHIP OF NEPTUNE
RESOLUTION 22-468
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AWARDING EARLE ASPHALT COMPANY CONTRACT "CLINTON PLACE FORCE MAIN
REPLACEMENT" IN AN AMOUNT NOT TO EXCEED \$458,313.13**

WHEREAS, the Township of Neptune advertised a notice to bidders on October 4, 2022 requesting bid submissions for the "Beverly Way Force Main Replacement"; and

WHEREAS, on October 18, 2022, the Township of Neptune received bids as follows:

Company	Address	Base Bid
Earle Asphalt Company	PO Box 556 Farmingdale, NJ 07727	\$458,313.13
Underground Utilities Corp	711 Commerce Rd. Linden, NJ 07036	\$548,021.00
J.F. Kiely Construction Co.	1 Radar Way Tinton Falls, NJ 07724	\$614,678.00
JVS Industrial & Commerical Contractors, Inc.	154 Silver Lake Ave. Edison, NJ 08817	\$629,175.00

WHEREAS, the Township Engineer has recommended to the Township Committee that the contract be awarded to Earle Asphalt Company, and;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The Township Committee hereby concurs with the recommendations of the Township Engineer and hereby awards the contract for the "Clinton Place Force Maine Replacement" to Earle Asphalt Company in an amount not to exceed \$\$458,313.13 in a form of contract acceptable to the Township Attorney.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Qualified Purchasing Agent

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on October 24, 2022

Gabriella Siboni

Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement "Clinton Place Force Maine Replacement" to Earle Asphalt Company in an amount not to exceed \$\$458,313.13

Account Name

Account Number

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 22-469

RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICES AGREEMENT WITH ARH ASSOCIATES FOR ENGINEERING SERVICES RELATING TO BRADLEY PARK SEWER MAIN REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$51,930.00

WHEREAS, the Township of Neptune desires to appoint an engineering services relating to the Bradley Park Sewer Main Replacement; and

WHEREAS, The Department of Engineering has requested proposals from the consulting firms in the engineering pool that was designated by resolution 22-13; and

WHEREAS, The following proposals were submitted for review:

<u>Company</u>	<u>Address</u>	<u>Price</u>
T&M Associates	11 Tindall Road Middletown, NJ 07748	No Proposal
ARH Associates	215 Bellevue Ave. Hammonton, NJ 08037	\$51,930.00
Leon S. Avakian, Inc.	788 Wayside Rd. Neptune, NJ 07753	\$85,700.00
CME Associates	1460 Route 9 South Howell, NJ 07731	\$86,395.00

WHEREAS, The department of Engineering has recommended the contract be awarded to ARH Associates, and;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The award to ARH Associates for the contract related to Bradley Park Sewer Main Replacement in an amount not to exceed \$51,930.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Qualified Purchasing Agent.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on September 12, 2022

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement to ARH Associates for the contract related to Bradley Park Sewer Main Replacement in an amount not to exceed \$51,930.00

Account Name

Account Number

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 22-470

RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICES AGREEMENT WITH ARH ASSOCIATES FOR ENGINEERING SERVICES RELATING TO NORTH ISLAND POLE BARN IN AN AMOUNT NOT TO EXCEED \$36,240.00

WHEREAS, the Township of Neptune desires to appoint an engineering services relating to the Bradley Park Sewer Main Replacement; and

WHEREAS, The Department of Engineering has requested proposals from the consulting firms in the engineering pool that was designated by resolution 22-13; and

WHEREAS, The following proposals were submitted for review:

<u>Company</u>	<u>Address</u>	<u>Price</u>
T&M Associates	11 Tindall Road Middletown, NJ 07748	No Proposal
ARH Associates	215 Bellevue Ave. Hammonton, NJ 08037	\$36,240.00
CME Associates	1460 Route 9 South Howell, NJ 07731	\$39,600.00
Leon S. Avakian, Inc.	788 Wayside Rd. Neptune, NJ 07753	\$88,700.00

WHEREAS, The department of Engineering has recommended the contract be awarded to ARH Associates, and;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The award to ARH Associates for the contract related to North Island Pole Barn in an amount not to exceed \$36,240.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Qualified Purchasing Agent.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on September 12, 2022

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the agreement to ARH Associates for the contract related to North Island Pole Barn in an amount not to exceed \$36,240.00

Account Name

Account Number

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION #22-471

RESOLUTION AUTHORIZING AGREEMENT BETWEEN NEPTUNE TOWNSHIP AND INTERFAITH NEIGHBORS, INC. FOR PARTICIPATION IN THE SENIOR CONGREGATE MEALS PROGRAM

WHEREAS, Interfaith Neighbors, Inc. is in need of an Agreement with Neptune Township in order to provide noon time meal service to approximately 60 to 70 senior citizens at the Neptune Township Senior Center located at 1607 Corlies Avenue, Neptune Township; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*, authorizes municipalities, along with other public entities, to contract with each other for shared services; and

WHEREAS, the Township of Neptune and Interfaith Neighbors, Inc. are desirous of entering into an Agreement whereby Neptune Township at its Senior Center provides to services aforesaid per an Agreement, a true copy of which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the governing body hereby authorizes the Township of Neptune enter into an Agreement for the services aforesaid and the terms set forth in the Agreement attached hereto as Exhibit A for the term beginning January 1, 2023 and terminating on December 31, 2023.

BE IT FURTHER RESOLVED, that the governing body hereby authorizes the Mayor and Clerk to execute the Agreement set forth more fully in Exhibit A.

**TOWNSHIP OF NEPTUNE
RESOLUTION 22-472**

**RESOLUTION AUTHORIZING NEPTUNE TOWNSHIP TO ACCEPT A SUBGRANT AWARD
OF THE FEDERAL FISCAL YEAR 2022 OF EMERGENCY MANAGEMENT PERFORMANCE
GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE**

WHEREAS, the Neptune Township Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Subgrant Award #FY22-EMPG-EMAA-1335 from the New Jersey Department of Law and Public Safety, Office of the Attorney General. The subgrant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the City's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, Neptune Township will use these funds to enhance your Emergency Management Program and that the funds will be used for Emergency Management purposes; and

WHEREAS, the award period is from July 1, 2022 to June 30, 2023; and

WHEREAS, the subgrant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the Neptune Township Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Neptune Township, in the County of Monmouth, State of New Jersey:

1. That the Township Committee accepts the award of the FFY22 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.
2. That the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate subgrant award documents.
3. That copies of this resolutions shall be forwarded to the New Jersey State Police, Office of Emergency Management, the City Business Administrator, the Chief Financial Officer and the County Division of Emergency Management and Office of Treasury.

**TOWNSHIP OF NEPTUNE
RESOLUTION #22-473**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
ACCEPTING THE IT PAYS TO PLUG IN GRANT FOR \$75,000.00 FROM THE NJDEP**

WHEREAS, The Township Committee of the Township of Neptune authorized the submission of a grant application to the NJDEP for It Pays to Plug In on May 9, 2022 by Resolution 22-243; and,

WHEREAS, the Chief Financial Officer has been notified that the Township of Neptune has been awarded said grant by the NJDEP for It Pays to Plug In ; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune that:

1. The grant for NJDEP IT Pays to Plug In for \$75,000.00 is hereby accepted.
2. The grant requires a cash match of \$18,750.00 that the Township of Neptune will be responsible for.
3. All Township officials, including, but not limited to, the Mayor, Business Administrator and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
4. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Qualified Purchasing Agent and Business Administrator.

TOWNSHIP OF NEPTUNE

RESOLUTION #22-474

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

October 24, 2022 Bill List

Current Fund	\$4,936,976.54
Grant Fund	\$71,285.18
Trust Other	\$50,436.71
General Capital	\$62,443.78
Sewer Operating Fund	\$28,367.03
Sewer Capital Fund	\$3,120.00
Marina Operating Fund	\$12,685.73
Dog Trust	\$81.00
Library Trust	\$2,325.07
Bill List Total	\$5,167,721.04

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Assistant C.F.O.

TOWNSHIP OF NEPTUNE

RESOLUTION 22-475

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING CERTAIN PERSONNEL ACTIONS- CODE AND CONSTRUCTION**

WHEREAS, the following appointments have been reviewed by the Department Heads of the respective Departments; and

WHEREAS, the Human Resources Director in consultation with the Township Administrator and the Department Heads involved have recommended the appointments of the following individuals; and

WHEREAS, the Township Administrator concurs with the findings of the Department Head and hereby recommends to the Township Committee that the following appointments be made.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
	Code and Construction			
	Code and Construction			
	Code and Construction			