

TOWNSHIP COMMITTEE MEETING – DECEMBER 20, 2021

Mayor Brantley called the meeting to order at 6:00 p.m. and requested the Clerk to call the roll. The following members were present: Keith Cafferty, Robert Lane, Jr. (via phone conference), Nicholas Williams, and Mayor Michael Brantley. Absent: Tassie D. York.

Also present were Richard J. Cuttrell, Municipal Clerk; Vito D. Gadaleta, Business Administrator; Gina LaPlaca, Assistant Business Administrator; and Gene Anthony, Township Attorney;

Mayor Brantley announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on May 27, 2021, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

The following items were discussed in open session:

The Committee was scheduled to review a draft ordinance to amend the policy on notification of job vacancies in the Township. Mr. Williams suggested a postponement of the discussion until January. Mr. Gadaleta mentioned that the draft ordinance calls for an internal posting of job vacancies for seven days followed by advertisement in various media. For some entry level positions and Public Works drivers, this will prolong the hiring process because there will be no internal applicants. Mr. Anthony stated that he mentioned this point to the Labor Attorney so there may be a revised draft forthcoming.

Mr. Cuttrell stated that the Office of Emergency Management has asked for a resolution to request the Division of Fire Safety to certify the OEM facility as a certified training facility. This will enable emergency service volunteers to earn CEUs through training events that are already being done at this location. Mr. Gadaleta stated that an outside training facility is also being built and much of the materials for the training is being donated by local contractors.

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN PUBLIC MEETINGS ACT

Mr. Cafferty offered the following resolution, moved and seconded by Mr. Williams, that it be adopted:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Litigation – Attorney fees for matters in litigation
Personnel – Appointments for 2022 Reorganization Meeting
Personnel – Hiring of seasonal Maintenance Worker in Public Works
Personnel – Ethics review
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

The Committee entered executive session for discussion on closed session matters.

The Committee indicated that 2022 appointments at the Reorganization meeting are being finalized and will be given to Mr. Cuttrell shortly.

The Committee reviewed a recommendation for hiring a seasonal Maintenance Worker in Public Works and took action by resolution during the regular business portion of the meeting.

A letter from the governing body will accompany the premium pay checks when they are distributed to certain employees on December 31st.

The Committee returned to the Meeting Room for the regular portion of the meeting.

Mayor Brantley called the regular meeting to order and requested the Clerk to call the roll. The following members were present: Keith Cafferty, Robert Lane, Jr. (via phone), Nicholas Williams, and Mayor Michael Brantley. Absent: Tassie D. York.

Also present at the dais were Richard J. Cuttrell, Municipal Clerk; Vito D. Gadaleta, Business Administrator; Gina LaPlaca, Assistant Business Administrator; and Gene Anthony, Township Attorney.

After a moment of Silent Prayer and the Flag Salute, the Mayor asked the Clerk to indicate the fire exits.

The Clerk stated, "Fire exits are located in the rear of the room and to my right. In case of fire you will be notified by bell and or public address system, then proceed to the nearest smoke-free exit"

Mayor Brantley announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on May 27, 2021, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, ordinances, and resolutions are posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

APPROVAL OF MINUTES

Mr. Williams offered a motion, seconded by Mr. Cafferty, to approve the minutes of the meeting held on December 6, 2021. Mr. Cafferty, Mr. Lane, and Mr. Williams were in favor. Mayor Brantley abstained due to his absence at that meeting.

AUTHORIZE EMPLOYMENT OF FOUR POLICE OFFICERS ON A PROBATIONARY BASIS

Mr. Cuttrell announced the names of the four officers and stated that the Oaths of Office will be administered to the new officers and their families by the Mayor on December 21, 2021.

The Mayor requested public comments regarding the resolution. There being no comments, he closed the public comment portion.

Mr. Cafferty offered the following resolution, moved and seconded by Mr. Lane, that it be adopted:

WHEREAS, due to retirements and resignations, there are vacancies in the position of Police Officer; and,

WHEREAS, candidates were interviewed by the Police Department Command Staff; and,

WHEREAS, the Chief of Police has made his recommendations and the Police Committee has approved said recommendations; and,

WHEREAS, funds for this purpose are available in the 2021 municipal budget in the appropriation entitled Police S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby employed as probationary Police Officers in the Police Department, pending favorable results of physical and psychological examinations, at an annual base salary of \$40,000.00, and to perform such other duties as prescribed by the Chief of Police effective December 21, 2021:

Ryan Santos
Krista Panariello

Jaheem Woods
Seunwoo Kim

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O, Human Resources Director, and P.B.A. Local #74.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

COMMENTS FROM THE DAIS

Mr. Lane attended a meeting of the Fletcher Lake Commission where the 2022 budget was discussed. He also attended the Ocean Grove Homeowners Association breakfast and the breakfast with Santa event at the Elks Lodge. He thanked Dina Blackwell and the Asbury Park Rotary Club for their work with the Wreaths Across America initiative which took place at Veterans Memorial Park. He thanked Ms. York for her efforts with the Winter Festival which was held on December 18th at the High School. There were many corporate sponsors and many others expressed a desire to be involved next year.

Mr. Cafferty attended the Winter Festival which was well attended. He thanked Mr. Lane and Ms. York for their work on this event. He related best wishes from the Ocean Grove Homeowners Association to Mr. Gadaleta on his retirement.

Mr. Williams attended the Wreaths Across America event which placed hundreds of wreaths on the grave sites of Veterans. The Winter Festival was great and many organizations asked to participate next year.

Mayor Brantley attended the Wreaths Across America event at Veterans Park and spoke to those in attendance. The Winter Festival was well attended and many other want to participate next year. He met with the Neptune Township Housing Authority about their plan to build residential units which he wholeheartedly supports.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Gadaleta stated that this is his last meeting. He has spent 43 ½ years in municipal government starting in Neptune Township from 1978 to 1988 and ending here in Neptune for the past nine years. He worked in four municipalities in three counties. He will miss his colleagues and serving the residents here in Neptune.

PUBLIC COMMENTS ON RESOLUTIONS

Mayor Brantley asked for public comments regarding resolutions presented on this agenda only. The public was permitted to speak one time with a limit of five minutes.

There were no public comments.

ORDINANCE NO. 21-54 - ADOPTED

Mr. Cafferty offered the following ordinance, moved and seconded by Mr. Williams, that it be adopted:

ORDINANCE NO. 21-54

AN ORDINANCE ADOPTING A REDEVELOPMENT PLAN FOR AREAS ALONG ROUTE 66 IDENTIFIED AS BLOCK 3903, LOTS 12 and 13 ON THE TAX MAP OF THE TOWNSHIP OF NEPTUNE, HAVING BEEN MERGED INTO A SINGLE LOT KNOWN AS LOT 12, LOCATED IN THE TOWNSHIP OF NEPTUNE, COUNTY OF MONMOUTH, NEW JERSEY

The Mayor requested comments on the above ordinance. There being no comments, he closed the public hearing.

Mr. Gadaleta stated that this is the former Continental Data property at Route 66 and Green Grove Road which has been dormant since the late 1980s. A Redevelopment Agreement will be formulated with the property owner by the Redevelopment Committee in 2022.

The ordinance was adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

ORDINANCE NO. 21-55 - ADOPTED

Mr. Lane offered the following ordinance, moved and seconded by Mr. Cafferty, that it be adopted:

ORDINANCE NO. 21-55

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY REMOVING RESIDENT ONLY HANDICAPPED PARKING ZONES ON 7TH AVENUE, MAIN AVENUE, AND HECK AVENUE

The Mayor requested comments on the above ordinance. There being no comments, he closed the public hearing.

The ordinance was adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

CONSENT AGENDA

Mr. Williams offered the following resolutions of the Consent Agenda, moved and seconded by Mr. Cafferty, that they be adopted:

PLACE LIEN ON 405 MOORE ROAD

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Director of Code Enforcement may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Director of Code Enforcement determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Director of Code Enforcement has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Director of Code Enforcement has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
5002/12	405 Moore Road	610.00

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

RECLASSIFY ON-CALL BUS DRIVER TO PART-TIME BUS DRIVER AT THE SENIOR CENTER

WHEREAS, there is a need for Bus Drivers at the Senior Center; and,

WHEREAS, the Senior Center Director and Human Resources Director have recommended that Robert White, currently an on-call Bus Driver, be reclassified to the position of part-time Bus Driver so that he can be placed on a permanent schedule; and,

WHEREAS, funds will be provided in the 2021 municipal budget in the appropriation entitled Senior Services S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Robert White be and is hereby reclassified to the position of permanent part-time Bus Driver at the Senior Center, effective immediately, at no change in hourly salary; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Senior Center Director, Human Resources Director, Chief Financial Officer, and Assistant C.F.O.

EXTEND PART-TIME TEMPORARY ADMINISTRATIVE ASSISTANT TO THE CHIEF FINANCIAL OFFICER

WHEREAS, on August 23, 2021, the Township Committee adopted Resolution #21-433 which authorized the part-time temporary employment of Alexis Perez as Administrative Assistant to the Chief Financial Officer effective August 20, 2021 through December 31, 2021; and,

WHEREAS, the Chief Financial Officer has requested that this temporary part-time employment be extended through June 30, 2022; and,

WHEREAS, funds for this purpose will be available in the 2022 temporary budget and 2022 Municipal Budget, when adopted, in the appropriation entitled Financial Administration S&W and the Chief Financial Officer has so certified in writing,

THEREFOE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the part-time temporary employment of Alexis Perez as Administrative Assistant to the Chief Financial Officer on an as-needed basis be and is hereby extended through June 30, 2022, at no change in the hourly rate of \$27.75; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

AUTHORIZE SHARED SERVICE AGREEMENT WITH THE BOROUGH OF NEPTUNE CITY FOR EMERGENCY MEDICAL SERVICES

WHEREAS, the *Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 through 40A:65-35)* authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and,

WHEREAS, the Borough of Neptune City ("Borough") and the Township of Neptune, through the Neptune Township Emergency Medical Services, ("Neptune Township Emergency Medical Services") have identified an area where working together through Shared Services will result in a positive outcome for both the Borough and the Neptune Township Emergency Medical Services; and

WHEREAS, the Borough and Neptune Township Emergency Medical Services have agreed that the Neptune Township Emergency Medical Services will serve as the primary 9-1-1 Emergency Medical Services for the Borough in accordance with the participation plan previously submitted by the Borough; and

WHEREAS, the Neptune Township Emergency Medical Services will provide primary 9-1-1 Emergency Medical Services to the Borough by providing a Basic Life Support Ambulance, when available, in accordance with the Borough's participation plan; and,

WHEREAS, the system will meet the technical requirements and operational standards set forth in *N.J.A.C. 8:40*; and,

WHEREAS, the Neptune Township Emergency Medical Services will provide direct emergency medical services ("EMS") for the Borough; and,

WHEREAS, the Borough shall authorize and permit the Neptune Township Emergency Medical Services to bill those requesting EMS services in a manner substantially similar to the manner in which system users pay for such services within Neptune Township, pursuant to a rate schedule adopted annually by the Township Committee of the Township of Neptune and in accordance with ordinances, regulations, and laws governing the billing of EMS services; and,

WHEREAS, on February 8, 2021, the Township Committee adopted Resolution #21-94 which authorized a Shared Service Agreement for the year 2021, with the ability to extend the agreement for a period of five (5) years beyond the expiration date by resolution of each governing body; and,

WHEREAS, the Borough and Township desire to extend the agreement for a one year period from January 1, 2022 to December 31, 2022,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to enter into a Shared Service Agreement (“Agreement”) with the Borough of Neptune City with respect to the provision of Emergency Medical Services pursuant to the terms and conditions set forth in the Agreement. A copy of the Agreement shall be open for public inspection at the Office of the Municipal Clerk.

2. The Borough will pay the Township a base fee of \$69,408.56 in monthly installments of \$5,784.05. The total number of calls included in the base fee shall be four hundred (400) calls in the year and any calls in excess of this amount shall be billed at a rate of \$173.52 per call in addition to the base rate.

3. The terms of this Agreement shall take effect upon the adoption of appropriate Resolutions and execution of the Agreement by the parties thereto.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and EMS Manager.

AUTHORIZE SHARED SERVICE AGREEMENT WITH THE BOROUGH OF AVON-BY-THE-SEA FOR EMERGENCY MEDICAL SERVICES

WHEREAS, the *Uniform Shared Services and Consolidation Act* (N.J.S.A. 40A:65-1 through 40A:65-35) authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and,

WHEREAS, the Borough of Avon-By-The-Sea (“Borough”) and the Township of Neptune, through the Neptune Township Emergency Medical Services, (“Neptune Township Emergency Medical Services”) have identified an area where working together through Shared Services will result in a positive outcome for both the Borough and the Neptune Township Emergency Medical Services; and

WHEREAS, the Borough and Neptune Township Emergency Medical Services have agreed that the Neptune Township Emergency Medical Services will serve as the secondary provider of basic life support emergency medical services within the Borough in cases where the primary provider Avon First Aid and Safety Squad is unavailable to provide services in a timely manner; and

WHEREAS, the Neptune Township Emergency Medical Service will provide basic life support emergency medical services between the hours of 6:00 a.m. and 6:00 p.m. Monday through Saturday and any other time when such services are available from the Township, based upon a schedule set solely by the Township, secondary to those provided by Avon First Aid and Safety Squad; and,

WHEREAS, the system will meet the technical requirements and operational standards set forth in *N.J.A.C. 8:40*; and,

WHEREAS, the Neptune Township Emergency Medical Services will provide direct emergency medical services (“EMS”) for the Borough; and,

WHEREAS, the Borough shall authorize and permit the Neptune Township Emergency Medical Services to bill those requesting EMS services in a manner substantially similar to the manner in which system users pay for such services within Neptune Township, pursuant to a rate schedule adopted annually by the Township Committee of the Township of Neptune and in accordance with ordinances, regulations, and laws governing the billing of EMS services; and,

WHEREAS, on March 22, 2021, the Township Committee adopted Resolution #21-136 which authorized a Shared Service Agreement for the year 2021, with the ability to extend the agreement for a period of five (5) years beyond the expiration date by resolution of each governing body; and,

WHEREAS, the Borough and Township desire to extend the agreement for a one year period from January 1, 2022 to December 31, 2022,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized and directed to enter into a Shared Service Agreement (“Agreement”) with the Borough of Avon-By-The-Sea with respect to the provision of

Emergency Medical Services pursuant to the terms and conditions set forth in the Agreement. A copy of the Agreement shall be open for public inspection at the Office of the Municipal Clerk.

2. The Borough will pay the Township a base fee of \$173.52 per month. The total number of calls included in the base fee shall be twelve (12) calls for the year and any calls in excess of this amount shall be billed at a rate of \$173.52 per call in addition to the base rate.

3. The terms of this Agreement shall take effect upon the adoption of appropriate Resolutions and execution of the Agreement by the parties thereto.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and EMS Manager.

AUTHORIZE THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF AVON-BY-THE-SEA TO PARTICIPATE IN THE TOWNSHIP'S PRISONER PROCESSING AND HOLDING SYSTEM

WHEREAS, the Township of Neptune has established a Prisoner Processing and Holding System in its Police Department; and,

WHEREAS, the Township of Neptune and the Borough of Avon-By-The-Sea desire to enter into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et seq. to allow the Borough to utilize the Township Prisoner Processing and Holding System to process prisoners from the Borough in accordance with standards set by the New Jersey State Attorney General; and,

WHEREAS, the Borough will agree to pay the Township a monthly fee as follows:

2022 - \$600.00
2023 - \$625.00
2024 - \$650.00
2025 - \$700.00

WHEREAS, this Shared Service Agreement shall be automatically renewed on an annual basis on the anniversary date of the signing of said Agreement for a term of four (4) years,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Shared Service Agreement with the Borough of Avon-By-The-Sea, a copy of which is on file in the Office of the Municipal Clerk, which authorizes the Borough to utilize the Township's Prisoner Processing and Holding System for Borough prisoners; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Administrative Assistant to the C.F.O, Assistant C.F.O., Chief of Police and the Borough of Avon-By-The-Sea.

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT WITH THE BOROUGH OF NEPTUNE CITY FOR BRUSH DISPOSAL

WHEREAS, the Township of Neptune and Borough of Neptune City find it necessary to continue the agreement for disposal of brush collected by the Borough at the Neptune Township Public Works Yard for ultimate disposal and recycling by the Township through a contracted third party; and,

WHEREAS, the Township of Neptune and the Borough of Neptune City desire to enter into an Interlocal Service Agreement pursuant to N.J.S.A. 40A:65-1 et seq. to serve the best interests of residents in both municipalities by enjoying the benefits of economies of scale through this arrangement; and,

WHEREAS, the Borough will agree to transport brush collected from Borough residents to the Township Public Works Yard and pay the Township at a rate of \$10.00 per cubic yard; and,

WHEREAS, this Interlocal Service Agreement shall be effective for three (3) years beginning on January 1, 2022,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Service Agreement with the Borough of Neptune City, a copy of which is on file in the Office of the Municipal Clerk, providing for the disposal of the Borough's brush at the Township Public Works Yard for three (3) years beginning

January 1, 2022 at a rate of \$10.00 per cubic yard payable to the Township; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Administrative Assistant to the C.F.O., Public Works Director and the Borough of Neptune City.

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT WITH THE NEPTUNE TOWNSHIP SCHOOL DISTRICT FOR THE PRODUCTION OF JOINT NEWSLETTERS

WHEREAS, the Township of Neptune and the Neptune Township School District desires to enter into an Interlocal Service Agreement pursuant to N.J.S.A. 40A:65-1 et seq. whereby the District will produce up to four (4) newsletters annually containing information about both District and municipal operations, news and events; and,

WHEREAS, the Township will agree to pay the District a fee for each newsletter based on a fee schedule outlined in the Interlocal Service Agreement and in consultation with the District's approved vendor; and,

WHEREAS, the Township will provide the text for their portion of the newsletter and the District will be responsible for all other aspects including preparation, layout, production and mailing; and,

WHEREAS, this Interlocal Service Agreement shall be for a term of one (1) year,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Service Agreement with the Neptune Township School District, a copy of which is on file in the Office of the Municipal Clerk, which authorizes the Township and District to produce joint newsletters to provide pertinent information about municipal and school operations to Township residents; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Administrative Assistant to the C.F.O., Assistant C.F.O., and the Neptune Township School District.

AUTHORIZE THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE COUNTY OF MONMOUTH TO PARTICIPATE IN THE I-TAX-MAP/COLLABORATION CENTER SYSTEM

WHEREAS, The Uniform Shared Services and Consolidation Act (C.40A:65-1, et seq.), authorizes local units of this State to enter into a contract with any other local unit(s) for the joint provision within their several jurisdictions of any service, which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, each municipality is to provide for the preparation of yearly revisions to the tax map under New Jersey State law N.J.A.C. 18:23A-1.1, and this legal requirement is not followed by all municipalities based on limited financial, technical and professional resources; and

WHEREAS, each physical description of a parcel of land drives the mass-appraisal calculation of the land portion of its property tax assessment, and land data inaccuracies and errors lead to poor distribution of the annual tax levy, potentially resulting in years of tax bill overpayments and underpayments; and

WHEREAS, a County-to-Municipality shared services program would provide map conversion and maintenance services, ushering in the transition from analog to a Countywide standard of state-certified digital tax maps for all 53 municipalities; and

WHEREAS, the intent of the digital tax map shared services program is to reduce municipality costs in complying with the law and provide for the most up-to-date GIS parcel layer and tax map data for public and government stakeholders; and

WHEREAS, this service provides the Township with numerous benefits, including: anticipated cost-savings through economies-of-scale; reduce cost to comply with state regulations and standards; transition from analog to state-certified digital maps; streamlined editing and ongoing maintenance procedures; more consistent and accurate municipal and County-wide information; unprecedented assemblage of data made available to taxpayers, municipalities and the County; and seamless flow of tax information into GIS and additional information systems; and,

WHEREAS, the Township of Neptune desires to enter into a Shared Service Agreement pursuant whereby the County will provide the iTaxMap/Collaboration Center system as provided by Civil Solutions at no cost to the Township for the initial two (2) years followed by a per parcel annual maintenance cost to be determined and presented by the Township for review and consideration; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Shared Service Agreement with the County of Monmouth, a copy of which is on file in the Office of the Municipal Clerk, which authorizes the Township to use and participate in the County's iTaxMap/Collaboration Center system as provided by Civil Solutions; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Administrative Assistant to the C.F.O., Tax Assessor, and the County of Monmouth.

AUTHORIZE THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF SHREWSBURY FOR MUNICIPAL CLERK SERVICES FOR ONE MONTH

WHEREAS, the Township of Shrewsbury is in need of a part-time Municipal Clerk to provide services of a Municipal Clerk for Shrewsbury Township; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Township of Shrewsbury wishes to renew a Shared Service Agreement with Neptune Township in order to share Neptune Township's Deputy Clerk, Pamela Howard, for one 7-hour day per week during regular business hours, namely Tuesdays, while allowing Ms. Howard to work privately for Shrewsbury Township under a contract separate and distinct from this Agreement for other hours outside of Tuesday, such as evenings and Saturdays, so as not to conflict with her position in Neptune Township; and

WHEREAS, as Pamela Howard is retiring as of January 31, 2022 so this renewal will be for the month of January,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the governing body hereby authorizes the Township of Neptune to extend the Shared Service Agreement with Shrewsbury Township for the shared services aforesaid and the terms set forth until January 31, 2022; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

ACCEPT THE RESIGNATION OF CAROLINE VANDERVORT AS A SCHOOL CROSSING GUARD

WHEREAS, the Human Relations Director has received a letter from Caroline Vandervort resigning as a School Crossing Guard effective December 23, 2021,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Caroline Vandervort as a School Crossing Guard is hereby accepted effective December 23, 2021; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Chief of Police, and Human Resources Director.

AUTHORIZE THE TRANSFER OF 2021 BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of current year appropriations during the last two months of the fiscal year; and,

WHEREAS, the Chief Financial Officer has recommended that the following appropriation transfers be authorized:

OPERATING

TO

From

General Admin S&W	\$25,000.00	
Municipal Clerk S&W	\$8,000.00	
Revenue Admin S&W	\$7,000.00	
Engineering Services S&W		\$15,000.00
Police Department S&W		\$25,000.00
Other Public Works S&W	\$5,000.00	
Building & Grounds S&W	\$2,000.00	
Public Health S&W	\$2,000.00	
Public Health OE	\$500.00	
Streets & Roads S&W		\$9,500.00
	\$49,500.00	\$49,500.00

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that 2021 Budget Appropriations be transferred as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

AUTHORIZE THE CANCELLATION OF THE UNEXPENDED BALANCE OF VARIOUS ORDINANCES

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed or no longer required; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, and unused debt authorizations may be canceled; and

WHEREAS, there are grant and other receivables related to these cancellations, and as such, the finance department is authorized to cancel all associated receivables;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the unexpended and dedicated balances of General Capital Grants Receivables and unexpended ordinances be canceled as follows:

ORDINANCE

Ordinance 19-29	\$ 65.88
Ordinance 19-30	\$ 2.76
Ordinance 15-38	\$ 5.00

BE IT FURTHER RESOLVED; that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

AUTHORIZE THE CANCELLATION OF GRANT RECEIVABLES AND GRANT RESERVES

WHEREAS, certain Grant Receivables and Grant Reserve balances remain open for projects that were completed for less than the anticipated grant amount and/or for which the funding will not be received; and,

WHEREAS, it is necessary to formally cancel said balances,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following grant receivables and grant reserves be and hereby authorized to be cancelled:

GRANT NAME	APPROPRIATION CANCELLED	RECEIVABLE CANCELLED	OPERATIONS
USDOJ-BJAFY20 Coronavirus Emer Supp Fund	\$ 56.86	\$ 56.86	\$ 0.00
Statewide Insurance Safety	\$ 11.17	\$ 0.00	\$ 11.17

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Auditor, Assistant C.F.O. and Administrative Assistant to the C.F.O.

AUTHORIZE INSTALLATION OF FLOOR EPOXY SYSTEM IN THE OFFICE OF EMERGENCY MANAGEMENT GARAGE

WHEREAS, the Business Administrator solicited quotes for the installation of a floor epoxy system in the Office of Emergency Management garage; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Business Administrator and the Purchasing Agent who have recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 21-31, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the installation of a floor epoxy system in the Office of Emergency Management garage by Custom Concrete Coatings be and is hereby authorized pursuant to their quote of \$22,200.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and O.E.M. Coordinator.

AUTHORIZE THE PURCHASE OF A SALT SPREADER AND ACCESSORIES THROUGH THE SOURCEWELL NATIONAL PURCHASING COOPERATIVE

WHEREAS, the Director of Public Works has requested the purchase of a hydraulic salt spreader and accessories utilizing pricing through the Sourcewell National Purchasing Cooperative; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Township of Neptune is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and,

WHEREAS, the Sourcewell National Purchasing Cooperative is a nationally recognized cooperative agreement and has awarded Contract No. 080818-SWS to The Bristol Donald, Co. for a SaltDogg 10' hydraulic salt spreader and accessories; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommend the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$19,500.00; and,

WHEREAS, funds for this purpose are available in the 2021 municipal budget in the appropriation Streets and Roads, O.E. and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township of Neptune Committee of the Township of Neptune that the purchase of a SaltDogg 10' hydraulic salt spreader and accessories for the Department of Public Works be and is hereby authorized through Sourcewell National Purchasing Cooperative Contract No. 080818-SWS, awarded to The Bristol Donald Co. at an amount not to exceed \$19,500.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Director of Public Works, and Auditor.

REJECT ALL BIDS FOR IMPROVEMENTS TO JUMPING BROOK BALLFIELD COMPLEX

WHEREAS, on November 24, 2021, the Township Engineer received bids for the award of a contract for improvements to the Jumping Brook Ballfield Complex; and,

WHEREAS, said bids were reviewed by the Township Engineer and Business Administrator who have recommended that all bids be rejected because all bids exceed the engineer's cost estimate for the project; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune

that the all bids received for improvements to the Jumping Brook Ballfield Complex be and are hereby rejected because all bids exceed the engineer's cost estimate for the project; and,

BE IT FURTHER RESOLVED, that the Township Engineer is hereby authorized to re-advertise for the receipt of bids for the project; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded the Township Engineer, Chief Financial Officer, Assistant C.F.O., and Director of Public Works.

The resolutions of the Consent Agenda were adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

EMPLOY TEMPORARY SEASONAL MAINTENANCE WORKER IN THE DEPARTMENT OF PUBLIC WORKS

Mr. Cafferty offered the following resolution, moved and seconded by Mr. Lane, that it be adopted:

WHEREAS, the Township has a need to employ a seasonal Maintenance Worker in the Department of Public Works; and,

WHEREAS, the Director of Public Works and Human Resources Director have conducted interviews and have made their recommendation; and,

WHEREAS, funds for this purpose are available in the 2021 Municipal Budget in the appropriation entitled Solid Waste Collection S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Victor Alvarado be and is hereby employed in the Department of Public Works as a temporary seasonal Maintenance Worker to perform various tasks within the Department, from December 27, 2021 to March 25, 2022, not to exceed forty (40) hours per week, at a salary of \$15.00 per hour with no health benefits; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources Director and the Director of Public Works.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

AUTHORIZE THE UPFIT OF SIX POLICE VEHICLES THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

Mr. Lane offered the following resolution, moved and seconded by Mr. Cafferty, that it be adopted:

WHEREAS, it is necessary to upfit six (6) police vehicles, previously authorized for purchase by resolution, utilizing pricing through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Major Police Supply has been awarded New Jersey State Contract No. 17-FLEET-00760 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost to upfit all six vehicles shall not exceed \$65,000.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 21-35 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the upfit of six police vehicles by Major Police Supply through New Jersey Cooperative Purchasing Program Contract No. 17-FLEET-00760 be and is hereby authorized at an amount not

to exceed \$65,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Chief of Police, Assistant C.F.O. and Auditor.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

AUTHORIZE THE PAYMENT OF BILLS

Mr. Williams offered the following resolution, moved and seconded by Mr. Cafferty, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	4,471,139.48
GRANT FUND	13,498.39
TRUST FUND	36,064.49
GENERAL CAPITAL FUND	7,840.02
SEWER OPERATING FUND	293,606.82
SEWER CAPITAL FUND	115,000.00
MARINA OPERATING FUND	20,995.74
DOG TRUST	330.60
LIBRARY TRUST	1,981.33
BILL LIST TOTAL	\$4,960,456.87

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; Williams, aye; and Brantley, aye.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Mayor Brantley asked for public comments. The public was permitted to speak one time with a limit of five minutes. Comments were as follows:

Joel Popkin, 88 Inskip Avenue, thanked Mr. Gadaleta for his service to Neptune Township. He accomplished many things and he will be missed. He wished Mr. Gadaleta luck in the future.

Mayor Brantley presented a plaque to Mr. Gadaleta and commented that Neptune was made better with him serving as the Business Administrator. His knowledge of Neptune Township put him in a unique position to enjoy a long successful career in Neptune. Mr. Gadaleta thanked the Mayor and Township Committee.

Mr. Williams offered a motion, seconded by Mr. Cafferty, to adjourn. All were in favor.

Richard J. Cuttrel,
Municipal Clerk