

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES

MARCH 5, 2019

OPENING

The meeting was called to order at 7:30 p.m. followed by a flag salute. The Clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been advertised in a March 2018 issue of the Asbury Park Press and The Coaster.

Roll Call:	Present	Commissioner Robert McEwan,
	Present	Commissioner Paul Bagdanov
	Present	Commissioner William Ball
	Present	Commissioner Edwin Deuchar
	Present	Commissioner Matthew Gannon

UNFINISHED BUSINESS OF THE OUTGOING BOARD

None

Motion to adjourn the Board sine die

Offered by: Comm. Deuchar

Second by: Comm. Ball

Voting

Aye	Commissioner Bagdanov
Aye	Commissioner Ball
Aye	Commissioner Deuchar
Aye	Commissioner Gannon
Aye	Commissioner McEwan

ELECTION REPORT

The Clerk reported the district election was held on February 16, 2019.
One candidate filed to appear on the ballot; Matthew Gannon

Following the count of votes received at the polling place and the mail votes received by the Monmouth County Clerk,

Matthew Gannon received 62 votes.

Write in candidate Andy Vee received 1 vote

Write in candidate Barbara Burns received 1 vote.

The budget passed with 55 votes in favor and 10 against.

INVESTITURE

Matthew Gannon was sworn to the office of Commissioner of Neptune Township Fire District No. 2, the Ocean Grove Fire District.

REORGANIZATION

On the motion of Commissioner Gannon and second of Commissioner Ball , and approval of the entire Board, Robert McEwan was selected to act as temporary Chairman.

Robert McEwan was nominated by Comm. Bagdanov and second by Comm. Gannon for the office of Chairman for the next year.

Vote:

Aye	Commissioner Bagdanov
Aye	Commissioner Ball
Aye	Commissioner Deuchar
Aye	Commissioner Gannon
Aye	Commissioner McEwan

Edwin Deuchar was nominated for Secretary of the Board of Fire Commissioners by Commissioner McEwan, second by Gannon.

Vote:

Aye	Commissioner Bagdanov
Aye	Commissioner Ball

Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

William Ball was nominated for the office of Treasurer of the Board of Fire Commissioners by Commissioner Bagdanov, seconded by Commissioner Deuchar.

Vote:

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

Resolution 2019-3-01 (attached)

A RESOLUTION TO ESTABLISH STAFF POSITIONS

Offered by: Comm. Bagdanov

Second by: Comm Deuchar

Voting

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

Resolution 2019-3-2 (attached)

TO ESTABLISH SCHEDULE OF MEETINGS

from April 2019 through March 2020

and the Fire District Election

Offered by: Comm. Gannon

Second by: Comm. Ball

Voting

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon

Aye Commissioner McEwan

Resolution #2010-3-3 (attached)
TO APPOINT PROFESSIONALS
(auditor & attorney)

Offered by: Comm. Gannon Second by: Comm. Deuchar

Voting

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

Resolution #2019-3-4 (attached)
DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

Offered by: Comm. Gannon
Second by: Comm. Bagdanov

Voting

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

Resolution #2019-3-5 (attached)
TO DESIGNATE OFFICIAL NEWSPAPERS
for legal notices for the Board

Offered by: Comm. Gannon
Second by: Comm. Deuchar

Voting

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

Resolution (#2019-3-6)

DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS
of the Neptune Township Fire District #2 (Ocean Grove Fire District).

FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner William Ball

PERSONNEL: Commissioner Paul Bagdanov

APPARATUS: Commissioner Edwin Deuchar

Offered by: Comm. Deuchar

Second by: Comm. Ball

Voting

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

Motion to resume the regular meeting agenda

Offered by: Comm. Deuchar

Second by: Comm. Gannon

Voting

Aye Commissioner Bagdanov
Aye Commissioner Ball
Aye Commissioner Deuchar
Aye Commissioner Gannon
Aye Commissioner McEwan

MINUTES OF LAST MEETING

Motion to approve minutes of February 14, 2019 meeting.

Offered by: Comm. Gannon

Second by: Comm. Deuchar

Voting

Aye	Commissioner Bagdanov
Aye	Commissioner Ball
Aye	Commissioner Deuchar
Aye	Commissioner Gannon
Aye	Commissioner McEwan

COMMUNICATIONS

Email communication from Monmouth County Fire Marshal and Monmouth County Sheriff's Office indicates the 2018 MARP approved by the Board was received by the Fire Marshal, but not transmitted by the Marshal to the Sheriff until very recently. The approved MARP is now in effect.

ACTION ON COMMUNICATIONS

None required.

TREASURER'S REPORT

A motion to approve the bill list and accept the Treasurer's Report was unanimously approved following an offer by Comm. Deuchar and second by Comm. Gannon.

NEW BUSINESS

Capt. G.R. Moore requested permission to take apparatus to the Asbury Park parade. The Board unanimously approved one apparatus from each company to attend the parade following the motion of Comm. Ball and second of Comm. Deuchar.

Capt. G.R. Moore requested the Board purchase cleaning and drying appliances and install same in the firehouse. Chief Benfer and Captain Moore cited dissatisfaction with the delay and inconvenience experienced in obtaining cleaning other sources, such as adjoining towns. Appliance specifications were provided to Comm. Gannon. The Board deferred action pending a recommendation from Comm Gannon at the April meeting, recognizing the Commissioner's expertise in determining whether the utility connections to support the appliances existed, and where the connections were located.

FIRE OFFICIAL AND CHIEF'S REPORT

Fire Official: (written report provided)

Fire Chief: 43 alarms to date, 2 fires, 2/7 meter training, 2/19 fire academy

PUBLIC HEARING

Assistant Chief San Felice spoke regarding apparatus replacement.

ADJOURNMENT

Offered by: Comm. Gannon

Second by: Comm. Deuchar

Unanimously approved

**RESOLUTION #2019-03-01
A RESOLUTION TO ESTABLISH STAFF POSITIONS**

BE IT RESOLVED, That the following designated staff positions are approved and assigned as shown:

Ronald G. Cole Jr.	Paid Firefighter
Ronald G. Cole Jr.	Fire Official
Scott Liddick	Fire Inspector
David M. Shotwell Jr.	Clerk of the Board
Richard J. Cuttrell	Financial Officer
James Hundley	Attorney
Vincent J. Alvino	Auditor
Rev. Walter Quigg	Chaplain
Rev. Richard Hendrickson	Chaplain

Offered by: Comm. *Bagdanov*

Second by: Comm *Deuchar*

Voting

Yes	No	Abstain	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

**RESOLUTION NO. 2019-03-02
A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS**

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire District No. 2, (Ocean Grove Fire District) Neptune, N.J. adopts the following schedule of meetings for the balance of the year 2019-2019, said meetings to be held at the Ocean Grove Fire Headquarters, 50 Olin Street, Ocean Grove, on the dates listed at 7:30 P.M., unless otherwise indicated:

Thursday, April 11, 2019
 Thursday, May 9, 2019
 Thursday, June 13, 2019
 Thursday, July 11, 2019
 Thursday, August 8, 2019
 Tuesday, September 10, 2019
 Thursday, October 10, 2019
 Thursday, November 7, 2019
 Thursday, December 12, 2019
 Thursday, January 9, 2020
 Thursday, February 13, 2020

Tuesday, March 3, 2020
 Organizational Meeting

Saturday, February 15, 2020 (2PM – 9PM)
 Fire District Election

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

Offered by: Comm. *Gannon*

Second by: Comm *Ball*

Voting

Yes	No	Abstain	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

**RESOLUTION NO. 2019-03-03
A RESOLUTION TO APPOINT PROFESSIONALS**

WHEREAS, There exists a need by the Board of Fire Commissioners for various professional services including legal and audit; and,

WHEREAS, These appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners of the Fire District No. 2 (Ocean Grove Fire District) Neptune, N.J, that the Chairman and Clerk be and they are hereby authorized and directed to engage the services of:

Vincent J. Alvino
James Hundley

Auditor
Attorney

BE IT FURTHER RESOLVED, That these appointments are being made pending submission and approval of service contracts; and,

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is authorized and directed to publish this resolution in accordance with NJSA 40A:11-1.

Offered by: Comm. *Gannon*

Second by: Comm *Deuchar*

Voting

Yes	No	Abstain	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2019-03-04
A RESOLUTION TO DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

BE IT RESOLVED, that the Kearny Bank and PNC Bank are hereby designated as the depository for the Neptune Fire District No.2 (Ocean Grove Fire District) funds; and,

BE IT FURTHER RESOLVED, that the Kearny Bank is hereby authorized to make payment from the funds on deposit in said institutions to the credit of Neptune Fire District No. 2 (Ocean Grove Fire District) in the following accounts: General and Payroll, upon and according to the checks drawn bearing three signatures from any three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

BE IT FURTHER RESOLVED, that the Board of Fire Commissioners' safe deposit box shall also require three signatures from three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

Offered by: Comm. *Gannon*

Second by: Comm *Bagdanov*

Voting

Yes	No	Abstain	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2019-03-05
A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Asbury Park Press and the Coaster be designated as the official newspapers for the insertion of legal notices for the Board of Fire Commissioners, Fire District No.2, (Ocean Grove Fire District) Neptune, NJ.

Offered by: Comm. *Gannon*

Second by: Comm *Deuchar*

Voting

Yes	No	Abstain	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

**RESOLUTION #2019-03-06
A RESOLUTION
TO DESIGNATE INDIVIDUAL COMMISSIONERS
TO SUPERVISE SPECIFIC AREAS**

BE IT RESOLVED, the following areas shall fall under the supervision of the indicated Commissioners:

FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner William Ball

PERSONNEL: Commissioner Paul Bagdanov

APPARATUS: Commissioner Edwin Deuchar

Offered by: Comm. *Deuchar*

Second by: Comm *Ball*

Voting

Yes	No	Abstain	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan