

TOWNSHIP COMMITTEE WORKSHOP MEETING – OCTOBER 24, 2016 – 6:00 P.M.

Mayor McMillan calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

| <u>ROLL CALL</u> | <u>PRESENT/ABSENT</u> |
|----------------------|-----------------------|
| Dr. Michael Brantley | _____ |
| Robert Lane, Jr. | _____ |
| Carol Rizzo | _____ |
| Nicholas Williams | _____ |
| Kevin B. McMillan | _____ |

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Status Report from Ocean Grove Parking Task Force.

2. Discussion – Best Practices Survey

3. Review Committee calendars/update on outstanding issues and capital items.
- Various on-going capital improvement projects.

Res. # 16-439 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

TOWNSHIP COMMITTEE MEETING – OCTOBER 24, 2016 – 7:00 P.M.

Mayor McMillan calls the meeting to order and asks the Clerk to call the roll:

| <u>ROLL CALL</u> | <u>PRESENT/ABSENT</u> |
|----------------------|-----------------------|
| Dr. Michael Brantley | _____ |
| Robert Lane, Jr. | _____ |
| Carol Rizzo | _____ |
| Nicholas Williams | _____ |
| Kevin B. McMillan | _____ |

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of the meetings held on September 26th and October 6th.

PROCLAMATION - CURFEW

The Mayor will announce a proclamation extending curfew hours for minors on October 30th and October 31st. All persons under the age of 18 must be off public streets and places between 9:00pm and 4:00am unless accompanied by an adult.

PRESENTATION – JOHN BONNEY, LIBRARY DIRECTOR & ZETA PHI BETA SORORITY

The Mayor will present the Mayor’s Ball check to John Bonney, Library Director and additional proceeds to Zeta Phi Beta Sorority.

REPORT OF THE CLERK

The Clerk states that the following communications are on file in the Clerk’s office:

- Senior Beacon for October.
- Marina Utility Report for September.

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 16-37 – An ordinance to amend Volume I, Chapter VII, Section 7-7.8 of the Code of the Township of Neptune by removing parking prohibitions during certain hours on Ocean Avenue - Final Reading

Explanatory Statement: This ordinance eliminates the ninety minute parking restriction for street sweeping on Thursday and Friday mornings on Ocean Avenue during the warm season.

Public Hearing:

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

ORDINANCE NO. 16-38 – An ordinance to amend and supplement Volume I, Chapter IV, Section 4-29 of the Code of the Township of Neptune entitled Dealers of Precious Metals and Jewelry - Final Reading

Explanatory Statement: This ordinance amends the regulations and registration requirements for dealers of precious metals and jewelry including the addition of “secondhand goods”.

Public Hearing:

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

ORDINANCE NO. 16-39 – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding resident handicapped on-street parking zones on Webb Avenue and Lawrence Avenue and removing a handicapped parking stall on Main Avenue - First Reading

Explanatory Statement: This ordinance converts an existing handicapped zone on Lawrence Avenue adjacent to 145 Main Avenue to a resident only handicapped parking zone, authorizes a resident only handicapped parking zone in front of 4A Webb Avenue and eliminates an existing handicapped parking zone in front of 80 Main Avenue. Authorizes a handicapped parking zone in front of 19 Atlantic Avenue.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

The Public Hearing on Ordinance 16-39 will be held on Monday, November 28th. (No meeting on November 14th)

CONSENT AGENDA

Res. # 16-440 – Place lien on various properties.

Res. # 16-441 – Accept a maintenance guarantee and release a performance bond filed by Greater New Jersey Annual Conference of the United Methodist Church in connection with the United Methodist Church Conference Center on Jumping Brook Road.

Res. # 16-442 – Authorize Township Engineering Consultant to perform engineering services for 10th Avenue ADA and Accessibility Improvements.

Res. # 16-443 – Accept the Resignation of Izameek Harris as a Driver in the Roads Department.

Res. # 16-444 – Rescind Employment Authorization of a Special Law Enforcement Officer.

Res. # 16-445 – Award Façade Improvement Loan/Grant to Tony’s Custom – 1118 Seventh Avenue.

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-446 – Authorize Mayor and Township Clerk to Execute Letter of Intent to Purchase Real Property known as Block 5305, Lot 1 (South Riverside Drive)

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-447– Extend Offer of Employment for the Position of Director of Senior Center and Senior Services.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-448 – Authorize Renewal for Municipal Software Applications and Support.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-449 – Authorize Purchase of a Mobile Column Lift.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-450– Extend Offer of Employment for the Position of Driver in the Department of Public Works.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-451 – Support for Submission of Application for New Jersey Department of Transportation Alternatives Program.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-452 – Support for Submission of Application for New Jersey Department of Transportation Alternatives Program.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-453 – Appoint member to the Township of Neptune Sewerage Authority.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-454– Apply for a Grant from the New Jersey Department of Community Affairs.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-455 – Award Bid for Sunshine Village Park Improvements.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

Res. # 16-456 – Authorize Payment of Bills.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; Lane, _____; Rizzo, _____; Williams, _____; McMillan, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

ORDINANCE NO. 16-39

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING RESIDENT HANDICAPPED ON-STREET PARKING ZONES ON WEBB AVENUE AND LAWRENCE AVENUE AND REMOVING A HANDICAPPED PARKING ZONE ON MAIN AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

| <u>Name of Street</u> | <u>No. of Spaces</u> | <u>Location</u> |
|-----------------------|----------------------|---|
| Webb Avenue | 1 | South side of Webb Avenue beginning 90 feet west of the southwest intersection of Webb Avenue and Beach Avenue |
| Lawrence Avenue | 1 | East side of Lawrence Avenue beginning 25 feet north of the northeast intersection of Lawrence Avenue and Main Avenue |

SECTION 2

Volume I, Chapter VII, Section 7-21.1 – Handicapped Parking on Street, is hereby amended by *deleting* the following:

a.

The Lawrence Avenue parking zone being added to Section 7-21.7 of the Code as described in Section 1 above.

b.

| <u>Name of Street</u> | <u>No. of Spaces</u> | <u>Location</u> |
|-----------------------|----------------------|---|
| Main Avenue | 1 | South side of Main Avenue beginning 25 feet west of the southwest intersection of Main Avenue and New York Avenue |

SECTION 3

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrel,
Municipal Clerk

Kevin B. McMillan,
Mayor

RESOLUTION #16-439 – 10/24/16

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Contract negotiations – Update on contracts for bargaining units
Potential Litigation – Amendments to abandoned property ordinance
Contract negotiations – North Channel Redevelopment Zone
Personnel – Recommendation for Senior Center Director
Personnel – Recommendation for Drivers in Public Works
Real Estate – Execute letter of intent to purchase Real Property known as Block 5305, Lot 1, Located at South Riverside Drive (PW)

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #16-440 – 10/24/16

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

| <u>BLOCK/LOT</u> | <u>ADDRESS</u> | <u>AMOUNT</u> |
|------------------|----------------------|---------------|
| 4204/9 | 3614 Highway 33 | 1,730.00 |
| 2301/82 | 3 N. Chaphagan Drive | 250.00 |
| 2503/4 | 723 Doris Terrace | 741.00 |
| 2407/4 | 913 Ruth Drive | 748.50 |
| 3903/12 | 3501 Route 66 | 556.00 |
| 412/18 | 511 Atkins Avenue | 500.00 |

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-441 - 10/4/16

ACCEPT A MAINTENANCE GUARANTEE AND RELEASE A PERFORMANCE BOND
FILED BY GREATER NEW JERSEY ANNUAL CONFERENCE OF THE UNITED
METHODIST CHURCH IN CONNECTION WITH THE UNITED METHODIST
CHURCH CONFERENCE CENTER ON JUMPING BROOK ROAD

WHEREAS, on October 9, 2014, Greater New Jersey Annual Conference of the United Methodist Church filed performance bond 1149987, written by Selective Insurance Company of America in the amount of \$791,640.00, guaranteeing site improvements at the United Methodist Church Conference Center at 205 Jumping Brook Road (former Block 1500, Lot 33); and,

WHEREAS, the Township Engineer has certified that all site improvements have been completed in a satisfactory manner as of October 14, 2016 and said performance bond can be released contingent upon posting a two year maintenance bond in the amount of \$131,940.00; and,

WHEREAS, Greater New Jersey Annual Conference of the United Methodist Church has filed a Maintenance Bond in the amount of \$131,940.00 written by Selective Insurance Company of America guaranteeing said site improvements for a period of two years,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Maintenance Guarantee as stated above be and is hereby accepted and the performance bond is authorized to be released; and,

BE IT FURTHER RESOLVED, that the cash portion of the performance guarantee in the amount of \$88,089.31 and inspection fee escrow in the amount of \$35,000.00 deposited with the Township be and is hereby authorized to be refunded (\$1,000.00 being retained for final inspection at the end of the maintenance period); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer and Township Engineer.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-442 - 10/24/16

AUTHORIZE TOWNSHIP ENGINEERING CONSULTANT TO PERFORM
ENGINEERING SERVICES FOR 10TH AVENUE ADA AND ACCESSIBILITY IMPROVEMENTS

WHEREAS, the Township of Neptune has received a Community Development Block Grant ADA and accessibility improvements on 10th Avenue and is desirous to undertake said project; and,

WHEREAS, it is necessary for a Township Engineer Consultant from the approved list of 2016 Engineering Consultants appointed via Request for Proposals to perform professional engineering services including preparation of design, plans, specifications, permitting, and construction administration in connection with this project; and,

WHEREAS, multiple engineering consultants have submitted a proposal for this work and the Township Engineer recommends that the consultant with the lowest cost be awarded the work; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 16-27, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes CME Associates to perform the services as stated herein as Township Engineering Consultant at an amount not to exceed \$37,500.00, said proposal on file in the Township Engineering Department; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Township Engineer.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-443 - 10/24/16

ACCEPT THE RESIGNATION OF IZAMEEK HARRIS AS A
DRIVER IN THE ROADS DEPARTMENT

WHEREAS, the Township Committee has received a letter from Izameek Harris resigning as a driver in the Roads Department effective October 31, 2016,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Izameek Harris as a Driver in the Roads Department is hereby accepted effective the end of the business day on October 31, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources and Director of Public Works.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-444 – 10/24/16

RESCIND EMPLOYMENT AUTHORIZATION OF A
SPECIAL LAW ENFORCEMENT OFFICER ON A PART-TIME BASIS

WHEREAS, on September 26, 2016, the Township Committee adopted Resolution #16-417 which authorized the employment of a Special Law Enforcement Officer – Class II in the Police Department on a part-time hourly basis and,

WHEREAS, Samuel Seldor has indicated that he is no longer interested in employment;
and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Resolution #16-417, dated September 26, 2016, be and is hereby amended to rescind the employment Samuel Seldor as a part-time Special Law Enforcement Officer – Class II; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O. and Human Resources Director

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16 – 445-10/24/16

AWARD FAÇADE IMPROVEMENT LOAN/GRANT
TO TONY'S CUSTOM, 1118 SEVENTH AVENUE

WHEREAS, the Township Committee created a Façade Improvement Loan/Grant Program by adoption of Ordinance 00-3; and,

WHEREAS, on October 12, 2016, the Façade Review Committee approved an application filed by Tony's Custom, 1118 Seventh Avenue, Neptune for a \$5,000 grant and \$5,000 loan; and,

WHEREAS, the Township Committee desires to authorize the award of said loan/grant as approved by the Façade Review Committee; and,

WHEREAS, funds will be provided from the U.D.A.G. Reciprocal Loan Account and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an award of \$5,000/grant and \$5,000/loan be and is hereby approved under the Façade Improvement Loan/Grant Program for the business known as Tony's Custom, 1118 Seventh Avenue, pursuant to the application approved by the Façade Review Committee on October 12, 2016; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer, EDC Secretary and Grants Coordinator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-446- 10/24/16

AUTHORIZE MAYOR AND TOWNSHIP CLERK TO
EXECUTE LETTER OF INTENT TO PURCHASE
REAL PROPERTY KNOWN AS BLOCK 5305, LOT 1

WHEREAS, Township has interest in acquiring open space located at South Riverside Drive known as Block 5305, Lot 1; and,

WHEREAS, Township in cooperation with Monmouth County Conservation Foundation has begun the appraisal process and will make application for Green Acres and other grant funding to affect said acquisition; and,

WHEREAS, property owner, Shark River Hills Estates, has agreed to accept from Township a Letter of Intent to Purchase Real Property;

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Township Clerk are hereby authorized and directed to execute Letter of Intent to Purchase Real Property for the property known as Block 5305, Lot 1, South Riverside Drive.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator and Township Attorney.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-447- 10/24/16

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF
DIRECTOR OF SENIOR CENTER AND SENIOR SERVICES

WHEREAS, due to the retirement of Rosemary Gray, there is a vacancy in the position of Director of Senior Center and Senior Services; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Business Administrator have made a recommendation; and,

WHEREAS, funds will be provided in the 2016 municipal budget in the appropriation entitled Senior Citizens Programs S&W, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to Brian T. Butch for the position of Director of Senior Center and Senior Services, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective November 1, 2016, at an initial annual salary of \$72,000.00, with consideration of increase to \$75,000 after six months upon performance evaluation; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Department Head and Division Head Association, and Human Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-448 – 10/24/2016

AUTHORIZE RENEWAL FOR MUNICIPAL SOFTWARE
APPLICATIONS AND SUPPORT

WHEREAS, on March 19, 2015, the Purchasing Agent solicited quotes for the purchase of Municipal software applications for data collection and processing in the Construction, Code and Land Use department; and ,

WHEREAS, said quote was awarded with an annual renewal fee; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds, \$17,500 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Purchasing Agent who has recommended that the low quote be accepted in accordance with the Open Public Contracts La; and,

WHEREAS, funds will be provided in the appropriations entitled Planning, Zoning, Construction and Code and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the renewal of the municipal software applications for data collection, processing and support in the Construction, Code and Land Use departments be and is hereby authorized through Jungle Lasers, LLC pursuant to their quote of \$19,300; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded the Chief Financial Officer, Assistant C.F.O. and Business Administrator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-449 – 10/24/16

AUTHORIZE THE PURCHASE OF A MOBILE COLUMN LIFT
THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Purchasing Agent has recommended the purchase of a mobile column lift for the Department of Public Works through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Steril-Koni, USA has been awarded New Jersey State Contract No. A80126 for this equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommend the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the equipment shall not exceed \$65,281.02; and,

WHEREAS, funds for this purpose are available from Ordinance No. 16-27 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of a mobile column lift through New Jersey Cooperative Purchasing Program Contract No. A80126 be and is hereby authorized at an amount not to exceed \$65,281.02; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. Public Works Director, and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-450 - 10/24/16

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF DRIVER
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, there are vacancies in the position of Driver in the Public Works Department;
and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Business Administrator have made their
recommendations; and,

WHEREAS, funds will be provided in the 2016 municipal budget in the appropriation entitled
Solid Waste S&W, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune
that an offer of employment be and is hereby extended to Joshua Tirado and Joseph Acerra for the
position of Driver in the Department of Public Works, on a probationary basis for a period of not less
than 90 days and not exceeding one year, contingent upon favorable results of the required pre-
employment testing, effective November 1, 2016, at an annual salary of \$28,560.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public
Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #2792, and Human
Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-451-10/24/16

SUPPORT FOR SUBMISSION OF APPLICATION FOR NEW JERSEY
DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM

WHEREAS, the Township of Neptune is applying for grant funding for construction of on-road and off-road facilities for pedestrians, bicyclists and other non-motorized forms of transportation along Jumping Brook Road beginning at State Highway Rt. 33 and ending at State Highway Rt. 66; and,

WHEREAS, the proposed project, "Safety, Accessibility and Mobility Improvements to the Jumping Brook Corridor," will be surface transportation-oriented and provide safe accommodations through the design and construction of signage, sidewalks, crosswalks, striping, landscape medians and bike lanes along Jumping Brook Road;

WHEREAS, the project will connect residential areas, community centers, businesses, schools, shopping, recreation areas, a golf course and transit destinations;

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian, bicycle mobility and safety and thus reduce vehicular traffic; and,

WHEREAS, maintenance of the roadway and improvements constructed in the right-of-way will be assumed by the Township of Neptune;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby supports the submission of a grant application for the Transportation Alternatives Program within the State of New Jersey Department of Transportation and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION#16-452-10/24/16

SUPPORT FOR SUBMISSION OF APPLICATION FOR NEW JERSEY DEPARTMENT
TRANSPORTATION ALTERNATIVES PROGRAM

WHEREAS, the Wesley Lake Commission is applying for funding to conduct restoration of the historic footbridges connecting Asbury Park and Neptune over Wesley Lake; and

WHEREAS, the City of Asbury Park and Township of Neptune jointly administer and maintain Wesley Lake via the Agreement of Charter forming the Wesley Lake Commission; and

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for all residents and visitors; and

WHEREAS, the project will promote commerce in the two adjoining municipalities by improving the pedestrian connection to the commercial centers of both towns, and

WHEREAS, the project will reduce traffic and parking congestion in both towns by encouraging walking and bicycling among the two municipalities, including residential, commercial, recreational and transit destinations, and

WHEREAS, the project will bolster the cultural heritage of both towns through the preservation of an iconic local landmark, and

WHEREAS, maintenance of the bridges, once restored, will be assumed jointly by Asbury Park and Neptune in accordance with the Agreement of Charter of the Wesley Lake Commission, a bi-town commission formed by Asbury Park and Neptune, with the exception of (1) local ordinances that place maintenance responsibility with each individual property owner, and (2) public property that is solely located on the landward side of Asbury Park or Neptune, respectively; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that it hereby supports the submission of a grant application for the Transportation Alternatives Program within the State of New Jersey Department of Transportation and authorizes the Mayor and Township Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-453 - 10/24/16

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

WHEREAS, due to the untimely passing of James Williams, a vacancy exists on the Neptune Township Sewerage Authority,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Alonzo Wright be and is hereby appointed to the Neptune Sewerage Authority for an unexpired five year term expiring January 31, 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION#16-454-10/24/16

APPLY FOR A GRANT FROM THE NEW JERSEY DEPARTMENT OF
COMMUNITY AFFAIRS

WHEREAS, The Township of Neptune desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$469,588.48 to carry out a project to provide funding for some or all of the FEMA Public Assistance (PA); and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Neptune does hereby authorize the application for such a grant; and, recognizes and accepts that the Department may offer a lesser or greater amount and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Neptune and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Neptune hereby agrees to match 10% of the total project in compliance with the match requirements of the agreement.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Michael J. Bascom, CFO

Vito Gadaleta, Business Administrator

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-455 - 10/24/16

AWARD BID FOR SUNSHINE VILLAGE PARK IMPROVEMENTS

WHEREAS, on October 21, 2016, the Township Engineer received bids for the award of a contract for Sunshine Village Park Improvements; and,

WHEREAS, said bids were reviewed by the Township Engineer who has recommended that the bid be awarded to the lowest bid submitted by All Surface Asphalt Paving, Inc.; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 15-40 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to All Surface Asphalt Paving, Inc. on their lowest responsible base bid of \$158,000.00 for Sunshine Village Park Improvements, subject to review of the bid documents by the Township Attorney; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Engineer, Director of Public Works and Recreation Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-456– 10/24/16

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

| | |
|-----------------------|----------------|
| CURRENT FUND | \$3,425,038.62 |
| GRANT FUND | 19,276.88 |
| TRUST FUND | 33,712.69 |
| GENERAL CAPITAL FUND | 116,583.00 |
| SEWER OPERATING FUND | 17,457.09 |
| SEWER CAPITAL FUND | 71,834.46 |
| MARINA OPERATING FUND | 1064.12 |
| MARINA CAPITAL FUND | 28,264.06 |
| LIBRARY TRUST | 564.05 |
| | |
| BILL LIST TOTAL | \$3,713,794.97 |

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

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TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 10/24/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK