

OCEAN GROVE
BOARD OF FIRE COMMISSIONERS
NEPTUNE TOWNSHIP FIRE DISTRICT No. 2.

WORKSHOP MINUTES

December 15, 2023

7:00 pm

Roll Call: present Commissioner Robert McEwan, Chairman
present Commissioner Paul Bagdanov
present Commissioner Matthew Gannon
present Commissioner Scott Jarmer
present Commissioner Lori Moses-Day

Discussion items:

Commissioner Paul Bagdanov: Status of Chief election and line officer reduction. Proposal from Stokes is circulating with Eagle and Washington companies for consideration.

Brian Crean: proposal to create duty crews. Brief discussion, deferred to officers for consideration and discussion.

Vehicles: discussion of whether Ford Transit or Expedition or similar vehicles were appropriate options, potential uses.

REGULAR MEETING MINUTES

December 14, 2023

7:30 pm

OPENING

Meeting called to order.

Flag Salute.

This meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2023 issue of the Coaster.

Roll Call: present Commissioner Robert McEwan, Chairman
present Commissioner Paul Bagdanov

present Commissioner Matthew Gannon
present Commissioner Scott Jarmer
present Commissioner Lori Moses-Day

MINUTES OF LAST MEETING

Motion to approve the minutes of the November 9, 2023 meeting.

Motion: Comm. Bagdanov Second: Comm. Jarmer

Roll Call: yes Commissioner Robert McEwan
 yes Commissioner Paul Bagdanov
 yes Commissioner Matthew Gannon
 yes Commissioner Scott Jarmer
 yes Commissioner Lori Moses-Day

COMMUNICATIONS

- Washington Fire Co: Officer elections, request for apparatus on NYD
- Eagle Fire Co: Officer elections
- Stokes Fire Co: Officer elections, request for apparatus on NYD

ACTION ON COMMUNICATIONS

The Board acknowledged receipt of the fire company election results and unanimously agreed to permit one apparatus item from each company to attend the installation event at neighboring local firehouses.

REPORT OF THE TREASURER

Motion to approve bill list and accept the report of the Financial Officer.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call: yes Commissioner Robert McEwan
 yes Commissioner Paul Bagdanov
 yes Commissioner Matthew Gannon
 yes Commissioner Scott Jarmer
 yes Commissioner Lori Moses-Day

OLD BUSINESS

1. Replacement vehicle - noted discussion in the workshop session. No further action during the regular meeting
2. Tire replacement - tire replacement is complete on two apparatus, two more are anticipated for completion shortly.

NEW BUSINESS

2023-12-01

The resolution was not introduced

2023-12-02

A RESOLUTION TO ESTABLISH ANNUAL COMPENSATION FOR FIRE COMMISSIONERS.

The resolution establishes the annual compensation at \$2,500.00 for the Chairperson and \$2,000.00 for each of the other four Commissioners.

Motion: Comm. Bagdanov Second: Comm. Gannon

Roll Call: yes Commissioner Robert McEwan
 yes Commissioner Paul Bagdanov
 yes Commissioner Matthew Gannon
 yes Commissioner Scott Jarmer
 yes Commissioner Lori Moses-Day

2023-12-03

A Resolution to approve the 2024 Fire District Budget

Following introduction of the proposed budget and board discussion of same, approval is appropriate to advance the budget to the next step, a hearing at the January 12, 2023 meeting of the Board. After the January 11, 2024 meeting, the budget may advance to the ballot for voter approval at the February 17, 2024 public election.

Motion: Comm. Jarmer Second: Comm. Gannon

Roll Call: yes Commissioner Robert McEwan
 yes Commissioner Paul Bagdanov
 yes Commissioner Matthew Gannon
 yes Commissioner Scott Jarmer
 yes Commissioner Lori Moses-Day

REPORT OF FIRE OFFICIAL

The report of Fire Marshal Scott Liddick is attached below.

REPORT OF FIRE CHIEF

Alarms, year to date: 248. November training activity was completed.

PUBLIC HEARING

The chairman opened the floor for public comment. Comments were heard regarding:

- request for status of requested repairs to Washington engine.
- request for status of Board's intentions with regard to downsizing department
- requests Board consider donating to a museum, rather than selling apparatus when replaced
- expressing gratitude for efforts extended in hosting the holiday party

ADJOURNMENT

There being no further business before the Board at this meeting, motion to adjourn meeting.

Motion: Comm. Jarmer

Second: Comm. Moses-Day

Roll Call:	yes	Commissioner Robert McEwan
	yes	Commissioner Paul Bagdanov
	yes	Commissioner Matthew Gannon
	yes	Commissioner Scott Jarmer
	yes	Commissioner Lori Moses-Day

Minutes approved by not less than a majority of the commissioners at the January 11, 2024 meeting of the board.



DAVID M. SHOTWELL JR., Clerk

OCEAN GROVE BUREAU OF FIRE PREVENTION

50 OLIN STREET
OCEAN GROVE, NJ 07756
732-774-0306

Fire Marshal Scott Liddick

Dec 12, 2023

- As of Dec 1, 2023, 13 inspections are scheduled and 17 re inspections to take place for the month of Dec. Jan 1, 2023 to present 212 periodic, 99 re-inspections, 5 complaint, 5 follow up to the complaints, 5 Fire Investigation, 3 Civilian Burn, and 62 permits applications have been completed.
- Update on Tablets: As you know, the wrong mounting was ordered for the FM Truck. I have the tablets here for the installation of spillman from the county.
- Pump testing was completed
- Hose testing will be done this month
- A new timer for the outside lights was installed at Eagles
- Olin St FD, one outside light was replaced, kitchen door will be replaced this month, waiting on appliance tech for the freezer in the kitchen to be looked at.
- The Tires were replaced on the Saulsbury Engine and the Seagrave ladder.

Ocean Grove Bd of Fire Commissioners
Transactions by Account
As of December 31, 2023

Type	Date	Num	Name	Memo	Split	Credit
Checking - Kearny 2102						
Bill Pmt -C...	11/13/2023	1687	NJAWC		Accounts Paya...	76.77
Deposit	12/04/2023			Deposit	Amount Raise...	
Liability Ch...	12/12/2023	EFTPS	Internal Revenue Service	21-6000958	-SPLIT-	3,677.94
Paycheck	12/14/2023	1690	David Shotwell, Jr.		-SPLIT-	956.40
Paycheck	12/14/2023	1691	Debra Latshaw-Adams		-SPLIT-	904.66
Paycheck	12/14/2023	1692	Scott Liddick		-SPLIT-	2,653.97
Paycheck	12/14/2023	1688	Lori Moses-Day		-SPLIT-	1,847.00
Paycheck	12/14/2023	1689	Matthew Gannon		-SPLIT-	616.65
Paycheck	12/14/2023	1693	Paul Bagdanov		-SPLIT-	1,847.00
Paycheck	12/14/2023	1694	Robert McEwan		-SPLIT-	1,413.59
Paycheck	12/14/2023	1695	Scott Jarmer		-SPLIT-	1,847.00
Liability Ch...	12/14/2023	1696	NJFSCP	CS90239065A	Child Support	520.00
Liability Ch...	12/14/2023	1697	NJFSCP	CS90013880B	Child Support	502.67
Liability Ch...	12/14/2023	EPIC	EPIC		-SPLIT-	952.03
Liability Ch...	12/14/2023	EPIC	Life Insur		Life Insurance	34.16
Liability Ch...	12/14/2023	1698	Prudential Retirement	Plan# 316149 Subpl...	-SPLIT-	126.44
Check	12/14/2023	1699	Eagle Hook & Ladder Co		-SPLIT-	800.00
Check	12/14/2023	1700	Stokes Fire Co		Building	800.00
Check	12/14/2023	1701	Washington Fire Co		Building	800.00
Liability Ch...	12/14/2023	EPIC	NJSHBP		-SPLIT-	7,592.92
Check	12/14/2023	EPIC	NJSHBP		Administrative	384.38
Bill Pmt -C...	12/14/2023	1702	AT&T Mobility	287315871760	Accounts Paya...	195.53
Bill Pmt -C...	12/14/2023	1703	JCP&L		Accounts Paya...	737.95
Bill Pmt -C...	12/14/2023	1704	NJAWC		Accounts Paya...	3,964.17
Bill Pmt -C...	12/14/2023	1705	NJNG		Accounts Paya...	687.35
Bill Pmt -C...	12/14/2023	1706	Optimum		Accounts Paya...	436.95
Bill Pmt -C...	12/14/2023	1707	Staples	NYC 1022778, Inv 3...	Accounts Paya...	52.49
Bill Pmt -C...	12/14/2023	1708	Verizon	250-777-106-0001-51	Accounts Paya...	120.96
Check	12/14/2023	1709	Ocean Grove Firemans...		Office Supplies	1,000.00
Check	12/14/2023	1710	Ocean Grove Fire Police		Office Supplies	750.00
Check	12/14/2023	1711	James T Hundley Esq ...	May Legal Services	-SPLIT-	1,995.00
Check	12/14/2023	1712	Debbie Latshaw	Reimburse BCM On...	Communications	350.00
Check	12/14/2023	1713	All Hands Fire Equipment	Inv 19860 2023 Chl...	Office Supplies	370.00
Check	12/14/2023	1714	Cross Over Networks	OGF-1Nov2023	Communications	154.83
Check	12/14/2023	1715	Fire Security Technolog...	Inv 63866, 63865, 6...	Building	2,547.98
Check	12/14/2023	1716	Herbert Electric Inc	Inv 61715	Building	474.90
Check	12/14/2023	1717	IIA Fire Department Te...	Inv 076047	Equip Repairs ...	1,750.00
Check	12/14/2023	1718	Township of Neptune	Nov fuel usage & m...	Autos, Trucks	4,709.08
Check	12/14/2023	1719	NJ Fire Equipment Co	Inv 2022772	Equip Repairs ...	1,922.58
Check	12/14/2023	1720	RZ Termite & Pest Con...	acct #686 & 687 Jul...	Building	330.00
Check	12/14/2023	1721	Service Tire Truck Cent...	Inv 0424631 & 0423...	Autos, Trucks	8,750.96
Check	12/14/2023	1722	All Hands Fire Equipment	Inv 19805	Uniforms/Prote...	1,021.74
Total Checking - Kearny 2102						60,676.05
TOTAL						60,676.05

OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF November 30, 2023

<u>REVENUES</u>	<u>2023 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$115,000.00	\$115,000.00	\$0.00
RESTRICTED SURPLUS	\$60,000.00	\$0.00	\$60,000.00
STATE FEES	\$10,000.00	\$10,000.00	\$0.00
LOCAL FEES	\$20,000.00	\$20,258.35	(\$258.35)
STATE FIRE GRANT	\$6,251.00	\$1,520.35	\$4,730.65
INTEREST EARNED	\$100.00	\$41.89	\$58.11
AMOUNT RAISED BY TAX	\$752,162.00	\$634,244.22	\$117,917.78
TOTAL REVENUES	\$963,513.00	\$781,064.81	\$182,448.19
UNANTICIPATED REVENUES		\$380.00	
 <u>APPROPRIATIONS</u>	 <u>2022 BUDGET</u>	 <u>REALIZED</u>	 <u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$70,500.00	\$70,500.00	\$0.00
SALARIES	\$164,100.00	\$111,434.51	\$52,665.49
Administration	\$33,600.00	\$30,800.00	\$2,800.00
Operations	\$100,500.00	\$50,634.51	\$49,865.49
Uniform Fire Safety	\$30,000.00	\$30,000.00	\$0.00
BENEFITS	\$80,913.00	\$43,235.84	\$37,677.16
Administration	\$5,000.00	\$5,000.00	\$0.00
Operations	\$75,913.00	\$38,235.84	\$37,677.16
HYDRANT RENTAL	\$44,000.00	\$42,761.40	\$1,238.60
INSURANCE	\$85,000.00	\$71,455.00	\$13,545.00
PROFESSIONAL SERVICES	\$30,000.00	\$6,454.00	\$23,546.00
ADVERTISING	\$1,700.00	\$218.96	\$1,481.04
ELECTION	\$2,500.00	\$1,357.34	\$1,142.66
DUES & EDUCATION	\$6,000.00	\$494.50	\$5,505.50
SUPPLIES	\$150,000.00	\$59,792.37	\$90,207.63
UTILITIES	\$30,000.00	\$27,029.44	\$2,970.56
OFFICE SUPPLIES	\$7,000.00	\$3,515.82	\$3,484.18
BUILDING MAINTENANCE	\$75,000.00	\$44,822.85	\$30,177.15
VEHICLE MAINTENANCE	\$45,000.00	\$26,277.51	\$18,722.49
EQUIP MAINTENANCE/TESTS	\$10,000.00	\$5,784.24	\$4,215.76
TRAINING	\$12,000.00	\$9,105.45	\$2,894.55
COMMUNICATIONS	\$22,000.00	\$7,567.66	\$14,432.34
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$2,984.03	\$18,015.97
CAPITAL VEHICLE PURCHASE	\$60,000.00	\$0.00	\$60,000.00
DEBT SERVICE	\$46,800.00	\$46,799.96	\$0.04
TOTAL APPROPRIATIONS	\$963,513.00	\$581,590.88	\$381,922.12
 2022 APPROPRIATION RESERVES	 \$272,053.65	 \$25,115.51	 \$246,938.14
 <u>CASH ON HAND</u>			
PNC MONEY MARKET			
KEARNY CHECKING	\$425,486.89		
TOTAL	\$425,486.89		
GENERAL FUND		\$361,164.89	
CAPITAL RESERVE FUND		\$64,322.00	

Washington Fire Company No. 1

50 Olin St

Ocean Grove, NJ 07736



To OG Board of Fire Commissioners:

Here is the elected Officers for 2024:

Asst Chief – Vacant

Captain – Joe Adams

1st Lt – Mark Liddick

2nd Lt – Vacant

The Washington Fire Co. support Ben Benfer as Chief for the upcoming year of 2024.

Washington Fire Company No. 1

50 Olin St

Ocean Grove, NJ 07756



2023

Dec 12,

To OG Board of Fire Commissioners:

The Washington Fire Co would like to request to take an apparatus on New Years Day.

Respectively,
Secretary/Tres



D Shotwell <clerk.district54@gmail.com>

Eagle lineup

Lori L Day <moribbi225@hotmail.com>

Fri, Dec 8, 2023 at 1:38 PM

To: David Shotwell Jr <clerk.district54@gmail.com>

Hello,
This is Eagle officer lineup for 2024.
Chief/ asst chief Josh Hansen
Captain Ed Deuchar
1st Lieutenant Dave Tucker
Executive lineup :
President Nick Walker
Vice President Danielle Chiolo
Secretary/ Treasurer Lori Day

Thats all folks!
Respectfully
Lori Moses Day

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