



**Historic Preservation Commission**  
**Meeting Minutes**  
**Tuesday, February 8, 2011 7:00 PM**  
**Municipal Complex, 25 Neptune Blvd**  
**Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

**Attendance:**

Present: Deborah Osepchuk, Chairperson  
Leonard Steen, Vice Chairperson  
Lucinda Heinlein, Vice Chairperson  
Kennedy Buckley  
Stephanie Carr  
Cathleen Crandall  
Jenny Shaffer  
Shawn Mazur, alternate # 2

Absent: Christopher Flynn, alternate #1

Others Present: Wesley M. Kain, Commission Attorney  
Colleen, State Short Hand Reporter

**Opening:**

Meeting called to order by Deborah Osepchuk, Chairperson at 7: 05 pm. Mrs. Osepchuk advised the public of the fire exits and how the meeting will proceed.

**Resolution for review and to be memorialized:**

No resolutions for review or to be memorialized.

**Applications for Review:**

**1. HPC Application 2010-247 Block 106 Lot 2001 Address 113 Inskip Avenue**

Description of Work: Replace walkway and driveway

Approved to replace walkway and driveway with pavers. Applicant shall keep an grass strip area between the walkway and driveway. Motion to approved made by Cathleen Crandall, seconded by Leonard Steen and passed.

**2. HPC Application 2010-245 Block 53 Lot 947 Address 76 Embury Avenue**

Description of Work: Exterior Alterations and Rear Porch Rear

Approved to make decorative changes to north elevation, install dummy window, make repairs to rear deck, replace railing system on rear deck.



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**3. HPC Application 2010-246 Block 51 Lot 1078 Address 77 Broadway**

Description of Work: Residential Addition, Porch, Siding, and Roof.

Motion to Carry application to March 08, 2011 meeting made by Leonard Steen, second by Cathleen Crandall and passed.

**4. HPC Application 2011-004 Block 55 Lot 820 Address 77 Heck Avenue**

Description of Work: Paint, Window Replacement, and Door Replacement

Approved to construct several exterior renovations, install new windows (windows shall be wood or wood core), repair shingles using cement shingles, and paint exterior home with historically approved colors.

Motion to approved made by Cathleen Crandall, seconded by Leonard Steen and passed.

**5. HPC Application 2010-244 Block 19 Lot 612 Address 27 Embury Avenue**

Description of Work: Remediate Violation

Buckley Y Crandall Y Heinlein Y Shaffer Y Steen Y Osepchuk Y Car Y  
Flynn NV Mazur NV

Approved to construct cosmetic changes to the front façade or north elevation, install "dummy Windows" , trim and moldings, repair rear deck/porch, replace rear railings and install new railings to match the front porch railings. Motion to approved made by Kennedy Buckley, seconded by Stephanie Ann Car and passed.

**6. HPC Application 2011-005 Block 127 Lot 1419 Address 131 Broadway**

Description of Work: Air Condenser Unit and Remediate Violation

Motion to Carry application to March 08, 2011 meeting made by Stephanie Ann Car, second by Leonard Steen and passed.

**7. HPC Application 2011-002 Block 16 Lot 739 Address 36 Abbott Avenue**

Description of Work: Remediate Violation for Window Replacement

Motion to Carry application to March 08, 2011 meeting made by Stephanie Ann Car, second by Kennedy Buckley and passed.

Motion to adjourn made by Leonard Steen at 9:25 pm, second Christopher Flynn by and passed.  
Minutes submitted by Secretary, Dawn Crozier.