



Neptune

Township - NJ

Where Community, Business & Tourism Prosper

SAVE THE TRIP TO TOWN HALL

Did you know that many Township services are available online? As we continue working to limit the spread of COVID-19 (Coronavirus), we have compiled a list of services that residents can take care of online and/or by phone. In an effort to maintain social distancing, we encourage you to follow the instructions below to take care of these services without having to visit Town Hall. **OUR MUNICIPAL OFFICES WILL BE CLOSED TO THE PUBLIC FROM JANUARY 3, 2022 THRU JANUARY 10, 2022 TO HELP LIMIT THE SPREAD OF COVID-19.**

For Neptune-specific updates on the current public health situation, text "NTHEALTH" to 888777.

Thank you.

SERVICE YOU MAY NEED	HOW YOU CAN ACCOMPLISH WITHOUT VISITING TOWN HALL
TAX COLLECTOR'S OFFICE: <ul style="list-style-type: none">• Paying your taxes• Mercantile Registration	<ul style="list-style-type: none">• Visit www.neptunetownship.org Click on the "Online Bill Pay" on the left hand side of the page.• For mercantile licenses please visit http://neptunetownship.org/departments/mercantile or call 732-988-5200 Ext. 246 for more information• For more information, please call 732-988-5200 Ext. 243
PUBLIC WORKS: <ul style="list-style-type: none">• Road Concern• Recycling Concern• Sewer Issues	<ul style="list-style-type: none">• Call 732-775-8797 or email jnarciso@neptunetownship.org

<p>POLICE:</p> <ul style="list-style-type: none"> • Motor Vehicle Accident Reports or OPRA Requests 	<ul style="list-style-type: none"> • To request Visit www.neptunepolice.org Click on “Divisions” then “Professional Responsibility”. Click on “Records Bureau”. You will then find a link for the Open Public Records Act Request. Please fax all accident requests to 732-988-8442. • For more information, call 732-988-8000, ext. 451 • Motor vehicle crash reports or OPRA requests can be faxed or emailed to policerecords@neptunepolice.org
<p>MUNICIPAL COURT:</p> <ul style="list-style-type: none"> • Paying tickets & court appearances 	<ul style="list-style-type: none"> • Municipal Court sessions have been cancelled through March 30, 2020 due to the COVID-19 coronavirus outbreak. • All cases will be relisted and defendants will be notified by mail – no phone calls necessary • To pay a ticket online, please visit WWW.NJMCDIRECT.COM. The court code is 1334. • Other payments may be mailed to Neptune Township Municipal Court at PO Box 1125, Neptune, NJ 07754. • Sign up to receive text or email notification of court closings at www.njcourts.gov.
<p>RECREATION:</p> <ul style="list-style-type: none"> • Summer Rec Registration Information & Forms • Recreation Program Calendar & Pages • Spring Activities Flyer 	<ul style="list-style-type: none"> • Visit http://neptunetownship.org/departments/recreation • For more information, please call 732-869-1202 for more information.

CLERK'S OFFICE:

- Handicap Parking Spaces
- Registering to Vote
- O.P.R.A Requests
- Bingo & Raffle Licenses

- For a handicap parking space application, visit www.neptunetownship.org , and select “Forms & Applications” on the main page. You will find it under “Clerks Office”
- To register to vote, go to https://www.monmouthcountyyvotes.com/wp-content/uploads/2018/08/68-voter-registration-english-monmouth_2018-08.pdf
- For Public Information Requests (OPRA), visit www.neptunetownship.org , and select “Forms & Applications” on the main page. You will find it under “Clerks Office”
- For Bingo & Raffle licenses, visit www.neptunetownship.org , and select “Forms & Applications” on the main page. You will find it under “Clerks Office”
- For more information, please call 732-988-5200 Ext. 235

CONSTRUCTION DEPARTMENT & CODE ENFORCEMENT

- Forms / Applications

- Permits

- For UCC Construction application forms, please visit <https://www.nj.gov/dca/divisions/codes/resources/constructionpermitforms.html>
- For Neptune Township Construction forms, please visit www.neptunetownship.org, and select “Forms & Applications” on the main page. You will find it under “Construction”
- For Code Enforcement forms, please visit www.neptunetownship.org, and select “Forms & Applications” on the main page. You will find it under “Code Enforcement”
- To submit online applications for Code Enforcement, please visit <https://webgeo.co/prod1/portal/portal.jsp?c=46639958&p=355657208&g=355657210>
- For more information, please call 732-988-5200 Ext. 260 or email inspections@neptunetownship.org

<p>HUMAN RESOURCES</p> <ul style="list-style-type: none"> • Job vacancies / employment applications / Property Damage Claims (Tort Claims) 	<ul style="list-style-type: none"> • Visit www.neptunetownship.org and click on the “Employment Opportunities” link on the left hand side of the main page • For Property Damage Claim Forms (Tort Claim), please visit www.neptunetownship.org, and select “Forms & Applications” on the main page. Email completed forms to soppegaard@neptunetownship.org • For more information, please call 732-988-5200 Ext. 230 or email soppegaard@neptunetownship.org
<p>ENGINEERING:</p> <ul style="list-style-type: none"> • Tree Removal Permit / Street Opening Permit / Grading Permit / Certified 200 Foot Property Owner’s List • Inquire on Status of Permit 	<ul style="list-style-type: none"> • Visit www.neptunetownship.org and on the main page select “Forms & Applications” on the main page. You will find all forms under “Engineering” <i>Mail applications to: PO Box 1125, Neptune NJ 07753- ATTN: Engineering Dept.</i> • For the services listed on the left, please call 732-988-5200 Ext. 215 or email tjames@neptunetownship.org • You may also visit www.neptunetownship.org/engineering
<p>LAND USE DEPT.</p> <ul style="list-style-type: none"> • Submitting / Dropping off Land Development Application and Plans (New Projects or Revised Plans) / Pre-Application Meetings / Escrow and Development Fee Calculations • Planning and Zoning Department forms 	<ul style="list-style-type: none"> • Please be advised that during this time, any application for the Land Use Department may be dropped at our drive-up window typically used for tax payments • Please contact the Land Use Department at 732-897-4162 Ext. 204 • For Zoning Inquiries, please contact 732-988-5200 Ext. 217 or email gwaterman@neptunetownship.org • For forms & applications for Land Use & Zoning, visit www.neptunetownship.org and select “Forms & Applications” from the main page • For Planning Board & Zoning Board Questions, please call 732-897-4162 Ext. 204 or email kdickert@neptunetownship.org

VITAL STATISTICS

- Birth Certificates
- Death Certificates
- Marriage Licenses
- Dog Licenses

- For all Vital Statistics forms and applications, please visit www.neptunetownship.org and select “Forms & Applications” on the main page. You will find all applications under “Vital Statistics”
- To request a vital record online, for an additional fee, please visit https://www.vitalchek.com/vital-records/new-jersey/neptune-township?click_id=981785152559448066&ppc=0
- All forms can be mailed to PO Box 1125, Neptune NJ 07753 ATTN Vital Statistics
- For marriage licenses, please call for an appointment at 732-988-5200 Ext. 223

HISTORIC PRESERVATION COMMISSION (HPC)

- Applications
- Guidelines

- Applications for HPC can be found on our website at www.neptunetownship.org, click on “Forms and Applications” and you will find all information pertaining to HPC.
- For further questions, please call 732-988-5200 Ext. 204

RENT LEVELING BOARD

- Capital Improvement
- Hardship Application
- Tenant Complaint Form
- Landlord Form
- Vacancy Decontrol Form

- All forms for the Rent Leveling Board, please visit www.neptunetownship.org and on the home page, select, “Forms and Applications” and under this page, you will find it under “Rent Leveling Board”

LIBRARY

- Rosetta Stone
- EBSCO is an online research platform
- Jersey Clicks is an online research platform
- Overdrive E-content platform
- Hoopla Digital E-content and streaming service
- NY Times Access

- Rosetta Stone
<http://search.ebscohost.com/login.aspx?authtype=cpid&site=rosetstone&return=y&custid=cjrlc085>
- EBSCO
<http://search.ebscohost.com/login.aspx?authtype=cpid&custid=cjrlc082&group=remote>
- Jersey Clicks
https://www.njstatelib.org/services_for_libraries/statewide_services/jerseyclicks/
- Overdrive
<https://elibrarynj.overdrive.com/>
- Hoopla Digital
<https://www.hoopladigital.com/>
- NYTimes Access
https://www.nytimes.com/subscription/redeem?campaignId=6UYUL&gift_code=1581bd561f65e94a

MISC.

- Lighting Issues
- Citizen complaint form

- To report a street light problem, please visit https://www.firstenergycorp.com/service_requests/report-lighting-problem.html
- To report any issues in town, please fill out our resident complaint form here. http://neptunetownship.org/sites/default/files/documents/Resident%20Concerns%20Form_0.pdf
- For any further questions, please call 732-988-5200 Ext. 231