

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE
TOWNSHIP OF NEPTUNE

March 16, 2021

CALL TO ORDER

The meeting was called to order at 5:05 pm by Teretha Jones.

ROLL CALL

The following were in attendance:-Dyese Davis -Teretha Jones-Connie King - Meghan Plevier – Torquato Tasso-John Bonney and Amani Neptune. Bridget James and Fred Mayo were excused.

APPROVAL OF MINUTES

Teretha Jones called for an approval of the January 19, 2021 minutes. Dyese Davis made a motion to approve the motion, Torquato Tasso seconded the motion. The motion was passed.

TREASURER’S REPORT

The report was read by John Bonney. Financial report and Action on Bills.

- \$1716.69 paid on February 8, 2021 and \$ 32.23 paid on February 22, 2021 out of the Trust.

Motion to accept the Treasurer’s Report made by Meghan Plevier and seconded by Torquato Tasso. The motion was passed.

Committee Reports:

- **Personnel**- Nothing to report
- **Budget**-Nothing to Report.
- **Building**-Nothing to Report.
- **Policies**-Nothing to report
- **Outreach**-

Ms. Plevier spoke briefly of her and John’s attendance in a virtual meeting entitled “ A Professional Learning Community meeting Among District Librarians”.

Old Business:

- **Website**-Mr. Bonney addressed the questions that the Board had inquired about in the last Board meeting when discussing the four company options that were presented when speaking about updating the library’s website. Mr. Tasso spoke very strongly about Renaissance Web Solutions and his knowledge and willingness to help out in the transition of the website if needed.

It was decided by the Board to go with Renaissance Web Solutions. A motion was made by Dyese Davis to accept the decision and seconded by Meghan Plevier. The motion was passed.

New Business

1. **Resolution #R3-21** Amending Resolution #R7-20 Holidays 2021
Resolution to correct holidays.

2. When the holidays are on a Saturday we give them off the day before on Friday.
3. When the holidays on a Sunday we give them off on a Monday.

Prior to the amendment the staff would have worked on Christmas Eve 9:1 as well as New Year's Eve. Now they will be off on both Christmas Eve and New Year's Eve. The last time this date snafu happened was in 2010.

A motion was made by Torquato Tasso to approve the resolution and it was seconded by Connie King. The motion was passed.

State Aid and Capital Projects.

The Library has a balance of \$27,465.81. Going forward the State Library will not allow libraries to carry over money longer than two years and only if it is being saved for example capital projects.

- Types of Projects:
 1. Circulation desk- renovation
 - a. Book drop in the circulation desk
 - b. Televisions behind the two Circulation desks that rotate very slowly upcoming programs and services.
 2. Replace the lobby display window.
 3. Install a baby changing station in the bathroom downstairs.

Mr. Bonney stated they he will keep the Board abreast of materials and the cost in regards to the Capital Projects ideas.

- **Trustee Comments**

Meghan Plevier sends her thanks to Cheryl Otten the Children's Librarian of the Neptune Public Library for sending her brochures about upcoming programs that could be dispensed to teachers in the Neptune School District.

Teretha Jones expressed the importance of "knowing your community" in order to serve them. Ms. Jones then proceeded to share information about "pop up stations that would be offering vaccines, and contacting the Monmouth County Health Department, to find other locations and dates the vaccine would be available. Also the Second Baptist Church in Asbury Park would make available the vaccine when they have it but call first to get the days and time.

Public Comments

Adjournment

Ms. Jones put out a call to close of the meeting at 5:33 pm Meghan made the motion and it was seconded by Dyese Davis. The motion was passed.