

TOWNSHIP COMMITTEE WORKSHOP MEETING
JULY 14, 2025 – 6:00 P.M.

Mayor Lane calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

Township Committee	Present/ Absent	Professionals	Present/ Absent
Tassie D. York		Stephanie Oppegaard, Acting BA	
Jason A. Jones		William Bray, Township Clerk	
Derel Stroud		Leslie Park /Lester Taylor,	
Kevin McMillan		Township Attorney	
Robert Lane Jr.			

Mayor Lane announces "the notice requirements of R.S. 10:4-18 have been met through the publication of the required advertisement in The Coaster and Asbury Park Press, posting on the Municipal Complex board, and filing with the Municipal Clerk. Additionally, the meeting agenda is available on the Township website (www.neptunetownship.org).".

PRESENTATION – Oaths of Office
Michele Narciso – Tax Collector
Melanie Manning – Deputy Tax Collector

ITEMS FOR DISCUSSION IN OPEN SESSION

Canadian Geese Ocean Grove Geese Control

COMMITTEE CALENDARS

EXECUTIVE SESSION

Res 25-263 Authorize an Executive Session Meeting

Offered by: _____ Seconded by: _____

Vote: York _____ Jones _____ Stroud _____ McMillan _____ Lane _____

TOWNSHIP OF NEPTUNE

RESOLUTION 25-263

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Staffing & Compensation – Public Works, Assessing, Senior Center, Code and Construction, Tax, OEM

Contract Negotiations – Sale of Public Lands, Easements & Rights of Way, Capital Procurement

Attorney Client Privilege - Ongoing Litigation Matters

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

CERTIFICATION

I, William Bray, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP COMMITTEE MEETING – JULY 14, 2025 – 7:00 P.M.

Mayor Lane calls the meeting to order and asks the Clerk to call the roll:

Township Committee	Present/ Absent	Professionals	Present/ Absent
Rev. Tassie York	_____	Stephanie Oppegaard, Bus. Admin	_____
Jason Jones	_____	William Bray, Township Clerk	_____
Derel Stroud	_____	Lester Taylor, Township Attorney	_____
Kevin McMillan	_____		
Robert Lane, Jr.	_____		

MOMENT OF SILENCE AND FLAG SALUTE

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org).

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of meetings of June 9, 2025

AMEND COMMITTEE AGENDA

The Clerk will Announce any additions of Resolutions, Ordinances or other changes to the Agenda.

Motion to Amend the

Offered by: _____ Seconded by: _____
Vote: York _____ Jones _____ Stroud _____ McMillan _____ Lane _____

PRESENTATION

NJSACOP Accreditation Certification - Harry Delgado, Director of the NJSACOP Accreditation Division

FY 2026 CDBG Application – Keith Daly

PROCLAMATION

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

REPORT OF THE ACTING BUSINESS ADMINISTRATOR

The Business Administrator will report on capital projects and matters of general interest.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

PUBLIC HEARING AND FINAL ADOPTION ORDINANCES – There are none.

ORDINANCES FOR FIRST READING

Ordinance 25-18 Ordinance Authorizing The Leasing Of Certain Capital Equipment By The Township Of Neptune, New Jersey From The Monmouth County Improvement Authority And The Execution Of A Lease And Agreement Relating Thereto

Explanatory Statement: The purpose of this ordinance is to authorize the Township participation in the Monmouth County Improvement Authority Capital Leasing program

Offered by: _____ Seconded by: _____
Vote: York _____ Jones _____ Stroud _____ McMillan _____ Lane _____

CONSENT AGENDA

The Mayor asks the Committee if they would like to separate any resolutions from the Consent Agenda for consideration, and then calls for a vote on the remaining items on Consent Agenda.

- Res 25-261 Award Contract to Dell under State Contract for Software licensing
- Res 25-264 Authorize Payment of Bills
- Res 25-265 Authorize 2025 Tax Sale Fees
- Res 25-266 Authorize 2025 Electronic Tax Sale
- Res 25-267 Authorize Chapter 159 Budget Amendment – Alcohol Ed, Rehab & Enforcement Fund
- Res 25-268 Endorse Housing Element and Fair Share Plan
- Res 25-269 Support FY2026 CDBG Application
- Res 25-270 Authorize Increase in Bid and Quote Thresholds
- Res 25-271 Authorize QPA to manage window contracts
- Res 25-272 Establish Certain Salaries – Interns
- Res 25-273 Authorize transfer of Municipal Vehicle to Wall Township
- Res 25-274 Authorize Execution of PHA Plans Consistency Certification
- Res 25-275 Authorize Chapter 159 Budget Amendment – Work Experience Program
- Res 25-276 Authorize Various Liens

Offered by: _____ Seconded by: _____
Vote: York _____ Jones _____ Stroud _____ McMillan _____ Lane _____

SEPARATED RESOLUTIONS

Res 25-XX

Offered by: _____ Seconded by: _____
Vote: York _____ Jones _____ Stroud _____ McMillan _____ Lane _____

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

CLOSING COMMITTEE COMMENTS

ADJOURNMENT

Offered by: _____ Seconded by: _____

Time adjourned: _____

ORDINANCE 25-18

ORDINANCE AUTHORIZING THE LEASING OF CERTAIN CAPITAL EQUIPMENT BY THE TOWNSHIP OF NEPTUNE, NEW JERSEY FROM THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY AND THE EXECUTION OF A LEASE AND AGREEMENT RELATING THERETO

BE IT ORDAINED by the Township Committee, of the Township of Neptune, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. Pursuant to Section 78 of the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., the Township of Neptune (the "Municipality") is hereby authorized to unconditionally and irrevocably lease certain items of capital equipment from The Monmouth County Improvement Authority (the "Authority") pursuant to a Lease and Agreement, substantially in the form submitted to this meeting (the "Lease"), a copy of which is on file in the office of the Clerk to the Municipality. The Mayor is hereby authorized to execute the Lease on behalf of the Municipality in substantially such form as submitted to this meeting and with such changes as may be approved by the Mayor, which approval shall be conclusively evidenced by the execution thereof, and the Clerk to the Municipality is hereby authorized to affix and attest the seal of the Municipality.

Section 2. The following additional matters are hereby determined, declared, recited and stated:

- (a) In recognition of the fact that the lease payment of the Municipality under the Lease will be based, in part, on the amount of bonds issued by the Authority to finance the acquisition of the leased equipment and the interest thereon, the maximum amount of bonds which the Authority shall issue to finance the acquisition of the equipment to be leased to the Municipality shall not exceed \$2,998,000 and the interest rate on said bonds shall not exceed Six and Zero Hundredths percent (6.00%) per annum. The Municipality's obligation under the Lease to make rental payments is a direct and general obligation of the Municipality, payable, unless paid from some other source, from the levy of ad valorem taxes upon all the taxable property within the jurisdiction of the Municipality, without limitation as to rate or amount;
- (b) The items to be leased from the Authority shall be as set forth in Schedule A hereto; provided that the Mayor or any Authorized Municipal Representative (as defined in the Lease) may substitute or add items of equipment in accordance with the provisions of the Lease; and
- (c) The lease term applicable to a particular item of leased equipment shall not exceed the useful life of such item.

Section 3. This ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by law.

SCHEDULE A – EQUIPMENT LIST

Township of Neptune

Equipment	Useful Life (Years)	Lease Term (Years)	Estimated Cost
General Capital:			
Police Vehicles	5	5	500,000
Public Safety Equipment	5	5	300,000
Computer Equipment	5	5	150,000
Office Furniture	5	5	100,000
Kitchen Equipment	5	5	25,000
DPW Vehicles and Equipment	5	5	1,000,000
Sewer Utility:			
Acquisition of Vactor Truck	10	10	650,000
Total			2,725,000

Motion/ Second	Roll Call To Adopt On First Reading	Adopted on First Reading Dated: July 14, 2025
	YAY NAY ABSTAIN ABSENT	
	Rev. Tassie York	
	Jason Jones	
	Derel Stroud	
	Kevin McMillan	<hr/> William Bray, RMC, CMR
	Robert Lane, Jr	Township Clerk

Motion/ Second	Roll Call To Adopt On Second and Final Reading	Adopted on Second Reading Dated: August 11, 2025
	YAY NAY ABSTAIN ABSENT	
	Rev. Tassie York	
	Jason Jones	
	Derel Stroud	
	Kevin McMillan	<hr/>

Robert Lane, Jr

William Bray, RMC, CMR
Township Clerk

Attest:

William Bray
Township Clerk

Robert Lane, Jr.
Mayor

Date: _____

TOWNSHIP OF NEPTUNE

RESOLUTION 25-261

RESOLUTION AUTHORIZING THE PURCHASE OF MICROSOFT GOVERNMENT LICENSE RENEWAL WITH DELL MARKETING LP UNDER NEW JERSEY STATE CONTRACT #19-COMP-00601 FOR \$62,000.00

WHEREAS, the Township of Neptune wishes to purchase Microsoft Government License Renewal from Dell Marketing LP under New Jersey State Contract 19-COMP-00601 for \$62,000.00; and,

WHEREAS, Dell Marketing LP, having an address at One Dell Way, Round Rock TX 78680, has been awarded under New Jersey State Contract 19-COMP-00601 for purposes of providing such services; and,

WHEREAS, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The purchase of the Microsoft Government License Renewal from Dell Marketing LP under New Jersey State Contract 19-COMP-00601 for \$62,000.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Police Department.

Certification of Funds

I, Nicole Schnurr, Acting Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the personnel appointments detailed above.

Account Name		Account Number
2025 Telecommunications Budget		01-201-31-450-020

Nicole Schnurr, Acting Chief Financial Officer

Date

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

**RESOLUTION 25-264
AUTHORIZING THE PAYMENT OF BILLS**

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

July 14, 2025, BILL LIST

Current Fund	\$1,049,195.74
Grant Fund	\$25,405.40
Trust Other	\$18,122.93
General Capital	\$493,136.85
Sewer Operating Fund	\$1,005,251.02
Sewer Capital Fund	\$562.50
Marina Operating Fund	\$8,507.19
Marina Capital Fund	\$0.00
Dog Trust	\$0.00
Library Trust	\$0.00
UDAG Reciprocal Trust	\$0.00
Payroll Fund	\$0.00
Bill List Total	\$2,600,181.63

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

**RESOLUTION 25-265
AUTHORIZE TAX SALE FEES**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Neptune wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

BE IT RESOLVED by the Township of Neptune, that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2025 electronic tax sale.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

**RESOLUTION 25-266
AUTHORIZE ELECTRONIC TAX SALE**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Township of Neptune wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the municipality of Township of Neptune, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 25-267

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING A CHAPTER 159 BUDGET AMENDMENT TO INSERT REVENUE RECEIVED FOR
ALCOHOL EDUCATION, REHABILITATION AND ENFORCEMENT FUND**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue for any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township received \$11,967.28 for Alcohol Education, Rehabilitation and Enforcement Fund Award and wishes to amend its 2025 budget to include this amount as revenue, and;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2024 in the sum of received \$11,967.28 which is now available as revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Alcohol Education, Rehabilitation and Enforcement Fund Award for received \$11,967.28

BE IT FURTHER RESOLVED, that a like sum of received \$11,967.28 and the same is hereby appropriated under the caption of:

Additional Appropriations Offset by Revenues:

Alcohol Education, Rehabilitation and Enforcement Fund Award for received \$11,967.28

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

NEPTUNE TOWNSHIP

RESOLUTION 25-268

RESOLUTION ENDORSING THE FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN

WHEREAS, P.L. 2024, c. 2 amended the New Jersey Fair Housing Act, N.J.S.A. 52:27D-302 et. seq. (the "Act"), and municipalities are required to satisfy their affordable housing fair share obligations and any disputes involving such obligations through the Affordable Housing Dispute Resolution Program ("Program");

WHEREAS, the Amended Fair Housing Act ("Amended FHA") requires the Department of Community Affairs ("DCA") to provide an estimate of Round 4 Present and Prospective Need rehabilitation obligations of all municipalities by October 20, 2024 based upon the criteria of the Amended FHA; and,

WHEREAS, the DCA issued a report on October 18, 2024 ("DCA Report") wherein it reported its estimate of the Round 4 Present and Prospective Need obligations of all municipalities based upon its interpretation of the standards in the Act; and,

WHEREAS, the DCA Report calculated the Township of Neptune's Round 4 (2025-2035) Present Need obligation as 97 units and its Round 4 Prospective Need obligation as 170 units; and,

WHEREAS, the Amended FHA provides that the DCA Report is non-binding, thereby inviting municipalities to demonstrate that the Amended FHA would support revised calculations of Round 4 affordable housing fair share obligations; and,

WHEREAS, the Amended FHA further provides that, irrespective of the DCA's calculations, municipalities can either accept or provide alternate calculations for the DCA's present and prospective fair share obligation(s) by resolution, as further specified in the Administrative Office of the Courts' directive issued on December 19, 2024; and,

WHEREAS, the Township of Neptune accepted the DCA's Fourth Round Present Need obligation of 97 units but did not accept the DCA's calculation of the Township's Prospective Need obligation of 170 units; and,

WHEREAS, the Township of Neptune did not accept the DCA's calculation of the Prospective Need obligation of 170 units as the Township had been designated as an Urban Aid Municipality by the State of New Jersey, and therefore the Township's Prospective Need, consistent with the Prospective Need obligation of other municipalities identified as an Urban Aid Municipality, would be zero (0);

WHEREAS, the Township filed a Declaratory Judgment Action with the Program, as to which challenges were brought forth by the New Jersey Builders Association on February 27,

2025 and the Fair Share Housing Center on February 28, 2025; and

WHEREAS, a Settlement Conference proceeding was scheduled for March 17, 2025 before the Honorable Ronald E. Bookbinder, A.J.S.C. (Ret.);

WHEREAS, settlement negotiations took place between the Township of Neptune and the Fair Share Housing Center and both parties were able to reach a resolution via a settlement agreement on April 8, 2025, whereby the Township's fair share obligations were amended as follows: Present Need obligation as 97 units and Prospective Need obligation as 160 units; and,

WHEREAS, the New Jersey Builders Association notified the Program in writing, on April 3, 2025, that it will not object to any settlement that the Township reached with the Fair Share Housing Center; and

WHEREAS, the Honorable Linda Grasso Jones, J.S.C. entered an Order and Decision on April 16, 2025, fixing the Township's Present Need obligation as 97 units and Prospective Need obligation as 160 units; and

WHEREAS, the Amended FHA requires that the Township adopt a Fourth Round Housing Element and Fair Share Plan by June 30, 2025; and

WHEREAS, the Fourth Round Housing Element and Fair Share Plan was prepared by Township of Neptune Planner Leon S. Avakian, Inc. and upon proper notice, a public hearing was held on June 25, 2025 concerning the Fourth Round Housing Element and Fair Share Plan;

WHEREAS, after considering any and all comments made by Board members as well as members of the public, and directing revisions to the Fourth Round Housing Element and Fair Share Plan, which was incorporated therein, the Planning Board adopted the Fourth Round Housing Element and Fair Share Plan via resolution on June 25, 2025 and amended the Township Master Plan; and

WHEREAS, the Township Committee seeks to endorse the adoption of the Fourth Round Housing Element and Fair Share Plan; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune of the County of Monmouth in the State of New Jersey as follows:

1. The Township Committee endorses the adoption of the Fourth Round Housing Element and Fair Share Plan, which was adopted by the Township Planning Board on June 25, 2025; and
2. The Township Attorney was directed to file the Fourth Round Housing Element and Fair Share Plan within 48 hours after the Fourth Round Housing Element and Fair Share Plan's adoption or by June 30, 2025 pursuant to Directive #14-24; and

3. The Fourth Round Housing Element and Fair Share Plan was filed with the Program on June 26, 2025; and
4. The Township Planner, the Township Attorney, and any other Township officials, consultants, and agents shall carry out all necessary steps to abide by and carry out the purposes of this Resolution, including, but not limited to, responding to challenges to the Fourth Round Housing Element and Fair Share Plan by interested parties; and
5. The Township Committee reserves the right to amend the Fourth Round Housing Element and Fair Share Plan as necessary.

CERTIFICATION

I, William Bray, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 25-269

**AUTHORIZE THE SUBMISSION OF A PROJECT TO THE COUNTY OF MONMOUTH
FOR FUNDING UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, the Township seeks to receive funding for an infrastructure project through the Community Development Block Grant Program; and,

WHEREAS, the Township has fulfilled the notice requirements of the required meetings;
and,

WHEREAS, the Township Committee has conducted the required public hearing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes submission of the project entitled ADA Accessibility Improvements to the Municipal Building for funding under the FY2026 Community Development Block Grant Program.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

NEPTUNE TOWNSHIP

RESOLUTION 25-270

INCREASE BID AND QUOTATION THRESHOLDS PURSUANT TO STATE REGULATION

WHEREAS, pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), the State Treasurer has exercised his authority to adjust the bid thresholds for awarding contracts by various contracting units; and,

WHEREAS, the Township of Neptune has appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and therefore can increase the maximum bid threshold from \$44,000 to \$53,000 and the maximum quotation threshold to 15% of the bid threshold, or \$7,950.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the maximum bid threshold is hereby established at \$53,000 and the maximum quotation threshold is hereby established at \$7,950 in connection with purchases and contracts by the Township of Neptune in accordance with action taken by the State Treasurer pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b).

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

NEPTUNE TOWNSHIP

RESOLUTION 25-271

RESOLUTION IN SUPPORT OF THE QUALIFIED PURCHASING AGENT'S AUTHORITY TO AWARD WINDOW CONTRACTS AS GRANTED BY P.L. 2023 CHAPTER 30

WHEREAS, pursuant to N.J.S.A. 40A:11-3(a), the bid threshold is defined as the dollar amount at which contracts, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. ("LPCL"), may be subject to competitive bidding in which the contracting unit shall advertise for and receive sealed bids; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3(c), the Governor of New Jersey shall adjust the bid threshold every five (5) years from the date of the effective date of P.L. 1999, c.440; and,

WHEREAS, pursuant to the most current order of the Governor of New Jersey, the bid threshold for the awarding of contracts pursuant to the LPCL, for those contracting units with a designated Qualified Purchasing Agent ("QPA") on staff, was increased from \$44,000.00 to \$53,000.00 as of July 1, 2025; and,

WHEREAS, pursuant to Resolution No. 25-270, the Township previously adopted the \$53,000 bid threshold; and,

WHEREAS, pursuant to New Jersey Local Unit Pay-To-Play Law, P.L. 2004, Chapter 19 ("Pay-to-Play Law"), contracts in the window between \$17,500.00, the Pay-to-Play threshold, and the current bid threshold ("Window Contracts") were required to be awarded by resolution of the governing body; and,

WHEREAS, the Elections Transparency Act, P.L. 2023 Chapter 30, signed into law on April 3, 2023, permits a QPA to award contracts over the \$17,500.00 Pay-to-Play threshold but below the bid threshold without the need for approval by Resolution of the governing body; and,

WHEREAS, the Township supports the authority of the QPA to award contracts as described herein, with the intent of improved efficiency to include the ability to take advantage of marketplace conditions and improve timing of necessary acquisitions.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune that Qualified Purchasing Agent Melissa Zucconi, as previously appointed via Resolution 22-109, is authorized to exercise contracting powers conferred to her pursuant to the Elections Transparency Act, P.L. 2023, Chapter 30.

BE IT FURTHER RESOLVED, that the Qualified Purchasing Agent may henceforth take such actions necessary to award "window contracts" without the need for any official action by the governing body of the Township of Neptune.

BE IT FURTHER RESOLVED, that the Clerk shall forward a certified copy of this resolution to the Chief Financial Officer, Purchasing Agent, and Auditor.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

**RESOLUTION 25-272
AMEND 2025 HOURLY RATES FOR PART-TIME POSITIONS**

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2025; and,

WHEREAS, funds will be provided for the first three months of 2025 in the 2025 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2025 will be provided in the Budget for the year 2025, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2025:

Title	2025 Hourly Rate
Municipal Intern	NJ Minimum Wage

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 25-273

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING THE DONATION OF A SURPLUS VEHICLE TO WALL TOWNSHIP**

WHEREAS, the Township of Neptune received the donation of a 1991 BMY Truck M92, Vin #NL14N82501373 from the Borough of Allenhurst; and

WHEREAS, the Township of Neptune has no further need for this vehicle, and;

WHEREAS, the Township of Neptune is desirous to donate the vehicle to Wall Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The 1991 BMY Truck M92, Vin # NL14N82501373 is declared surplus and donated to Wall Township at no cost.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 25-274

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING THE EXECUTION OF THE PLAN CONSISTENCY CERTIFICATION**

WHEREAS, the regulations of the U.S. Department of Housing and Urban Development require that the Neptune Township Housing Authority certify and file a 5-Year Plan and Annual Plan, that must be consistent with the State of New Jersey's Consolidated Plan; and

WHEREAS, under the U.S. Department of Housing and Urban Development's regulations, the Neptune Township Housing Authority must further obtain the certification of the Township of Neptune (the "Township") that its 5-Year Plan or Annual Plan is indeed consistent with the Consolidated Plan; and

WHEREAS, the Township's Affordable Housing Attorney has reviewed the Neptune Township Housing Authority's 5-Year and Annual Plan and found both to be consistent with the State of New Jersey's Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey that the Mayor is hereby authorized to execute the Certification of Local Official attendant to the Neptune Township Housing Authority's 5 Year Plan and Annual Plan; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Red Bank Housing Authority.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 25-275

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING A CHAPTER 159 BUDGET AMENDMENT TO INSERT REVENUE RECEIVED FOR
WORK EXPERIENCE PROGRAM BY MONMOUTH COUNTY WORKFORCE DEVELOPMENT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue for any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township received \$51,000.00 for Work Experience Program by Monmouth County Workforce Development and wishes to amend its 2025 budget to include this amount as revenue, and;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2025 in the sum of received \$51,000.00 which is now available as revenue from:

Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Work Experience Program by Monmouth County Workforce Development for received \$51,000.00.

BE IT FURTHER RESOLVED, that a like sum of received \$51,000.00 and the same is hereby appropriated under the caption of:

Additional Appropriations Offset by Revenues: Work Experience Program by Monmouth County Workforce Development for received \$51,000.00.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 25-276 PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, NJSA 40:48-2.13 and NJSA 40:48-2.13a allow municipalities to adopt ordinances to require the removal of brush, weeds, including ragweed, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, trash and debris within 10 days of notice to remove or destroy same; and

WHEREAS, section 12-1.2 of the Township of Neptune Municipal Code authorizes the Township Code Official to provide for the abatement of the violation of the property maintenance code and imposition of a lien in accordance with NJSA 40:48-2.14 to recover the costs for such abatement after providing the property owner or responsible party with proper notice and the opportunity to abate the violation; and

WHEREAS, the Director of Code Enforcement provided the 10-day notice to the property owner and/or responsible party who subsequently failed to abate the condition; and

WHEREAS, the violations were abated under the direction of the Director of Code Enforcement herein certifies the costs of abatement to the Township Committee and requests the below listed liens be placed against the properties.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties:

Block	Lot	Address	Amount
1003	3	121 Highway 35	\$ 920.00
504	16	45 Ridge Ave.	\$ 1,480.00
2917	5	205 Green Grove Road	\$ 375.00
3301	19	12 Cindy Lane	\$ 2,010.00

BE IT FURTHER RESOLVED that a copy of this resolution along with the Director of Code Enforcement certification be forwarded to the Tax Collector.

CERTIFICATION

I, William Bray, Township Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on July 14, 2025.

William Bray, RMC, CMR
Township Clerk