

OCEAN GROVE
BOARD OF FIRE COMMISSIONERS
NEPTUNE TOWNSHIP FIRE DISTRICT No. 2.

August 14, 2025

MINUTES

OPENING

Meeting called to order.

Flag Salute.

This meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2025 issue of the Coaster.

Roll Call:	present	Commissioner Robert McEwan, Chairman
	present	Commissioner Paul Bagdanov
	absent	Commissioner Matthew Gannon
	present	Commissioner Scott Jarmer
	present	Commissioner Lori Moses-Day

MINUTES OF LAST MEETING

Motion to approve the minutes of the June 12, 2025 meeting.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call:	yes	Commissioner Robert McEwan, Chairman
	yes	Commissioner Paul Bagdanov
	absent	Commissioner Matthew Gannon
	yes	Commissioner Scott Jarmer
	yes	Commissioner Lori Moses-Day

Motion to approve the minutes of the June 26, 2025 special meeting.

Motion: Comm. Jarmer Second: Comm. Moses-Day

Roll Call:	yes	Commissioner Robert McEwan, Chairman
	yes	Commissioner Paul Bagdanov
	absent	Commissioner Matthew Gannon

yes	Commissioner Scott Jarmer
yes	Commissioner Lori Moses-Day

COMMUNICATIONS

Eagle Co requesting van for NJ Firemans Convention in Wildwood NJ from 9/11-9/14.

Eric Schreiber regarding bill from FF physical.

Joe Tiedemann has resigned as Chaplain, noting the Bill Noll will continue to serve.

ACTION ON COMMUNICATIONS

1. On the motion of Comm. Jarmer and second of Comm. Bagdanov, the Board approved use of the van for travel to Wildwood 9/11-9/14
2. The bill was approved for payment.
3. Acknowledged with regret and gratitude for the service rendered.

INVESTITURE OF NEW MEMBERS

None

REPORT OF THE TREASURER

Motion to approve bill list and accept the report of the Financial Officer.

Motion: Comm. Bagdanov Second: Comm. Moses-Day

Roll Call:	yes	Commissioner Robert McEwan, Chairman
	yes	Commissioner Paul Bagdanov
	absent	Commissioner Matthew Gannon
	yes	Commissioner Scott Jarmer
	yes	Commissioner Lori Moses-Day

OLD BUSINESS

The troublesome electrical outlet in the Eagle Firehouse has been identified and the electrician is expected to attend to the issue shortly.

NEW BUSINESS

2025-08-01

*A Resolution to Approve proposals from
Maaco and Signs Sealed & Delivered
for updating identification and lettering on apparatus.*

Motion: Comm. Jarmer Second: Comm. Bagdanov

Roll Call:	yes	Commissioner Robert McEwan, Chairman
	yes	Commissioner Paul Bagdanov
	absent	Commissioner Matthew Gannon
	yes	Commissioner Scott Jarmer
	yes	Commissioner Lori Moses-Day

2025 08 02

A Resolution to Amend the Bylaws

Motion: Comm. Jarmer Second: Comm. Bagdanov

Roll Call:	yes	Commissioner Robert McEwan, Chairman
	yes	Commissioner Paul Bagdanov
	absent	Commissioner Matthew Gannon
	yes	Commissioner Scott Jarmer
	yes	Commissioner Lori Moses-Day

REPORT OF THE APPARATUS PLANNING COMMITTEE

Comm. Jarmer: there will be a meeting before September 9, 2025

REPORT OF FIRE OFFICIAL

attached

REPORT OF FIRE CHIEF

1. August 25, 2025, 18:30 – hoseline drill at the pier; October 7, 2025, smokehouse drill.
2. Alarms year to date: 143

PUBLIC HEARING

The chairman opened the floor for public comment. After ample opportunity for comment, and noting none offered, there being no further business the chairman entertained a motion for adjournment.

Motion to adjourn.

Offered by: Comm. Bagdanov

Second by: Comm. Moses-Day

Roll Call:	yes	Commissioner Robert McEwan, Chairman
	yes	Commissioner Paul Bagdanov
	absent	Commissioner Matthew Gannon
	yes	Commissioner Scott Jarmer
	yes	Commissioner Lori Moses-Day

ADJOURNMENT

There being no further business before the Board at this meeting, motion to adjourn meeting.

OCEAN GROVE BUREAU OF FIRE PREVENTION

50 OLIN STREET
OCEAN GROVE, NJ 07756
732-774-0306
Fire Marshal Scott Liddick

August 2025

- ☐ Quotes are in for the re-lettering of apparatus.
- ☐ Events coming up for August/Sept: Aug 23 Home owners breakfast, Sept 6 Giant flea market
- ☐ Damage occurred to the Seagrave on 7/31/2025. No accident report has been filed yet. Repairs are underway.
- ☐ Fire Occurred at 16 Lake Ave was ruled accidental. Report completed and submitted to County Fire Marshals Office.
- ☐ Still waiting on a few parts for the Seagrave ladder.
- ☐ Concrete work has been completed on the Olin street side of Fire HQ
- ☐ Air Pack testing to be completed this month.

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF JULY 31, 2025**

<u>REVENUES</u>	<u>2025 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$160,000.00	\$160,000.00	\$0.00
RESTRICTED SURPLUS	\$60,000.00	\$60,000.00	\$0.00
STATE FEES	\$12,090.78	\$6,984.90	\$5,105.88
LOCAL FEES	\$20,000.00	\$0.00	\$20,000.00
STATE FIRE GRANT	\$6,251.00	\$0.00	\$6,251.00
INTEREST EARNED	\$100.00	\$0.00	\$100.00
AMOUNT RAISED BY TAX	\$747,253.23	\$476,611.96	\$270,641.27
TOTAL REVENUES	\$1,005,695.01	\$703,596.86	\$302,098.15
UNANTICIPATED REVENUES			

<u>APPROPRIATIONS</u>	<u>2025 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$11,500.00	\$0.00	\$11,500.00
SALARIES	\$178,044.01	\$75,312.41	\$102,731.60
Administration	\$37,044.01	\$21,609.00	\$15,435.01
Operations	\$107,000.00	\$31,929.71	\$75,070.29
Uniform Fire Safety	\$34,000.00	\$21,773.70	\$12,226.30
BENEFITS	\$118,151.00	\$76,482.39	\$41,668.61
Administration	\$4,900.00	\$4,706.39	\$193.61
Operations	\$113,251.00	\$71,776.00	\$41,475.00
HYDRANT RENTAL	\$53,000.00	\$30,498.93	\$22,501.07
INSURANCE	\$157,000.00	\$75,957.11	\$81,042.89
PROFESSIONAL SERVICES	\$30,000.00	\$3,222.83	\$26,777.17
ADVERTISING	\$1,500.00	\$143.51	\$1,356.49
ELECTION	\$2,500.00	\$2,348.12	\$151.88
DUES & EDUCATION	\$6,000.00	\$330.00	\$5,670.00
SUPPLIES	\$125,000.00	\$18,586.43	\$106,413.57
UTILITIES	\$33,000.00	\$20,939.94	\$12,060.06
OFFICE SUPPLIES	\$7,000.00	\$8,666.71	(\$1,666.71)
BUILDING MAINTENANCE	\$65,000.00	\$23,320.34	\$41,679.66
VEHICLE MAINTENANCE	\$45,000.00	\$18,982.12	\$26,017.88
EQUIP MAINTENANCE/TESTS	\$15,000.00	\$5,852.10	\$9,147.90
TRAINING	\$28,000.00	\$1,683.19	\$26,316.81
COMMUNICATIONS	\$19,000.00	\$6,552.33	\$12,447.67
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$3,035.22	\$17,964.78
RESERVE FOR FUTURE CAPITAL	\$30,000.00	\$0.00	\$30,000.00
CAPITAL VEHICLE PURCHASE	\$60,000.00	\$54,993.00	\$5,007.00
TOTAL APPROPRIATIONS	\$1,005,695.01	\$426,906.68	\$578,788.33

2024 APPROPRIATION RESERVES	\$272,053.65	\$25,723.33	\$246,330.32
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CASH ON HAND

KEARNY CHECKING	\$970,223.45		
GENERAL FUND		\$930,894.45	
CAPITAL RESERVE FUND		\$39,329.00	

BILL LIST - AUGUST 2025**(Bills paid in July - no July meeting)**

CHECK	PAYEE	DESCRIPTION	AMOUNT
2338	David Shotwell, Jr.	Payroll	\$1,042.94
2339	Debra Latshaw-Adams	Payroll	\$999.43
2340	Scott Liddick	Payroll	\$3,942.41
2341	Verizon Wireless	Cell phone	\$141.38
2342	VOID		
2343	Prime Building & Restoration	Sidewalk work Olin Street	\$5,160.00
2344	NJNG	Natural gas	\$447.02
2345	Optimum	Internet/phone	\$531.60
2346	Verizon	Phones	\$140.44
2347	Washington Fire Co	Building maintenance	\$800.00
2348	JCP&L	Electric	\$729.66
2349	NJAWC	Hydrant rental/water	\$4,414.81
2350	NJFSPC	Payroll	\$502.67
2351	Eagle Hook & Ladder	Building maintenance	\$800.00
2352	Stokes Fire Co.	Building maintenance	\$800.00
2353	Home Depot	Building supplies	\$121.70
2354	Empower Trust Company	Pension Payments	\$139.40
2355	NJFSPC	Payroll	\$520.00
Elec Pay	PERS/PERS Life Ins	Pension Payments	\$560.00
Elec Pay	PERS	Annual Pension contribution	\$28,951.00
Elec Pay	Internal Revenue Service	Payroll taxes	\$2,752.76
Elec Pay	NJSHBP	Health Benefits	\$6,948.58
Elec Pay	State of NJ-NJ927	2nd qtr payroll	\$905.74
	BILL LIST		\$61,351.54

BILL LIST - AUGUST 2025

CHECK	PAYEE	DESCRIPTION	AMOUNT
2356	Scott Liddick	Payroll	\$3,397.70
2357	Richard J. Cuttrell	Payroll	\$1,240.37
2358	Richard J. Cuttrell	Payroll	\$1,039.43
2359	David Shotwell, Jr.	Payroll	\$1,042.94
2360	Scott Liddick	Payroll - Overtime	\$98.39
2361	Benjamin Benfer	Payroll - Sub Fire Official	\$703.67
2362	NJNG	Natural gas	\$277.78
2363	Verizon	Phones	\$139.70
2364	Optimum	Internet/phone	\$531.52
2365	Stokes Fire Co.	Building maintenance	\$800.00
2366	JCP&L	Electric	\$1,324.04
2367	NJAWC	Hydrants/water	\$4,417.31
2368	Patrick Keenan	Payroll - Storm Duty	\$90.65
2369	Eagle Hook & Ladder Co.	Building maintenance	\$800.00
2370	Washington Fire Co.	Building maintenance	\$800.00
2371	Josh Hansen	Natural gas	\$277.78
2372	Nicholas Walker	Payroll - Storm Duty	\$90.65
2373	Sloane Murray	Payroll - Storm Duty	\$90.65
2374	Verizon Wireless	Payroll - Storm Duty	\$90.65
2375	NJFSPC	Payroll	\$537.33
2376	NJFSPC	Payroll	\$520.00
2377	Township of Neptune	Final insurance pymt/gas/repairs	\$27,204.68
2378	Grainger	Replace Checks 1938, 2040 & 2190	\$640.16
2379	OGSA	2nd qtr sewer	\$66.60
2380	Monmouth County Treasurer	Voter registry lists	\$4.50
2381	Empower Trust Company	Pension Payments	\$139.40
2382	New Jersey Fire Equipment	SCBA Hydro test	\$30.60
2383	Hackensack Meridian	Employee medical testing	\$695.00
2384	Ocean Grove Hardware	Power strip/weed killer	\$122.53
2385	All Hands Fire Equipment	Tags/turnout gear/shoes/training	\$4,530.14
2386	Commissioner of LWD, State of NJ	State boiler inspections	\$480.00
2387	Nolze Garage Door	Repair of door keypad	\$160.00
2388	Bruno's	Refreshments - Dept drills	\$280.16
2389	Scott Liddick	Reimburse for obtaining vehicle title	\$60.00
2390	Signed Sealed Delivered	Lettering of new vehicle	\$1,200.00
2391	Elbow Grease Detailing	Detailing/cleaning for vehicle	\$275.00
2392	Atlantic Lock & Safe	New locks/keys at both firehouses	\$1,178.00
2393	John Kelly	Replace baseboard on west wall	\$825.00
2394	Cross Over Networks	Network upgrades/monthly IT support	\$6,144.86
2395	FIS On-Site Service	Batteries for tower ladder	\$1,103.96
2396	Turtle Fire Systems, LLC	Turtle System EV Nozzle	\$3,135.00
2397	Home Depot	Building supplies	\$74.62
2398	OGBFC - Unemployment Trust	Trf 2023 unemp withholding to trust acct	\$239.70
2399	OGBFC - Unemployment Trust	Trf 2024 unemp withholding to trust acct	\$270.02
2400	Postmaster	Stamps	\$78.00
2401	James Hundley	Legal services	\$627.13
VOID	VOID Check #1938	Replaced by Check #2378	(\$216.41)
VOID	VOID Check #2040	Replaced by Check #2378	(\$204.49)
VOID	VOID Check #2190	Replaced by Check #2378	(\$219.26)
Elec Pay	Internal Revenue Service	Payment due on 1st qtr payroll taxes	\$290.34
VOID	VOID Internal Revenue Service	VOID incorrect electronic payment	(\$290.34)
Elec Pay	Internal Revenue Service	Payroll taxes	\$3,473.55
Elec Pay	NJSHBP	Health Benefits	\$6,948.58
Elec Pay	PERS/PERS Life Ins.	PERS Pension and Life Ins.	\$560.00

BILL LIST**\$78,217.59**



QUOTE Q1017

"Ocean Grove Fire Department"

July 15, 2025

Prepared by Josh Scorbien

js@signssealed.com

+1 (732) 775-7227

Signs Sealed and Delivered Inc

121 Main St

Bradley Beach, NJ 07720

phone (732) 775-7227

www.signssealedanddelivered.net

Bill To

Scott Liddick

Ocean Grove Fire Department

Billing Contact

Scott Liddick

Ocean Grove Fire Department

odfdi@yahoo.com

cell (732) 620-8273

office (732) 774-0306

For customer pick-up

Qty	Description	Price
1	Vinyl Lettering (vehicle #'s) Description Notes: 54 75, 54 76, 54 77, in red and black. 54 90 in white and black reflective 2 each 7x28.75, 7x28, 5x21.5, 5x22.75 respectively	\$800.00
1	Vinyl Lettering (black and engine turn gold numbers) Description Notes: 1 set per vehicle 4" tall black with an inner contour of engine turn gold, 1/2 " contour Same vehicle #'s as reflective black and red	\$250.00
1	Labor (estimated 120 minute strip/clean charge) Description Notes: 75/hr includes all 4 engines	\$150.00
8	Stickers (reflective OGFD seals) Description Notes: 2 per vehicle 14.4x17.5	\$480.00 (\$60.00 ea)

Notes

No Tax

Total \$1,680.00

50%	Deposit	due at time of order	\$840.00
50%	Balance	due upon completion	\$840.00

Terms and Conditions

Make checks payable to Signs, Sealed and Delivered.

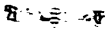
50% Deposit is equivalent of signed contract. Deposits are non-refundable.

This handcrafted quote is based on the specific information you've given us and is valid for 30 days.

When you approve this quote, you are agreeing to pay 100% of the quoted price. We require a 50% deposit to begin work on your project. Once we receive your deposit, we'll schedule your project and email you an estimated completion date. The remaining balance is due upon completion of your order.

All permits are the responsibility of the customer. All signs when completed will be held for 30 days after which a fee of 10% will be charged.

Need to make changes?



No problem - but please realize, changes to quantity or specifications will affect your price. We will provide you with an updated quote based on the changes.



Company Rep:

Name

Signature

Date

Customer:

Name

Signature

Date





MAACO NEPTUNE - M2040

North America's Body Shop
1101 Highway 33, Neptune, NJ 07753
Phone: (732) 898-2414
FAX: (732) 774-5735

Workfile ID: 4647e51f
Federal ID: 83-1451848
License Number: 03116A

Estimate

RO Number:

Customer: Ocean Grove Fire Bureau Insurance: MAACO Adjuster: Estimator: Z Shiekh
Phone: Create Date: 6/14/2025
Claim:
Loss Date:
Deductible:

(732) 620-8273

M Truck Red

VIN: 555555555555 Interior Color: Mileage In: Vehicle Out:
License: Exterior Color: Red Mileage Out:
State: Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rt Front Door Remove Decals NOTE: Sand And Prime And Paint				2.0	Body	2.5
2	E01		Lt Front Dooe Remove Decals NOTE: Sand And Prime and Paint				2.0	Body	2.5
3	E01		Special Masking				1.0	Body	
4	E01		Cover	1	15.00	Other	0.5	Body	
	E01		Haz Waste	1	15.00	Other			

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					30.00
Labor, Body			65.00	5.5	357.50
Labor, Refinish			65.00	5.0	325.00
Material, Paint			46.00	5.0	230.00
Subtotal					942.50
Sales Tax					0.00
Grand Total					942.50
Net Total					942.50

Estimate Version	Total \$
Original	942.50

Insurance Total \$: 0.00
Received from Insurance \$: 0.00
Balance due from Insurance \$: 0.00

Customer Total \$: 942.50

= Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RO Number:

M Truck Red

Received from Customer \$:	0.00
Balance due from Customer \$:	942.50

. = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

6/14/2025 11:15:53 AM

Page 2

RESOLUTION 2025-8-¹₂

A RESOLUTION TO REVISE BYLAWS

WHEREAS, the Ocean Grove Board of Fire Commissioners, Neptune Fire District No. 2, has previously adopted Bylaws for the organization and operation of the Ocean Grove Fire District; and

WHEREAS, the Ocean Grove Board of Fire Commissioners' Bylaws provide that the Bylaws may be revised at any meeting of the Board, provided the proposed revisions have been approved by the Board at a previous meeting; and

WHEREAS, the Ocean Grove Board of Fire Commissioners seek to revise its Bylaws to establish procedures addressing Fire Department members who cease to be members in good standing in one (1) of the Fire District's three (3) Volunteer Fire Companies.

NOW THEREFORE, the Ocean Grove Board of Fire Commissioners, Neptune Fire District No. 2, resolves as follows:

1. The Bylaws of the Ocean Grove Board of Fire Commissioners, Neptune Township Fire District No. 2, are revised to add Section 15. "Contracts with Volunteer Fire Companies", as set forth in Exhibit A attached to and incorporated into this Resolution.

2. Upon adoption, a copy of this Resolution, inclusive of Exhibit A, shall be delivered to each of the Fire District's Volunteer Fire Companies.

SO MOVED ON FIRST READING June 26, 2025

Commissioner Robert McEwan, Chairman

Yay ✓ Nay _____

Commissioner Paul Bagdanov

Yay ✓ Nay _____

Commissioner Matthew Gannon

Yay ✓ Nay _____

Commissioner Scott Jarmer

Yay ✓ Nay

Commissioner Lori Moses-Day

Yay ✓ Nay

SO MOVED ON SECOND READING August 14, 2025

Commissioner Robert McEwan, Chairman

Yay ✓ Nay

Commissioner Paul Bagdanov

Yay ✓ Nay

Commissioner Matthew Gannon

Yay absent Nay

Commissioner Scott Jarmer

Yay ✓ Nay

Commissioner Lori Moses-Day

Yay ✓ Nay

*Approved by the Board, Resolution enacted
as of August 14, 2025*

John M. Slief clerk

EXHIBIT A

15. Contracts with Volunteer Fire Companies

15.01 The Board of Fire Commissioners has contracted with the Stokes, Washington and Eagles Volunteer Fire Companies to provide firefighting and related emergency services for the residents of the Ocean Grove Fire District.

15.02 Membership in good standing in one of the three Volunteer Fire Companies is a requirement for membership in the Ocean Grove Fire Department.

15.03 Each Volunteer Fire Company shall immediately notify the Board of Fire Commissioners in writing when a member voluntarily resigns membership in the Fire Company.

15.04 Upon receipt of Notice of the voluntary resignation of a Fire Company member, the Board of Fire Commissioners shall immediately notify such member by regular and certified mail that the individual's membership in the Ocean Grove Fire Department has ceased.

15.05 Each Volunteer Fire Company shall immediately notify the Board of Fire Commissioners in writing when a member is involuntarily suspended or expelled from the Fire Company.

15.06 Upon receipt of Notice of the involuntary suspension or expulsion of a Fire Company member, the Board of Fire Commissioners shall immediately notify such suspended or expelled member by regular and certified mail that the individual's membership in the Ocean Grove Fire Department has either been suspended or terminated as the case may be.

15.07 The Board of Fire Commissioners shall take all action necessary to recover Ocean Grove Fire Department badges, membership identification cards and Department equipment issued to former Fire Department members.