

NEPTUNE TOWNSHIP

**RESOLUTION 26-167
APPOINT BUSINESS ADMINISTRATOR**

WHEREAS, Section 2-5.1 of the Neptune Township Municipal Code creates the office of Business Administrator pursuant to the provisions of N.J.S.A. 40A:9-136, et seq.; and

WHEREAS, Section 2-5.2 (a) of the Neptune Township Municipal Code provides that the Business Administrator is appointed by a majority of the Township Committee; and

WHEREAS, the position Business Administrator is vacant; and

WHEREAS, the Township Committee has interviewed qualified candidates for the Business Administrator position; and

WHEREAS, the Township Committee desires to appoint James Manning, Jr. to the position of Business Administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that James Manning, Jr. is hereby appointed as Business Administrator for the Township of Neptune, effective on or about May 4, 2026; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a written employment agreement with Jim Manning, providing for an initial salary of \$185,000.00, together with such other terms and conditions of employment as have been materially agreed upon by the parties,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

Certification of Funds

I, Nicole Schnurr, Acting Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the personnel appointments detailed above.

Account Name	Account Number
General Administration S&W	01-201-20-100-010

Nicole Schnurr, Acting Chief Financial
Officer

Date

CERTIFICATION

I, William Bray, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of

Neptune, Monmouth County, State of New Jersey at a meeting held on April 13, 2026.

William Bray, RMC
Township Clerk