# COMPLETENESS CHECKLIST FOR USE AND/OR BULK VARIANCES (Revised 5/13/13)

# Section §802B. Completeness Checklist for Use Variance and Bulk Variance Request.

Prior to issuance of a Certificate of Completeness, the Administrative Officer shall determine that the following documents have been submitted:

<u>C</u>	N	<u>N/A*</u>	$\underline{\mathbf{W}^{\star}}$ Of	NLY	FOLDED PLANS WILL BE ACCEPTED
×			1.		venty-five (25) copies of completed and signed application form which must include the lowing:
					Applicant's name, address, telephone number, facsimile number, and e-mail address (if applicable).
				X	Property Owner's name, address, telephone number, facsimile number, and e-mail address (if applicable).
				X	Applicant's interest in the property.
				X	Name, address, telephone number, facsimile number, and e-mail address (if applicable) of the Applicant's attorney (if represented) as well as any and all other professional representative(s).
				X	Street address of the property
				X	Tax lot and block numbers of the property
				X	Zoning District in which the property is located.
				X	Description of the property
				X	Description of the proposed development.
				X	Type of application
		Т	o be provide	ed. 🗀	Provide identification of subject property/properties' Special Flood Hazard Area Zone
				X	Executed copy of "Authorization & Consent Form" Part "C"
			N/A		Executed copy of "Certificate of Ownership" Part "D", if applicable
				X	Executed copy of "Certificate of Corporation/Partnership", if applicable
		To	be provide	d. [	Applicant/Owner to provide verification of taxes paid (this will be further verified by the Administrative Officer).
				X	Executed copy of "Escrow Agreement" Part "E"
X			□ 2	. T	wenty-five (25) copies of the property deed(s).
$\boxtimes$			☐ 3	. T	wenty-five (25) copies of the Zoning Permit Denial [not required for subdivisions]
			4	. R	equired Plans folded, no larger than 30"x42":
				a.	Twenty-five (25) copies of current signed & sealed survey, prepared by a New Jersey Licensed Professional Land Surveyor.
					Five (5) copies with initial submission and each subsequent submission for completeness review.
X				c.	Once the application is deemed complete, twenty (20) additional full-sized paper sets of the plans plus one (1) reduced-size paper set of the plans no larger than 11"x17", and one (1) CD containing the plans in .pdf format must be submitted to the Board Office for distribution.
			<b>(2)</b> 5		ix (6) copies of Tree Removal Application package in accordance with Section §525 (if oplicable).
					ommunity Impact Statement (for Use Variance only)
$\boxtimes$				7. A	pplication Fee \$\frac{750.00}{2000} Escrow Deposit \$\frac{1,000.00}{2000}
					accordance with fee schedule.
C = C	Complete				te $N/A = Not Applicable$
		e ((XX)	A TX /1210 99		And a written explanation for the request

<sup>\*</sup> Any request for a "WAIVER" must include a written explanation for the request.

Neptune Township 25 Neptune Blvd. Neptune, New Jersey 07753 732-988-5200 ext. 278 Fax 732-988-4259 www.neptunetownship.org



Application #	/
Date Filed	//
Hearing Date	//

### Application for Use and/or Bulk Variances

Ty	pe of Variance Requested:
	Bulk Variance [front, side/rear setback, other] Specify N/A
	Bulk Variance [Lot Coverage] N/A
	Use Variance [proposal not permitted in zone] Existing gasoline fueling service station not permitted; seeking expansion
	Appeal/Interpretation of Decision to permit accessory automobile repair. See Rider.
	Other, Specify
1.	Property Address: 1729 Asbury Avenue
2.	Block Lot 7
3.	Property is located in C-4 Zoning District according to the Neptune Twp. Land Ordinance.
4.	Name of applicant: Rishi Realty, LLC
	Mailing address: 10 Booth Court, Edison, NJ 08820
	Phone # Cell #
	E-mail address:
<b>5</b>	Name of owner: Rishi Realty, LLC
5.	10 Booth Court Edison NJ 08820
	Phone # Fax # Cell #
	@yahoo.com
6.	Name of contact person: Donna M. Jennings, Esq., Wilentz, Goldman & Spitzer, P.A.
	Mailing address: 90 Woodbridge Center Drive, Suite 900, Box 10, Woodbridge, NJ 07095
	Phone #732-855-6039   Fax #_732-726-6560   Cell #
	E-mail address: djennings@wilentz.com
7.	Interest of applicant, if other than owner: N/A- owner.

posed use of property:	eking use variance to permit acco	essory automobile repair us	e. See Rider.
ial Flood Hazard Area: To	o be provided.		
	xisting structures proposed		
Required and/or Existin			Proposed
Lot Size	Termited		
Lot Coverage			
Building Coverage			
Building Height			
Front Setback			
Rear Setback			
Rear Setback Side Setback			
Side Setback Combined Side Setback f multiple lots and/or buil	dings, please attach additional  No change to existing structures pro	<u> </u>	
Side Setback Combined Side Setback f multiple lots and/or buil		<u> </u>	Proposed
Side Setback Combined Side Setback Smultiple lots and/or buil	No change to existing structures pro	posed	Proposed
Side Setback Combined Side Setback Fmultiple lots and/or buil sory: (If Applicable)	No change to existing structures pro	posed	Proposed
Side Setback Combined Side Setback F multiple lots and/or buil ssory: (If Applicable) Lot Size	No change to existing structures pro	posed	Proposed
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Side Setback Combined Side Setback f multiple lots and/or buil ssory: (If Applicable)  Lot Size  Lot Coverage  Building Coverage	No change to existing structures pro	posed	Proposed
Side Setback Combined Side Setback multiple lots and/or buil sory: (If Applicable)  Lot Size  Lot Coverage  Building Coverage  Building Height	No change to existing structures pro	posed	Proposed
Side Setback Combined Side Setback Fmultiple lots and/or buil sory: (If Applicable)  Lot Size  Lot Coverage  Building Coverage  Building Height  Front Setback	No change to existing structures pro	posed	Proposed
Side Setback Combined Side Setback f multiple lots and/or buil sory: (If Applicable)  Lot Size  Lot Coverage  Building Coverage  Building Height  Front Setback	No change to existing structures pro	posed	Proposed

• •	for variance(s) requested [be as specific as possible attach additional sheets as necessary]
See Rider.	
If a Zoning denial has Coning violation attached.	been received as part of this application, please attach.
nclusive of any suppor one (1) additional copy	on for all applications to be complete is twenty-five (25) copies of completed application for ting information; and twenty-five (25) copies and one (1) CD* of survey and/or plan(s) with of survey and/or plan(s) on 11" x 17" sheet(s).  ompleteness Checklist for Use Variance and Bulk Variance Request for details on ints.
	AFFIDAVIT OF APPLICATION
	State of New Jersey
	County of Monmouth
(Insert App	ter, P.A. on behalf of Applicant Rishi Realty, LLC being of full age, being duly sworn according to licant's Name)  e and says that all the above statements are true.  Wilentz Goldman & Spitzer, P.A. on behalf of Applicant:
	(Original Signature of Applicant to be Notarized)
	By: Donna M. Jennings, attorney for applicant
	(Print Name of Applicant)
~	
Sworn and subscri	bed before me this
d:	ay of March, 20 20
Maure	[NOTARY SEAL]  MAUREEN BLAIR  A Notary Public of New Jersey  My Commission Expires August 5, 2020

### OWNER(S)' AFFIDAVIT OF AUTHORIZATION AND CONSENT STATEMENT OF LANDOWNER WHERE APPLICANT IS NOT LANDOWNER

[Original signatures only - copies will not be accepted]

IN THE MATTER BEFORE THE N/A  (Insert Planning Board or Zoning Board of Adjustment IN THE TOWNSHIP OF NEPTUNE, STATE OF NEW JERSEY, COUNTY OF MONMOUTH.  I/WE,	ULY H
(Insert Planning Board or Zoning Board of Adjustment IN THE TOWNSHIP OF NEPTUNE, STATE OF NEW JERSEY, COUNTY OF MONMOUTH.  I/WE,	ULY H
OF FULL AGE BEING D (Insert Property Owner's Mailing Address)  SWORN ACCORDING TO LAW AND OATH DEPOSES AND SAYS:  "I/WE ARE THE OWNER(S) OF THE SUBJECT PROPERTY IN CONNECTION WITH THIS APPLICATION DESIGNATED AS BLOCK(S) LOT(S)  ALSO KNOWN AS	ULY H
OF FULL AGE BEING D (Insert Property Owner's Mailing Address)  SWORN ACCORDING TO LAW AND OATH DEPOSES AND SAYS:  "I/WE ARE THE OWNER(S) OF THE SUBJECT PROPERTY IN CONNECTION WITH THIS APPLICATION DESIGNATED AS BLOCK(S) LOT(S)  ALSO KNOWN AS	ULY H
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THIS APPLICATION DESIGNATED AS BLOCK(S)LOT(S)LOT(S)	
ALSO KNOWN AS	
	<u>.</u> :
(Insert physical address of the subject property)	_
I/WE AUTHORIZE (Insert name of Owner(s)' representative appearing before the Board	
(Insert name of Owner(s)' representative appearing before the Board	)
TO APPEAL TO THE PLANNING/ZONING BOARD OF ADJUSTMENT OF THE TOWNSHINE NEPTUNE FOR SUCH RELIEF AS MAY BE REQUIRED RELATING TO THE PROPERTY LISTED ABOVE, CONSENT TO SUCH APPEAL AND APPLICATION, AND AGREE THAT DECISION OF THE PLANNING/ZONING BOARD OF ADJUSTMENT ON SUCH APPEAL SHALL BE BINDING UPON ME/US AS IF SAID APPEAL HAS BEEN BROUGHT AND PROSECUTED DIRECTLY BY ME/US AS THE OWNER(S).	
(Original Signature of Owner to be Notarized)	
(Original Signature of Owner to be Notarized)  Sworn and subscribed before me this	_
day of	
[NOTARY SEAL]	
Signature of Notary Public	

### SITE VISIT AUTHORIZATION OF PROPERTY OWNER

I hereby authorize any member of the Township of Neptune Planning Board/Zoning Board of Adjustment, any of said of Board's professionals or reviewing agencies of the Board to enter upon the property which is the subject matter of this application, during daylight hours, for limited purpose of viewing same to report and comment to the Board as to the pending application.

Wilentz Goldman & Spitzer, P.A. on behalf of Owner:

Date: 3 19 20 Signature of Property Owner

By: Donna M. Jennings, Esq.

STATEMENT	F FROM TAX COLLECTOR
Block Lot	
Property Location	
Status of municipal taxes	
Status of assessments for local improvement	ts
Date:	
	Authorized Signature of Tax Collector

# **Escrow Agreement**

I/we fully understand an "Escrow Account" will be established to cover the costs of the professional services which will include engineering, legal, planning, architectural, and any other expenses incurred in connection with the review of this application before the Land Use Board.

The amount of the Escrow Deposit will be determined by the Neptune Township Land Development Ordinance, section 1000 Application and Escrow Feed, Table 10.02 Escrow Fees.

It is the policy of Neptune Township that once an Escrow Account falls below 24% of the original deposit amount, the account must be replenished to its original amount. The only exception would be when the application is nearing completion; applicant will be notified of any anticipated charges and the amount of the deposit required.

Payments shall be due within fifteen [15] days of receipt of the request for additional Escrow Funds. If payment is not received within that time, applicant will be considered to be in default, and such default may jeopardize appearance before the Board of hold up any and all pending approvals and building permits. Continued refusal will result in legal action against the property.

Also in accordance with N.J.S.A. 40:55D-53.1, all unused portion of the escrow account will be refunded upon written request from the applicant, and verification by the board's professionals who reviewed the application.

By signature below, I/we acknowledge receipt of Neptune Township's Section 1000, Application and Escrow Fees and agree to all conditions listed.

Name of Applicant: Rishi Realty, LLC	,
[please print]	
Property Address: 1729 Asbury Avenue	Block 705 Lot 7
Applicant's Name: Rishi Realty, LLC [Print Name]	Wilentz, Goldman & Spitzer, P.A. on behlaf of Applicant:  [Signature of Applicant]  By: Donna M. Jennings, Esq.
Owner's Name: Rishi Realty, LLC [Print Name]	Wilentz. Goldman & Shitzer. P.A. on behalf of Owner:  [Signature of Owner]
Date: 3/19/2020	By: Donna M. Jennings, Esg.

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# APPLICATION RIDER USE VARIANCE RISHI REALTY, LLC

### A. Use Variance

Applicant is seeking a use variance to permit the expansion of an existing, non-conforming gasoline fueling station to allow for an accessory automobile repair and service business on property located at 1729 Asbury Avenue, and also identified as Lot 7 in Block 705 (the "Property"). The Property is located in the C-4, Route 66 East Commercial District, wherein gasoline fueling stations and automobile repair uses are not permitted uses. However, the Property is currently operating with both uses and received a notice of violation with respect to the automobile repair on January 30, 2020. To remedy same and bring the Property into zoning compliance, Applicant is seeking a use variance pursuant to N.J.S.A. 40:55D-70d(1) of the Municipal Land Use Law (the "MLUL") and §404.07(B) of the Neptune Ordinance to permit the existing automobile repair use at the Property.

### **B.** History of Property

By way of background, the Property has operated as a gasoline fueling station since the 1950s or earlier. Transcripts from a planning board hearing on February 28, 1978, indicate same and also indicate that the Property at that time also engaged in automobile service and repair. The transcript is attached hereto as Exhibit A. The Property is developed with fueling dispensers with canopy and a 1-story, 1,290 square foot structure for the automobile service and repair; further evidencing that both uses were, at one point, active and permitted as-of-right. The gasoline service station use has continued at the Property and exists substantially the same as in 1973. With respect to automobile repair, in 1973 automobile service and repair operated accessory to the gasoline fueling station use as indicated in Exhibit A. However, in 2013, the

prior owner submitted an application to convert the 1-story automobile service and repair station into a convenience store. This application was deemed incomplete and never proceeded to a formal hearing before the Board. Since the applicant's predecessor-in-interest intended to use the existing structure as a convenience mart, the Zoning Officer concluded that the automobile repair use had been abandoned, thus necessitating a use variance to operate the automobile repair use out of that building.

#### C. Checklist Waivers

Applicant is seeking two (2) checklist waivers from §802B, Completeness Checklist for Use Variance and Bulk Variance Request, as follows:

- Item #5 Tree Removal Application Package; and
- Item #6 Community Impact Statement

The instant application proposes no change to existing structures or site. In that regard, no increase in building square footage or impervious coverage is requested. As a result, no trees will be removed and, therefore, it is submitted that a Tree Removal Package is not necessary. With respect to the Community Impact Statement, as the proposed uses have, at some point, legally existed on the Property, it is submitted that a Community Impact Statement is also not necessary and does not justify the analysis of a full report.

# THE TOWNSHIP OF NEPTUNE BOARD OF ADJUSTMENT NEPTUNE, NEW JERSEY

 $\tilde{Z}$ IN THE MATTER OF 3 TRANSCRIPT OF PROCEEDINGS THE APPLICATION OF DOUGLAS A. POLHEMUS 5 6 February 28, 1973. BEFORE: THE MEMBERS OF THE BOARD 10 WALTER A. RUBY, Chairman ALVIN E. BILLS, JR., Member 11 EDWIN J. BURKE, Member GERALD F. MC MASTER, Member 12 CHARLES M. ROSE, Alternate Members 13 14 APPEARANCES: PORTER, BENNETT & DANIEL, ESQS., 15 CORNELIUS W. DANIEL, III, ESQ., By: Attorney for the Board. 16 MADNICK, MILSTEIN & MASON, ESQS., 17 RICHARD J. WEBER, ESQ., Attorney for the Applicant. 18 19 20 John Kevin Stone Certified Shorthand Reporter 21 22 24



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THE CHAIRMAN: Neptune Township

Board of Adjustment meeting will please

come to order. This being a Special Meeting

on February 28th.

The first case on the agenda is the application of Douglas A. Polhemus, for a variance to permit the operation of an open lot for the sale of used automobiles on the property known as Block 187, Lot 5, commonly known as 1729 Asbury Avenue. This property is located in a CS District in which open car lots are not a permitted use.

MR. WEBER: Yes. I am here for Mr. Polhemus, Richard Weber.

THE CHAIRMAN: Richard who?

MR. WEBER: Weber.

When you said open car lots are not permitted, they're not a permitted use any place in the Township without a variance, correct? That's the way I read the ordinance.

THE CHAIRMAN: It might be so.

MR. WEBER: In other words, any time someone does want an open car lot they have to apply to the Board for permission.

MR. BURKE: Provided you comply with



1. 1.88536

311	the State.
2	MR. WEBER: Yesyes, that's the reason
3	we have to get our license.
74	THE CHAIRMAN: Okay. All set.
(3)	Do you want to proceed?
6	MR. WEBER: Fine. Where would you
7	like me to
8	THE CHAIRMAN: Well, do you want me
9	<b>(</b> C) = ∞
()	MR. WEBER: Do you want me to sit
provide Control	here?
12	THE CHAIRMAN: Why don't youare
13	you going to have a witness?
14	MR. WEBER: Mr. Polhemus.
Com.	THE CHAIRMAN: Okay. He can sit
16	here and you can sit on that seat next to
17	him if you want to.
18	Fine. That's all right. If anyone
19	can't hear, just let us know.
20	Would you give us your full name
21	MR. POLHEMUS: Douglas Polhemus.
22	Business address or home?
23	THE CHAIRMAN: Home address.
20	MR. POLHEMUS: 402 Lincoln Drive,
25	Ocean Township.

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	DOUGLAS A. POLHEMUS, called as a	
3	witness, being duly sworn according to law, testified	
,	as follows:	
4		
5	DIRECT EXAMINATION BY MR. WEBER:	
5	Q Mr. Polhemus, you have applied for an	
7	application for a variance for the sale of cars, correct?	
8	A That's right.	
9	Q And an open used car lot. What kind of	
0	structure are you presently occupying?	
(Mar)	A Well, it's a concrete structure, two-bay service	
2	station.	
9	Q Service station?	
Ą.	A Yes.	
S	Q And what type of gasoline is sold there?	
8	A Sunoco gas.	
17	Q And do you own this property?	
18	A No, I lease it.	
19	Q And from whom do you lease it?	
20	A I lease it from Sun Oil Company.	
21	Q And at the present time are you actively engaged	
22	in the servicing of automobiles and in the selling of	
23	gasoline products?	
24	A That's correct.	
	a you many have are there?	



II	Poli	nemus-direct PAGE 6
And and	A	Two bays.
2		Q Two bays. And roughly what are the
3	dime	ensions of the lot?
4	A	It's a triangular lot. I made a diagram.
C. T.		THE CHAIRMAN: You want to use that?
6		THE WITNESS: I can't remember the
7		specifications.
8		THE CHAIRMAN: Is that usethat
9		to refresh your memoryall right.
2000 A		THE WITNESS: The frontage is
		164 feet. That's an odd shape, it goes
22		back approximately 80 feet with a it's kind
13		of cut up. But
14		
15	ВУ	MR. WEBER:
18		Q Would you characterize that
17	A	It's but it's a normal size lot.
18		Q When you characterize it as a triangle
19	A.	Roughly, more or less a triangle.
20		O Which is the longest leg of the triangle?

The part facing Asbury Avenue.

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The frontage. All right. And what is on--as you're facing this station, what would be on the lefthand side next to your station, is it commercial or is it a residence?

body and shop.

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station at this --

Since the beginning of September, '72. A

And--Q

And on the left a little lake sort of.

And for what distance on the back leg of that Q ... triangle does Joe Stein's property or his business and your business adjourn?

Oh, on the left of the property there is residential.

And what is behind your property?

Behind the property is -- is Joe Stein's used car

Could you say that again?

Yes. On one of the legs of the triangle of your property right, what, of your property adjoins the business of Joe Stein, correct?

A Yes.

How long is that strip where you and he--Q Well, roughly like I say, it kind of curves around, A must be -- about 140 feet or more.

And what does he use his property for, that Q portion of it?

Well, that part of it in back of my place is used as his yard for storage of cars which he has in his body shop and cars that are being repaired.

And how long have you been operating a gas



jane),		Q And you've been at this station practically
2	every	day?
3	A	Yeah, you might say that.
S. S		Q And you constantly view Joe Stein's
	busin	ess adjacent to yours?
6	A	That's right.
7		Q And on the average, how many cars would you
8	say a	remout of doors that are on Stein's, on his
9	prope	rty?
10	A	Oh, well, 40 to 50.
11		Q And that's just behind or is that part
12	0f.~~	
13	A	Well, that's behind the building and the cars facing
14	Asbur	y Avenue and so forth.
15		Q Does he operate a used car lot there also?
16	A	Yes.
17		Q And whereabouts is his lot located on his
18	prope	rty?
19	A	His lot is right facing Asbury Avenue.
20		Q All right. So, his frontage and your frontage,
21	he ope	erates a used car on the lot on his frontage then towards
22	the fi	cont of his property?
23	A	Right.
24		Q Okay. And what is the maximum amount of used
25	cars ;	you estimate you would have on your lot, provided

And during that period of time, period of

Q

time in which you sold used cars there, do you recall any Ä complaints or actions against you because of the sale of 3 cars? Not that I can recall. 4 MR. WEBER: I believe that's all 5 S I have. If you think it necessary, I will 7 say something--8 MR. BILLS: Excuse me --MR. WEBER: Yes. 9 MR. BILLS: Do you have the 10 []tax map block and the lot? This is located 12 MR. WEBER: Yes. 13 187 Lot 5. Gee, there's got to be 14 MR. BILLS: something wrong then. Because 187 Lot 5 is a 15 rectangular piece of land on the tax map, you 18 17 know. THE WITNESS: Well, let me clarify 18 something here. Mr. Stein actually owns the 19 station. He leases it to Sun Oil, I in turn 20 lease it from them. Now, maybe it doesn't show 23 22the way it was cut to make the station. MR. BILLS: I see. 23

MR. BURKE: That's it.

THE CHAIRMAN: Oh.



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I imagine he just put a fence across, see, diagonally across his property.

I don't know if it was a nonconforming use, he did it before I don't know the chain of title. In fact, when I first started this action I wrote to Sun Oil as the owner must approve it, if he is not the applicant, I wrote to Sun Oil asking if they would approve it and being they are the owner and they wrote back and saying

Stein is the owner.

But you don't know if it's part and

MR. MC MASTER: How many year lease

THE WITNESS: The lease, it's

MR. MC MASTER: Yearly. Do you have any idea, counsel?

That's about the only THE WITNESS:

kind of lease you can get.

MR. MC MASTER: Do you have any indication how many years | Sum Oil has from

Stein?

purpose.

9 MR. WEBER: I didn't ask that.  $\tilde{Z}$ MR. MC MASTER: 3 The lease Sun Oil leases it from Stein, how long do they lease Ą. it? 6 MR. WEBER: I have no idea. MR. BURKE: 7 Sun Oil has been there about 25 years. MR. MC MASTER: Oh, forget it then. MR. BURKE: He leased before it was 10 built for the Sun Oil Company. į į 13 MR. MC MASTER: Well, with regards to the fact that this is the actual --13 MR. BURKE: 14 Yes, that's it. THE CHAIRMAN: We'll clear up some 15 of the other bits here before we get into 16 something else. Does the Sun Oil Company 17 object to or have they given you any indication 18 whether they would object to having that in 19 addition to their regular gas station, using 20 it? 21 THE WITNESS: Before I signed a lease 22with Sun Oil I told them I sold used cars and 23 I would be using the station for that 24

They said they had no objection.

THE CHAIRMAN: They have no objection.

THE WITNESS: As long as the place is kept neat and not a bunch of junk and I got compliments from the neighbors, the place looks better than it ever has. So--

THE CHAIRMAN: Does anybody have-oh, you mentioned before you have a maximum
of six cars there, three there now?

THE WITNESS: Right.

THE CHAIRMAN: Are these three cars

part of your normal requirements for a gas

station, such as a towing truck or what have you

or are these three cars now for sale?

THE WITNESS: No, when I say three--for sale, they're three for sale.

THE CHAIRMAN: Okay. All right. Any-body else have a question?

MR. BURKE: I notice that Joe Stein in front of his showroom parks cars between the sidewalk and the show window to display them.

Would you continue to have cars between the pump island and the sidewalk?

THE WITNESS: I wouldn't have to, if it's objectionable. Of course, they display better, obviously.

3	MR. BURKE: Yes. Well, I see you have
2	room for two or three.
3	THE WITNESS: There is quite a space
4	between the sidewalk and the pump island
5	putting a car at a slight angle, there's plenty
6	of room. Naturally it can be seen best there.
7	THE CHAIRMAN: Do you have a question
8	down there, Alvin?
9	MR. BILLS: No.
10	MR. BURKE: Any objectors?
No. of Control	I don't see any of the neighbors
12	here.
13	THE CHAIRMAN: Is there anyone in the
14	audience who would like to speak either for or
15	against this application?
16	MR. BURKE: I would like to ask the
17	attorney
18	THE CHAIRMAN: Yes, go ahead.
19	MR. BURKE: If notice was served on
30	the
21	MR. WEBER: Yes. I filed this, I
22	hand-delivered it to Mrs. Riggs on Friday.
23	I don't know if anyone has it in their
24	file, if not I believe I have photocopies.
25	Do you have it?

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MR. MC MASTER: What?

MR. WEBER: Here is the -- the affidavit was filed, Mr. Polhemus' affidavit I also listed the names of as to service. all the property owners, the date they were served, the type of service was all by certified mail and I also put down the number of the certified letter. And also the service was not made upon two people between Schloshbecke and Becker, who are the owners of Lot 2A, Block 188, return receipt did not come back to our office nor has the letter nor have we had any word from the post office. I spoke with Mrs. Riggs and she said as long as you attempted service and you show that on your affidavit, then there's no problem involved.

MR. BURKE: Was the Schloshbecke property within the 200 feet radius?

MR. WEBER: Yes. I was forwarded a list of all property owners within 200 feet. It was a total, I think, of about 12. And

service was made upon--

THE CHAIRMAN: Did you send it out?

MR. WEBER: Oh, yes, it was sent



Ţ,	out. There's a note, I believe the type of
2.	notice
3	MR. BURKE: Let's see who they
4	are.
5	MR. DANIEL: Do you know when they
6	Were sent out?
7	MR. WEBER: The notice?
8	MR. DANIEL: Right.
9	THE CHAIRMAN: It says February 14th.
10	MR. WEBER: That was the date of
11	mailing.
12	MR. DANIEL: Okay.
13	MR. WEBER: And they were all served
14	ten days before.
15	MR. DANIEL: All right. You may get
16	them back, there could be a delay.
17	MR. WEBER: I have copies here of all
18	of the returned receipts.
19	THE CHAIRMAN: I would think that the
20	thing that the Board is concerned about now is
21	the fact that we don't know whether this is a
22	piece of property that has been subdivided or
23	whether it's part and parcel of the property
24	that is now part of Stein's automobile agency.
25	MR. WEBER: Well, I'm not even sure

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22 23

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if that would be an element to take into your decision. I heard when the gentleman said before the Sun Oil Company has been there for 20 some odd years. Now, if that's true, there's a good possibility of a nonconforming I don't know. use.

THE CHAIRMAN: Yes. This is all right. I'm not questioning the Sum Oil. a question of granting another used car lot on the same parcel of property or if it was coming up to something like this.

MR. BILLS: If--Walter, if I could interrupt, I think if it were part of Joe Stein's property he wouldn't need a variance.

> THE CHAIRMAN: This might be so.

MR. BILLS: These open car lots are included as part of an auxiliary use.

THE CHAIRMAN: Well, this is what I would like to find out. If the attorney can get this information for us and let us know--

THE WITNESS: The thing is, sir, I'm in a bind for time as to my state license.

My state license expires March 31st and I've got to get this thing settled and get my application in or I'm going to be without my dealer's

license.

2 THE CHAIRMAN: Well, we have a 3 meeting next week on Wednesday night. This should be ample time for you to find out whether 3 this is part and parcel of the original property. 7 If it is and Stein is the THE WITNESS: owner, has no objection --9 MR. BURKE: He hasn't objected to the 10 notice of serving. 13 THE WITNESS: He has no objection, so 12 what difference does it make? 13 To me it doesn't make a MR. WEBER: 14 difference. 15 MR. MC MASTER: What do you care if 16 Sun Oil has been there for 20 years? 17 THE CHAIRMAN: I'm not talking of the 38 gas station. 19 MR. WEBER: The worse you can do is 20 grant a useless--21 THE CHAIRMAN: You're talking about a subleasing another piece of property for another 22used car lot on a lot that has a used car dealer 23

on it. You're going to put the two car dealers

on the one plece of property.

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MR. BURKE: But the part occupied by Sun Oil is on a long-term lease to them.

THE CHAIRMAN: Yeah, that's okay.

MR. BURKE: In turn, Mr. Polhemus has subleased it from--

THE CHAIRMAN: I'm not questioning the gas station. I'm not questioning the gas station.

MR. WEBER: Assuming Mr. Polhemus would not even need a variance here, in fact, it is all part of Joe Stein, it is all intermingled, then the worse you could do was really make a decision that would have no meaning. So, you could make a decision or ruling based upon the fact, whether or not a variance is needed. Assuming variance is needed, to grant or deny it.

MR. BILLS: Yes, I kind of--the way I see it right now, myself, is that this fellow, Mr. Weber is it?

MR. WEBER: Yes.

MR. BILLS: Is right. In other words, if we did go ahead and grant it and it turned out that it was Mr. Stein's and he already had this right, the worse we could do

is be guilty of a useless action.

THE CHAIRMAN: Well--

MR. BILLS: We have done this before.

THE CHAIRMAN: Yes, you can do it that way or else if he could wait a week, if it wouldn't inconvenience him by waiting a date, we would know definitely--

THE WITNESS: It's past the point of convenience.

THE CHAIRMAN: It's March next week.

THE WITNESS: You don't understand.

These applications for the State have to be

in. Thirty days ahead of time.

MR. BILLS: What do you have to do to get a license of some sort?

THE WITNESS: Well, because of the move I had to reregister with the State, my car plates and everything. All right. So one of the questions to the application was that the Borough Clerk had to sign it. That's where the trouble all started. He wouldn't

sign it. So it's still pending. Mr. Weber has held them off by sending them letters that I'm trying to get the variance and it's still

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pending for me to get the form filled out and send it in so they can take action on that and There's less than a month to renew my license. do that.

Well, have you -- I THE CHAIRMAN: didn't know you had 30 days. I had no idea of the time factor.

THE WITNESS: Well, it's like anything else--state or anybody else, it takes a lot of time.

THE CHAIRMAN: Well, you can -- whatever your pleasure is--

MR. BILLS: Well, I don't -- okay. I don't see any harm in the thing myself, I'm going to propose that the application of Douglas A. Polhemus for a variance to permit the operation of -- of his station for the sale of used automobiles on the property known as Block 187 part of Lot 5 be permitted. I guess this would be a recommendation that this be a permitted use, is that right, counselor? I think the committee has to--

MR. MC MASTER: I'll second it.

THE CHAIRMAN: Are you going to stick in there it's known as 1729 Asbury Avenue?

THE CHAIRMAN: Do you want to say anything about any place where the cars should be parked or do you want to let him do this at his owne discretion or whatever--I think he used good MR. BILLS: I'd like to mention that to it, seemed to me his previous operation THE CHAIRMAN: All right. MR. BILLS: And I think, just looking at Mr. Polhemus and from a personal standpoint, the way that he's conducted business in the past that that would be part of the reason that I Motion has been made and seconded. Any other question on the motion? Joan, would you like to call the Board, (At which time the secretary called

THE CHAIRMAN: So be it.

MR. WEBER: Thank you, gentlemen.



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	rornemus-arrect 20
Ĭ	to find out, call Mrs. Riggs the following
2	morning.
3	MR. WEBER: He'll go to the
4	meeting.
5	THE CHAIRMAN: Okay.
6	MR. WEBER: Thank you.
7	
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	THE TOWNSHIP OF NEPTUNE BOARD OF ADJUSTMENT
2	NEPTUNE, NEW JERSEY
3	ଇପାର୍ଖର୍ଗ୍ରେପ୍ରସ୍ତ ଅଟେ ଜନ୍ଧର ଅନ୍ତ୍ର ଅନ୍ତ ଅନ୍ତ ଅନ୍ତ ଅନ୍ତ ଅନ୍ତ ଅନ୍ତ ଅନ୍ତ ଅନ୍ତ
ą	IN THE APPLICATION OF : CERTIFICATE
5	THE APPLICATION OF :
6	DOUGLAS A. POLHEMUS :
7	ଆ ସା ପା ପା ପ ଓ ପ ଓ ଓ ଓ ଓ ଓ ଓ ଓ ଓ ଓ ଓ ଓ ଓ ଓ
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11	I, JOHN KEVIN STONE, a Certified Shorthand
12	Reporter and Notary Public of the State of New
13	Jersey, certify that the foregoing is a true and
14	accurate transcript of the proceedings as taken
15	before me stenographically on the date hereinbefore
16	mentioned.
17	
18	,
19	al King St
20	My Commission expires  JOHN KEVIN STONE  A Natural Public of New Jorgev
21	May 25, 1975 A Notary Public of New Jersey







Fee Date: 01/30/2020

Check #: Cash: 0

### **ZONING PERMIT**

ID: 552098683	Date: 02/04/2020	Fee: \$ 35.00			
PROPOSED WORK					
Adding a New Use to a Property	Home Occupation	Private Garage			
Air Condensor Unit(s)	Interior Remodel - Comm /	Res Residential Addition			
Commercial Addition	New Accessory Structure	liii Signs			
Continuing/Changing Use	New Commercial Business	☐ Solar			
Deck/Balcony	New Ownership of Property	//Business Storage Shed			
Driveway / Sidewalk / Apron	New Residence	Swimming Pool/Hot Tub			
Fence/Retaining Wall	Porch	Zoning Determination			
Other:					
IF ANY OF	TIONS WITHIN THE HISTORIC DIS THE REQUESTED INFORMATION THIS APPLICATION SHALL BE RE	TRICT REQUIRE HPC APPROVAL.  IS SUBMITTED INCOMPLETE, TURNED UNPROCESSED.			
1. Location of property for	which zoning permit is desired:				
Street Address: 1729 AS	Street Address: 1729 ASBURY AVE Block: 705 Lot: 7 Zone: C-4				
2. Applicant Name: FAITH MINISTRY AUTO Phone No.					
Applicant's Address: 17	29 ASBURY AVENUE NEPTUNE N	JJ 07753			
Email:					
3. Property Owner Name:	RISHI REALTY LLC % ASHOK NAM	NDA Phone No. Fax No.			
Property Owner's Addre	ess: 10 BOOTH COURT EDISON, 1	NJ 08820			
Email:					
4. Present Approved Zoni	ng Use of the Property: Nonconfor	ming Gasoline Fueling Station			
5. Proposed Zoning Use of	f the Property: Nonconforming Ga	soline Fueling Station and "Auto repair"			
<ol> <li>Describe in detail the addescribe in detail the diuse.</li> </ol>	ctivity or activities you are propos mension and setbacks. If you are	sing. If you are proposing construction, then proposing a use, then describe the proposed			
"Auto repair"					
7. Has the above referenc ADJUSTMENT or PLAN	ed premises been the subject of a NING BOARD?	any prior application to the ZONING BOARD OF			

	Yes No If Yes, state d	ate:
	Board: Resolution # (if any): (s	ubmit a copy of the Resolution)
	8. For all exterior work pertaini	ng to additions and accessory structures, excluding fences, please provide:
	Building Coverage: 0	Lot Coverage: 0 (Please include calculations)
	civil penalty not to exceed \$1,000 for	Any person who knowingly files false information under this act shall be liable to a each filing, any penalty imposed under this section may be recovered with costs in
	a summary proceeding pursuant to "the	e penalty enforcement law," N.J.S.2A:58-1 et seq.
		FOR OFFICE USE
	Zoning Review Notes:	
02	2/04/2020 ZONING VIOLATION REME	EDIATION:
	The applicant has submitted	this zoning permit application to remediate a zoning violation.
	VIOLATION NOTED:	
	- Expansion of the Nonconfo zoning approval. (422)	orming Gasoline Fueling Station, adding auto repair, without first acquiring
	The property is located with Nonconforming Gasoline Fu	in the C-4 Zoning District. The present approved zoning use of the property is a reling Station.
	The applicant describes the	proposed work in detail:
	"Auto repair"	
	The applicant does not indi Board of Adjustment or Plan	cate if the premises has been the subject of any prior application to the Zoning nning Board.
	NONCONFORMING USES	STRUCTURES AND LOTS:
	Per Land Development Ord	linance section 422-B:
	The following provisions sh	all apply to valid non-conforming use, structures and lots at the time of adoption

The following provisions shall apply to valid non-conforming use, structures and lots at the time of adoption of this Ordinance:

- B No existing use, structure or premises devoted to a non-conforming use shall be enlarged, extended, reconstructed, substituted or structurally altered, unless it is changed to a conforming use or structure as follows:
- Any non-conforming structure or use damaged to less than fifty per cent (50%) of its previous existing area or value by fire or other natural calamity, may be restored, reconstructed or used as before, provided the area of such use or structure shall not exceed the area which existed prior to such damage nor increase the intensity of use. All repairs shall be completed within one (1) year after damages occur, or within such time extensions granted by the Zoning Officer, which can only be granted upon good cause being shown by the applicant, or such use shall not be rebuilt except as a conforming use.
- Normal maintenance and repair of a structure containing a non-conforming use is permitted, provided that it does not extend the area or volume of space occupied by the non-conforming use or structure and does not increase the intensity of use. Nothing in this section shall prevent the restoring to a safe or lawful condition any part of any structure declared unsafe by the Construction Official.
- A building containing residential non-conforming use may be altered in any way to improve interior livability. No structural alterations shall be made which would increase the number of bedrooms or dwelling unit.

ZONING NOTES:
- The existing use on the property is nonconforming.
- The applicant is proposing to add a separate nonconforming "Auto repair" use to the property.
- The proposed business name: Faith Ministry Auto
- The proposed business owner: Steven M. Anthony
<ul> <li>The applicant did not submit the required surveys or site plans displaying the existing and proposed parking lot.</li> </ul>
SIGNS:
The applicant is not proposing any signage with this zoning permit application. Zoning approval is required prior to the construction of any signage on the property.
The applicant does not display compliance with the Land Development Ordinance.
Zoning Board of Adjustment, Code Enforcement, and Mercantile approvals are required.

Status Approved	Denied ☑				
Referrals Construction	HPC Engineering	Planning Board	Zoning Board	Mercantile 🗹	Code Enforcement



FLE COPY

Certified Mail, Regular Mail

01/30/2020

RISHI REALTY LLC % ASHOK NANDA 10 BOOTH COURT EDISON, NJ 08820

Re:

Zoning Violation 1729 ASBURY AVE Block: 705, Lot(s): 7

To Whom It May Concern:

According to records of the tax assessor, you are the owner of property located at 1729 ASBURY AVE. On 01/30/2020, an apparent violation of the Township of Neptune Land Development Ordinance was noticed on your property.

Specifically noted:

- Expansion of the Nonconforming Gasoline Fueling Station, adding auto repair, without first

acquiring zoning approval, (422)

Such activity/construction is a violation of Section(s) of the Township of Neptune - Land Development Ordinance. This office would like to solicit your cooperation and community spirit in correcting the violation by (choose one) removing the violation/eliminating the activity/ filing a Zoning Permit Application with this office, to initiate the remediation process, on or before 02/06/2020.

Thank you for your cooperation.

Please respond in writing within the designated timeframe indicating acknowledgement of the violation(s) noted and your intended remediation action. If response (in writing) is not received on or before 02/06/2020, then the property will result in the continued enforcement of the Land Development Ordinance, which may result in your required appearance in court.

George Waterman Zoning Officer

Enclosures

ce:

Gene Anthony, Township Attorney

### VIOLATION LISTINGS

Violation # Violation Date Comply By Date Violation Description

Corrective Action

01/30/2020

02/06/2020

- Expansion of the Nonconforming Gasoline Fueling Station, adding auto repair, without first acquiring zoning approval. (422)

- Immediate removal of the auto repair use until zoning approval is acquired.

H175,W NOV 1 2 201



Prepared by: (Print Signer's name below signature)

Christopher D. Boyman, Esq.

### DEED

This Deed is made on October 31, 2014,

BETWEEN ARLBERG CORP., a New Jersey corporation

whose address is care of Eden Ventures (Sunoco gas station), 75 Route 46 West, Palisades
Park, New Jersey 07650

referred to as the Grantor,

AND

RISHI REALTY, LLC, a New Jersey limited liability company

whose address is

care of Ashok Nanda, 10 Booth Ct., Edison, New Jersey 08820

referred to as the Grantee.

The words "Grantor" and "Grantee" shall mean all Grantors and all Grantees listed above.

Transfer of Ownership. The Grantor grants and conveys (transfers ownership of) the property described below to the Grantee. This transfer is made for the sum of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars.

The Grantor acknowledges receipt of this money.

Tax Map Reference. (N.J.S.A. 46:15-1.1) Municipality of Neptune Township Block No. 187 Lot No. 5 Account No.

No property tax identification number is available on the date of this Deed. (Check box if applicable).

Property. The property consists of the land and all the buildings and structures on the land in the Township of Neptune, County of Monmouth and State of New Jersey. The legal description is:

SEE SCHEDULE "C" ATTACHED HERETO AND MADE A PART HEREOF,

Title was conveyed to the Grantor herein by Deed from Debra Vela, Executrix of the Estate of Jess vela, dated March 24, 1998, recorded April 1, 1998 in the Monmouth County Clerk's/Register's Office in Deed Book 5701, Page 632.

The street address of the property is 1729 Asbury Avenue, Neptune, New Jersey 07753.

H CLAIRE FRENCH, CTY CLK
NOWNDUTH COUNTY, NJ
INSTRUMENT NUMBER
2014091801
RECORDED ON
11=37=32 AM
BOOK=OR-9088
PAGE=8196
Total Pases: 4
TRENLTY TRANSFER \$4,175.00
FEES
COUNTY RECORDING \$70.00
FEES
TOTAL PAID \$41245.00

### STEWART TITLE GUARANTY COMPANY

File Number: 626-33253

#### SCHEDULE C LEGAL DESCRIPTION

ALL that certain tract or parcel of land, situated, lying and being in the Township of Neptune, County of Monmouth, State of New Jersey, more particularly described as follows:

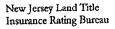
BEGINNING at a point in the northerly right of way line of Asbury Avenue, (60 feet wide), said point being distant 460.47 feet on a course of North 63 degrees 30 minutes West, from the point of intersection of the said northerly line of Asbury Avenue with the westerly right of way line of Whitesville Road (50 feet wide) thence

- (1) Along the northerly line of Asbury Avenue, North 63 degrees 30 minutes West, a distance of 175 feet to a point; thence
- (2) North 26 degrees 30 minutes East, a distance of 125 feet to a point, thence
- (3) South 63 degrees 30 minutes East, a distance of 175 feet to a point; thence
- (4) South 26 degrees 30 minutes West, a distance of 125 feet to the point and place of BEGINNING.

NOTE: Being Lot: 5, Block: 187; Tax Map of the Township of Neptune, County of Monmouth, State of New Jersey.

NOTE FOR INFORMATION ONLY: Mailing Address is 1729 Asbury Ave, Neptune, NJ 07753

NOTE: Lot and Block shown for informational purposes only.







# State of New Jersey SELLER'S RESIDENCY CERTIFICATION/EXEMPTION

(C.55, P.L. 2004)

(Please Print or Type)

(if lease it this or 13bo)			
SELLER(S) INFORMATION (See Ins	structions, Page 2)		
Names(s)			
Arlberg Corp.			
Current Resident Address:			
Street: c/o Eden Ventures (Sunoco gas si	tation) , 75 West Route 46		
City, Town, Post Office		State	Zip Code
Palisades Park		NJ .	07650
PROPERTY INFORMATION (Brief P	Property Description)		
Block(s)	Lot(s)		Qualifier
187	5		<b>&gt;</b>
Street Address: 1729 Asbury Avenue			
City, Town, Post Office		State	Zip Code
Neptune Township		( NJ	
Seller's Percentage of Ownership	Consideration		Closing Date
100%	\$500,000.00		10/31/2014
SELLER ASSURANCES (Check the	e Appropriate Box) (Boxes 2 throug	h 10 apply to Reside	ents and Non-residents)
am a resident taxpayer (individu resident gross income tax return :	al, estate, or trust) of the State of New Je and pay any applicable taxes on any gain	rsey pursuant to N.J.S.A. or income from the dispo	54A:1-1 et seq. and will file a sition of this property.
federal Internal Revenue Code of			
am a mortgagor conveying the radditional consideration.	mortgaged property to a mortgagee in fore	eclosure or in a transfer i	n lieu of foreclosure with no
Jersey, the Federal National Mort Association, or a private mortgag		n Mortgage Corporation,	the Government National Mongage
5. Seller is not an individual, estate	or trust and as such not required to make	an estimated payment p	ursuant to N.J.S.A.54A:1-1 et seq.
pursuant to N.J.S.A. 54A:5-1-1 e			
nlot. (CIRCLE THE APPLICABLE	e recognized for Federal income tax purpo E SECTION). If such section does not ult y income tax return for the year of the sal	imately apply to this tran:	721, 1031, 1033 or is a cemetery saction, the seller acknowledges
No non-like kind property receive	d.		
8. Transfer by an executor or admir with the provisions of the decede	nistrator of a decedent to a devisee or hein ent's will or the intestate laws of this state.	to effect distribution of the	he decedent's estate in accordance
The property being sold is subject	ct to a short sale instituted by the mortgag nortgagee will receive all proceeds paying	ee, whereby the seller ha	es agreed not to receive any fithe mortgage.
	ed dated prior to the effective date of P.L.		
etetement contained basely could be number	ration and its contents may be disclosed or production and its contents may be disclosed or production of the production of the complete. By checking this box   ! certify that with the deed to which this form is attached.	deciare that I have examine	ed this decistration and, to the pest of my
10-31-2014		The	
10/31 /214		P 11	Prakelstein, Archidant. Attomey in Fact
Date	(Seller) Please	Signature Tho indicate if Power of Attorney or	mas Heims Revellery Attorney in Fact

**Promises by Grantor.** The Grantor promises that the Grantor has done no act to encumber the property. This promise is called a "covenant as to grantor's acts" (N.J.S.A. 46:4-6). This promise means that the Grantor has not allowed anyone else to obtain any legal rights which affect the property (such as by making a mortgage or allowing a judgment to be entered against the Grantor).

ARLBERG CORP.

Signatures. The Grantor signs this Deed as of the date at the top of the first page.

Witnessed or Attested by:

By: Thomas Heim, Secretary	<u></u>	By: Mark Finkelstein, President (Seal)
STATE OF NEW JERSEY, O	COUNTY OF MIDDLE	SEX SS.:
I CERTIFY that on October	31, 2014, Thomas Hei	m ·
personally came befo	re me and this person a	cknowledged under oath, to my satisfaction, that:
(b) this person is the atter is Mark Finkelstein, to this Deed was signed proper resolution of it this person knows the this person signed the full and actual co	sting witness to the signed President of the corporated by the corporated of Directors; to proper seal of the corporated proof to attest to the insideration paid or to be need in N.J.S.A. 46:15-5	poration as its voluntary and duly authorized by a poration which was affixed to this Deed; truth of these facts, and be paid for the transfer of title is \$500,000.00. (Such
	DEEL	)
	<b>&gt;</b>	Dated: October 31, 2014
ARLBERG CORP.	     	Record and Return to:
то	Grantor,	FOUNDATION TITLE, LLC 214 Highway 18, 3rd Floor East Brunswick, NJ 08816
RISHI REALTY, LLC		
	Grantee.	

# CORPORATE DISCLOSURE Rishi Realty, LLC

The following individuals own ten percent (10%) or more of Rishi Realty, LLC:

Name & Address	Percentage of Stock or Partnerships
Ashok Nanda 10 Booth Court Edison, NJ 08820	50%
Navita Nanda 10 Booth Court Edison, NJ 08820	50%



#### DONNA M. JENNINGS, ESQ.

T: 732.855.6039 F: 732.726.6560 djennings@wilentz.com

90 Woodbridge Center Drive Suite 900 Box 10 Woodbridge, NJ 07095-0958 732.636.8000

March 5, 2020

Michele Narciso Deputy Tax Collector Township of Neptune 24 Neptune Boulevard Neptune, NJ 07753

Re:

Rishi Realty, LLC 1729 Asbury Avenue Block 187, Lot 5 Township of Neptune

Dear Ms. Narciso:

This office represents Rishi Realty, LLC in an application before the Neptune Township Zoning Board of Adjustment. Would you kindly provide me with a certification that taxes are paid on property located at 1729 Asbury Avenue and identified as Lot 5 in Block 187 on the tax maps of the Township of Neptune. Kindly return the certification in the envelope provided.

Thank you for your assistance in this matter.

No envelope provided Very truly yours,

DOMNA M. JENNIMO

MAR **0 9** 2020

COMMENT CONTRACTOR OF THE



# **OPRA (Open Public Records Act) Form**

REQUEST FOR ACCESS TO GOVERNMENT RÉCORDS

NAME:		Donna M. Jennings, c/o Wilentz, Goldman & Spitzer, P.A.			<sup>A</sup> . DA	DATE: March 5, 2020		
ADDRESS:		90 Woodbridge Center	Drive					
		Woodbridge, NJ 07095						
PHONI	E:	732-855-6039	EMAIL: DJenr	ings@wile	ntz.com			
			INFORMATION F	REQUES	TED			
		(General copy cl	narge is \$.05 per letter size p			page.):		
Co	py of	INFORMATION RELAT	TING TO A SPECIFIC I	PROPERTY	<b>′</b>			
AD	DRES	S: 1729 Asbury Avenue	e, Neptune, NJ 07753		BLOCK 18	37	LОТ <u>5</u>	
Spe	ecify ty	pe of information requeste	ed:					
	ASSES	SING TAX CERT	IFICATE OF INSPECTION	☐ CODE	VIOLATIONS	☐ CONST	RUCTION PERMITS	
	ZONIN	G PERMITS / VIOLATIONS	☐ PROPERTY OWNER	NAME 🔲	HPC - CERTIF	ICATE OF A	PPROPRIATENESS	
	THEE	<b>?</b> :						
	J 111.E.	** ************************************						
							**************************************	
□ Co	o va	ORDINANCE, RESOLU	JTION or MINUTES					
		ate, number, topic, or othe						
Ορι	ony a	ato, nambor, topic, or other	nacharyang amormation.		*****		***************************************	
		***************************************						
Æ cn		LTV DOGUMENT.						
		LTY DOCUMENT:						
	(200 ft.	) Property Owner's List (\$10.0	00)	age)	Dupl	icate Tax Bill	(\$5.00 if applicable)	
_ AT	HER:							
□ от	nck:							
					***************************************	······································		

## PLEASE READ and SIGN BACK OF FORM

Completed forms may be submitted by:

MAIL: Municipal Clerk P.O. Box 1125 Neptune, NJ 07754-1125 EMAIL: <a href="mailto:phoward@neptunetownship.org">phoward@neptunetownship.org</a> – OR – rcuttrell@neptunetownship.org

FAX: 732-988-6433

A request for access to or for a copy of Government Records should be submitted on this form which has been adopted by the Municipal Clerk as the Custodian or Records. Some records will be immediately available during normal business hours. Some records will require time to compile and to make the copies requested, but will normally be available during normal business hours and within seven business days. If any document or copy which has been requested is not a public record or cannot be provided within the seven business days, you will be provided with a response with that information within seven business days. Some records requested have specific fees or other response times established by statute. There is no fee involved in simply inspecting a document during normal business hours. This request may be filed electronically. In general:

- 1. Immediate access is ordinarily available for budgets, bills, vouchers, contracts, including collective bargaining agreements and individual employment contracts, and public employee salary and overtime information. Minutes of public meetings will be generally available immediately after the minutes have been approved.
- 2. Records which are not readily available or which will require a search of records will be made available as soon as possible and the applicant will be provided with an interim report within seven business days indicating the time which will be required to provide the records.
- 3. Except as otherwise provided by law or regulation, the fee assessed for the duplication of a printed record shall be: \$.05 for each letter sized page and \$.07 for each legal sized page.
- 4. Where a request is for a copy in a format other than a photocopy, reasonable efforts will be made to provide the information in the format requested. The cost will be based on the costs of producing the format requested.
- 5. Where a legal determination must be made as to whether records are "public records" as provided by law, the request will be reviewed by the Municipal Attorney.

The term "public records" generally includes those records determined to be public in accordance with N.J.S.A. 47:1A-1. The term does not include employee personnel files, police investigation records, public assistance files, or other matters in which there is a right to privacy or confidentiality or which is specifically exempted by law. Further, as stated in the statute, "the personnel or pension records of any individual in the possession of a public agency, including but not limited to records relating to any grievance filed by or against an individual, shall not be considered a government record and shall not be made available for public access, except that:

- an individual's name, title, position, salary, payroll record, length of service, date of separation and the reason therefore, and the amount and type of any pension received shall be a government record;
- personnel or pension records of any individual shall be accessible when required to be disclosed by another law, when disclosure is essential to the performance of official duties or a person duly authorized by this State or the United States, or when authorized by
- data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information, shall be a government record." N.J.S.A. 47:1A-10.

By signing in either area below, the applicant hereby certifies that he or she has not been convicted of any

indictable offense under the laws of this State, any other	state or the United States and is not seeking government
records containing personal information pertaining the v	rictim or the victim's family as provided by N.J.S.A. 47:1A-
1 et. saq.  The Applicant he aby acknowledges that the information requested	has been provided immediately at the time the request was made
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APPLICANT SIGNATURE	MUNICIPAL OFFICIAL SIGNATURE
DATE	DATE
OF	<b></b>
The Applicant hereby acknowledges receipt of a copy of this form with estimated cost.	vith the date on which the information is expected to be available and
The information requested will be availa	ble on:
Estimated number of pages: Estimated co	ost: Deposit:
APPLICANT SIGNATURE	MUNICIPAL OFFICIAL SIGNATURE
DATE	DATE