

[New Search](#)
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Block: 271 Prop Loc: 118 CLARK AVE
 Lot: 5 District: 1335 NEPTUNE TOWNSHIP
 Qual: Class: 2

Owner: BERTOLOTTI, CAROL A & SHEA, TIMOTHY Square Ft: 1238
 Street: 118 CLARK AVE Year Built: 1888
 City State: OCEAN GROVE, NJ 07756 Style: 5

Additional Information

Prior Block: 111 Acct Num: 00016272
 Prior Lot: 1676 Mtg Acct:
 Prior Qual: Bank Code: 0
 Updated: 04/09/21 Tax Codes: F02
 Zone: HDR1 Map Page:

Addl Lots:
 Land Desc: 30X60
 Bldg Desc: 2SF
 Class4Cd: 0
 Acreage: 0

EPL Code: 0 0 0
 Statute:
 Initial: 000000 Further: 000000
 Desc:
 Taxes: 8421.31 / 8706.78

Sale Information

Sale Date: 08/06/20 Book: 9434 Page: 6961

Price: 285000 NU#: 10

Sr1a	Date	Book	Page	Price	NU#	Ratio	Grantee
More Info	08/06/20	9434	6961	285000	10	141.72	BERTOLOTTI, CAROL A & SHEA, TIMOTHY

TAX-LIST-HISTORY

Year	Property Location	Land/Imp/Tot	Exemption	Assessed	Property Class
<u>2021</u>	118 CLARK AVE	293100	0	419200	2
		126100			
		419200			
<u>2020</u>	118 CLARK AVE	284400	0	403900	2
		119500			
		403900			
<u>2019</u>	118 CLARK AVE	264700	0	376800	2
		112100			
		376800			
<u>2018</u>	118 CLARK AVE	244900	0	356200	2
		111300			
		356200			

*Click on Underlined Year for Tax List Page

[*Click Here for More History](#)

OFFICE OF THE HISTORIC PRESERVATION COMMISSION

25 Neptune Boulevard Neptune NJ 07753
(732) 988-5200 Ext. 204 Fax (732) 988-4259
awalby@neptunetownship.org

September 2nd, 2021

Timothy Shea
34 Brasser Lane
Kenilworth, NJ 07033

**RE: HISTORIC PRESERVATION COMMISSION APPLICATION NO. HPC 2021-066
BLOCK 271 LOT 5 ALSO KNOWN AS 118 Clark Ave**

Dear Applicant:

Please be advised the above mentioned application has been reviewed for completeness and the Application Review Team (Review Team) has determined that this application cannot be administratively approved. Therefore, you are hereby notified that your application has been scheduled for a virtual public hearing before the Historic Preservation Commission. Your application has been scheduled for a virtual public hearing/meeting on **Tuesday, October 12th, 2021 at 7:00 PM**. The meeting will be held virtually via Zoom. Log-in and Participant information is as follows:

Topic: Historic Preservation Commission Regular Meeting of October 12th, 2021
Time: Oct 12, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89303909435?pwd=bUhpanZYMkJSenEwSEdyR2lITHpMZz09>

Meeting ID: 893 0390 9435

Passcode: 733863

One tap mobile

+13126266799,,89303909435# US (Chicago)

+16465588656,,89303909435# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 893 0390 9435

Find your local number: <https://us02web.zoom.us/j/89303909435?pwd=bUhpanZYMkJSenEwSEdyR2lITHpMZz09>

Join by SIP

[89303909435@zoomcrc.com](https://us02web.zoom.us/j/89303909435?pwd=bUhpanZYMkJSenEwSEdyR2lITHpMZz09)

Preliminary Review Notes

Below, please find the Application Review notes. Please understand that this is a preliminary review. It includes, but is not limited to, the observations on the following pages concerning your project. In no event shall this preliminary review constitute an approval. Neither the Applicant nor the Review Team is bound by this review. Also, these comments do not preclude additional information requests, comments, or concerns from HPC members before or at the virtual hearing/meeting. The Applicant and/or the Representative of the Applicant should carefully review the notes below and be prepared to discuss these items.

Description of Work

1. Existing front porch and steps to receive new finishes.
2. Existing two story portion of residence exterior to remain.
3. Receiving new sheathing and hardie board siding. Walls to be braced and reinforced from interior and existing second floor deck to be removed.
4. New second floor deck to be added. Secured by ledges to existing walls.
5. Increasing first floor ceiling height. Second floor ceiling to be removed and replaced with collar ties providing additional headroom at second story.

****Has provided requested information for rescheduled meeting****

Discussion Items:

1. Has provided photos of siding as a condition report.
2. Cut sheets for columns
3. Pictures of railing top and bottom
4. Railing height 33"
5. Will use Andersen 400 Series Windows woodwright double hung
6. Window casings will be Azek
7. Colors

****Requires to be heard in front of the full board****

Additional Request

You will need to provide **nine (9)** sets of plans, including color photos of the house and affected areas, as well as the property survey, and plans/catalog cuts, and paint color swatches. This must be provided at the latest **11 days (latest on October 1st) before the meeting October 12th, 2021**. Along with providing 9 hard copies, please also email via .pdf.

If any changes are made to your application after you have been placed on the agenda, or if you fail to produce any of the items requested by the Commission, your hearing will be deferred to the next available meeting.

It is highly recommended that you attend this virtual hearing in order to address any questions or concerns the Commission may have. An Architect, Contractor, or Attorney may accompany you, or you may appoint a representative in the event you are unable to attend/participate. Please be advised, your absence or lack of participation in the virtual meeting may cause your application to be deferred.

For your convenience, the Ocean Grove Historic District Guidelines for Residential Structures can be found online at www.neptunetownship.org.

The HPC thanks you for your cooperation and support in maintaining the integrity and character of the Ocean Grove, a registered National and State Historic District. Should you have any further questions or concerns please feel free to contact me at (732) 988-5200, extension 204 or via email awalby@neptunetownship.org.

Cordially,

Alison Walby
HPC Administrative Officer

Application #: **HPC** _____

Application Date: _____

Historic Preservation Commission Certificate of Appropriateness Application

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> AC UNIT
<input checked="" type="checkbox"/> ADDITION
<input type="checkbox"/> ARBOR
<input type="checkbox"/> AWNING
<input type="checkbox"/> BALCONY
<input type="checkbox"/> CHIMNEY
<input type="checkbox"/> COLUMNS
<input type="checkbox"/> DECK
<input checked="" type="checkbox"/> DOOR REPLACEMENT
<input type="checkbox"/> DRIVEWAY
<input checked="" type="checkbox"/> EXTERIOR ALTERATIONS
<input type="checkbox"/> FENCE
<input type="checkbox"/> FLAGS / BANNERS
<input checked="" type="checkbox"/> FOUNDATION

<input type="checkbox"/> OTHER _____ | <input type="checkbox"/> GATE
<input type="checkbox"/> GENERATOR
<input type="checkbox"/> GUTTERS & LEADERS
<input type="checkbox"/> HOT TUB
<input checked="" type="checkbox"/> LATTICE
<input type="checkbox"/> LIGHT FIXTURE
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> ORNAMENTATION
<input type="checkbox"/> OUTDOOR SHOWER
<input checked="" type="checkbox"/> PAINT
<input type="checkbox"/> PATIO
<input type="checkbox"/> PIERS
<input checked="" type="checkbox"/> PORCH
<input type="checkbox"/> PORCH FAN | <input checked="" type="checkbox"/> RAILINGS
<input type="checkbox"/> RETAINING WALL
<input checked="" type="checkbox"/> ROOF
<input type="checkbox"/> SATELLITE DISH
<input type="checkbox"/> SHED
<input type="checkbox"/> SHUTTERS
<input checked="" type="checkbox"/> SIDING
<input type="checkbox"/> SIGN
<input type="checkbox"/> SKYLIGHT
<input type="checkbox"/> SOLAR
<input checked="" type="checkbox"/> STAIRS
<input type="checkbox"/> VENT
<input type="checkbox"/> WALKWAY
<input checked="" type="checkbox"/> WINDOWS |
|--|--|--|

Please complete this application in its entirety.

Before submission of an application, the applicant is encouraged to review the Ocean Grove Historic District Architectural Design Guidelines for Residential Structures or Commercial Buildings and read the entire attached Information Sheet. The Guidelines are available online at www.neptunetownship.org. Please type or print legibly with ink.

Incomplete applications will not be accepted.

REQUIRED INFORMATION: *With each application, you are required to submit color photos of the property, and, depending on the scope of work proposed, architectural plans or sketches, material samples, color samples, catalog cuts, or any other useful references for review. Once your application is scheduled for a meeting, you may be required to submit additional information or copies of your application and other submitted documents.*

PROPERTY IDENTIFICATION

ADDRESS: 118 Clark Ave., Ocean Grove, NJ 07756
 BLOCK: 271 LOT: 5 QUALIFIER: _____

OWNER INFORMATION

NAME(S): Timothy Shea / Carol Bertolotti
 ADDRESS: 34 Brasser Lane, Kenilworth, NJ 07033
 PHONE: 732-236-3241 EMAIL: Astang55@AOL.com

APPLICANT INFORMATION

☒ Check if same as Owner

NAME(S): _____ COMPANY: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

APPLICANT CAPACITY – IF OTHER THAN OWNER (Check one):

☐ Lessee ☐ Agent ☐ Architect ☐ Contractor ☐ Attorney ☐ Other: _____

PROPERTY INFORMATION

PROPERTY TYPE (Check one):

☒ Single Family ☐ Multifamily: _____ Units ☐ Commercial ☐ Condo ☐ Mixed Use

ARCHITECTURAL PERIOD / YEAR BUILT: 1888 ARCHITECTURAL STYLE: Colonial

Does your project include demolition of 15% or more of exterior of existing structure? ☐ YES ☒ NO

If YES: you must apply for a Demolition Permit prior to applying for a Certificate of Appropriateness.

Do you have Zoning Department approval for this project? ☒ YES ☐ NO ☐ N/A

ZONING PERMIT ID# (from Zoning Permit): 554750697 DATE APPROVED: 4/19/21

Please Note: If Zoning approval is required for the work described on your application, your application will remain incomplete until Zoning approval is received. **Incomplete applications will not be accepted.**

Describe all proposed work to be conducted on subject property below. Be sure to include all colors and materials to be used. Attach additional pages if necessary.

Existing front porch and steps to receive new finishes.
Existing 2-Story portion of residence (exterior) to remain, receiving new sheathing and hardie board siding. Walls to be braced and reinforced from interior and existing 2nd floor deck to be removed.
New 2nd floor deck to be added, secured by ledgers to existing walls, increasing 1st floor ceiling height.
2nd floor ceiling to be removed - replaced with collar ties providing additional headroom at 2nd story. See attached Page

By signing this application, the Applicant and Owner agree to the following:

- Property site visits by Neptune Township Staff, HPC Members and HPC Professionals until the project has been deemed to be complete.
- The information herein is correct and complete to the best of your knowledge.
- The HPC or HPC Application Review Team may require additional information for your application to be considered complete.

By signing this application, the Owner authorizes the listed Applicant to appear as their representative at a public hearing before the Commission.

Carol Bertolotti & Timothy Shea

OWNER NAME - Please PRINT

Carol Bertolotti & Timothy Shea

OWNER SIGNATURE

4/25/21

DATE

Timothy Shea

APPLICANT NAME - Please PRINT

Timothy Shea

APPLICANT SIGNATURE

4/25/21

DATE



Neptune
Township - NJ
Where Community, Business & Tourism Prosper

Property Location: **118 CLARK AVE**
Application No: **HPC2021-066**
Application Date: **04/28/2021**

HISTORIC PRESERVATION COMMISSION CERTIFICATE OF APPROPRIATENESS - INCOMPLETE

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> AC UNIT
<input checked="" type="checkbox"/> ADDITION
<input type="checkbox"/> ARBOR
<input type="checkbox"/> AWNING
<input type="checkbox"/> BALCONY
<input type="checkbox"/> CHIMNEY
<input type="checkbox"/> COLUMNS
<input type="checkbox"/> DECK
<input checked="" type="checkbox"/> DOOR REPLACEMENT
<input type="checkbox"/> DRIVEWAY
<input checked="" type="checkbox"/> EXTERIOR ALTERATIONS
<input type="checkbox"/> FENCE
<input type="checkbox"/> FLAGS/BANNERS
<input checked="" type="checkbox"/> FOUNDATION
<input type="checkbox"/> OTHER | <input type="checkbox"/> GATE
<input type="checkbox"/> GENERATOR
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<input type="checkbox"/> SATELLITE DISH
<input type="checkbox"/> SHED
<input type="checkbox"/> SHUTTERS
<input checked="" type="checkbox"/> SIDING
<input type="checkbox"/> SIGN
<input type="checkbox"/> SKYLIGHT
<input type="checkbox"/> SOLAR
<input checked="" type="checkbox"/> STAIRS
<input type="checkbox"/> VENT
<input type="checkbox"/> WALKWAY
<input checked="" type="checkbox"/> WINDOWS |
|--|--|--|

PROPERTY IDENTIFICATION

Property Address: 118 CLARK AVE
Block: 271

Lot: 5

Qualifier:

OWNER INFORMATION

Name(s): BERTOLOTTI, CAROL A & SHEA, TIMOTHY

Address: 34 Brasser Lane Kenilworth, NJ 07033

Phone: (732)236-3241

Email: astang55@aol.com

APPLICANT INFORMATION

☒ Check if same as Owner

Names(s): BERTOLOTTI, CAROL A & SHEA, TIMOTHY

Company:

Address: 34 Brasser Lane Kenilworth, NJ 07033

Phone: (732)236-3241

Email: astang55@aol.com

PROPERTY INFORMATION

Property Type?(check one)

☒ Single Family
 ☐ Multifamily:
 ☐ 0 Units
 ☐ Commercial
 ☐ Condo
 ☐ Mixed Use

Architectural Period / Year Built: 1888

Architectural Style:

Demolition hearing required? ☐ YES ☐ NO

IF YES: you must apply for a Demolition Permit prior to applying for a Certificate of Appropriateness

Zoning Permit Acquired? ☒ YES ☐ NO ☐ N/A

Zoning Permit ID# (from Zoning Permit) 554750697

DATE APPROVED: 04/19/2021

APPLICATION REVIEW NOTES:

The Review Team has deemed this application incomplete, as the Applicant has not submitted all required information to evaluate the project as described on the application and in the information sheet. The Review Team has identified general and specific deficiencies based on Neptune Township Land Development Ordinances and Ocean Grove Historic District Architectural Design Guidelines. Please understand that this is a preliminary review. It includes, but is not limited to, the observations below:

Description of Work

Existing front porch and steps to receive new finishes.

Existing two story portion of residence exterior to remain. Receiving new sheathing and hardie board siding. Walls to be braced and reinforced from interior and existing second floor deck to be removed. new second floor deck to be added. Secured by ledges to existing walls. Increasing first floor ceiling height. Second floor ceiling to be removed and replaced with collar ties providing additional headroom at second story.

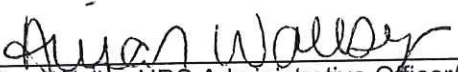
INCOMPLETE/NON-COMPLIANT ITEMS:

1. Please provide a condition report on the siding; to show the original and that it cannot be salvaged.
2. The pictures previously provided for the railings and columns are sufficient as a condition report. However, please provide catalog cuts of what the columns are being replaced with, as well as the balusters and newel posts. Please show dimensions and colors also.
3. Please also provide a condition report on the windows and provide catalog cuts for all windows being replaced. Also need detail on how the windows will be trimmed.

Submitting Required Information:

Emailed submissions will not be accepted. The requested information can be submitted to the Commission Secretary, Alison Walby, via hand delivery or standard mail. Please include a cover letter stating the reason for the submission or write "Response to Application Review" at the top of all your documents, be sure to also include your application number. The mailing address is as follows:

Alison Walby, HPC Administrative Officer/Secretary
Administration Offices
25 Neptune Boulevard
Neptune, NJ 07756.


Alison Walby, HPC Administrative Officer/Secretary

Date: 5/5/2021

IMPORTANT INFORMATION:

This application will remain incomplete until all requested information has been submitted. Once this office receives the required information, the Applicant Review Team will review your application again. If it is determined that some or all of the proposed work does not demonstrate compliance with the current Ocean Grove Historic District Architectural Design Guidelines for Residential or Commercial Structures, you will be scheduled to appear before the full Historic Preservation Committee.

In accordance with Ordinance No. 16-32 Any person, firm or corporation that shall violate any provisions of this Ordinance shall, upon conviction thereof by any court authorized by law to hear and determine the matter, be fined such sum not exceeding \$2,000.00 as such court in its discretion may impose; or if the parties so convicted be a natural person, such person may be imprisoned for such term not exceeding 90 days as such court in its discretion may impose, or appear at community service not exceeding 90 days or any combination thereof as such court in its discretion may impose. Each day that such violation exists shall constitute a separate offense.

CC: