

TOWNSHIP COMMITTEE MEETING – APRIL 27, 2020

Mayor Lane called the virtual meeting to order at 6:00 p.m. and announced that video and audio access to the meeting is via townhallstreams.com/towns/neptune_nj.

The Mayor requested the Clerk to call the roll. The following members were present: Kevin B. McMillan, Carol Rizzo (via phone), Nicholas Williams (via phone), and Mayor Robert Lane, Jr. (Dr. Brantley joined the meeting via phone at 6:02 p.m.)

Also present at the dais were Richard J. Cuttrell, Municipal Clerk; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Gene Anthony, Township Attorney.

Mayor Lane announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2020, a revised notice of virtual meeting with web access instructions published in both newspapers on April 23, 2020, posting the notices on the Board in the Municipal Complex, and filing a copy of said notices with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

The following items were discussed in open session:

The Committee finalized the meeting schedule in May. In light of the on-going pandemic and the ability of the public to only access the meeting via virtual live stream, the Committee will conduct a regular meeting on Monday, May 18th and cancel the two meetings scheduled for May 11th and May 21st.

Mr. Bascom was present to answer any final questions from the Committee on the 2020 municipal budget. He stated that the budget received state approval and he will make a presentation at the regular meeting at 7:00 p.m. The Township will not have a tax rate until the county and school budgets are struck. The Department Heads will manage the budget through the balance of the year and only consider necessary expenditures in light of the COVID pandemic.

Mr. Gadaleta stated that emails were received from about a dozen residents in regards to a proposed tree removal ordinance that was considered last year with no action taken by either the Planning Board or the Township Committee. The residents seek the removal of the current exemption of the tree removal provisions to properties of less than one acre. Mr. Gadaleta suggested that two Committee members meet with the Shade Tree Commission to discuss the proposal. The Mayor indicated that he will be meeting with the Environmental/Shade Tree Commission in June. Ms. Rizzo stated that she does like the idea of changing the rules for existing homeowners, but agrees with the change for new homeowners.

Mr. Bascom provided an update on the current COVID pandemic. The Township has been abiding by CDC guidelines and rotating Township employees, where possible, on alternate workdays between the office and at home. There is no public allowed in the Municipal Building and the drive-up window in the Tax Office allows for drop-off of documents. There are about 300 positive COVID cases in the Township with 15% to 20% of that total in a few locations. The Township is compensating EMS volunteers to keep up with the call volume. The short term rental order expires today and the Committee will consider action this evening to extend those orders. The County of Monmouth has received \$108 million from the federal government for distribution to the municipalities for COVID related expenses. The funds cannot be used for lost revenues.

Mr. Bascom recommended adoption of a bond ordinance to cover COVID related capital expenditures. The Township can use the county stimulus money to cover these costs. Eligible expenses include mitigation measures undertaken from now until the end of the year. Mr. Bascom anticipates the following expenses will be undertaken and included in the ordinance: video streaming capabilities, temperature scanners, respirators, glass partitions, sign boards, UV light systems and increased SLEO and EMS staffing. Ms. Rizzo asked how much of this will be covered. Mr. Bascom answered that the Township employees are documenting everything. Any normal expenditures are not recoverable. In addition to the county stimulus, the Township will also be eligible for 75% reimbursement of certain costs through FEMA.

Mr. Gadaleta announced that the 2020 World Changers Program is cancelled and the Housing Rehabilitation Program, which was about to start, has been put on hold.

Mr. Gadaleta stated that the Township's Emergency Declaration was amended to restrict short term rentals of under 31 days effective until this evening. There is a resolution on the regular business agenda to extend these restrictions through May 18th which is the date of the next

Committee meeting. The majority of the comments received have been to keep the restrictions in place. Governor Murphy has stated that a 14 day downturn in the number of COVID cases is needed. A downturn in the number has occurred, but we do not know when the 14 day period starts. Mr. Gadaleta reiterated that rentals of 31 days or longer are permitted. The Committee considered the resolution in the regular portion of the meeting.

The Committee briefly recessed and then began the regular portion of the meeting at 7:00 p.m.

Mayor Lane called the meeting to order by announcing that this is a Virtual Meeting. Video and audio access to the meeting is via townhallstreams.com/towns/neptune_nj. Public comments will be taken via email to vgadaleta@neptunetownship.org

The Mayor requested the Clerk to call the roll. The following members were present: Dr. Michael Brantley (by phone), Kevin B. McMillan, Carol Rizzo (by phone), Nicholas Williams (by phone), and Mayor Robert Lane, Jr.

Also present at the dais were Richard J. Cuttrel, Municipal Clerk; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Gene Anthony, Township Attorney.

After a moment of Silent Prayer and the Flag Salute, the Mayor asked the Clerk to indicate the fire exits.

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2020, a revised notice of virtual meeting with web access instructions published in both newspapers on April 23, 2020, posting the notices on the Board in the Municipal Complex, and filing a copy of said notices with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES

Ms. Rizzo offered a motion, seconded by Mr. McMillan, to approve the minutes of the meeting held on March 23, 2020. All were in favor.

COMMENTS FROM THE DAIS

Ms. Rizzo thanked Mr. Bascom for the excellent budget presentation. The budget contains a \$700,000 increase in appropriations and about a one cent decrease in the tax rate. She asked for additional get well cards for the hospital and thanked those who sent cards and coloring books. The census rate response was up 2% last week and Neptune Township has the highest response rate of any shore town with the exception of Spring Lake. She advised residents to call the police if people are violating social distancing.

Mr. Williams stated that the municipal courts are closed. Public Works is doing a great job. The marina is open but there are strict rules from the State Police including a limitation of family members only on boats and no congregating at the marina.

Dr. Brantley thanked Mr. Bascom for the budget presentation and he is proud of the Township's financial condition. Social distancing is very important and everyone should be sure to wash their hands. The municipal building is set up well and everyone is screened daily. Our first responders are heroes and they are what keep our country going.

Mr. McMillan thanked the first responders, Township staff and administrative staff. The thank you line-up to cheer the hospital staff was great. The Township bought the Easter bunny to sections of the Township on a fire truck. He participated in a Payroll Protection Program call with Senator Booker. He thanked the Mt. Olivet and Second Baptist churches for providing meals to those in need.

The Mayor expressed his hope that everyone is safe and well during this pandemic. He stated the newsletter was recently mailed and updated information continues to be provided on the Township web site. He enjoyed riding on a fire truck with the Easter bunny to bring some joy to the children. He thanked Mr. Bascom and Mr. Gadaleta and the emergency responders for showing the Township's support of the hospital staff. First responders also did a ride by on the home of baby Charlotte in celebration of her 3rd birthday. The Memorial Day parade has been cancelled but the scholarship awarded annually to a ROCT cadet will still occur later this year. World Changers has also been cancelled for 2020. The Mayor's Ball, which benefits the Jersey Shore Dream

Center has been moved from June 17th to October 17th. Finally, the Mayor announced that the next Township meeting will be held on May 18th.

PUBLIC HEARING – 2020 MUNICIPAL BUDGET

Michael Bascom, Chief Financial Officer, offered a presentation on the 2020 municipal budget. Mr. Bascom reviewed a power point budget presentation which is available on line at the livestream web site. In regards to the COVID impact, the revenue side is a concern and the expenditure side can be managed. The state has postponed adoption of the state budget until September 30th. The municipal tax rate is down 1.3 cents per \$100 in assessed value and the average home value is about \$375,000. Mr. Bascom highlighted that the Township should be receiving \$5.4 million more in state aid had the aid not been frozen years ago. The Township continues to provide budget stability. The 2020 budget is \$744,000 under the tax levy cap. The average amount of property tax paid by a homeowner in Neptune Township is \$6,513 versus the state average of \$8,767.

Ms. Rizzo asked for the current bond rating. Mr. Bascom responded that the Township has an AA bond rating which will help to obtain the lowest interest rate possible on borrowing.

Mayor Lane asked for public comments regarding the 2020 Municipal Budget. The public can submit questions via email to vgadaleta@neptunetownship.org.

Barbara Burns, 4 Ocean Avenue asked if any of the marina expenditures are borne by taxpayers. Mr. Bascom stated that the marina is 100% funded by marina operations. The taxpayers pay zero dollars to the marina.

Joan Venezia, asked if the Ocean Grove Camp Meeting Association is among the top 10 taxpayers in the Township. Mr. Bascom stated that they are the 7th highest taxpayer.

Mr. Gadaleta reported no further email comments and the Mayor closed the public hearing.

ADOPT 2020 TOWNSHIP OF NEPTUNE MUNICIPAL BUDGET

Ms. Rizzo offered the following resolution, moved and seconded by Mr. McMillan, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$31,220,939.43 for municipal purposes; and, \$1,399,071.00 for the minimum library levy:

General Revenues

Surplus Anticipated	2,800,000.00
Miscellaneous Revenues Anticipated	9,550,423.27
Receipts from Delinquent Taxes	947,106.95
Local Tax for Municipal Purposes	31,220,939.43
Local Tax for Minimum Library Levy	1,399,071.00
Total Revenues	45,917,540.65

General Appropriations

Within "CAPS"	
Operations including contingent	31,542,255.00
Deferred Charges and Statutory Expenditures	4,292,207.00
Excluded from "CAPS"	
Operations	2,862,908.65
Capital Improvements	100,000.00
Municipal Debt Service	4,720,170.00
Reserve for Uncollected Taxes	2,400,000.00
Total General Appropriations	45,917,540.65

The resolution was adopted on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

PUBLIC COMMENTS ON RESOLUTIONS

Mayor Lane asked for public comments regarding resolutions on this agenda via email to vgadaleta@neptunetownship.org.

Emily Fallon, Ocean Grove, thanked the Committee for restricting short term rentals and asked that the ban be continued. The boardwalk is still open and beaches are planned to be opened. She is concerned about crowds.

Carol Livingstone stated that she has a rental contract for Memorial Day weekend. She asked if the Code Enforcement Department will be able to issue the required Certification of Inspection during the week of May 18th if the ban is lifted on that date.

Alfredo Fresnedo, stated that the weekly ban should be extended to allow for monthly rentals. The density needs to be controlled.

James Hundley, 35 Pilgrim Pathway. Encouraged terminating the short term rental ban on May 15th. Businesses are closed and jobs will not return.

Laura Massaro, asked for the regulations on hotels outside of Ocean Grove. Mr. Gadaleta responded that the ban applies to all short term rentals in Neptune Township except for first responders and homeless individuals who can reside for under the 31 day restriction.

Ms. Rizzo stated that she shares the concern about the summer season. The short term rental ban should stay in place and be re-evaluated in late May.

Thea Bowers stated that a ban on weekly rentals should remain all summer to allow everyone to concentrate on seasonal rentals.

ORDINANCE NO. 20-09 - APPROVED

Mr. Williams offered the following ordinance, moved and seconded by Ms. Rizzo, that it be approved:

ORDINANCE NO. 20-09

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING A RESIDENT ONLY HANDICAPPED PARKING ZONE ON STOCKTON AVENUE AND REMOVING A HANDICAPPED PARKING ZONE ON COOKMAN AVENUE

The ordinance was approved on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

ORDINANCE NO. 20-10 - APPROVED

Dr. Brantley offered the following ordinance, moved and seconded by Mr. McMillan, that it be approved:

ORDINANCE NO. 20-10

AN ORDINANCE TO AMEND VOLUME I, CHAPTER XVI, SECTION 16-3 OF THE CODE OF THE TOWNSHIP OF NEPTUNE ENTITLED BUILDING SEWERS AND CONNECTIONS BY AMENDING THE DEFINITION OF BUILDING SEWER AND CLARIFYING THE RESPONSIBILITY OF THE TOWNSHIP AND PROPERTY OWNER FOR THE BUILDING SEWER (LATERAL) BETWEEN A BUILDING AND THE SEWER MAIN

The ordinance was approved on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

ORDINANCE NO. 20-11 - APPROVED

Dr. Brantley offered the following ordinance, moved and seconded by Mr. Williams, that it be approved:

ORDINANCE NO. 20-11

AN ORDINANCE AUTHORIZING TRANSFER AND ACCEPTANCE OF TITLE TO 1602 (AND 1602B) WEST LAKE AVENUE (BLOCK 605, LOT 47), 263 (AND 265) MYRTLE AVENUE (BLOCK 605, LOT 2), AND 1711 WEST LAKE AVENUE (BLOCK 610, LOT 14), NEPTUNE TOWNSHIP TO THE TOWNSHIP OF NEPTUNE

The ordinance was approved on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

ORDINANCE NO. 20-12 - APPROVED

Mr. McMillan offered the following ordinance, moved and seconded by Ms. Rizzo, that it be approved:

ORDINANCE NO. 20-12

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS PARCELS OF REAL PROPERTY IN THE WEST LAKE AVENUE REDEVELOPMENT ZONE AND CERTAIN DEMOLITION OF IMPROVEMENTS THEREON, BY AND IN THE TOWNSHIP OF NEPTUNE, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$665,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

The ordinance was approved on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

Mr. Cuttrell stated that the Public Hearings on Ordinance 20-09 through 20-12 will be held on Monday, May 18, 2020.

CONSENT AGENDA

Mr. Williams offered the following resolutions of the Consent Agenda, moved and seconded by Ms. Rizzo, that they be adopted:

AUTHORIZE THE PURCHASE OF A RECORDING SYSTEM FOR THE INTERVIEW ROOM IN THE POLICE DEPARTMENT

WHEREAS, the Police Department solicited quotes for the purchase of a recording system for the interview room in the Police Department; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Police Department and the Purchasing Agent who have recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in the 2019 JAG Grant in the amount of \$14,473.00 and in the Law Enforcement Trust Fund in the amount of \$13,360.00, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of a Case Cracker Onyx interview room recording system for the Police Department be and is hereby authorized through Mack Camera & Video Service pursuant to their quote of \$27,833.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Chief of Police.

EMPLOY TEMPORARY SEASONAL PERSONNEL IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township has a need to employ seasonal workers in the Department of Public Works for the summer season; and,

WHEREAS, the Director of Public Works and Human Resources Director have forwarded their recommendations; and,

WHEREAS, funds for this purpose are available in the 2020 Municipal Budget in the appropriation entitled Solid Waste Collection S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby employed in the Department of Public Works as temporary seasonal employees to perform various tasks within the Department, from May 15, 2020 to August 31, 2020, not to exceed forty (40) hours per week, at a salary of \$15.00 per hour with no health benefits:

Elijah Dennis

Tyler Scorben

Nathaniel Parkman

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources Director and the Director of Public Works.

ACCEPT FY19 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS AWARD THROUGH THE NEW JERSEY DEPARTMENT OF LAW & PUBLIC SAFETY

WHEREAS, the New Jersey Department of Law & Public Safety offers sub grants via the Hazardous Materials Emergency Preparedness (HMEP) federal grant program to municipalities for HMEP training and drills; and,

WHEREAS, the Township submitted a funding application for training of employees to respond to accidents and incidents involving hazardous materials and/or develop emergency hazardous incident plans; and,

WHEREAS, the Township has received notification from the New Jersey Department of Law & Public Safety of a FY19 Hazardous Materials Emergency Preparedness Grant Program Sub-award (No. 2019-07) for the period from 9/30/2019 to 9/30/2020 in the amount of \$31,500.00 with no local match required,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby accept HMEP Sub-award No. 2019-07 through the New Jersey Department of Law & Public Safety in the amount of \$31,500.00 for the period from 9/30/2019 to 9/30/2020; and,

BE IT FURTHER RESOLVED, that the Township of Neptune is accepting this grant of funds specifically for the purpose of training employees to respond to accidents and incidents involving hazardous materials and/or develop emergency hazardous incident plans as described in the grant application, and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the O.E.M. Coordinator and Grant Coordinator.

AUTHORIZE THE PURCHASE OF TWO LUCAS CHEST COMPRESSION SYSTEMS FOR THE EMS DEPARTMENT

WHEREAS, the EMS Director has recommended the immediate purchase of two (2) Lucas Chest Compression Systems for the EMS Department; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, in light of the COVID-19 health crisis, the Center for Disease Control has provided guidance that describes the enhanced risk to Emergency Medical Technicians from highly infectious aerosolized aspiration in the performance of CPR; and,

WHEREAS, the EMS Director has requested the immediate purchase of two (2) Lucas

Chest Compression Systems which will greatly reduce the need for EMTs to provide CPR and allow a level of distancing from the patient while providing lifesaving interventions; and,

WHEREAS, due to the emergent need for this equipment, multiple quotes were not obtained,

WHEREAS, funds for this purpose will be provided in Ordinance No. 19-21 and the Recovery Reserve Fund, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the emergency purchase of two (2) Lucas Chest Compression Systems for the EMS Department be and is hereby authorized through Stryker Sales Corp. at an amount not to exceed a total of \$35,000.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., EMS Director, and Auditor.

REQUEST THE DIVISION OF LOCAL GOVERNMENT SERVICES TO GRANT APPROVAL OF A DEDICATION BY RIDER OF REVENUES RECEIVED FOR THE FEDERAL LAW ENFORCEMENT TRUST FUND

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance: and,

WHEREAS, N.J.S.A. 2C:64-1, et. seq. and N.J.S.A. 40A:5-1 et. Seq. establishes the process and procedure for the receipt and expenditure of funds received through forfeiture proceedings and the Township desires to dedicate any such revenues in its annual budget; and,

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures of said monies by dedication by rider;

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1) The Township Committee does hereby request permission of the Director of the Division of Local Government Services to utilize forfeiture funds received for the Federal Law Enforcement Trust Fund.

2) The Township Clerk is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

3) The Township Clerk shall forward certified copies of this resolution to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

AUTHORIZE THE MAYOR AND CLERK TO EXECUTE THE FY2021-2023 AGREEMENT WITH MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT

WHEREAS, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, it is necessary to establish a legal basis for the County and its people to benefit from this program; and

WHEREAS, an Agreement has been proposed under which the and the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1; and

WHEREAS, it is in the best interest of the Township of Neptune to enter into such an agreement,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Neptune, that the agreement entitled "AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND CERTAIN MUNICIPALITIES LOCATED HEREIN FOR THE ESTABLISHMENT OF A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES", a copy of which is attached hereto, be executed by the Mayor and Municipal Clerk in

accordance with the provisions of law; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its enactment; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the County of Monmouth along with three executed copies of said Agreement, and a copy to the Township's Community Development Representative.

AUTHORIZE THE TAX COLLECTOR TO PROCESS THIRD QUARTER "ESTIMATED" TAX BILLS, DUE AUGUST 1, 2020

WHEREAS, in light of the disruption caused by the coronavirus outbreak, the State has delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and,

WHEREAS, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until the State Aid Appropriations are known; and,

WHEREAS, the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; and,

WHEREAS, without an adopted 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and,

WHEREAS, the DLGS strongly recommends under Local Finance Notice 2020-07 that municipalities prepare to issue estimated property tax bills for 2020; and,

WHEREAS, the tax Collector, in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, State of New Jersey on this 27th day of April, 2020, that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2020 taxes; and,

BE IT FURTHER RESOLVED, that the third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue, and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

EXTEND DUE DATE FOR SUMMER DOCKAGE FEES AT MUNICIPAL MARINA

WHEREAS, the balance of summer dockage fees at the Municipal Marina is due on March 15th of each year with late fees accruing after April 1st; and,

WHEREAS, in consideration of the on-going public health emergency, the Harbor Master has recommended that this deadline be extended until April 30th with late fees being charged on May 1st,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby authorize an extension of the deadline for full payment of 2020 summer dockage fees at the Municipal Marina from March 15, 2020 to April 30, 2020; and,

BE IT FURTHER RESOLVED, that late fees on summer dockage fees shall begin to accrue on May 1, 2020, and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Harbor Master, Chief Financial Officer, and Auditor.

RECLASSIFY EMPLOYEE TO THE POSITION OF FOREMAN IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, there is a vacancy in the position of Foreman in the Public Works Department; and,

WHEREAS, the position was duly posted; and,

WHEREAS, the Human Resources Director and the Business Administrator have made a recommendation to reclassify an existing employee to said position; and,

WHEREAS, funds will be provided in the 2020 Municipal Budget in the appropriation entitled Buildings and Grounds S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Derrell Edwards be and is hereby reclassified to the position of Foreman in the Public Works Department at an annual salary of \$68,000.00 effective May 1, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of Public Works, Chief Financial Officer, Assistant C.F.O., and AFSCME Local #2792.

DISMISS APPEAL FILED BY HARLEE GARDEN, LLC IN THE MATTER OF A RENT LEVELING BOARD DECISION RENDERED ON JUNE 6, 2019

WHEREAS, the Neptune Township Rent Leveling Board was presented with a complaint by JADUS McINTYRE, residing at 1516 Monroe Avenue, Apt. 19A, Neptune Township, New Jersey, alleging reduction in services in violation of Section 4-30.9, entitled, "Standards of Service" of the Neptune Township Rent Control Ordinance, and sought relief as a result thereof; and

WHEREAS, a hearing on the complaint was scheduled and heard by the Rent Leveling Board on May 2, 2019; and

WHEREAS, on May 2, 2019, the Complainant appeared before the Neptune Township Rent Leveling Board and testified, with no one appearing on behalf of the Landlord; and

WHEREAS, the Neptune Township Rent Leveling Board on June 6, 2019, adopted Resolution 2019-06 determining certain credits be allowed to the Tenant as a result of reduced rental value caused by both mold and improper flooring in the kitchen; and

WHEREAS, although the Landlord did not participate in the aforesaid hearings, the Landlord filed a Notice of Appeal to the governing body of Neptune Township, and requested a transcript of the aforesaid hearings before the Neptune Township Rent Leveling Board; and

WHEREAS, an invoice for the balance of the cost of said transcript was forwarded in the amount of \$658.45 to the Landlord's attorney on September 27, 2019. However, the invoice was not paid and the Landlord has not proceeded on the aforesaid appeal; and

WHEREAS, the Landlord's delay in payment of the aforesaid invoice and proceeding with the aforesaid appeal is over 90 days, and by email from the attorney for the Landlord, Ragan and Ragan, W. Peter Ragan, Jr., on December 12, 2019, Mr. Ragan indicated that he "may not be the attorney much further on the appeal."; and,

WHEREAS, on February 6, 2020, the Neptune Township Rent Leveling Board adopted Resolution #20-06 which recommended that the Mayor and Township Committee consider dismissing the appeal by filed Harlee Gardens, LLC against the decision of the Rent Leveling Board for lack of prosecution in this matter,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Appeal filed by Harlee Gardens, LLC of the June 6, 2019 decision of the Neptune Township Rent Leveling Board, as detailed in Resolution 2019-06, be and is hereby dismissed for lack of prosecution in said matter, as recommended by the Assistant Township Attorney; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution by forwarded to the Assistant Township Attorney, Rent Leveling Board Attorney and Rent Leveling Board Secretary.

AUTHORIZE CHANGE ORDER #2 IN CONNECTION WITH THE 11TH AVENUE SEWER REHABILITATION PROJECT

WHEREAS, on March 25, 2019, a contract was awarded to Lucas Construction Group in the amount of \$1,829,800.00 in connection with the 11th Avenue sewer rehabilitation project; and,

WHEREAS, on March 9, 2020, the Township Committee adopted Resolution #20-142 which

authorized Change Order #1 for a net increase of \$206,151.26 revising the total contract amount to \$2,035,951.26; and,

WHEREAS, changes to the contract have been experienced as a result of additional concrete curbing and aprons to provide the proper edge for the installation of new road surface and to alleviate ponding of water along the gutter line; and,

WHEREAS, these changes have been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available through any remaining balances in Ordinances No. 17-19, 16-28 and 09-21, plus Ordinance No. 19-32, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Mayor and Clerk be and are hereby authorized to execute Change Order #2 in the contract with Lucas Construction Group in connection with the 11th Avenue sewer rehabilitation project resulting in a net increase of \$139,550.00 revising the total contract amount to \$2,175,501.26; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Township Engineer.

CONFIRM EMPLOYMENT OF TEMPORARY EMERGENCY MEDICAL TECHNICIANS AND OFFICE OF EMERGENCY MANAGEMENT PERSONNEL TO FULFILL EMERGENCY NEEDS AS AUTHORIZED BY THE DECLARATION OF EMERGENCY IN THE TOWNSHIP OF NEPTUNE

WHEREAS, on March 16, 2020, and updated on April 6, 2020, the Mayor of the Township of Neptune and the Neptune Township Emergency Management Coordinator executed and issued a Declaration of Emergency in the Township of Neptune as a result of the COVID-19 public health emergency; and,

WHEREAS, The Declaration of Emergency contains measures to be taken in insure order and to protect the health of all persons affected by this emergency including the granting of authorization to the Township Administrator, in consultation with the Emergency Management Coordinator, to hire part time employees to fulfill emergent needs; and,

WHEREAS, the Township Administrator and Emergency Management Coordinator took such action to employ part time Emergency Medical Technicians and Office of Emergency Management personnel; and,

WHEREAS, funds for this purpose are available in various line items in the 2020 municipal budget and the Chief Financial Officer has so certified in writing. The total appropriation is contingent upon the duration of the public health crisis as determined by applicable Executive Orders of the Governor of the State of New Jersey and the local Declaration of Emergency,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the action taken by the Township Administrator and Emergency Management Coordinator to employ the following part time Emergency Medical Technicians and Office of Emergency Management personnel at a hourly rate of \$15.00 be and is hereby confirmed:

- | | |
|--------------------|--------------------|
| Matthew Breslin | John Matthews |
| Bailey Burke | Rebecca Matthews |
| Michelle Davidson | Rozziel Murrin |
| Taylor Davis | Jeffrey Newenhouse |
| Jeffrey Downing | Jake Niedenstein |
| Tina Duda | Michael Oakes |
| Daniel Hamilton | Gretchen Peters |
| Kevin Hetzler | Joseph Pierro |
| Alexandra Kerwin | Brian Rath |
| Timothy Kortenhaus | Charles Reevey |
| Stephanie Leather | Katherine Scott |
| Karen Lody | Barbara Thompson |
| Melanie Manning | Robert Ware |

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator, Chief Financial Officer; Assistant C.F.O., and Human Resources Director.

REQUEST THE DIVISION OF LOCAL GOVERNMENT SERVICES TO GRANT APPROVAL OF A

DEDICATION BY RIDER OF REVENUES RECEIVED FOR SENIOR CENTER BUILDING IMPROVEMENTS

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance: and,

WHEREAS, N.J.S.A. 40A:5-29 et seq. authorizes a municipality to accept donations and utilize same so long as the use is consistent with the laws of this State and of the United States; and,

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures of said monies by dedication by rider;

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1) The Township Committee does hereby request permission of the Director of the Division of Local Government Services to utilize donated funds received for Senior Center Building Improvements.

2) The Township Clerk is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

3) The Township Clerk shall forward certified copies of this resolution to the Business Administrator, Chief Financial Officer and Assistant C.F.O.

AUTHORIZE A SHIFT BONUS TO EMERGENCY MEDICAL PERSONNEL ASSIGNED TO AN AMBULANCE OR MEDICAL AMBULANCE BUS DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

WHEREAS, on March 9, 2020, Governor Phil Murphy declared a Public Health State of Emergency for the entire State of New Jersey. On March 16, 2020, and further updated on April 6, 2020, the Mayor of the Township of Neptune and the Neptune Township Emergency Management Coordinator executed and issued a Declaration of Emergency in the Township of Neptune as a result of the COVID-19 public health emergency; and,

WHEREAS, the Township's part-time emergency medical personnel have been operating in high risk conditions for the entirety of the emergency; and,

WHEREAS, in addition to an increase in the volume of calls, emergency medical personnel are working in an environment that places them at risk of a highly contagious and infectious disease; and,

WHEREAS, our part-time emergency medical technicians often work for multiple employers who compete for their time; and,

WHEREAS, the Township's emergency medical services personnel have proudly maintained necessary staffing to answer any and all calls for emergency medical assistance; and,

WHEREAS, the Township Committee recognizes the sacrifice made by Township emergency medical personnel,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes a Shift Bonus paid to emergency medical service responders who worked a shift assigned to an ambulance or the medical ambulance bus of \$4.00 per hour paid as a bonus in the pay period at the end of each month for the duration of the COVID-19 public health emergency; and,

BE IT FURTHER RESOLVED, for this purpose are available in the 2020 municipal budget in the appropriation entitled Emergency Medical Services, S&W and the Chief Financial Officer has so certified in writing. The total appropriation is contingent upon the duration of the public health crisis as determined by applicable Executive Orders of the Governor of the State of New Jersey and the local Declaration of Emergency,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator, EMS Director, Chief Financial Officer; and Assistant C.F.O.

The resolutions of the Consent Agenda were adopted on the following vote: Brantley, aye;

McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

AUTHORIZE CONTRACTS FOR THE PURCHASE OF 1602 (AND 1602B) WEST LAKE AVENUE; 263 (AND 265) MYRTLE AVENUE AND 1711 WEST LAKE AVENUE, BY THE TOWNSHIP OF NEPTUNE

Dr. Brantley offered the following resolution, moved and seconded by Ms. Rizzo, that it be adopted:

WHEREAS, West Lake Avenue and Myrtle Avenue consist of a Redevelopment Area, and two of the properties are presently owned by 1723 Bangs Avenue, LLC; located at 1602 (and 1602B) West Lake Avenue (Block 605, Lot 47) and 263 (and 265) Myrtle Avenue (Block 605, Lot 2), and the other property is owned by Hammer Route 9, LLC, located at 1711 West Lake Avenue, (Block 610, Lot 14) in the Township of Neptune, and are important with regard to the redevelopment of the area; and

WHEREAS, as a result of negotiations between the Township Administrator and the property owners, and based on prior review by the Tax Assessor, it is the recommendation of the Township Administrator that the Township should enter into a contract to purchase the properties as follows:

1602 (and 1602B) West Lake Avenue for \$207,500.00;
263 (and 265) Myrtle Avenue for \$207,500.00;
1711 West Lake Avenue for \$210,000.00;
Representing a total of \$625,000.00; and

WHEREAS, the successful completion of the purchase of said property is contingent upon adoption of an ordinance to authorize the conveyance of property to the Township as well as adoption of an appropriate funding ordinance by the Township Committee,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the Township Committee hereby authorizes the Township Attorney to negotiate and to draft or revise a contract to purchase the properties located at 1602 (and 1602B) West Lake Avenue (Block 605, Lot 47), and 263 (and 265) Myrtle Avenue (Block 605, Lot 2), owned by 1723 Bangs Avenue, LLC, and the other property owned by Hammer Route 9, LLC, located at 1711 West Lake Avenue, (Block 610, Lot 14) in the Township of Neptune for a total purchase price of \$625,000.00; and,

BE IT FURTHER RESOLVED, that if the contract negotiations and execution are successful and the Township desires to obtain title to the subject property, the governing body shall approve of said transfer by separate Ordinance; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Attorney, Chief Financial Officer, Assistant C.F.O. and Tax Assessor.

The resolution was adopted on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

EXTEND TEMPORARY RESTRICTIONS ON TRANSIENT AND SEASONAL GUESTS IN THE TOWNSHIP OF NEPTUNE THROUGH MAY 18, 2020

Mr. McMillan offered the following resolution, moved and seconded by Dr. Brantley, that it be adopted:

WHEREAS, on April 6, 2020, Neptune Township Emergency Management Coordinator executed an updated Declaration of Emergency in the Township of Neptune as a result of the COVID-19 public health emergency; and,

WHEREAS, the Declaration of Emergency places temporary restrictions on transient guest and seasonal guests in the Township of Neptune until April 27, 2020 at which time the Township Committee is to consider a resolution to extend, amend, or expire the restriction; and,

WHEREAS, the Township Committee desires to extend the same restrictions as contained in the Declaration of Emergency through May 18, 2020,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby extends the following temporary restrictions on hotels, motels, guest houses and private residences with regard to "seasonal" or "transient" guests as promulgated by the Declaration

of Emergency issued by the Neptune Township Emergency Management Coordinator and Administrative Order 2020-08 issued by the State of New Jersey as follows:

1. Transient guests and seasonal guests, as described below in Paragraph 2, are hereby prohibited from staying at any hotel, motel, guest house, or other short term rental property, including within private residences, effective immediately and remaining in effect until 8:00PM on Monday, May 18, 2020.

2. The term "transient guest or seasonal tenant" shall be any guest of a hotel, motel, guest house, or other short term rental property, staying for less than thirty (30) days, with the exception of (i) individuals housed as a part of State-directed non-congregate shelter initiative, (ii) individuals taking temporary residence supported by Federal, State, or local emergency and/or other housing assistance, or (iii) healthcare or other emergency workers taking temporary residence.

3. The governing body of the Township of Neptune shall include a resolution on their meeting of May 18, 2020 to determine an extension, amendment, or expiration of this restriction.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator, Chief of Police, Director of Code, Business Administrator, and Township Attorney.

The resolution was adopted on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

The Mayor announced the following appointment to the Environmental/Shade Tree Commission:

Paul Bagdanov as the Alternate #2 member for an unexpired to two year term.

CONFIRM MAYOR'S APPOINTMENT TO THE ENVIRONMENTAL/SHADE TREE COMMISSION

Mr. McMillan offered the following resolution, moved and seconded by Ms. Rizzo, that it be adopted:

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby confirms the Mayor's appointment of Paul Bagdanov to the Environmental/Shade Tree Commission as the Alternate #2 member to an unexpired two year term expiring December 31, 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

The resolution was adopted on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

AUTHORIZE THE PAYMENT OF BILLS

Mr. McMillan offered the following resolution, moved and seconded by Ms. Rizzo, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	8,244,820.25
GRANT FUND	1,572.08
TRUST FUND	27,671.88
GENERAL CAPITAL FUND	923,451.40
SEWER OPERATING FUND	73,566.28
SEWER CAPITAL FUND	508,876.88
MARINA OPERATING FUND	4,552.31

BILL LIST TOTAL

\$9,784,511.08

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

The resolution was adopted on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN PUBLIC MEETINGS ACT

Mr. Williams offered the following resolution, moved and seconded by Mr. McMillan, that it be adopted:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Contract negotiations – Labor Attorney

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

The resolution was adopted on the following vote: Brantley, aye; McMillan, aye; Rizzo, aye; Williams, aye; and Lane, aye.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

The Mayor announced that public may address any concern relating to the Township by submitting questions via email to vgadaleta@neptunetownship.org.

Mr. Gadaleta stated that the following comments were received:

Kathleen DeMichelle stated that the Ocean Grove boardwalk should be closed, no parking on Ocean Avenue, limit the number of beach badges, close the tents, and no community events this summer. The Township needs to keep the population safe and the Camp Meeting Association needs to make the right decision.

Barbara Burns, 4 Ocean Avenue, asked if the Township has the authority to enforce social distancing and what is the plan for the tents. Mr. Gadaleta stated that the Police Department can enforce social distancing including at the beachfront and can issue monetary fines. The tents are not short term rentals so are not covered by the short term rental ban. The Camp Meeting Association currently plans to open the tents but has no start date.

Joan Venezia, 107 Mt. Hermon Way, stated that people on the boardwalk are not social distancing and can the police enforce this. Mr. Gadaleta stated that this was answered in an earlier comment and added that the Township is discussing this matter regularly with the Camp Meeting Association. Ms. Venezia asked what method the HPC will use to conduct meetings and is the OGNED application on the May meeting. Mr. Gadaleta stated that the HPC will use Zoom for their meeting in May. The OGNED application is not complete and not on the May agenda. She asked if any documents relating to the CAFRA application are public. Mr. Gadaleta responded yes.

Joyce Klein, 109 Mt. Hermon Way, inquired about the tents. Mr. Gadaleta addressed it in an earlier comment. She asked what authority the Township has to limit occupancy in the tents. Mr.

Gadaleta stated that the Township only has the 30 day short term rental restriction. The Township will continue to monitor social distancing. The Mayor added that he regularly checks the boardwalk and asked for more signage regarding social distancing.

Mr. Gadaleta stated that emails were received from the following individuals expressing concern about the recent removal of trees in Shark River Hills and requesting restrictions on the removing trees from any size lot in the Township: Ray and Mary Jane Dodd; Ethan, Kat, Michael and Jesse Plunket; John, Joan, Jamie and Jennifer Bassi; Joshua Guida; Jodi Gerstmann; Kin Formichella; Marc and Cindy Muller; the King Family; and Jeff Salmon. He will provide all of the emails to the Township Committee.

Mary Jane Dodd asked how people will be informed of the status of the tree ordinance proposal. Mr. Gadaleta responded that after the Township Committee reviews the relevant documents, they will make a decision.

The Committee entered executive session for discussion on closed session matters.

The Committee discussed its contract with Grace & Marmero, Township Labor Attorney.

Mr. McMillan offered a motion, seconded by Ms. Rizzo, to return to open session. All were in favor.

Mr. Anthony stated that the Committee held discussion on terminating its contract with Grace Marmero, Township Labor Attorney. The Committee desires to consider a resolution terminating the contract at this time. Mr. Anthony will prepare a resolution to memorialize the action.

AUTHORIZE NOTICE OF TERMINATION OF AGREEMENT WITH LABOR ATTORNEY, GRACE, MARMERO AND ASSOCIATES, LLP

Mr. McMillan offered the following resolution, moved and seconded by Ms. Rizzo, that it be adopted:

WHEREAS, as a result of a Request for Qualifications submitted in December, 2019 through the Fair and Open Process, the Law Firm of Grace, Marmero and Associates, LLP was appointed as Labor Counsel for the Township of Neptune for the year 2020 on January 1, 2020; and

WHEREAS, the Agreement was entered into between the Law Firm of Grace, Marmero and Associates, LLP and the Township of Neptune on January 6, 2020, with an expiration date per Paragraph 12.0 of the Agreement of December 31, 2020; subject to right of prior termination as set forth in Paragraph 5.0 of the Agreement, which specifically allows: "This Agreement may be terminated by Township upon thirty (30) days written notice to Labor and Employment Attorney without cause"; and

WHEREAS, at the April 27, 2020 meeting of the Township Committee, in Executive Session, the performance of the appointed Labor Attorney and the circumstances of said performance was discussed, and it was concluded that it was in the best interest of the Township of Neptune and the citizens of the Township of Neptune, not to continue with the Law Firm of Grace, Marmero and Associates, LLP as the official Labor Attorney and Employment Attorney; except for certain matters which the Law Firm has been representing Neptune Township in, which are near completion.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the Township Committee hereby terminates the Agreement for the Labor and Employment Attorney with the Law Firm of Grace, Marmero and Associates, LLP, pursuant to Paragraph 5.0 of the Agreement with the parties, and authorizes the Township Attorney to send a thirty (30) day Notice of Termination per the Agreement; with the exception that the aforesaid Labor Attorney may continue and finalize its representation of Neptune Township with regard to the matter of Neptune Township v. Nita Raval, Esq. and the Law Firm of Florio, Kenny, Raval, LLP; as well as the litigation matters pending involving Kyheem Davis, Elena Gonzalez and Christine Savage; and,

BE IT FURTHER RESOLVED, that termination of the Agreement with regard to all other matters not excluded shall be effective upon thirty (30) days of receipt of the aforesaid Notice of Termination authorized by the governing body of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Human Resources Director, and Township Attorney.

The resolution was adopted on the following vote: Brantley, abstain, stating that he does not have the wording of the resolution; McMillan, aye; Rizzo, aye; Williams, no; and Lane, aye.

The Committee returned to Executive Session and discussed a personnel matter. The Committee instructed Mr. Gadaleta to provide notification to Barry Colicelli that his contract as Police Committee Consultant will be terminated with thirty days notice. A resolution confirming this action and the termination of the contract will be considered at the May 18th regular meeting.

Mr. McMillan offered a motion, seconded by Ms. Rizzo to return to open session. All were in favor (except Dr. Brantley and Mr. Williams who were no longer on the phone).

Mr. McMillan offered a motion, seconded by Ms. Rizzo to adjourn. All were in favor (except Dr. Brantley and Mr. Williams who were no longer on the phone).

Richard J. Cuttrel,
Municipal Clerk