



**Neptune Township ~ Zoning Board of Adjustment  
Reorganization Meeting  
Wednesday, January 4, 2016 7:30 P.M.  
Township Meeting Room 2<sup>nd</sup> Floor**

The Re-Organization Meeting of the Neptune Township Zoning Board of Adjustment which has been duly constituted and advertised according to law is now called to order:

Fire exits are clearly marked at the side and rear of this room, if alerted of a fire, please move in a calm and orderly manner to the nearest smoke free exit.

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

**I. Roll Call & Flag Salute:**

Barbara Bascom	Dianna Harris
Dr. James Brown (Alternate #2)	Thomas Healy
Paul Dunlap	Frances Keel (Alternate #1)
William Frantz	Joe Sears
James Gilligan	

**II. Appointment of Board Professionals:**

**a. The Membership of the Board of Adjustment will now recommend the following professionals:**

- i. Appointment of Board Attorney – based on the recommendations of the Subcommittee
- ii. Appointment of Board Engineer – based on the recommendations of the Subcommittee

**III. Swearing in of New/Re-appointed Board Members**

**IV. EXECUTIVE SESSION**

**V. Reorganization**

**a. The Membership of the Board of Adjustment will now elect the following officers:**

- i. Election of Chairperson - \_\_\_\_\_
- ii. Election of First Vice Chairperson - \_\_\_\_\_
- iii. Election of Second Vice Chairperson - \_\_\_\_\_
- iv. Designation of newspapers for publication of legal notices
- v. Confirm the proposed regular and special hearing dates, designate commencement time and location of hearings (See attached Resolution ZBA#17-01)



**VI. Resolutions to be memorialized:**

- a. **ZBA#17-01 Confirm the proposed regular and special hearing dates and designate commencement time and location of hearings.**

**VII. Adjournment of Re-Organization:**

- a. With no further re-organization requirements before the Board a motion to adjourn the Re-Organization Meeting and to open the Regular portion of the meeting was offered by \_\_\_\_\_ to be moved and second by \_\_\_\_\_, Re-Organization meeting closed at \_\_\_\_\_ PM.

Election of Chairperson

\_\_\_\_\_ offered the name of \_\_\_\_\_ for the position of Chairperson for 2017

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

Election of First Vice Chairperson

\_\_\_\_\_ offered the name of \_\_\_\_\_ for the position of First Vice Chairperson for 2017

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

Election of Second Vice Chairperson

\_\_\_\_\_ offered the name of \_\_\_\_\_ for the position of Second Vice Chairperson for 2017

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

Appointment of Board Attorney for 2017

\_\_\_\_\_ offered the name of \_\_\_\_\_ as attorney to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid proposals submitted to the Municipal Clerk on December 8, 2016.

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

Appointment of Board of Adjustment Engineer for 2017

\_\_\_\_\_ offered the name of \_\_\_\_\_ as engineer to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid proposals submitted to the Municipal Clerk on December 8, 2016.

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

Confirm the designation of newspapers to be used by the Public and the Zoning Board of Adjustment for all public/legal notices. The Coaster has been designated by the Township Committee as the official newspaper of the Township of Neptune and the Asbury Park Press has been designated by the Township Committee to receive all notices of meetings as required under the Open Public Meetings Act. It is the opinion of the Township Committee that the Asbury Park Press has the greatest likelihood of informing the public within the jurisdiction of this Board.

Motion made by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –