



*Where Community, Business & Tourism Prosper*

**Neptune Township ~ Zoning Board of Adjustment  
Reorganization Meeting  
Wednesday, January 3, 2018 7:30 P.M.  
Township Meeting Room 2<sup>nd</sup> Floor**

The Re-Organization Meeting of the Neptune Township Zoning Board of Adjustment which has been duly constituted and advertised according to law is now called to order:

Fire exits are clearly marked at the side and rear of this room, if alerted of a fire, please move in a calm and orderly manner to the nearest smoke free exit.

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

**I. Roll Call & Flag Salute:**

**II. Appointment of Board Professionals:**

**a. The Membership of the Board of Adjustment will now recommend the following professionals:**

**i. Appointment of Board Attorney for 2018 – based on the recommendations of the Subcommittee**

\_\_\_\_\_ offered the name of \_\_\_\_\_ as attorney to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid proposals submitted to the Municipal Clerk on December 7, 2017.

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

**ii. Appointment of Board Engineer for 2018 – based on the recommendations of the Subcommittee**

\_\_\_\_\_ offered the name of \_\_\_\_\_ as engineer to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid proposals submitted to the Municipal Clerk on December 7, 2017.

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

**III. Swearing in of New/Re-appointed Board Members**

**IV. Reorganization**

**a. The Membership of the Board of Adjustment will now elect the following officers:**

**Election of Chairperson**

\_\_\_\_\_ offered the name of \_\_\_\_\_ for the position of Chairperson for 2018

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted -

**Election of First Vice Chairperson**

\_\_\_\_\_ offered the name of \_\_\_\_\_ for the position of 1<sup>st</sup> Vice Chairperson for 2018

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

**Election of Second Vice Chairperson**

\_\_\_\_\_ offered the name of \_\_\_\_\_ for the position of 2<sup>nd</sup> Vice Chairperson for 2018

Moved by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

**b. Designation of newspapers for publication of legal notices**

Confirm the designation of newspapers to be used by the Public and the Zoning Board of Adjustment for all public/legal notices. The Coaster has been designated by the Township Committee as the official newspaper of the Township of Neptune and the Asbury Park Press has been designated by the Township Committee to receive all notices of meetings as required under the Open Public Meetings Act. It is the opinion of the Township Committee that the Asbury Park Press has the greatest likelihood of informing the public within the jurisdiction of this Board.

Motion made by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

**c. Confirm the proposed regular and special hearing dates, designate commencement time and location of hearings (See attached)**

Confirm the proposed regular and special hearing dates, commencement time, and location of meetings

Motion made by \_\_\_\_\_ and second by \_\_\_\_\_

Absent from vote –

Voted –

**V. Resolutions to be memorialized: None.**

**VI. Adjournment of Re-Organization:**

- a. With no further re-organization requirements before the Board a motion to adjourn the Re-Organization Meeting and to open the Regular portion of the meeting was offered by \_\_\_\_\_ to be moved and second by \_\_\_\_\_, Re-Organization meeting closed at \_\_\_\_\_ PM.



## DATES FOR 2018 ZONING BOARD OF ADJUSTMENT REGULAR AND SPECIAL MEETINGS

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Regular Meeting dates: (\* indicates out of order and not the first Wednesday)

January 3rd – Reorganization/Regular Meeting	August 1 <sup>st</sup>
February 7 <sup>th</sup>	September 5 <sup>th</sup>
March 7 <sup>th</sup>	October 3 <sup>rd</sup>
April 4 <sup>th</sup>	November 7 <sup>th</sup>
May 2 <sup>nd</sup>	December 5 <sup>th</sup>
June 6 <sup>th</sup>	January 16, 2019 – Reorganization Meeting *
<b>July 18<sup>th</sup> *</b>	

Additional Meeting dates if required due to volume of applications, the following dates have been listed, thus no further advertising will be necessary: (\* indicates out of order and not the third Wednesday)

January 17 <sup>th</sup>	August 15 <sup>th</sup>
February 21 <sup>st</sup>	September 19 <sup>th</sup>
March 21 <sup>st</sup>	October 17 <sup>th</sup>
April 18 <sup>th</sup>	November 21 <sup>st</sup>
May 16 <sup>th</sup>	December 19 <sup>th</sup>
June 20 <sup>th</sup>	