



Neptune Township ~ Zoning Board of Adjustment  
Regular Meeting Minutes  
Wednesday, January 3, 2018 at 7:49 PM  
Municipal Complex, 2<sup>nd</sup> Floor, 25 Neptune Boulevard

**ATTENDANCE:**

**Present:** Paul Dunlap, William Frantz, James Gilligan, Thomas Healy, Frances Keel, Dr. James Brown, Theopolis Stewart, Monica Kowalski, Esq. – Board Attorney, Matt Shafai - Board Engineer, Jennifer Beahm - Board Planner, and Torro Reporting, LLC.

**Absent:** Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano

**OPENING:** Meeting called to order by Chairman Paul Dunlap at 7:49 PM.

**CORRESPONDENCE:** None.

**RESOLUTIONS MEMORIALIZED:**

**ZBA18/01** – Establish the 2018 Zoning Board of Adjustment Regular and Special Meeting dates, commencement time, and location of meetings

**Motion to adopt and memorialize:** *James Gilligan*                      **Second by:** *William Frantz*  
**Those in favor:** *William Frantz, James Gilligan, Thomas Healy, Frances M. Keel, Dr. James Brown, Theopolis Stewart, and Paul Dunlap*  
**Those Absent:** *Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano*

**ZBA18/02** – Resolution Confirming/Approving Appointment of Board Professionals for 2018

**Motion to adopt and memorialize:** *James Gilligan*                      **Second by:** *William Frantz*  
**Those in favor:** *William Frantz, James Gilligan, Thomas Healy, Frances M. Keel, Dr. James Brown, Theopolis Stewart, and Paul Dunlap*  
**Those Absent:** *Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano*

**ZBA18/03** – Resolution Confirming/Approving Election of Chairperson for 2018

**Motion to adopt and memorialize:** *James Gilligan*                      **Second by:** *William Frantz*  
**Those in favor:** *William Frantz, James Gilligan, Thomas Healy, Frances M. Keel, Dr. James Brown, Theopolis Stewart, and Paul Dunlap*  
**Those Absent:** *Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano*

**ZBA18/04** – Resolution Confirming/Approving Election of 1<sup>st</sup> Vice Chairperson for 2018

**Motion to adopt and memorialize:** *James Gilligan*                      **Second by:** *William Frantz*  
**Those in favor:** *William Frantz, James Gilligan, Thomas Healy, Frances M. Keel, Dr. James Brown, Theopolis Stewart, and Paul Dunlap*  
**Those Absent:** *Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano*

**ZBA18/05** – Resolution Confirming/Approving Election of 2<sup>nd</sup> Vice Chairperson for 2018  
**Motion to adopt and memorialize:** *James Gilligan*                      **Second by:** *William Frantz*  
**Those in favor:** *William Frantz, James Gilligan, Thomas Healy, Frances M. Keel, Dr. James Brown, Theopolis Stewart, and Paul Dunlap*  
**Those Absent:** *Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano*

**ZBA18/06** – Resolution Designating the Official Newspapers for Publication of Legal Notices for 2018

**Motion to adopt and memorialize:** *James Gilligan*                      **Second by:** *William Frantz*  
**Those in favor:** *William Frantz, James Gilligan, Thomas Healy, Frances M. Keel, Dr. James Brown, Theopolis Stewart, and Paul Dunlap*  
**Those Absent:** *Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano*

**ZBA18/07** – Resolution Granting Bulk Variance Approval for Driveway – Ronald Roman – Block 5213, Lot 7 – 500 South Riverside Drive

**Memorialization Vote:** *Offered by: William Frantz    Seconded by: Dr. James Brown*  
**THOSE IN FAVOR:** *William Frantz, Dr. James Brown, Frances Keel, Theopolis Stewart, and Paul Dunlap*  
**THOSE OPPOSED:** *None.*  
**ABSENT:** *Barbara Bascom, Joe Sears, Naomi Riley, and Michael Pullano*  
**ABSTAINED:** *None.*

**DISCUSSIONS:** None.

**ADJOURNMENT:**

A motion was made by James Gilligan and seconded by Thomas Healy to adjourn at 7:54 PM. The next meeting of the Zoning Board of Adjustment will be a Special Meeting on the matter of Hovsons, Inc. on Wednesday, January 17, 2018 at 7:30 PM which will be held here at the Neptune Township Municipal Building, Township Committee Meeting Room, 2<sup>nd</sup> Floor.

Minutes submitted by Kristie Armour, Administrative Officer to the Board of Adjustment.