



Where Community, Business & Tourism Prosper

**Neptune Township ~ Zoning Board of Adjustment
Regular Meeting Agenda
Wednesday, February 3, 2016 at 7:30 PM
Township Meeting Room 2nd Floor**

The regular scheduled meeting of the Neptune Township Zoning Board of Adjustment which has been duly constituted and advertised according to law is now called to order:

Fire exits are clearly marked, if alerted of a fire; please move in a calm and orderly manner to the nearest smoke free exit.

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

It is the policy of the Zoning Board of Adjustment to end all matters no later than 11 p.m. No new applications will begin after 10:00 p.m. nor will any new witnesses or testimony begin after 10:30 p.m.

It is the Board's policy to adhere to the following procedure:

After testimony by the Applicant's attorney, their professional or proffered witness, questions will follow by members of the Zoning Board for that particular witness. After the Members of the Zoning Board ask their questions, the Zoning Board Professionals shall have the opportunity to ask questions. These questions by the Members of the Board and its professionals directed to applicant's witness may overlap.

After the Board Members and Board Professionals have finished their questioning, the Chairperson of the Zoning Board shall open the Public Portion session of the meeting for the public to ask **QUESTIONS ONLY** of the witness currently on the stand. **THIS IS NOT THE TIME FOR PUBLIC COMMENT OR OPINION.** Each member of the Public who wishes to question this witness **MUST** form a line at the podium in order to be heard.

Each individual from the public will be sworn in and must **state their name, spell their last name, state their address for the record**, and will have **ONE (1), five (5) minute session** to question the applicant's witness currently under oath. All questions should be directed to the Witness regarding his or her testimony **ONLY** and questions should not be repeated. **Time is not transferable between members of the public.**

The Public should be aware that a public question session will be held upon the conclusion of **EACH INDIVIDUAL WITNESS FOR THE APPLICANT**. Once the applicant's witness (or any other witness) has finished testifying, they are not subject to recall by the public, but may take the stand again as a part of the Applicant's hearing process. Every witness who appears may be subject to Board Member, Board Professional and Public Questioning. **THE BOARD AND IT'S PROFESSIONALS; HOWEVER, ARE NOT SUBJECT TO QUESTIONING.**

At the completion of Applicant's case, when the applicant has finished with all of their witnesses and evidence presentation, the Chairperson of the Zoning Board will open up the floor for **PUBLIC COMMENT**. At this time, individuals from the public will be sworn in, give their name and address for the record and will have **ONE (1), five (5) MINUTE SESSION TO PROVIDE COMMENT OR OPINION ON THE APPLICATION AS A WHOLE. THIS IS THE TIME WHEN THE PUBLIC MAY EXPRESS TO THE BOARD THEIR OPINIONS ABOUT THE APPLICATION SUBJECT TO A VOTE. Time is not transferable between members of the public.**

At the conclusion of the Public Session for Comments, the Applicant or their attorney may provide a "summation" or Closing Statement to the Board. After Summation, the Board and its Professionals may engage in a discussion, on the record, regarding the Application and its contents. **There will be no further input from the public or the applicant at this time.**

Upon conclusion of Discussion, the Board may make a motion with regard to the application and vote upon same. We ask that both the Applicant and members of the Public be respectful of the process as outlined above.

I. Roll Call:

Barbara Bascom
Dr. James Brown (Alternate #3)
William Frantz

James Gilligan, 1st Vice Chair
Dianna Harris
Thomas Healy

Frances Keel (Alternate #1)
Joe Sears, 2nd Vice Chair
Paul Dunlap, Chairman

Also Present: Monica C. Kowalski, Esq. - Attorney to the Board
 Matt Shafai, PE, PP, CME - Board Engineer
 Jennifer Beahm, PP, AICP - Board Planner

II. Flag Salute

III. Correspondence:

- a. Resignation e-mail from Carol Rizzo dated Tuesday, January 26, 2016.

IV. Resolutions to be memorialized: None.

V. Applications under consideration for this evening:

****Received request on January 25, 2016 from Applicant’s Attorney, George D. McGill, Esq., to carry application to March 2, 2016****

- a. **ZB15/10 – Brian Hegarty** – 5202, Lot 11 (formerly known as Block 439, Lots 28 & 29) – 5 Cliffwood Drive – Applicant has submitted an application for a retaining wall with side yard variances. Applicant is represented by George D. McGill, Esq.
- b. **ZB15/14 – Wawa** – Block 515, Lot 1 (formerly known as Block 201, Lot 24.01) – 200 Highway 35 South – Applicant is seeking Amended Site Plan to add the sale of diesel fuel to the existing pumps and install an underground storage tank for same. Applicant is represented by Duncan Prime, Esq.

VI. Adjournment:

- a. Next scheduled meeting will be our **Regular Meeting on Wednesday, March 2, 2016 at 7:30 PM** here in the Municipal Complex, 2nd floor meeting room.
- b. With no further business before the Board a motion to adjourn was offered by _____ to be moved and seconded by _____, meeting closed at _____ PM.

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Enclosed: Correspondence from George D. McGill, Esq. (1/25/16)
Completeness Checklist and Application Packet (7/9/15) including:
 Witness List
 Copy of Deed
 Zoning Officer's Permit Denial (7/7/15)
Survey Map (1 sheet) (Revised 12/9/14)
Survey Map (1 sheet) (6/17/14)
Hegarty Retaining Wall Details (9/18/15)
Variance Plan (9/18/15)
Plot Plan (Revised 8/14/14)

Correspondence: Board Engineer's Letter (8/19/15)
Board Engineer's Letter (11/4/15)

BOARD NOTES:

Received request to carry to March 2, 2016 meeting from George D. McGill, Esq.

Please retain these documents they will not be redistributed. Thank you.

Motion offered by _____ to be moved and seconded by _____ .

Bascom ____ Frantz ____ Gilligan ____ Harris ____ Healy ____ Sears ____ Dunlap ____

Alternates: Keel alt 1 _____ Brown alt 3 _____

