



**ROOMING AND BOARDING HOUSE LICENSURE BOARD**  
**Regular Meeting Agenda**  
**Monday, August 5, 2013**  
**Executive Conference Room**

Chairperson Len Pugliese calls the meeting to order and calls the board secretary to call the roll:

Present/Absent

Len Pugliese

Herb Herbst

Alyn Heim

Also present at the dais: Board Attorney, Al Rescinio and Board Secretary, Carina Santos.

Silent Prayer

Flag Salute

“Fire exits are located in the direction I am indicating. In case of fire, please move in a calm orderly manner to the nearest smoke-free exit as directed over the public address system.”

Chairperson Len Pugliese announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 3, 2013 and The Coaster on January 3, 2013 posting the notice on the board in the Municipal Complex and filing a copy of the said notice with the Municipal Clerk.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the June 4, 2013 meeting.

**Correspondence:**

1. Copy of application for McGuire Realty(not ready for renewal/no inspection was done).
2. Copy of renewal reminder sent to McGuire Realty.
3. Copy of renewal letter sent to Seacroft Inn (due in October).
4. Copy of renewal letter sent to Summerfield realty (due in October).
5. Copy of Insurance policy for Seacrest 1 LLC.

6. Copy of Resolution #13-363 appointing Herb Herbst for a 3 year term(April 30, 2016) and Len Pugliese for a 3 year term(April 30, 2015).

**Administration Reviews:**

**Board Discussion:**

**Formalize Resolutions:**

1. Resolution for Seacrest 1 LLC(17 Embury Ave).

**Adjournment:**

Motion by: \_\_\_\_\_, seconded by: \_\_\_\_\_, to adjourn the meeting.